



CITY OF DICKINSON

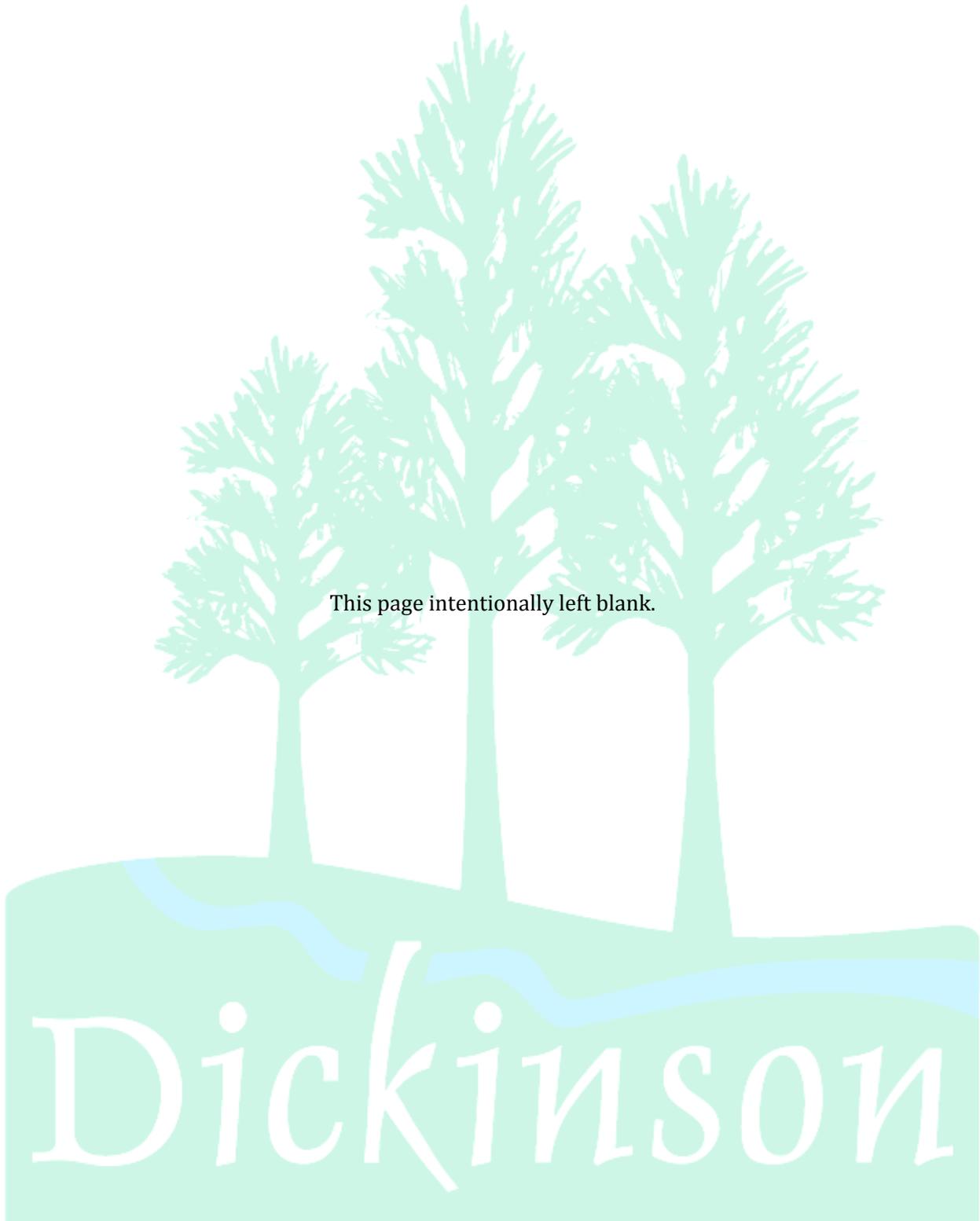
Budget

FY 2018-2019 Original Budget



Bottom Photos by D.A. Paulissen

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Dickinson

CITY OF DICKINSON



FY 2018-2019 ADOPTED BUDGET REQUIRED COVER PAGE

This budget will raise more revenue from property taxes than last year's budget by an amount of \$220,071, which is a 5.5% percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$59,192.

The record vote of each member of the governing body that voted on the adoption of the budget is as follows:

Mayor Masters N/A (only votes in case of tie)

Council Members:

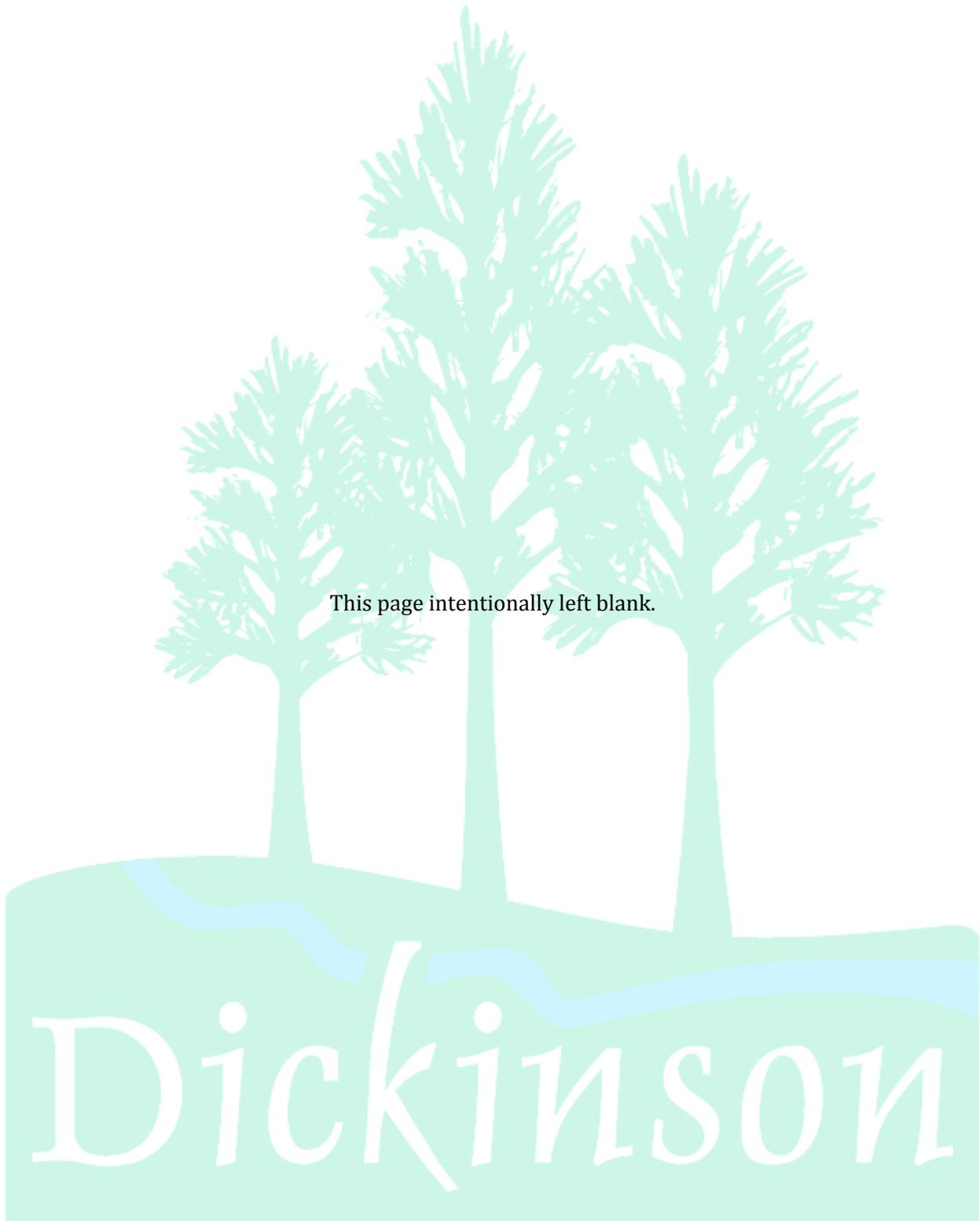
Deats	<u> Aye </u>	King	<u> Absent </u>
Decker	<u> Aye </u>	Suderman	<u> Nay </u>
Henderson	<u> Aye </u>	Wilson	<u> Aye </u>

Property Tax Rate Comparison

	<u>FY 2017-2018</u>	<u>FY 2018-2019</u>
Adopted & Proposed Property Tax Rate	\$0.408610/100	\$0.455000/100
Effective Tax Rate	\$0.382134/100	\$0.458033/100
Effective Maintenance & Operations Rate	\$0.310821/100	\$0.370881/100
Rollback Tax Rate	\$0.413435/100	\$0.474682/100
Debt Rate	\$0.077749/100	\$0.074131/100

For Fiscal Year 2018-2019, the total amount of municipal debt obligations secured by property taxes is \$688,120.

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Dickinson

CITY OF DICKINSON, TEXAS
PRINCIPAL OFFICIALS

Mayor

Julie Masters

City Council

Position 1	Charles Suderman
Position 2	Bruce Henderson
Position 3	Walter Wilson
Position 4	Wally Deats (Mayor Pro Tem)
Position 5	Louis Decker
Position 6	William King III

City Administrator

Chris Heard

City Secretary

Alun Thomas

Assistant City Administrator/CFO

Stephanie Russell

Court Administrator

Irma Rivera

Fire Marshal

Vacant

Library Director

Vacant

City Attorney

David Olson, Olson & Olson

Community Development Director

Zachary Meadows

Police Chief

Ron Morales

Public Works Director

Bryan Milward

EMS Director

Derek Hunt



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Dickinson
Texas**

For the Fiscal Year Beginning

October 1, 2017

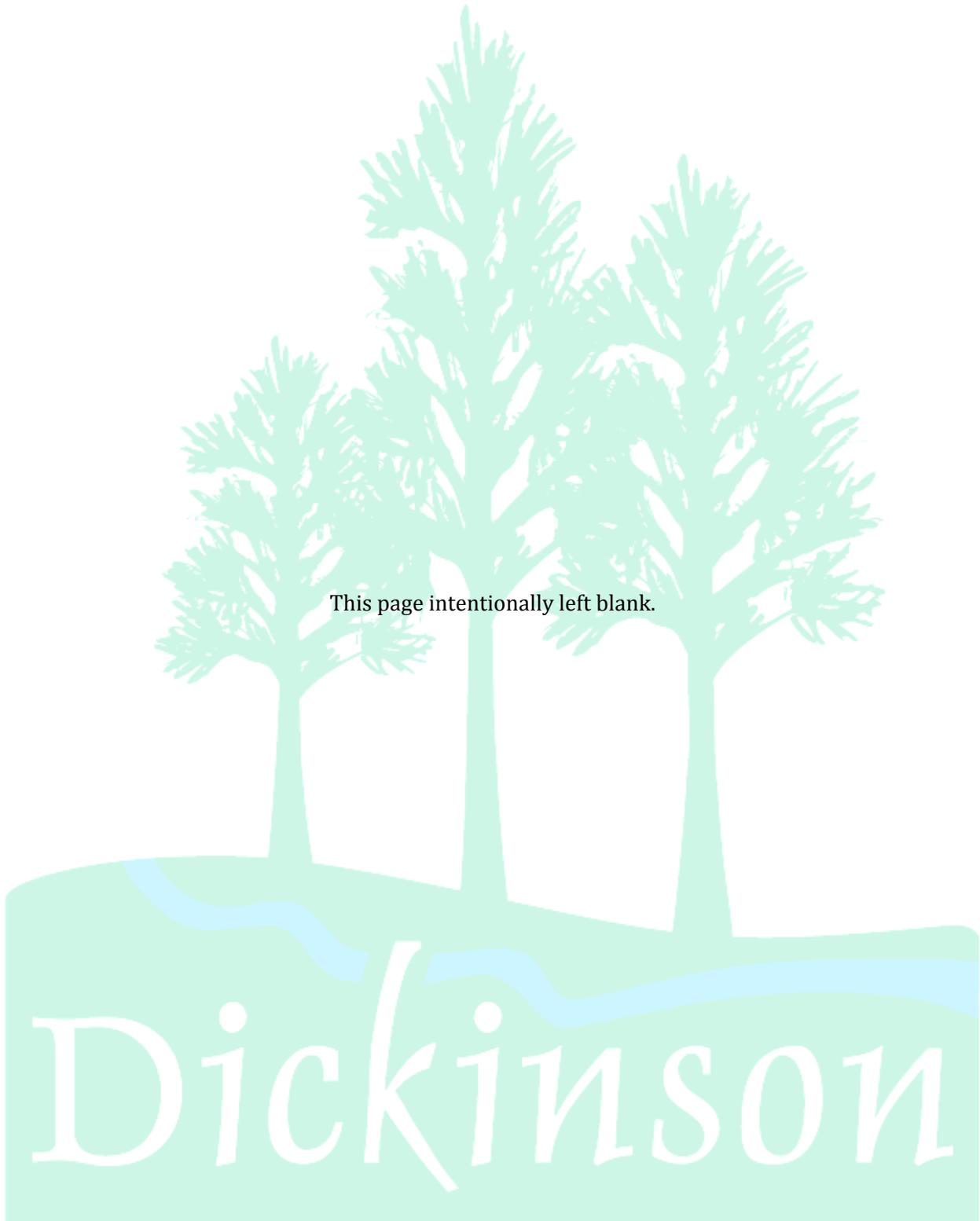
Christopher P. Morrill

Executive Director

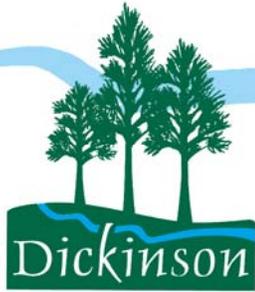
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A stylized landscape illustration featuring three green trees of varying heights on a green hill. A blue wavy line representing a river flows across the base of the hill. The name 'Dickinson' is written in a white, serif font across the bottom of the illustration.

Dickinson



September 25, 2018

Dear Members of City Council:

In accordance with our City Charter and State law, the Recommended City of Dickinson Annual Budget for Fiscal Year 2018-2019 was presented July 24, 2018. This Recommended Budget, follows the guidelines established in the Multi-Year Financial Plan (MYFP) approved by Council, maintains existing service levels, and implements City Council priorities. The budget continues to maintain City services for residents and visitors to Dickinson, ensures continued financial strength by meeting all fund balance requirements, and is structurally balanced.

Financial Summary

The Original Recommended Budget was developed utilizing a proposed tax rate of \$0.40861 which is equal to the current tax rate and maintained current service levels throughout all Departments. The revised Recommended Budget was developed with a proposed tax rate of \$0.455 to increase capacity to service the City's needs. At this time, the Recommended General Fund Budget has expected excess revenues over \$1.1 million. The updated Recommended Budget (which includes all Funds) is approximately \$19.1 million.

Short Term Factors

There are several short-term factors that were taken into consideration during the development of this budget:

Recovery from Hurricane Harvey

The City of Dickinson has been severely impacted by Hurricane Harvey. This disastrous event brought an unprecedented level of rainfall to the City which impaired critical infrastructure, displaced thousands of individuals and families, and strained emergency response and recovery resources. Because of the storm, the City anticipates substantial amount of grant funding to assist in rebuilding and mitigating the City. The exact amounts and timing of funding is still uncertain, therefore; placeholders have been recommended to allow staff to plan accordingly.

Street Maintenance & Rehabilitation

Street maintenance and rehabilitation continues to be an ongoing issue and priority for the City. As the City recovers from Hurricane Harvey there is also opportunities to utilize grant funding to reconstruct damaged streets.

Transition of Animal Services

In FY 2015-2016 the City took over animal services and sheltering and established Bayou Animal Services, a non-profit local government Corporation. Construction of a new animal shelter is a priority in the next fiscal year.

Expansion of Public Safety Building

An assessment of the current Public Safety Building has been completed and property was acquired in FY 2016-2017. The City is currently seeking grant funding to aid in the funding for this project.

Economic Development

The Dickinson Economic Development Corporation has a project that will require assistance and collaboration with the City. Additionally, proactively protecting the City's ability to enter economic development agreements will be a priority leading up to the next Legislative session.

Salary & Benefits

The City's healthcare costs continue to increase due to an increase in claims. Initiatives to combat these increases will be a priority in the next fiscal year.

Implementation of Electronic Records

The City moved forward with procurement of an electronic record management system in FY2017. This city-wide project will be implemented over the course of the next few fiscal years.

Implementation of Legislative Changes

The last legislative session has had an impact on local government. The effects of this past session will start going into effect this fall. Adjustments to operations and budgets will be adjusted over the upcoming year as the impact is realized.

Long Term Factors

There are several long-term factors that were taken into consideration during the development of this budget:

Long-term Recovery from Hurricane Harvey

The City is anticipated to receive substantial grant funding over the next few years that will impact how the City operates. This will include increased internal capacity and outside contracting. The level of funding anticipated is more than the City's annual city-wide budget, therefore; planning with the long-term in mind will be crucial.

Annexation

As the City grows through annexation, operations and maintenance will need to be addressed. The City annexed one section during 2017 and will finally receive property tax revenues from these properties in FY 2019.

Parks & Recreation

The City's comprehensive plan identified the desire to provide adequate parks and recreational facilities and open space to improve quality of life for residents and contribute to storm water mitigation. Over the next few years the City will analyze how to address this objective and seek possible grant funding.

Street Rehabilitation

While staff has begun implementation of the Road Stabilization Program to address short-term concerns, future road projects will need to be addressed in the upcoming years as the MYFP will need to be updated during FY2019. Additionally, the City had 53 roads damaged during Hurricane Harvey that will need to be repaired and possible mitigated.

Major Changes to General Fund Revenues

- Sales Tax is projected to increase by 2% over actual previous year revenues per the MYFP.
- Total Property Tax Revenue is over \$3.6 million based on a tax rate of \$0.455 which is less than the effective rate but over the current rate. Additionally, Council has initiated the process to remove the annual drainage fee lessen the impact of the proposed rate on the homeowner. Therefore; staff recommends utilizing the same calculation as last year which is the Net Taxable Values plus 50% of values under protest, and a 97% collection rate (per the MYFP).
- Other taxes have been maintained based on actuals.
- Franchise Fees are each expected to decrease due to the impact from Hurricane Harvey.
- Licenses & Permits have been increased based on actual trends.
- Charges for Service have been increased due to increasing actuals for Ambulance Service Charges.
- Miscellaneous Income has been adjusted based on actual trends.
- The DMD#1 transfer includes funding for financial services, legislative services, EMS services, Connect CTY Service, ROW mowing services, the expansion of the City Demolition Program, and public safety vehicles.
- The transfer from the DEDC remains the same per the interlocal agreement.
- The City anticipates continued reimbursement from the Texas Health and Human Services Commission proportionally to estimated ambulance service charges.
- \$2,000,000 has been added as anticipated grant revenue because of Hurricane Harvey. While the City expects over \$18,000,000 in grant revenue over the next few years, actual funding will most likely begin to occur at the end of FY 2018-2019.
- Overall the projected revenues for the FY 2018-2019 General Fund are over \$16.3 million – over \$2.49 increase from FY 2017-2018.

Major Changes to General Fund Expenditures

Employee Compensation and Benefits

- Base Salaries are recommended to be increased by 3% in accordance with the MYFP.
- Due to increased claims over the past year, Employee Group Insurance has been increased by 6%. While there is an actual increase in cost per employee, some departments will see a decrease due to budgetary numbers being updated to actuals from FY2018.
- The City's contribution to the Texas Municipal Retirement System (TMRS) has been decreased due to a decrease in rates starting January 1, 2019.
- Utilities have been adjusted based on prior year actuals and current year projections.

- Fuel has been updated based on actuals to-date and year end projections in conjunction with Consumer Price Index percentages.
- All other expenditures in the General Fund have been adjusted to prior year actuals rather than the prior year budget. Staff recommends this approach moving forward as the City will need to re-prioritize its spending over the next few years.

Administration

- Salary & Wages has been decreased overall due salary savings.

Police Department

- Staff recommends replacing five public safety vehicles. Four for patrol and one for Emergency Management to maintain a well-functioning fleet of vehicles that considers the age of vehicles, mileage and maintenance issues. Budget estimates include all emergency related equipment and installation cost.

Emergency Management

- The part-time Emergency Management Coordinator was upgraded to full-time during FY2017-2018. The fiscal impact of this is anticipated to be partially offset by grant funding.

Public Works

- Public Works has been separated into two new divisions beginning FY2018-2019, Streets and Drainage. The Streets Division is the old Public Works Department and the Drainage Division has been moved from the Municipal Utility Drainage Fund.
- Staff recommends purchasing a new heavy-duty tractor (\$140,000), two new dump trucks (total of \$175,000), and a new soil stabilizer (\$250,000).

Information Technology

- Funding is proposed to replace the UPS batteries at City Hall and the Library.
- Staff also recommends replacement of 9 computers for \$13,000 – this is a decrease from the \$26,000 budgeted in FY2018.

Animal Services

- This department has been removed as it is reflected in the Bayou Animal Services Corporation Budget.
- The budget for the new Animal Shelter will also be included in the Bayou Animal Services Corporation Budget.

Contractual & Government-Wide Services

- Animal Services has been increased due to the increase in transfer to Bayou Animal Services Corporation.
- Grant Payments has been moved to Economic Development, a new department.
- \$300,000 has been added as a placeholder for salaries and benefits for positions that are currently being assessed. Most of these positions will be proposed in Public Works and Drainage, but staff is still evaluating the exact positions overall.

- \$1,000,000 has also been included as a placeholder for grant expenditures as the scoping for projects is still underway.

Economic Development

- This is a new department that has been added to track the City's 380 Agreements and other Economic Development efforts.
- Grant Payments have increased proportionally to the increase in sales tax revenues.

Transfers

- The only budgeted transfer in FY2018 is the transfer to the VOCA Grant Fund to cover the City's grant match.

Overall, General Fund the General Fund is expected to have over \$1.3 million in excess revenues. Additionally, there is excess fund balance that staff is proposing to use towards Capital Expenses of \$1.8 million.

Debt Service Fund

- Property tax revenue is anticipated to decrease next fiscal year. Additionally, per the MYFP, the revenue estimate is based on a 97% collection rate.
- Due to the decreasing property valuations, the City's I&S and M&O property tax rates have been adjusted to increase the portion of the property tax revenue going to the general fund.

Municipal Drainage Utility Fund

- During FY2017-2018, Council started the process to eliminate this fund and absorb it into the General Fund.

Street Maintenance Sales Tax Fund

- Sales Tax Revenues have been increased by 2% per the City's MYFP.
- FY 2019 expenditures include design for infrastructure projects to be identified during the scoping of Hurricane Harvey recovery projects.

Bayou Lakes Public Improvement District No. 1

- No major changes have been proposed.

Bayou Lakes Public Improvement District No. 2

- No major changes have been proposed.
- The fund will run a deficit balance until the developer begins to sell the properties in this section - at that time the balance will be reimbursed.

Vehicle/Equipment Replacement Fund

- The annual payment towards the Motorola console has been included under Furniture & Equipment for the Police Department.

Building Maintenance Fund

- Expenditures have been budgeted to address the foundation issues at the Library and repainting of City Hall.

Special Revenue Funds

- Expenditures regarding Salary & Benefits in the VOCA grant fund and have increased due to an anticipated 6% increase in healthcare costs and a 3% increase in base salary. Unemployment and Retirement (TMRS) have been adjusted due to a change in rates.
- Court Efficiency Funds will be used to purchase new computers for the Court.
- Court Technology funds will be used to pay the annual software license fees and new AV equipment for the Court.
- The Federal Seized Funds include expenditures for tablets for detectives (\$6,000), upgrading furniture in the training room (\$8,000), and conversion of the video evidence system for vehicles and body worn cameras to a digital platform (\$105,000), updating the dispatch console to provide alternative sit/stand options (\$12,400).
- The Hotel/Motel Tax funds specific tourism initiatives. FY2019 expenditures are for special projects to include the boat ramp.

Red, White & Bayou Crawfish & Texas Music Festival

- No expenditures have been proposed.

The City works very hard to find ways to live within our means. The City's revenue limitations and continuous fluctuations in the market, regulatory and legislative mandates require continual examination of the types and levels of service we can provide to our citizens. Additionally, the utilization of grant funding will be a primary focus over the next few years.

The next budget year will offer additional challenges. Yet, we are committed to utilizing our resources to maintain or exceed the current level of services provided by the City over the next fiscal year and meeting the priorities established by the City Council. As a city government, we will meet the financial challenges and continue to strive for an elevated level of service to this community.

Respectfully,



Julie Masters
Mayor



Stephanie Russell
Assistant City Administrator/CFO

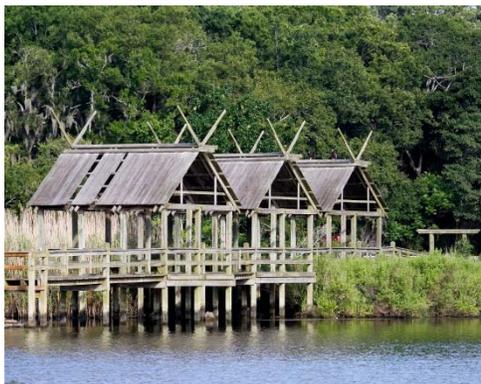
Community Information & History

Located on the beautiful Dickinson Bayou, a pathway to Galveston Bay, Dickinson is a prime geographic location, situated halfway between Houston and Galveston on Interstate 45 and with easy access to numerous other major thoroughfares and methods of transportation. Situated along the I-45 corridor, with a population of nearly 20,000, the City of Dickinson provides prime economic and residential development for Galveston County as well as the surrounding region. One of the unique and distinguishing features of the city is the Dickinson Bayou which runs the entire length of the City limits from the Western boundary extending East before reaching Galveston Bay.

History

Dickinson's colorful past ranges from being inhabited by members of the Kawakawa tribe to being known as the "hub of Galveston County". Settled in 1824, through a land grant from the Mexican Government to John Dickinson, the City remains one of the oldest settlements on the mainland of Galveston County. The primary attraction that drew early settlers to the area was the soil's proven suitability for growing fruits and vegetables.

By 1860, the Galveston, Houston, Henderson ("GH&H") Railroad was built to connect the large cities of Galveston and Houston, and a stop in Dickinson gave farmers a quicker, more convenient way to transport people and produce to Galveston and Houston. For decades, large groups came from Houston and Galveston to picnic and holiday on the Dickinson Picnic grounds, a 40 acre park and harness racetrack on Dickinson Bayou. In 1911, the Galveston, Houston Electric Railway, known as the Interurban, had three stops in Dickinson, offering excellent opportunities for prominent Galvestonians to frequent the beautiful City where they dined, shopped, gambled, constructed a country club and built elegant homes along the Bayou's beautiful coastline.



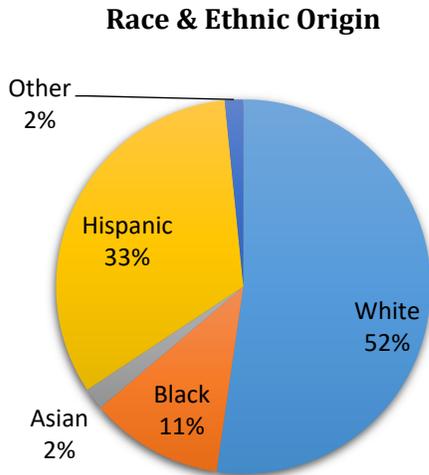
Industrialization and growth in the oil industry in the Houston-Galveston area after both World Wars contributed to Dickinson's growth as did the establishment of NASA's Lyndon B. Johnson Space Center in 1962. By the 1970's, Texas City and League City, through aggressive annexation, encroached on Dickinson and after several failed attempts, residents of Dickinson voted to incorporate the City in 1977.

The City of Dickinson was severely impacted by Hurricane Harvey in 2017. The event brought an unprecedented level of rainfall to the City which has impaired critical infrastructure, causing the City to focus on long-term recovery over the next few years.



Demographics

According to the U.S. Census Bureau, the estimated 2017 population was 20,359; the figures below provide historical population counts and demographic composition.



Population Growth	
Year	Population
1904	149
1914	250
1931	760
1933	1,000
1945	1,500
1952	3,500
1961	4,715
2002	17,688
2010	18,680
2017	20,359

Dickinson has a total land area of about 6,400 acres. The majority of this land is primarily used for residential purposes, with approximately 70 percent of the City's built-up land area being residential, or almost 2,400 acres. The second highest use within the City is commercial, comprising just under 8 percent.

Top Taxpayers from 2018

1. Calumet Penreco LLC
2. McRee Ford Inc.
3. Texas- New Mexico Power Co
4. 2800 Gulf Freeway LTD
5. Gay Buick GMC Inc
6. Frontier Communications
7. Dickinson Pineforest 2017 LLC
8. Dixie Partners II LP
9. Revesco USA Properties of Dickinson LP
10. EAN Holdings LLC



ORGANIZATIONAL CHART



HOW TO USE THIS BUDGET DOCUMENT A READER'S GUIDE

The City of Dickinson Budget Document provides comprehensive information about City policies, goals, objectives, financial structure, operations, and an organizational framework for the City. It provides the reader with estimates of revenue or resources available, and appropriations, or expenditures for the Fiscal Year 2018-2019.

This budget document includes mission statements, summaries, accomplishments, objectives, staffing levels and expenditures for each department.

BUDGET FORMAT

The document is divided into 11 sections: Introduction, Summaries, General Fund, Debt Service Fund, Municipal Drainage Fund, Street Maintenance Sales Tax Fund, Internal Service Funds, Special Revenue Funds, Capital Expenditures, Financial Policies, and the Appendices.

The Introduction Section includes the budget message, which explains the major policies and issues along with the budget process and long range plans for the City. It also includes a reader's guide on how to use this document, community information, budget-fund structure and relationship, budget process and calendar.

The Summary Section contains various summaries of the budget. The City budget is organized into funds. Each fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded.

The next three sections are the Fund Sections and are organized as follows: fund summary, statement of revenues, and expenditures by department. The Debt Service Fund section includes the fund summary and scheduled payments for outstanding debt. It is followed by the Municipal Drainage Fund, Street Maintenance Sales Tax Fund, and Internal Service Funds (Building Maintenance and Vehicle Equipment Replacement Fund).

The Special Revenue Funds section consists of designated revenues. These revenues can only be used for specific purposes, some of which are mandated by state or federal regulations and/or laws.

The Capital Expenditures section includes the current projects from the five year CIP and other capital expenditures.

The Financial Policies section includes long standing financial policies and practices enforced by the City relating to various financial aspects of City operations.

The Appendices section includes reference items such as a glossary of terms, Dickinson Economic Development Corporation, Dickinson Management District and Bayou Animal Services budgets along with the budget ordinance, and property tax rate ordinance.

If you need additional information you may contact Finance at 281-337-8839.

Strategic Goals and Objectives

In 2016, the Council approved the City's first Comprehensive Plan which identified the following organization-wide, strategic goals:

Land Use

Goal: Achieve a balanced and desirable pattern of land uses within the City.

- **Objective:** Provide a range of different land use types in suitable locations, densities, and arrangements consistent with local values and sound land use planning principles and practices.

Goal: Preserve the integrity of existing neighborhoods to ensure quality residential areas.

- **Objective:** Protect existing and future residential development from encroaching or adjacent incompatible land uses.

Economic Development

Goal: Encourage appropriate commercial and retail development in the City to expand the commercial tax base, increase sales tax revenues, and create jobs in a manner that supports the community character and quality of life, promotes a vigorous, diversified and regionally competitive economy and provides maximum tax relief for homeowners while still responding to demands for quality services.

- **Objective:** Guide location of commercial areas through land use planning.
- **Objective:** Attract desirable businesses to locate within appropriate commercial areas to complement the City's image and quality lifestyle and increase a sense of community.
- **Objective:** Support and promote existing businesses.
- **Objective:** Develop and improve community resources that contribute to a favorable business environment and encourage high-quality commercial development.
- **Objective:** Reduce the tax burden of residential property owners.
- **Objective:** Create an aggressive marketing program to encourage the attraction of targeted commercial and retail developments.

Goal: Promote and increase tourism.

- **Objective:** Market and promote activities that attract outside visitors to Dickinson in support of retail, service and hotel businesses

Housing

Goal: Provide a diverse housing stock within the City, provide a full range of housing types and values to accommodate various income levels for existing and prospective Dickinson residents.

- **Objective:** Encourage construction of a variety of housing opportunities to meet the 2030 long range growth projections found in the Chapter 1 and the needs of Dickinson's changing demographics.

Strategic Goals and Objectives (Cont.)

- **Objective:** Ensure quality housing is built within the City
- **Objective:** Create new housing opportunities that compliment and support existing residential development.
- **Objective:** Encourage the development of higher-end neighborhoods and higher-end level housing options.
- **Objective:** Promote the increase of owner-occupied housing units from its current level of 69.7% to 75%.
- **Objective:** Encourage developers to build mixed-use developments.
- **Objective:** Allow for subdivisions with a mixture of different lot sizes and amenities.
- **Objective:** Actively encourage and support preservation of neighborhood and community character

Community Facilities and Services

Goal: Provide and maintain City facilities and services that will adequately serve current and future generations.

- **Objective:** Expand the Dickinson Police Station to address current and future space requirements.
- **Objective:** Create a Building Maintenance Plan for all City facilities.
- **Objective:** In partnership with Dickinson Volunteer Fire Department, continue to provide appropriate and adequate fire protection and rescue services to all residents of Dickinson.
- **Objective:** Provide adequate parks and recreational facilities and open space to improve quality of life for residents and contribute to storm water mitigation.
- **Objective:** Ensure appropriate and adequate water and wastewater facilities are provided to all residents of Dickinson in an efficient and effective manner.
- **Objective:** Provide and maintain exceptional City services.

Transportation

Goal: Improve citywide mobility to accommodate present and future transportation needs.

- **Objective:** Ensure adequate connectivity and access throughout the City.
- **Objective:** Reduce traffic congestion, improve safety of traveling public, and increase level of service in main traffic corridors.

Goal: Increase opportunities for multi-modal connectivity throughout the City and region.

- **Objective:** Promote citywide pedestrian mobility and livability.
- **Objective:** Enhance regional mobility and connectivity options through public transportation.

BUDGET PROCESS

Budgetary Basis of Accounting

Budgets for the General, Special Revenue and Debt Service funds are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). The budgetary basis of accounting is different than the basis of accounting for auditing purposes. The City does not budget for all component units that are accounted for in the Comprehensive Annual Financial Report (CAFR).

Multi-Year Financial Plan

The City of Dickinson's Multi-Year Financial Plan (FY 2015-FY 2019) is a roadmap for maintaining the fiscal health for the City. The Plan is designed to explore the City's current financial realities, analyze future financial circumstances, and provide direction on important policy issues facing the City over a 5-year period.

The goal of the Multi-Year Financial Plan is to provide guidance to the City on financial matters and to design a framework through which to manage financial decisions in order to achieve the City's strategic goals and objectives. The Plan includes both revenue and expenditure forecasts, detailed assumptions, and a financial representation of the impact of policy decisions. By developing and utilizing this plan, the City has prepared itself to meet operational and fiscal needs, reduce the impact of unforeseen financial hardships, and move into the next 5 years in a strong financial position. The Plan is used as a basis and guide for the development of the annual budget.

Budget Process

The budget process starts many months before the adoption of the annual budget. In the month of May or June each year, the departments submit their budgetary needs to the City Administrator. On or before the first day of August each year, the mayor is required to submit a budget to the City Council for the ensuing fiscal year with an accompanying message. The budget and all supporting schedules must be filed with the City Secretary when submitted to the City Council and open for public inspection.

The City Council must analyze the budget, making any additions or deletions that they feel appropriate and must, at least ten days prior to the beginning of the next fiscal year, adopt the budget. On final adoption by the City Council, the budget takes effect for the next fiscal year.

Adoption of the budget constitutes adoption of an ordinance appropriating the amounts specified as proposed expenditures and an ordinance levying the property tax as the amount of the tax to be assessed and collected for the corresponding tax year. A separate ordinance is adopted to set the tax rate. Estimated expenditures cannot exceed proposed revenue plus any unencumbered fund balance. Unused appropriations may be transferred to any item required for the same general purpose, except when otherwise specified by the City's charter or state law.

Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved. These amendments must be by ordinance, and become an attachment to the original budget.



BUDGET PROCESS

FISCAL YEAR 2018-2019

- Jun 12** **Discuss Major Revenue - Sales & Property Tax**
- Jun 26** **Capital Improvement Program (if necessary)**
- Jul 10** **Capital Improvement Program**
- Jul 25 Deadline for Chief Appraiser to Certify Appraisal Roll (Sec. 26.01).
- Jul 24** **Mayor submits Proposed Budget**
Proposed Budget Posted On the Web and Filed With City Secretary
City Charter, Article 7.02 (On or before the first day of the eleventh month of the fiscal year)
Local Govt. Code §102.005 (Must be filed before the 30th day before tax rate adopted)
- Aug 7 Publication of Effective & Rollback Tax Rate, Statement & Schedules
Property Tax Code §26.04(e)
- Aug 14** **Budget Workshop with City Council to Review Revised Proposed Budget & Proposed Tax Rate (As Needed)**
- Approve Certified Appraisal Roll**
- Acceptance of Effective and Rollback Tax Rates**
- Establish Proposed Tax Rate; Take Record Vote and Schedule Public Hearings On and Adoption Date for Budget and Tax Rate**
- Publish Notice of Public Hearings on Tax Increase**
(Only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)
Property Tax Code §26.05 (d)
Property Tax Code §26.06(a) (no less than 7 days notice before hearing on tax rate increase - quarter page notice in newspaper, on TV and website)
- Continuous Internet Notice of Tax Rate Hearings Begins
(Only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)
Property Tax Code §26.06(c)

- Aug 17 72-hour notice for first public meeting (Open Meetings Notice)
- Aug 21 First Public Hearing on Proposed Tax Rate**
(Only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)
- Schedule and Announce Second Public Hearing If Necessary**
Property Tax Code §26.06 (a) & (e) (at least 3 days before 2nd hearing)
- Aug 24 72-hour notice for second public hearing (Open Meetings Notice)
- Aug 28 Second Public Hearing on Proposed Tax Rate**
(Schedule and announce meeting to adopt tax rate)
Property Tax Code §26.06(a) and (e) (no more than 14 days before adoption of tax rate)
(NOTE: This is a Special Council Meeting on Tuesday @ 6:00 PM)
- Aug 31 Publish Notice of Vote on Tax Rate
Property Tax Code §26.06(d) (at least 7 days before the meeting)
- Publish Notice of Public Hearing on Proposed Budget
Local Govt. Code §102.0065 (no later than 10 days or earlier than 30 days before budget hearing)
- Local Govt. Code §102.0065 (not later than 10th day nor earlier than 30th day before the budget hearing)
- Sep 7 72-hour notice for meeting to adopt tax rate (Open Meetings Notice)
- Sep 11 Council holds public hearing on proposed budget and tax rate.**
Local Govt. Code §102.006(b)
- Council adopts budget and sets tax rate**
(Separate actions with budget being adopted prior to tax rate)
Local Govt. Code §102.007 (Adopt by Sept. 30 or within 60 days of receiving certified appraisal roll, whichever is later)
Property Tax Code §26.05
City Charter, Article 7.05 (Adopt 10 days prior to beginning of next fiscal year)
Adopted budget filed with City Secretary and Galveston County Clerk
Local Govt. Code §102.009(d)
- Sep 24 Filing and Distribution of Adopted Budget
- Oct 1 Begin New Fiscal Year**



Proposed FY2018-2019 Budget Calendar

Regularly Scheduled Council Meeting

Special Council Meeting

	SUN	MON	TUE	WED	THU	FRI	SAT
MAY			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22 Review Budget Calendar	23	24	25	26
	27	28	29	30	31	1	2
JUNE	3	4	5	6	7	8	9
	10	11	12 Discuss Major Revenue - Sales & Property Tax	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26 Capital Improvement Program (if necessary)	27	28	29	30
JULY	1	2	3	4	5	6	7
	8	9	10 Capital Improvement Program	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24 Proposed Budget Submitted to Council	25 Deadline for Certified Appraisal	26	27	28



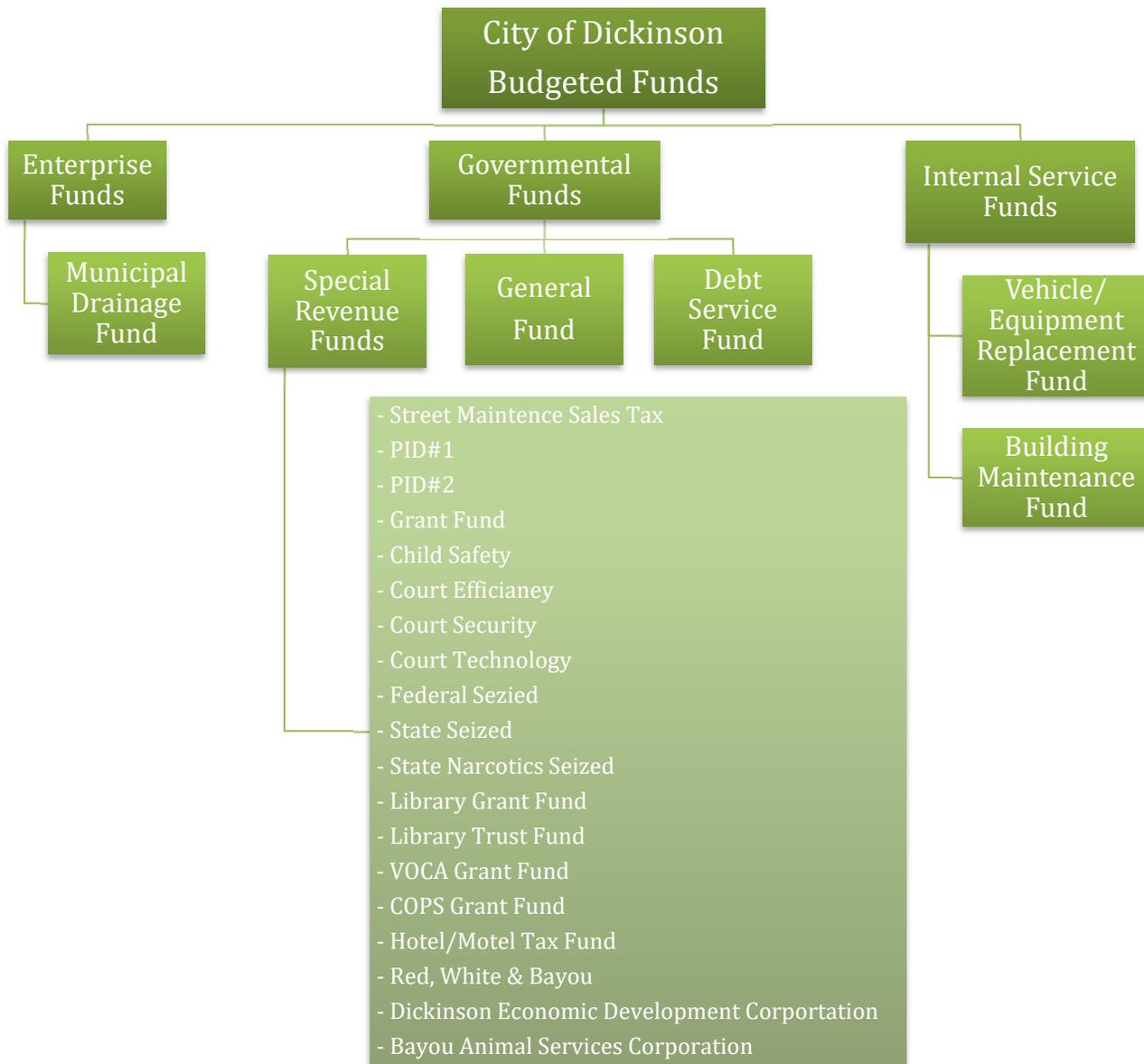
Proposed FY2018-2019 Budget Calendar

Regularly Scheduled Council Meeting

Special Council Meeting

	SUN	MON	TUE	WED	THU	FRI	SAT
JUL	29	30	31	1	2	3	4
AUGUST	5	6	7	8	9	10	11
	12	13	14 Budget Workshop Approve Certified Roll, Effective, Rollback, & Proposed Tax Rates	15	16	17	18
	19	20	21 1st Public Hearing on Tax Rate	22	23	24	25
	26	27	28 Budget Workshop (if necessary) 2nd Public Hearing on Tax Rate	29	30	31 Publish Notice of Public Hearing on Proposed Budget	1
SEPTEMBER	2	3	4	5	6	7	8
	9	10	11 Adopt Budget & Tax Rate ***Attendance is Imperative***	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
OCTOBER	30	1 Start New Fiscal Year	2	3	4	5	6

Budgeted Fund Structure



FUND DESCRIPTIONS:

General Fund: Accounts for all financial resources of the general operations except for those required to be accounted for in another fund. The General Fund generates the majority of its revenues from taxes, charges for services and franchise fees.

Debt Service Fund: Used for the payment of principal and interest on debt issued by the City as well as other fees associated with the issuance of debt.

Enterprise Fund: Used to account for the provision of drainage services to the residents of the City. All activities necessary to provide such services are accounted for in this fund.

Special Revenue Fund: Used to account for proceeds of specific revenue sources or legally restricted funds.

Internal Service Fund: Used to account for operations that are financed by users of the fund.

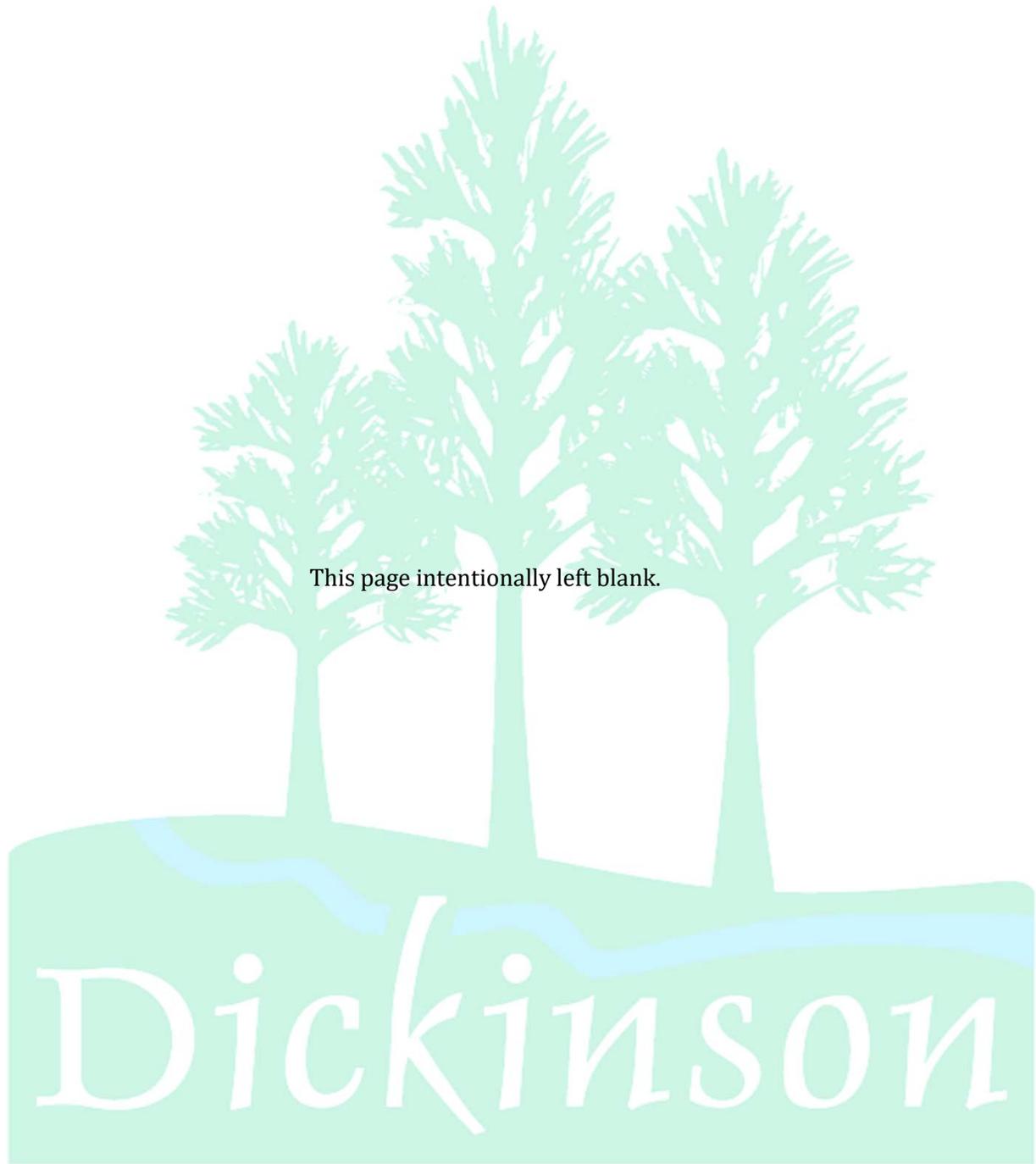
Department/Fund Relationship

Department	General Fund	Municipal Drainage Fund	Debt Service Fund	Special Revenue Funds	Internal Service Funds
Administration	X		X	X	
Finance	X				
Community Development	X				
Municipal Court	X			X	
Police Department	X			X	X
Fire Marshal	X				X
Emergency Management	X				
Public Works	X	X			X
IT	X				
Library	X		X	X	
Tourism	X			X	
EMS	X				X

**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
CITY-WIDE SUMMARY**

	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE					
Sales Tax	8,228,070	8,178,787	8,362,250	8,556,009	193,759
Ad Valorem (Property) Tax	3,767,396	4,147,975	4,115,633	4,340,004	224,371
Other Taxes	93,750	90,000	83,000	85,800	2,800
Assessments	581,874	491,300	667,300	269,300	(398,000)
Franchise Fees	1,103,462	874,429	1,146,590	996,000	(150,590)
Licenses & Permits	396,362	748,030	305,900	380,800	74,900
Court Fines & Fees	877,372	857,112	751,700	880,900	129,200
Charges for Service	436,898	353,962	430,000	446,000	16,000
Miscellaneous Income	183,151	159,216	51,400	79,700	28,300
Intergovernmental Proceeds	1,462,852	325,122	1,050,949	4,073,591	3,022,642
Transfers & Other Sources	639,455	645,255	413,046	195,122	(217,924)
TOTAL REVENUES	17,770,642	16,871,190	17,377,768	20,303,226	2,925,458
EXPENDITURES					
City Operating Funds					
General Fund	13,655,475	11,531,496	13,508,610	14,730,700	1,222,090
Debt Service Fund	869,340	870,428	870,428	871,300	872
Municipal Drainage Fund	294,943	282,065	362,595	-	(362,595)
Street Maintenance Fund	1,204,212	620,047	1,664,393	2,326,000	661,607
Special Revenue Funds	234,260	183,785	180,458	607,629	427,171
Vehicle Replacement Fund	800,204	306,334	266,334	74,334	(192,000)
Building Maintenance Fund	19,564	86,500	26,500	265,000	238,500
PID#1	255,476	262,800	262,800	262,800	-
PID#2	4,875	3,900	3,900	3,900	-
Total City Operating Funds	17,338,349	14,147,356	17,146,018	19,141,663	1,995,645
Non-Profits					
Red, White & Bayou	118,279	30	-	30	-
TOTAL EXPENDITURES	17,456,628	14,147,386	17,146,018	19,141,693	1,995,645
REVENUE - EXPENDITURES	314,014	2,723,804	231,750	1,161,533	929,813

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CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
FUND BALANCE SUMMARY

Fund balance measures the net financial resources available to finance expenditures of future periods. The City has a policy to maintain an undesignated General fund balance equal to 25% to 33% of budgeted expenditures for the General Operating Fund. In other operating funds, the City strives to maintain a positive unassigned fund balance (working capital) position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the City seeks to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Enterprise fund. Fund balance is defined by the following categories:

Nonspendable Fund Balance is the portion of fund balance that is inherently nonspendable such as assets that will never convert to cash, assets that will not convert to cash soon enough to affect the current period, and resources that must be maintained intact pursuant to legal or contractual requirements.

Restricted Fund Balance is the portion of fund balance that reflects resources that are subject to externally enforceable legal restrictions.

Committed Fund Balance is the portion of fund balance that represents resources whose use is constrained by limitations that the City Council has imposed upon itself and that remain binding unless removed by the same action with which the limitations were imposed.

Assigned Fund Balance is the portion of fund balance that reflects the City Council's intended use of resources.

Unassigned Fund Balance is the portion of fund balance that is not categorized into one of the other categories of fund balance.

	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
TOTAL NON-MAJOR FUNDS					
General Fund					
Beginning	4,649,979	4,048,775	4,048,775	4,332,000	283,225
Ending Fund Balance	4,048,775	4,331,971	4,197,921	4,067,004	(130,917)
Change in Fund Balance	(601,204)	283,197	149,146	(264,996)	(414,142)
Debt Service Fund					
Beginning	26	26	26	315,702	315,676
Ending Fund Balance	26	315,702	26	315,847	315,821
Change in Fund Balance	-	315,676	-	145	145
Municipal Drainage Fund					
Beginning	398,731	395,057	395,057	334,991	(60,065)
Ending Fund Balance	395,057	334,991	430,462	334,991	(95,470)
Change in Fund Balance	(3,674)	(60,065)	35,405	-	(35,405)
Street Maintenance Fund					
Beginning	1,245,607	1,890,746	1,890,746	2,913,356	1,022,610
Ending Fund Balance	1,890,746	2,913,356	1,901,803	3,303,565	1,401,762
Change in Fund Balance	645,139	1,022,610	11,057	390,209	379,152
TOTAL NON-MAJOR FUNDS*					
Beginning	2,317,647	2,067,235	2,067,235	1,956,150	(111,085)
Ending Fund Balance	2,067,235	1,964,479	1,956,570	1,158,425	(798,145)
Change in Fund Balance	(250,412)	(102,756)	(110,665)	(797,725)	(687,060)

*Non-major funds include internal funds, special revenue funds, and Red, White & Bayou Crawfish & Musical Festival. These balances change depending on interfund transfers and specific grants and/or awarded funding.

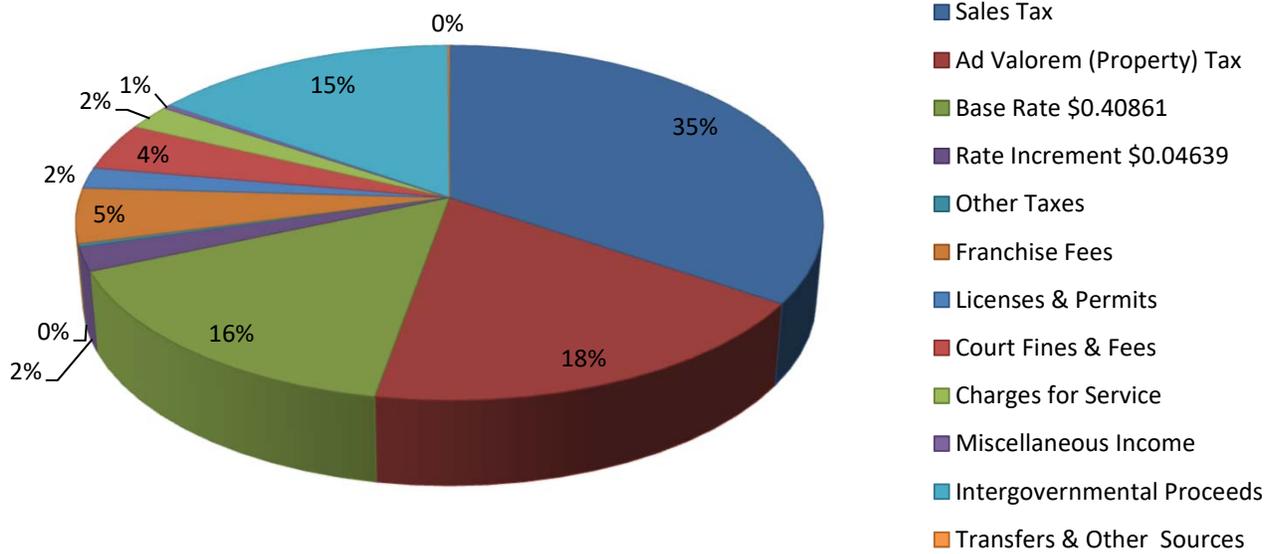
**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND SUMMARY**

	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Revenues					
Sales Tax	6,582,456	6,539,130	6,689,800	6,844,800	155,000
Ad Valorem (Property) Tax	3,063,670	3,350,975	3,402,100	3,625,904	223,804
Base Rate \$0.40861				3,104,700	
Rate Increment \$0.04639				430,704	
Other Taxes	60,777	57,000	50,000	52,800	2,800
Franchise Fees	1,103,462	874,429	1,146,590	996,000	(150,590)
Licenses & Permits	396,362	748,030	305,900	380,800	74,900
Court Fines & Fees	843,133	831,762	724,000	855,400	131,400
Charges for Service	436,898	353,962	430,000	446,000	16,000
Miscellaneous Income	76,319	121,504	47,600	73,400	25,800
Intergovernmental Proceeds	1,297,704	223,790	1,000,973	3,013,400	2,012,427
Transfers & Other Sources	40,000	15,000	15,000	15,000	-
TOTAL REVENUES	13,900,782	13,115,585	13,811,963	16,303,504	2,491,541
Expenditures					
Administration	757,397	358,912	528,564	478,200	(50,364)
Finance	282,049	247,441	263,523	276,600	13,077
Community Development	451,692	447,646	531,984	536,600	4,616
Municipal Court	332,503	296,713	338,275	339,600	1,325
Police Department	4,063,519	3,841,191	4,111,508	4,222,900	111,392
Fire Marshal	197,220	183,801	220,182	195,500	(24,682)
Emergency Management	110,740	119,658	120,510	192,200	71,690
Public Works	659,319	551,089	702,044	1,560,100	858,056
Information Technology	419,985	338,518	374,489	438,100	63,611
Library	329,401	315,430	395,978	419,100	23,122
Tourism	86,823	-	-	-	-
Animal Services	216,106	223,689	223,689	-	(223,689)
EMS	1,051,502	945,582	1,055,582	1,004,800	(50,782)
Economic Development	-	-	-	3,937,500	3,937,500
City-Wide Services	4,697,220	3,661,826	4,642,282	1,129,500	(3,512,782)
TOTAL EXPENDITURES	13,655,475	11,531,496	13,508,610	14,730,700	1,222,090
REVENUE - EXPENDITURES	245,307	1,584,089	303,353	1,572,804	1,269,451
BEGINNING FUND BALANCE	4,649,979	4,048,775	4,048,775	4,332,000	
TRANSFERS	846,511	1,300,892	154,207	23,800	
CAPITAL***					
Police	-	-	-	249,000	
Public Works	-	-	-	565,000	
Disaster Rebuild	-	-	-	1,000,000	
TOTAL CAPITAL	-	-	-	1,814,000	
ENDING FUND BALANCE	4,048,775	4,331,971	4,197,921	4,067,004	
REQUIRED PER CHARTER	3,427,500	2,894,400	3,390,700	3,697,400	
EXCESS FUND BALANCE	621,275	1,437,571	807,221	369,604	

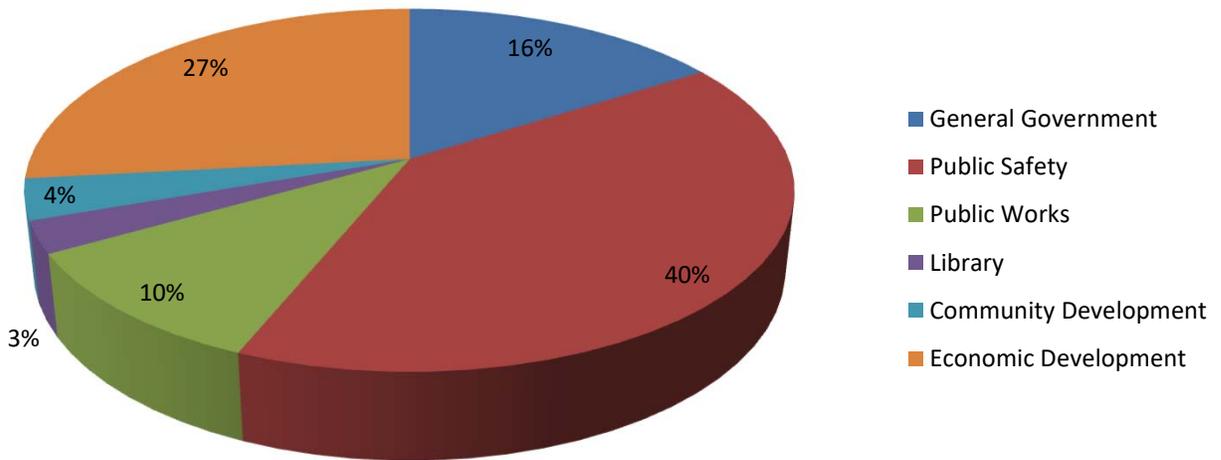
***All Capital Expenses will be brought back to Council prior to implementation.

**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND SUMMARY**

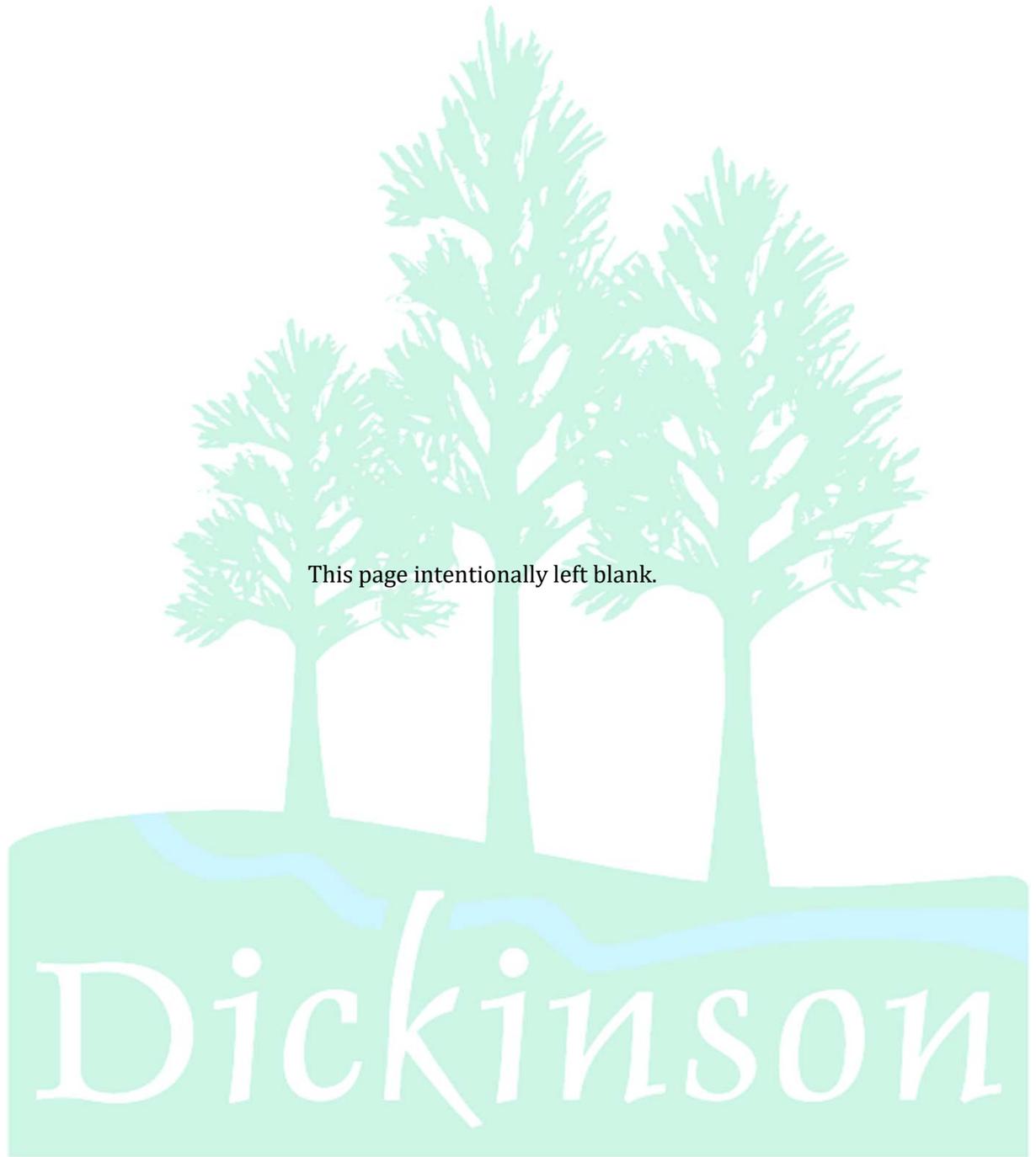
General Fund Revenues



General Fund Expenditures



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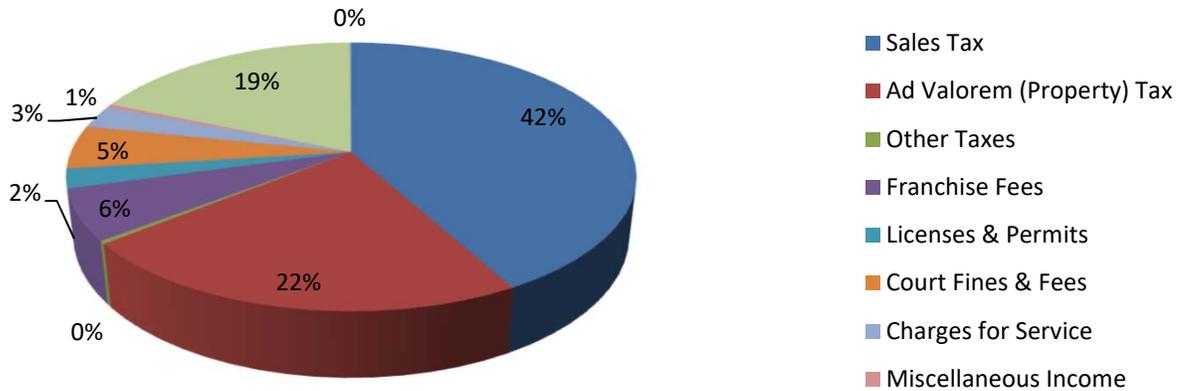
**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND REVENUE SUMMARY**

OVERVIEW

The General Fund revenues account for all of the funds coming into the General Fund from a variety of sources. General Fund revenues include Property Taxes, Sales Taxes, Franchise Fees, License and Permit Fees, Court Fines and Fees, Charges for Service, Interest Income, Intergovernmental Grants, Transfers, and some miscellaneous revenues. These revenues flow into the General Fund because they are not designated for a specific purpose, but instead can be used for the general operations of the City.

SUMMARY	FY 16-17	FY 17-18	FY 17-18	FY 18-19	Increase/ (Decrease)
	Actual	Projection	Original Budget	Budget	
Sales Tax	6,582,456	6,539,130	6,689,800	6,844,800	155,000
Ad Valorem (Property) Tax	3,063,670	3,350,975	3,402,100	3,625,904	223,804
Other Taxes	60,777	57,000	50,000	52,800	2,800
Franchise Fees	1,103,462	874,429	1,146,590	996,000	(150,590)
Licenses & Permits	396,362	748,030	305,900	380,800	74,900
Court Fines & Fees	843,133	831,762	724,000	855,400	131,400
Charges for Service	436,898	353,962	430,000	446,000	16,000
Miscellaneous Income	76,319	121,504	47,600	73,400	25,800
Intergovernmental Proceeds	1,297,704	223,790	1,000,973	3,013,400	2,012,427
Transfers & Other Sources	40,000	15,000	15,000	15,000	-
TOTAL REVENUES	13,900,782	13,115,585	13,811,963	16,303,504	2,491,541

GENERAL FUND REVENUES BY CATEGORY



MAJOR CHANGES IN FY 2018-2019

- Sales Tax is projected to increase by 2% over actual previous year revenues per the Multi-Year Financial Plan.
- Property tax revenue is anticipated to decrease in in the next fiscal year due to the impact from Hurricane Harvey. Additionally, per the Multi-Year Financial Plan, the revenue estimate is based on a 97% collection rate.
- Other Revenues been adjusted based on actuals.
- Franchise Fees are each expected to decrease due to our the impact of Hurricane Harvey and our dispute with Comcast.

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND REVENUES

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Sales Tax						
01-7001-00-00	Sales Tax	6,582,456	6,539,130	6,689,800	6,844,800	155,000
Subtotal Sales Tax		6,582,456	6,539,130	6,689,800	6,844,800	155,000
Ad Valorem (Property) Tax						
	Base Rate \$0.40861				3,104,700	3,104,700
	Rate Increment \$0.04639				430,704	430,704
01-7101-00-00	Property Tax	2,968,827	3,245,852	3,311,900	3,535,404	223,504
01-7102-00-00	Delinquent Property Tax	61,068	66,419	60,000	60,300	300
01-7103-00-00	Penalty & Int. On Del. Tax	33,775	38,704	30,200	30,200	-
Subtotal Ad Valorem (Property) Tax		3,063,670	3,350,975	3,402,100	3,625,904	223,804
Other Taxes						
01-7204-00-00	Mixed Drink Tax	60,777	57,000	50,000	52,800	2,800
Subtotal Other Taxes		60,777	57,000	50,000	52,800	2,800
Franchise Fees						
01-7206-00-00	CenterPoint Energy	7,315	16,000	10,000	12,000	2,000
01-7207-00-00	Verizon & Telecomm.	67,083	28,000	82,400	28,000	(54,400)
01-7208-00-00	CenterPoint Gas	59,227	60,500	69,000	60,000	(9,000)
01-7209-00-00	Comcast Cable	277,663	104,929	284,960	240,000	(44,960)
01-7210-00-00	Texas-New Mexico Power	600,059	569,000	609,030	560,000	(49,030)
01-7503-00-00	Solid Waste	92,116	96,000	91,200	96,000	4,800
Subtotal Franchise Fees		1,103,462	874,429	1,146,590	996,000	(150,590)
Licenses & Permits						
01-7301-00-00	Alcohol Bev. License	2,923	4,135	3,000	3,400	400
01-7302-00-00	Pawn Shop License	-	-	100	100	-
01-7303-00-00	Mobile Home Park Lic.	1,270	2,220	800	1,000	200
01-7305-00-00	Electrical Permits	24,232	76,698	18,000	21,300	3,300
01-7306-00-00	Building Permits	190,012	459,617	150,000	178,000	28,000
01-7307-00-00	Mechanical Permits	22,273	37,290	19,000	21,300	2,300
01-7308-00-00	Re-Inspection Fees	1,505	2,450	1,000	1,500	500
01-7309-00-00	Plumbing Permits	25,439	50,756	26,000	26,800	800
01-7310-00-00	Mobile Home License	2,500	3,400	2,100	2,400	300
01-7311-00-00	Demolition Permits	650	2,200	1,000	800	(200)
01-7312-00-00	Fire Protection Permits	5,511	8,806	8,500	7,300	(1,200)
01-7313-00-00	Peddler/Vendor Permits	1,320	60	1,400	1,200	(200)
01-7315-00-00	Drainage-Culvert Fee	7,580	-	-	18,800	18,800
01-7316-00-00	Wrecker Permits	1,920	-	-	600	600
01-7318-00-00	Elec. Contractor Reg.	5,000	488	-	4,500	4,500
01-7320-00-00	Mech. Contractor Reg.	3,225	5,750	1,800	2,500	700
01-7321-00-00	Alarm License & Fees	6,455	5,530	11,800	10,700	(1,100)
01-7322-00-00	Floodplain Dev. Permit	180	-	100	100	-
01-7323-00-00	Storm Water Prmts./Insp.	4,725	4,340	3,000	4,000	1,000
01-7325-00-00	Coin Op. Machine Prmts.	900	1,230	700	900	200
01-7326-00-00	Prof. Svcs - Reimb Fees	99	-	1,000	-	(1,000)
01-7327-00-00	Ambulance Service Prmts.	-	-	1,400	1,500	100

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND REVENUES

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18	FY 18-19	Increase/ (Decrease)
				Original Budget	Budget	
01-7331-00-00	Gen. Contractor License	11,288	33,700	7,000	8,500	1,500
01-7340-00-00	Tree Removal Fees	6,590	1,700	8,900	10,900	2,000
01-7341-00-00	Plat Filing/Plan Dev. Fees	17,596	19,135	10,000	13,000	3,000
01-7342-00-00	Other Business Permits	11,234	13,397	9,000	11,700	2,700
01-7343-00-00	Zoning Sign Fees	750	600	300	500	200
01-7346-00-00	Code Compliance Fees	41,186	14,529	20,000	27,500	7,500
Subtotal Licenses & Permits		396,362	748,030	305,900	380,800	74,900
Court Fines & Fees						
01-7401-00-00	Court Fines	730,020	748,669	610,000	735,200	125,200
01-7402-00-00	Warrant Fees	83,829	69,134	88,000	89,000	1,000
01-7403-00-00	Court Tax Fees	22,569	6,676	20,000	24,800	4,800
01-7407-00-00	Bond Forfeiture Fees	6,715	7,283	6,000	6,400	400
Subtotal Court Fines & Fees		843,133	831,762	724,000	855,400	131,400
Charges for Service						
01-7629-00-00	Ambulance Srvc. Charges	436,898	353,962	430,000	446,000	16,000
Subtotal Charges for Service		436,898	353,962	430,000	446,000	16,000
Miscellaneous Income						
01-7601-00-00	Accident Report Fees	2,140	1,974	1,500	1,500	-
01-7603-00-00	Miscellaneous Income	12,123	22,632	-	10,000	10,000
01-7604-00-00	Rental Income	-	-	100	-	(100)
01-7607-00-00	Inmate Phone Comm.	214	108	500	400	(100)
01-7610-00-00	Credit Card Conven. Fee	14,717	18,176	9,800	15,900	6,100
01-7611-00-00	Library Fines & Fees	11,792	11,791	10,000	14,200	4,200
01-7614-00-00	Fingerprinting Fee	760	495	300	600	300
01-7621-00-00	Interest Income	24,570	34,833	14,000	30,000	16,000
01-7628-00-00	WCID#1 Fuel	845	420	1,400	800	(600)
01-7630-00-00	EMS Private Donations	1,298	31,000	10,000	-	(10,000)
01-7715-00-00	Misc. Library Revenue	117	-	-	-	-
01-7717-00-00	Library Donations	7,744	75	-	-	-
Subtotal Miscellaneous Income		76,319	121,504	47,600	73,400	25,800
Intergovernmental Income						
01-7700-00-00	Bullet Proof Vest Grant	4,350	-	-	8,700	8,700
01-7702-00-00	Federal E.M.P.G. Grant	30,265	7,566	-	30,000	30,000
01-7711-00-00	Contract for Jail Services	17,840	12,140	9,000	12,000	3,000
01-7713-00-00	CDBG Reimb - Personnel	-	-	-	-	-
01-7725-00-00	Ambulance DHS Football	450	2,250	2,250	2,300	50
01-7726-00-00	Transfer From DEDC	144,917	32,334	32,334	32,300	(34)
01-7728-00-00	Transfer From DMD #1	563,865	-	571,700	623,700	52,000
01-7742-00-00	Transfer from BAS	216,106	-	223,689	-	(223,689)
01-7754-00-00	Misc. Library Grant	2,937	7,500	-	-	-
01-7631-00-00	Emerg. Service Co. Fee	162,000	162,000	162,000	162,000	-
01-7633-00-00	Texas HHSC Reimb.	154,975	-	-	142,400	142,400
01-7755-00-00	Grant Proceeds	-	-	-	2,000,000	2,000,000
Subtotal Intergovernmental Income		1,297,704	223,790	1,000,973	3,013,400	2,012,427

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND REVENUES**

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Transfers & Other Sources						
01-7718-00-00	Transfer From PID#1	15,000	15,000	15,000	15,000	-
01-7730-00-00	Transfer from DEFC	25,000	-	-	-	-
Subtotal Transfers & Other Sources		40,000	15,000	15,000	15,000	-
TOTAL GENERAL FUND REVENUES		13,900,782	13,115,585	13,811,963	16,303,504	6,026,945

**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
SUMMARY**

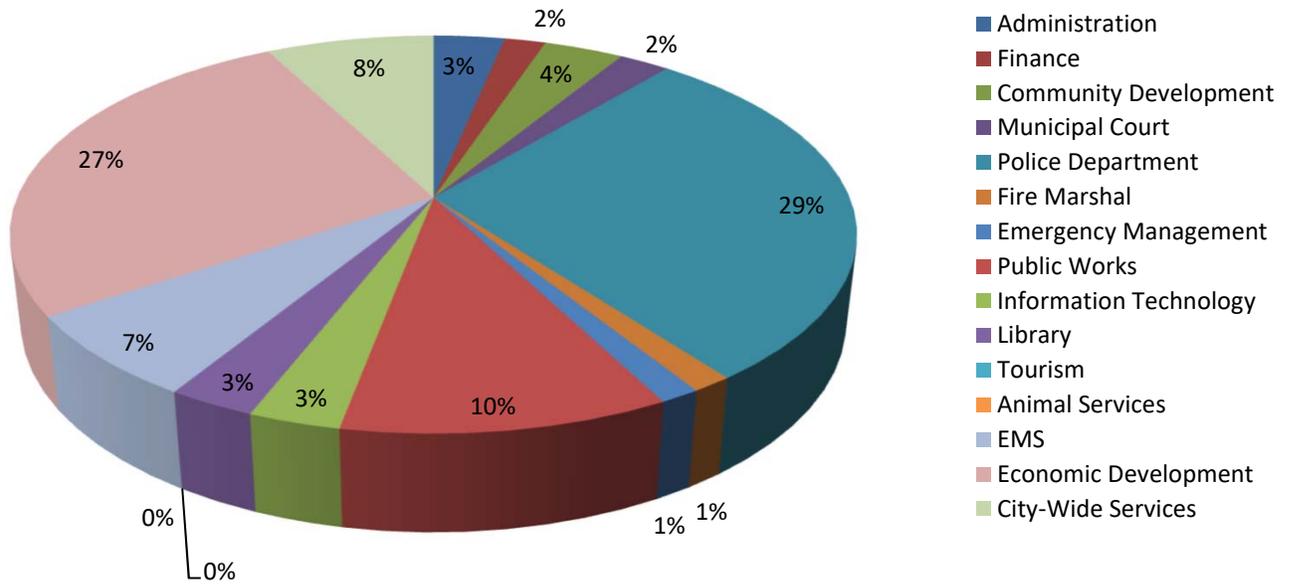
OVERVIEW

The General Fund accounts for the major City departments: Administration, Finance, Community Development, Municipal Court, Police Department, Fire Marshal, Emergency Management, Public Works, Information Technology, Library, Tourism and Museum, Emergency Medical Services, and Government-Wide and Contractual Services. The difference between the General Fund and other governmental funds is that the revenues from the General Fund are not earmarked for a specific operation or function. Instead, the funds can be used to carry out any of the general functions of the City. Major expenditures from the General Fund include salaries and benefits and various operating expenditures.

EXPENDITURES	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Department Summary					
Administration	757,397	358,912	528,564	478,200	(50,364)
Finance	282,049	247,441	263,523	276,600	13,077
Community Development	451,692	447,646	531,984	536,600	4,616
Municipal Court	332,503	296,713	338,275	339,600	1,325
Police Department	4,063,519	3,841,191	4,111,508	4,222,900	111,392
Fire Marshal	197,220	183,801	220,182	195,500	(24,682)
Emergency Management	110,740	119,658	120,510	192,200	71,690
Public Works	659,319	551,089	702,044	1,560,100	858,056
Information Technology	419,985	338,518	374,489	438,100	63,611
Library	329,401	315,430	395,978	419,100	23,122
Tourism	106,394	86,715	232,320	-	(232,320)
Animal Services	216,106	197,033	197,033	-	(197,033)
EMS	1,051,502	945,582	1,055,582	1,004,800	(50,782)
Economic Development	-	-	-	3,937,500	3,937,500
City-Wide Services	4,697,220	3,661,826	4,642,282	1,129,500	(3,512,782)
TOTAL EXPENDITURES	13,675,047	11,591,556	13,714,274	14,730,700	1,016,426

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 SUMMARY**

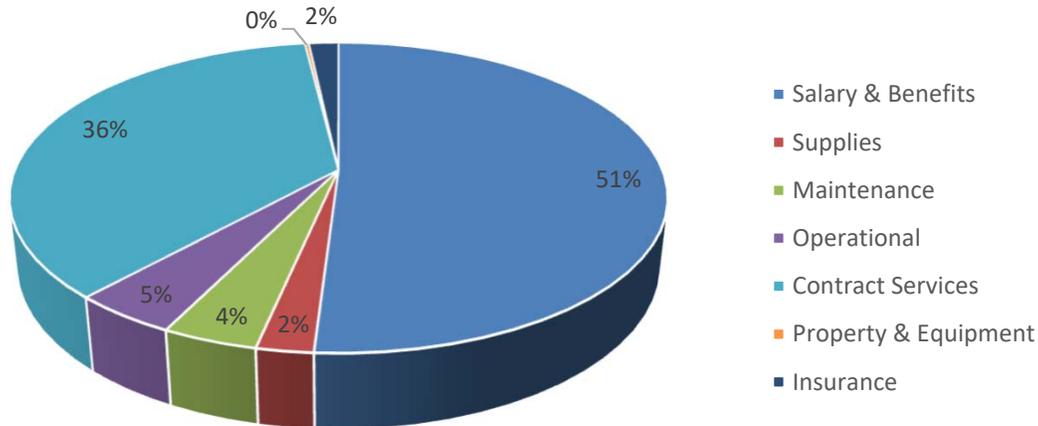
General Fund Expenditures By Department



**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
SUMMARY**

EXPENDITURES	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Category Summary					
Salary & Benefits	7,149,807	6,507,888	7,237,795	7,511,600	273,805
Supplies	279,891	225,992	345,808	351,000	5,192
Maintenance	558,566	431,686	458,050	589,300	131,250
Operational	567,102	436,282	667,667	652,900	(14,767)
Contract Services	4,782,937	3,714,935	4,687,824	5,337,900	650,076
Property & Equipment	116,702	13,305	79,434	33,800	(45,634)
Insurance	220,041	261,467	237,696	254,200	16,504
SUBTOTAL EXPENDITURES	13,675,047	11,591,556	13,714,274	14,730,700	1,016,426

Expenditures by Category

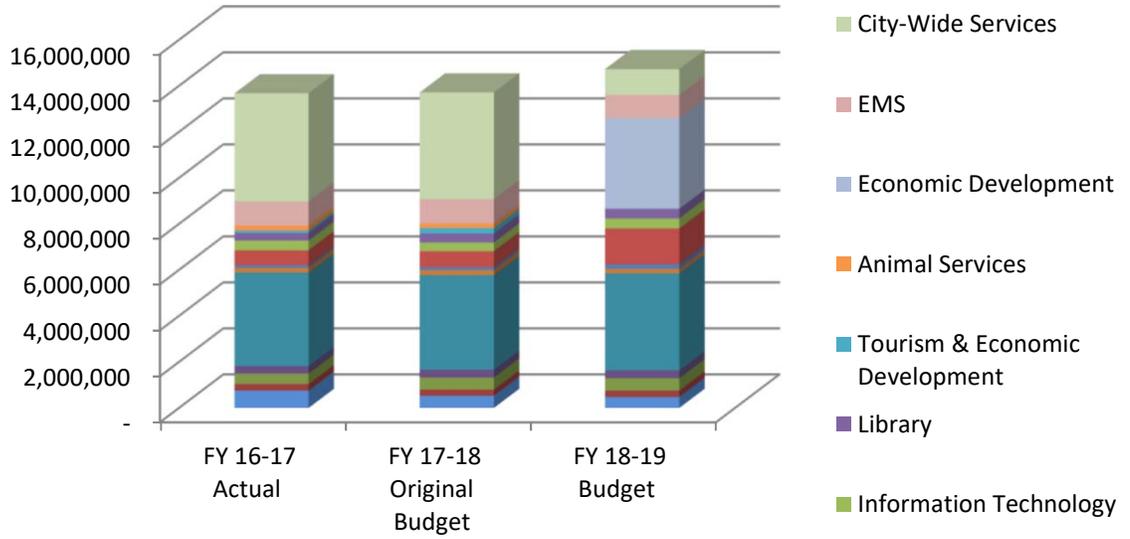


MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 15% increase. The costs of these increases have been partially offset by the elimination of Dependent Healthcare coverage.
- Base Salaries are recommended to be increased proportionally to CPI or 2.4%. This is slightly under the Multi-Year Financial Plan but is consistent with the decrease in Property Tax Revenues.
- Utilities have been adjusted based on previous year actuals and current year projections.
- Fuel has been updated based on actuals to-date and year end projections in conjunction with Consumer Price Index percentages.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 SUMMARY**

Changes in General Fund Expenditures



**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 ADMINISTRATION: DEPARTMENT 01**

DEPARTMENT MISSION & OVERVIEW

The Administration Department is composed of the City Administrator, City Secretary, and Management Assistant. The department is responsible for the implementation of City Council policies, managing the City's daily operations, records management, elections, transportation, economic development, intergovernmental relations, and overseeing department heads in the administration and implementation of policies, programs and ordinances. The department is also responsible for making recommendations to Council regarding programs and policies and developing methods to ensure the effective and efficient operation of City services. The City Administrator also serves as Executive Director of Dickinson Management District No. 1 and provides services to the Fair Housing Work Group, Dickinson Education Finance Corporation and Bayou Animal Services Corporation.

PERSONNEL COUNTS	FY 16-17 Actual	FY 17-18	
		Original Budget	FY 18-19 Budget
City Administrator	1.0	1.0	1.0
City Secretary	1.0	1.0	1.0
Management Assistant	1.0	1.0	1.0
TOTAL FTE	3.0	3.0	3.0

EXPENDITURE SUMMARY	FY 16-17 Actual	FY 17-18 Projection	FY 17-18		Increase/ (Decrease)
			Original Budget	FY 18-19 Budget	
Salary & Benefits	527,244	192,601	338,909	308,800	(30,109)
Supplies	9,483	7,586	10,900	10,600	(300)
Maintenance	26,700	20,737	22,000	24,000	2,000
Operational Expenses	131,637	114,964	147,355	132,400	(14,955)
Property & Equipment	62,333	6,305	9,400	2,400	(7,000)
Transfers	-	-	-	-	-
TOTAL EXPENDITURES	757,397	358,912	528,564	478,200	(50,364)

MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.

**CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATION: DEPARTMENT 01**

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	438,072	162,773	264,236	237,800	(26,436)
8102	Overtime Pay	289	-	-	-	-
8103	Natural Disaster Pay	5,257	-	-	-	-
8105	Vehicle Allowance	5,538	1,500	7,200	6,000	(1,200)
8110	Cell Phone Allowance	-	-	-	1,200	1,200
8113	Certification/Edu. Pay	3,877	3,240	5,760	5,000	(760)
8114	Longevity Pay	980	818	1,180	600	(580)
8150	FICA Tax	184	38	-	-	-
8151	Payroll Tax	7,844	2,410	4,036	3,600	(436)
8152	Unemployment Tax	58	546	513	500	(13)
8153	Retirement (TMRS)	40,746	16,077	26,654	23,100	(3,554)
8155	Employee Group Insurance	23,801	4,496	28,829	30,500	1,671
8156	Worker's Comp. Insurance	598	704	501	500	(1)
TOTAL SALARY & BENEFITS		527,244	192,601	338,909	308,800	(30,109)
OTHER EXPENDITURES						
Supplies						
8203	Building & Kitchen Supplies	3,593	2,860	3,400	3,500	100
8210	Office Supplies & Postage	5,650	4,727	7,000	6,800	(200)
8213	Uniforms & Apparel	240	-	500	300	(200)
Subtotal Supplies		9,483	7,586	10,900	10,600	(300)
Maintenance						
8301	Building & Property Maint.	26,700	20,737	22,000	24,000	2,000
Subtotal Maintenance		26,700	20,737	22,000	24,000	2,000
Operational Expenses						
8401	Advertising Legal Notices	17,994	10,131	7,000	12,300	5,300
8402	Travel & Training - Staff	7,676	8,440	10,000	9,500	(500)
8403	Dues/Subscriptions/Books	10,996	5,871	8,500	11,400	2,900
8404	Election	6,724	-	7,000	4,400	(2,600)
8407	Comm.-Pagers & Phones	6,293	5,137	5,680	5,000	(680)
8417	Utilities	48,447	36,919	70,675	58,900	(11,775)
8422	Physicals & Drug Testing	6,538	4,717	7,000	6,200	(800)
8429	Conf/Travel-Mayor	-	1,552	3,000	2,000	(1,000)
8431	Conf/Travel-Council/Boards	1,928	244	6,000	2,800	(3,200)
8441	Local Mtg-Mayor & Council	3,619	2,297	4,000	3,200	(800)
8443	City Special Events	5,340	3,756	8,500	6,700	(1,800)
8445	Special Projects-City Admin	16,083	35,900	10,000	10,000	-
Subtotal Other Services		131,637	114,964	147,355	132,400	(14,955)
Contract Services						
8527	Contract Services	-	16,720	-	-	-
Subtotal Contract Services		-	16,720	-	-	-
Property & Equipment						
8615	Code/Ord. Codification	2,497	6,305	4,700	2,400	(2,300)

8651 Real Property Acquisition	59,836	-	4,700	-	(4,700)
Subtotal Property & Equip.	62,333	6,305	9,400	2,400	(7,000)
TOTAL OPERATING EXPENSES	757,397	358,912	528,564	478,200	(50,364)
DEPARTMENT TOTAL	757,397	358,912	528,564	478,200	(50,364)

**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FINANCE: DEPARTMENT 02**

DEPARTMENT MISSION & OVERVIEW

The Finance Department's mission is to safeguard City assets and assure fiscal accountability. The Finance Department is composed of the Chief Financial Officer, Accountant one full-time Administrative Services Coordinator dedicated to Payroll/HR and one part-time Administrative Services Coordinator. The department is responsible for monitoring the City's finances, providing timely financial information, providing the City's accounting services, processing payments, performing the human resources function, providing grants management for all City departments, and enforcing the City's financial, purchasing, and personnel policies. In addition, the department also monitors the City's debt and investments, manages the City's annual budgeting process, and performs financial forecasts and analysis for the City. The department also provides support services to Dickinson Economic Development Corporation, Dickinson Education Finance Corporation, Bayou Animal Services Corporation, and Dickinson Management District No. 1.

PERSONNEL COUNTS	FY 16-17 Actual	FY 17-18 Original Budget	FY 18-19 Budget
Assistant City Administrator/CFO	1.0	1.0	1.0
Accountant	-	1.0	1.0
Administrative Services Manager	-	-	-
Administrative Services Coordinator	2.0	1.5	2.0
TOTAL FTE	3.0	3.5	4.0

EXPENDITURE SUMMARY	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Salary & Benefits	240,010	192,208	239,973	262,200	22,227
Supplies	4,749	3,158	5,000	4,800	(200)
Operational Expenses	13,084	2,679	11,650	9,600	(2,050)
Contract Services	24,207	47,396	-	-	-
Property & Equipment	-	2,000	6,900	-	(6,900)
TOTAL EXPENDITURES	282,049	247,441	263,523	276,600	13,077

MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.
- An Administrative Services Coordinator has been added as an FTE but is anticipated to be hired halfway through the year.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FINANCE: DEPARTMENT 02

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	177,156	144,109	182,094	188,700	6,606
8102	Overtime Pay	223	-	-	-	-
8103	Natural Disaster Pay	5,727	-	-	-	-
8104	PTE Base Salary	-	-	-	15,500	15,500
8110	Cell Phone Allowance	825	900	900	900	-
8113	Certification/Edu. Pay	3,760	3,604	3,720	3,700	(20)
8114	Longevity Pay	2,385	240	160	200	40
8150	FICA Tax	41	379	-	1,000	1,000
8151	Payroll Tax	2,610	2,138	3,079	3,000	(79)
8152	Unemployment Tax	50	411	684	700	16
8153	Retirement (TMRS)	17,404	13,652	20,333	17,800	(2,533)
8155	Employee Group Insurance	29,435	26,239	28,621	30,300	1,679
8156	Worker's Comp. Insurance	393	537	382	400	18
TOTAL SALARY & BENEFITS		240,010	192,208	239,973	262,200	22,227
OTHER EXPENDITURES						
Supplies						
8210	Office Supplies & Postage	4,749	3,158	5,000	4,800	(200)
Subtotal Supplies		4,749	3,158	5,000	4,800	(200)
Operational Expenses						
8402	Travel & Training - Staff	9,157	327	7,500	6,600	(900)
8403	Dues/Subscriptions/Books	3,533	2,352	3,600	3,000	(600)
8416	Tuition Reimb.	-	-	550	-	(550)
8442	Bank Charges	394	-	-	-	-
Subtotal Other Services		13,084	2,679	11,650	9,600	(2,050)
Contract Services						
8527	Contract Services	24,207	47,396	-	-	-
Subtotal Contract Services		24,207	47,396	-	-	-
Property & Equipment						
8602	Computer Equip. & Software	-	2,000	6,900	-	(6,900)
Subtotal Property & Equip.		-	2,000	6,900	-	(6,900)
TOTAL OPERATING EXPENSES		282,049	247,441	263,523	276,600	13,077
DEPARTMENT TOTAL		282,049	247,441	263,523	276,600	13,077

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT: DEPARTMENT 03

DEPARTMENT MISSION & OVERVIEW

The Community Development Department is composed of the Community Development Director, Building Official, two Code Compliance Officers, and two Community Development Coordinators. The department is responsible for the development services of the City, including issuing commercial and residential permits and licenses, reviewing site plans, conducting inspections, enforcing the City's zoning requirements and City codes, enforcing the signage and nuisance abatement ordinances of the City, and land planning. Staff also provides support services for the Planning and Zoning Commission, Building Standards Commission and the Board of Adjustments. The mission of Community Development is to "ensure safe, high quality development and construction through a streamlined permitting and inspection process, while also preserving the integrity of neighborhood and commercial developments through consistent and proactive code enforcement procedures."

PERSONNEL COUNTS	FY 16-17	FY 17-18	FY 18-19
	Actual	Original Budget	Budget
Director of Community Development	1.0	1.0	1.0
Building Official	1.0	2.0	2.0
Code Compliance Officer	2.0	1.0	1.0
Community Development Coordinator	2.0	2.0	2.0
Planner	-	-	1.0
TOTAL FTE	6.0	6.0	7.0

EXPENDITURE SUMMARY	FY 16-17	FY 17-18	FY 17-18	FY 18-19	Increase/
	Actual	Projection	Original Budget	Budget	(Decrease)
Salary & Benefits	367,199	375,117	422,542	444,000	21,458
Supplies	11,302	8,001	13,100	12,400	(700)
Maintenance	40,340	18,537	13,200	24,000	10,800
Operational Expenses	14,932	21,587	78,142	49,500	(28,642)
Contract Services	17,919	24,403	5,000	6,700	1,700
TOTAL EXPENDITURES	451,692	447,646	531,984	536,600	4,616

MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- Fuel has been updated based on actuals to-date and year end projections in conjunction with Consumer Price Index percentages.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.
- A Planner has been added as a new FTE.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT: DEPARTMENT 03

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18	FY 18-19 Budget	Increase/ (Decrease)
				Original Budget		
SALARY & BENEFITS						
8101	Salary & Wages	275,124	278,648	308,766	331,800	23,034
8102	Overtime Pay	414	1,275	-	2,000	2,000
8103	Natural Disaster Pay	3,691	-	-	-	-
8110	Cell Phone Allowance	1,660	1,740	2,160	2,200	40
8113	Certification/Edu. Pay	5,140	5,145	6,720	6,900	180
8114	Longevity Pay	1,265	2,153	1,435	1,700	265
8150	FICA Tax	-	-	-	100	100
8151	Payroll Tax	3,836	4,173	4,627	5,000	373
8152	Unemployment Tax	123	1,600	1,026	1,000	(26)
8153	Retirement (TMRS)	26,235	27,642	30,552	31,600	1,048
8155	Employee Group Insurance	48,537	50,912	65,954	60,300	(5,654)
8156	Worker's Comp. Insurance	1,174	1,830	1,302	1,400	98
TOTAL SALARY & BENEFITS		367,199	375,117	422,542	444,000	21,458
OTHER EXPENDITURES						
Supplies						
8204	Fuel	3,499	4,142	7,000	5,500	(1,500)
8210	Office Supplies & Postage	6,712	3,672	4,150	5,800	1,650
8211	Small Tools	199	-	300	100	(200)
8213	Uniforms & Apparel	142	-	400	-	(400)
8215	Zoning Enforcement Supplies	750	188	1,250	1,000	(250)
Subtotal Supplies		11,302	8,001	13,100	12,400	(700)
Maintenance						
8302	Culvert Maintenance					
8303	Software Maint. Contract	36,950	15,553	12,000	22,400	10,400
8307	Vehicle Maintenance	3,390	2,984	1,200	1,600	400
Subtotal Maintenance		40,340	18,537	13,200	24,000	10,800
Operational Expenses						
8402	Travel & Training - Staff	3,864	585	5,500	5,200	(300)
8403	Dues/Subscriptions/Books	1,446	1,493	2,500	1,900	(600)
8407	Comm.-Pagers & Phones	960	1,210	1,000	1,300	300
8409	Shortage/Overage	(385)	(421)	-	-	-
8410	Notary Bond	-	-	142	-	(142)
8427	Demolition	9,047	18,720	65,000	37,100	(27,900)
8431	Conf/Travel-Council/Boards	-	-	4,000	4,000	-
Subtotal Other Services		14,932	21,587	78,142	49,500	(28,642)
Contract Services						
8504	Contract Inspection Srcs.	5,055	2,468	2,500	3,700	1,200
8524	Professional Services	1,350	9,792	2,500	3,000	500
8527	Contract Services	11,514	12,143	-	-	-
Subtotal Contract Services		17,919	24,403	5,000	6,700	1,700
TOTAL OPERATING EXPENSES		451,692	447,646	531,984	536,600	4,616
DEPARTMENT TOTAL		451,692	447,646	531,984	536,600	4,616

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 MUNICIPAL COURT: DEPARTMENT 04**

DEPARTMENT MISSION & OVERVIEW

The mission of the Municipal Court is to provide efficient, effective, and impartial services in the promotion of justice through the facilitating the timely disposition of cases with prompt and courteous service. The Municipal Court is composed of the Court Administrator, three Court Clerks, and the Municipal Court Judge and Prosecutor. The department is responsible for the timely, impartial, and accurate processing of warrants and violations filed with the City of Dickinson Municipal Court as well as collecting assessed fines and fees and setting the dockets of cases for adjudication.

	FY 16-17 Actual	FY 17-18 Original Budget	FY 18-19 Budget
PERSONNEL COUNTS			
Court Administrator	1.0	1.0	1.0
Senior Court Clerk	1.0	1.0	1.0
Court Clerk Entry Level	2.0	2.0	2.0
TOTAL FTE	4.0	4.0	4.0

	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
EXPENDITURE SUMMARY					
Salary & Benefits	250,274	215,990	262,861	260,600	(2,261)
Supplies	13,360	9,947	6,214	10,400	4,186
Maintenance	3,820	5,237	4,000	3,900	(100)
Operational Expenses	154	(105)	-	-	-
Contract Services	64,895	65,643	65,200	64,700	(500)
TOTAL EXPENDITURES	332,503	296,713	338,275	339,600	1,325

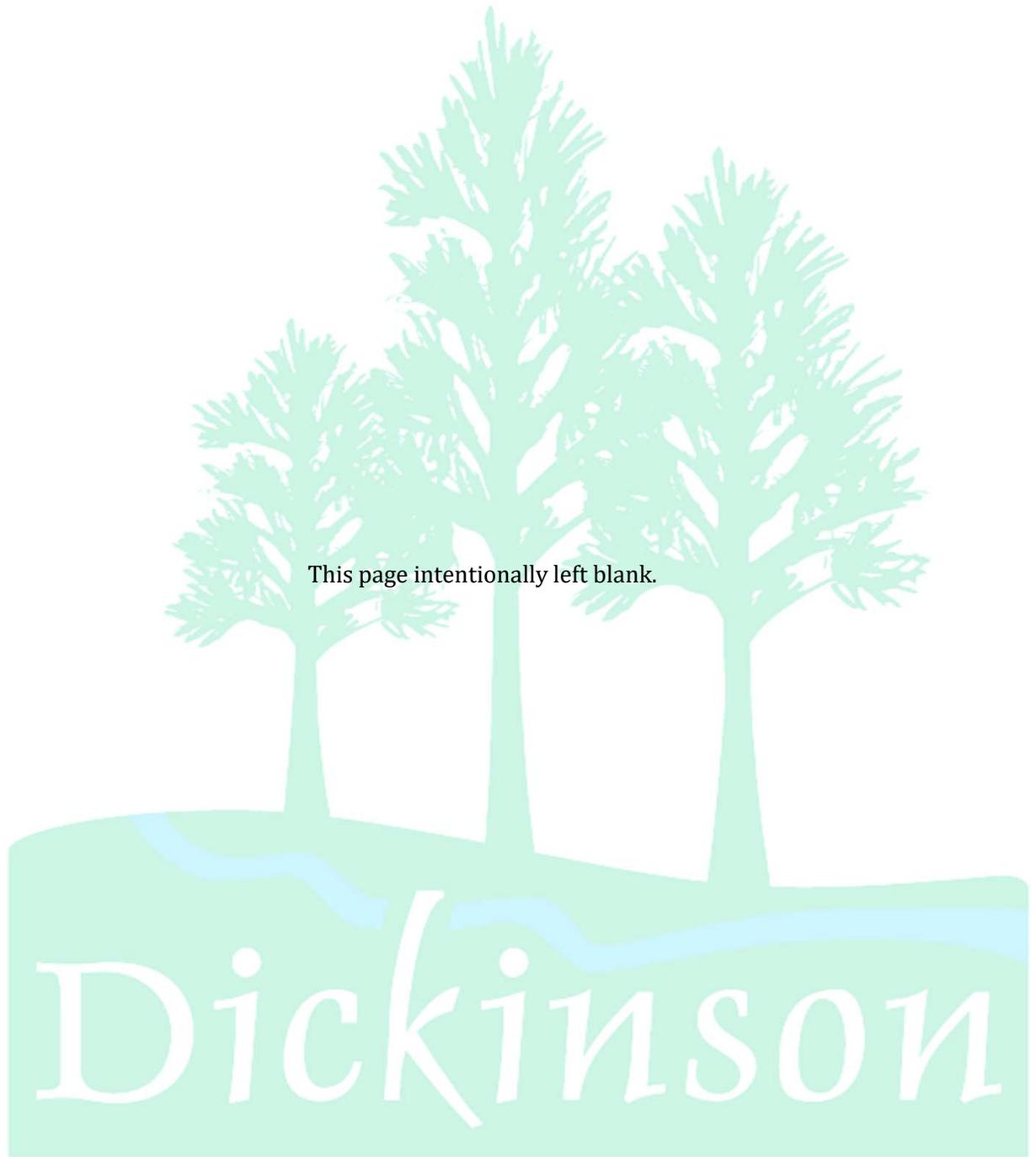
MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.

**CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
MUNICIPAL COURT: DEPARTMENT 04**

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	187,315	160,703	189,562	194,000	4,438
8102	Overtime Pay	247	30	-	-	-
8103	Natural Disaster Pay	2,564	-	-	-	-
8110	Cell Phone Allowance	385	420	420	400	(20)
8113	Certification/Edu. Pay	1,500	930	960	1,000	40
8114	Longevity Pay	2,565	4,043	2,695	2,900	205
8151	Payroll Tax	2,664	2,348	2,808	2,900	92
8152	Unemployment Tax	39	782	684	700	16
8153	Retirement (TMRS)	17,835	15,831	18,541	18,300	(241)
8155	Employee Group Insurance	34,766	30,412	46,842	40,000	(6,842)
8156	Worker's Comp. Insurance	395	490	349	400	51
TOTAL SALARY & BENEFITS		250,274	215,990	262,861	260,600	(2,261)
OTHER EXPENDITURES						
Supplies						
8210	Office Supplies & Postage	13,360	9,947	6,214	10,400	4,186
Subtotal Supplies		13,360	9,947	6,214	10,400	4,186
Maintenance						
8302	Culvert Maintenance					
8303	S.E.T.C.I.C. Warrant Program	3,820	5,237	4,000	3,900	(100)
Subtotal Maintenance		3,820	5,237	4,000	3,900	(100)
Operational Expenses						
8403	Dues/Subscriptions/Books	83	45	-	-	-
8409	Shortage/Overage	72	(150)	-	-	-
Subtotal Other Services		154	(105)	-	-	-
Contract Services						
8513	Municipal Judge Contract	51,490	48,636	52,600	51,500	(1,100)
8519	Prosecutor Contract	13,405	10,973	12,600	13,200	600
8527	Contract Services	-	6,035	-	-	-
Subtotal Contract Services		64,895	65,643	65,200	64,700	(500)
TOTAL OPERATING EXPENSES		332,503	296,713	338,275	339,600	1,325
DEPARTMENT TOTAL		332,503	296,713	338,275	339,600	1,325

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**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05**

DEPARTMENT MISSION & OVERVIEW

The Police Department is under the management of the Chief of Police, and 3 Captains. The Department is charged with enforcing all applicable laws, protecting the citizens against the criminal activities of others, serving as a visible entity in the community, interacting with the public to facilitate the delivery of professional law enforcement services, while maintaining understanding and compassion for citizen needs and concerns. The department is responsible for ensuring that Dickinson stays a safe place in live.

PERSONNEL COUNTS	FY 16-17	FY 17-18	FY 18-19
	Actual	Original Budget	Budget
Chief	0.7	0.7	0.7
Captain	2.7	2.7	2.7
Lieutenant	1.0	1.0	1.0
Sergeant	5.0	5.0	5.0
Detective	5.5	5.5	5.5
Officer	19.0	19.0	19.0
Jailer	3.5	3.5	3.5
Communications Supervisor	1.0	1.0	1.0
Dispatcher	10.0	10.0	10.0
Administrative Secretary	1.0	1.0	1.0
Records Clerk	2.5	2.5	2.5
TOTAL FTE	51.9	51.9	51.9

*The Chief and one Captain are split 70/30 between the Police Department and Emergency Management.

EXPENDITURE SUMMARY	FY 16-17	FY 17-18	FY 17-18	FY 18-19	Increase/
	Actual	Projection	Original Budget	Budget	(Decrease)
Salary & Benefits	3,680,058	3,542,580	3,685,300	3,809,100	123,800
Supplies	149,292	123,161	185,100	173,400	(11,700)
Maintenance	80,710	73,582	70,900	72,800	1,900
Operational Expenses	96,828	50,685	114,025	105,100	(8,925)
Contract Services	24,360	18,375	31,663	28,500	(3,163)
Property & Equipment	11,677	-	4,520	8,700	4,180
Insurance	20,594	32,809	20,000	25,300	5,300
TOTAL EXPENDITURES	4,063,519	3,841,191	4,111,508	4,222,900	111,392
CAPITAL EXPENSES	-	-	-	249,000	249,000
DEPARTMENT TOTAL	4,063,519	3,841,191	4,111,508	4,471,900	360,392

MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- Utilities have been adjusted based on previous year actuals and current year projections.
- Fuel was updated based on actuals to-date and year end projections in conjunction with CPI percentages.
- All other expenditures have been adjusted based on prior year actuals, rounded to nearest 100.
- Staff recommends replacing five public safety vehicles. Four for patrol and one for Emergency Management to maintain a well-functioning fleet of vehicles that takes into account the age of vehicles, mileage and maintenance issues. Budget estimates include all emergency related equipment and installation cost.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18	FY 18-19 Budget	Increase/ (Decrease)
				Original Budget		
SALARY & BENEFITS						
8101	Salary & Wages	2,369,683	2,387,204	2,453,984	2,682,700	228,716
8102	Overtime Pay	177,928	150,228	130,000	130,000	-
8103	Natural Disaster Pay	167,800	-	-	-	-
8104	PTE Base Salary	141,687	112,395	170,859	31,200	(139,659)
8108	Clothing Allowance	4,550	5,850	3,900	3,900	-
8110	Cell Phone Allowance	5,461	6,312	5,832	6,600	768
8113	Certification/Edu. Pay	60,436	58,029	62,180	69,900	7,720
8114	Longevity Pay	30,201	40,220	26,509	29,600	3,091
8115	Differential Pay	8,456	8,116	9,000	9,000	-
8150	FICA Tax	2,017	47	4,000	4,100	100
8151	Payroll Tax	40,520	39,072	41,028	41,700	672
8152	Unemployment Tax	735	13,206	8,618	8,300	(318)
8153	Retirement (TMRS)	270,060	266,994	270,314	265,100	(5,214)
8155	Employee Group Insurance	359,137	398,030	458,598	486,300	27,702
8156	Worker's Comp. Insurance	41,386	56,877	40,478	40,700	222
TOTAL SALARY & BENEFITS		3,680,058	3,542,580	3,685,300	3,809,100	123,800
OTHER EXPENDITURES						
Supplies						
8202	Video/Photo Supplies	234	1,035	2,000	500	(1,500)
8203	Building & Kitchen Supplies	2,775	1,191	2,300	2,700	400
8204	Fuel	87,101	94,072	115,000	115,000	-
8205	Safety Equipment & Supplies	4,247	673	6,000	4,500	(1,500)
8206	Investigational Supplies	8,817	7,098	9,500	6,400	(3,100)
8207	Janitorial Supplies	2,893	777	3,500	2,700	(800)
8210	Office Supplies & Postage	20,640	13,058	19,000	18,800	(200)
8213	Uniforms & Apparel	17,921	4,991	23,000	19,100	(3,900)
8216	Certificates & Awards	1,893	266	3,000	2,200	(800)
8217	Radio Supplies	2,772	-	1,800	1,500	(300)
Subtotal Supplies		149,292	123,161	185,100	173,400	(11,700)
Maintenance						
8301	Building & Property Maint.	20,205	22,905	21,900	19,200	(2,700)
8307	Vehicle Maintenance	48,161	42,824	41,000	42,100	1,100
8399	Machine & Equip. Maint.	12,344	7,852	8,000	11,500	3,500
Subtotal Maintenance		80,710	73,582	70,900	72,800	1,900

GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Operational Expenses						
8401	Advertising Legal Notices	743	-	4,000	600	(3,400)
8402	Travel & Training - Staff	17,630	2,765	19,000	18,800	(200)
8403	Dues/Subscriptions/Books	2,886	977	2,000	2,800	800
8405	Prisoner Support	4,969	2,267	7,289	5,800	(1,489)
8407	Comm.-Pagers & Phones	23,421	17,531	27,500	27,400	(100)
8416	Tuition Reimb.	-	-	2,200	-	(2,200)
8417	Utilities	38,340	18,947	42,636	37,400	(5,236)
8423	Local Meeting & Luncheon	208	62	400	200	(200)
8426	K-9 Units	2,904	3,661	3,000	6,500	3,500
8431	Community Policing & DCPA	5,727	4,476	6,000	5,600	(400)
Subtotal Other Services		96,828	50,685	114,025	105,100	(8,925)
Contract Services						
8501	Law Enforcement Audit	650	975	5,800	2,700	(3,100)
8512	Janitorial Services	17,400	17,400	17,500	17,400	(100)
8527	Contract Services	6,310	-	8,363	8,400	37
Subtotal Contract Services		24,360	18,375	31,663	28,500	(3,163)
Property & Equipment						
8604	Furniture & Equip.	2,977	-	-	-	-
8616	Body Armor Vest	8,700	-	4,520	8,700	4,180
Subtotal Property & Equip.		11,677	-	4,520	8,700	4,180
Insurance						
8707	Enforcement Insurance	20,594	32,809	20,000	25,300	5,300
Subtotal Insurance		20,594	32,809	20,000	25,300	5,300
TOTAL OPERATING EXPENSES		4,063,519	3,841,191	4,111,508	4,222,900	111,392
CAPITAL EXPENSES						
	Vehicles & Equipment	-	-	-	249,000	249,000
TOTAL CAPITAL		-	-	-	249,000	249,000
DEPARTMENT TOTAL		4,063,519	3,841,191	4,111,508	4,471,900	360,392

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 FIRE MARSHAL: DEPARTMENT 10**

DEPARTMENT MISSION & OVERVIEW

The Fire Marshal's Office is composed of the Fire Marshal, an Assistant Fire Marshal, and a part time Fire Inspector/Investigator. The department is responsible for enforcing the City's Ordinances and State laws regarding fire prevention and safety, conducting fire and life safety inspections of all commercial buildings, reviewing construction plans, and investigating the origin and cause of fires. In addition, the department assists in code enforcement and emergency management, when necessary and appropriate.

The Fire Marshal's Office is committed to Fire & Life Safety of the citizens of and visitors to the City of Dickinson. It is our mission to prevent fires, loss of life and property through public education and enforcement. Our Office is committed to holding accountable those who have been found to commit the crime of Arson. We will serve the community with honesty, integrity and respect.

	FY 16-17 Actual	FY 17-18 Original Budget	FY 18-19 Budget
PERSONNEL COUNTS			
Fire Marshal	1.0	1.0	1.0
Assistant Fire Marshal	1.0	1.0	1.0
Fire Inspector/Investigator	0.5	0.5	0.5
TOTAL FTE	2.5	2.5	2.5

	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
EXPENDITURE SUMMARY					
Salary & Benefits	170,644	169,872	188,518	170,400	(18,118)
Supplies	7,771	4,322	13,200	10,600	(2,600)
Maintenance	4,038	2,337	3,450	2,900	(550)
Operational Expenses	7,956	4,809	10,900	7,900	(3,000)
Contract Services	-	-	-	-	-
Property & Equipment	5,369	-	2,614	3,700	1,086
Insurance	1,442	2,461	1,500	-	(1,500)
TOTAL EXPENDITURES	197,220	183,801	220,182	195,500	(24,682)

MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FIRE MARSHAL: DEPARTMENT 10

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	116,221	115,119	121,374	116,500	(4,874)
8102	Overtime Pay	990	2,817	-	-	-
8103	Natural Disaster Pay	5,220	-	-	-	-
8104	PTE Base Salary	8,829	7,332	12,947	13,300	353
8110	Cell Phone Allowance	1,100	1,320	1,320	700	(620)
8113	Certification/Edu. Pay	6,000	5,813	6,000	3,000	(3,000)
8114	Longevity Pay	595	735	490	100	(390)
8150	FICA Tax	640	455	803	800	(3)
8151	Payroll Tax	1,938	1,915	2,061	1,900	(161)
8152	Unemployment Tax	69	656	513	500	(13)
8153	Retirement (TMRS)	11,819	12,008	12,369	11,100	(1,269)
8155	Employee Group Insurance	16,587	18,220	28,162	20,200	(7,962)
8156	Worker's Comp. Insurance	634	3,483	2,479	2,300	(179)
TOTAL SALARY & BENEFITS		170,644	169,872	188,518	170,400	(18,118)
OTHER EXPENDITURES						
Supplies						
8202	Video/Photo Supplies	582	37	900	700	(200)
8204	Fuel	2,288	2,928	6,000	6,000	-
8206	Investigational Supplies	790	10	1,800	700	(1,100)
8210	Office Supplies & Postage	1,070	181	1,500	1,100	(400)
8213	Uniforms & Apparel	3,041	1,166	3,000	2,100	(900)
Subtotal Supplies		7,771	4,322	13,200	10,600	(2,600)
Maintenance						
8302	Culvert Maintenance					
8303	Software Maint. Contract	300	675	450	200	(250)
8307	Vehicle Maintenance	3,738	1,662	3,000	2,700	(300)
Subtotal Maintenance		4,038	2,337	3,450	2,900	(550)
Operational Expenses						
8402	Travel & Training - Staff	3,306	429	5,000	3,800	(1,200)
8403	Dues/Subscriptions/Books	1,980	2,696	3,000	2,300	(700)
8407	Comm.-Paggers & Phones	2,671	1,685	2,400	1,700	(700)
8411	Investigation Support	-	-	500	100	(400)
Subtotal Other Services		7,956	4,809	10,900	7,900	(3,000)
Property & Equipment						
8604	Furniture & Equip.	5,369	-	2,614	3,700	1,086
Subtotal Property & Equip.		5,369	-	2,614	3,700	1,086
Insurance						
8707	Enforcement Insurance	1,442	2,461	1,500	-	(1,500)
Subtotal Insurance		1,442	2,461	1,500	-	(1,500)
TOTAL OPERATING EXPENSES		197,220	183,801	220,182	195,500	(24,682)
DEPARTMENT TOTAL		197,220	183,801	220,182	195,500	(24,682)

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 EMERGENCY MANAGEMENT: DEPARTMENT 11**

DEPARTMENT MISSION & OVERVIEW

The Emergency Management Department is under the direction of the City's Police Chief and is dedicated to providing the community with a planned and coordinated response to major natural or man-made disaster incidents in the City utilizing a comprehensive and integrated emergency management system.

PERSONNEL COUNTS	FY 16-17	FY 17-18	FY 18-19
	Actual	Original Budget	Budget
Police Chief	0.3	0.3	0.3
Police Captain	0.3	0.3	0.3
Emergency Management Coordinator	-	-	1.0
Police Officer	0.5	0.5	-
TOTAL FTE	1.1	1.1	1.6

EXPENDITURE SUMMARY	FY 16-17	FY 17-18	FY 17-18	FY 18-19	Increase/
	Actual	Projection	Original Budget	Budget	(Decrease)
Salary & Benefits	105,382	117,283	112,233	187,200	74,967
Supplies	1,351	-	1,275	-	(1,275)
Maintenance	37	-	2,000	-	(2,000)
Operational Expenses	3,969	2,375	5,002	5,000	(2)
TOTAL EXPENDITURES	110,740	119,658	120,510	192,200	71,690

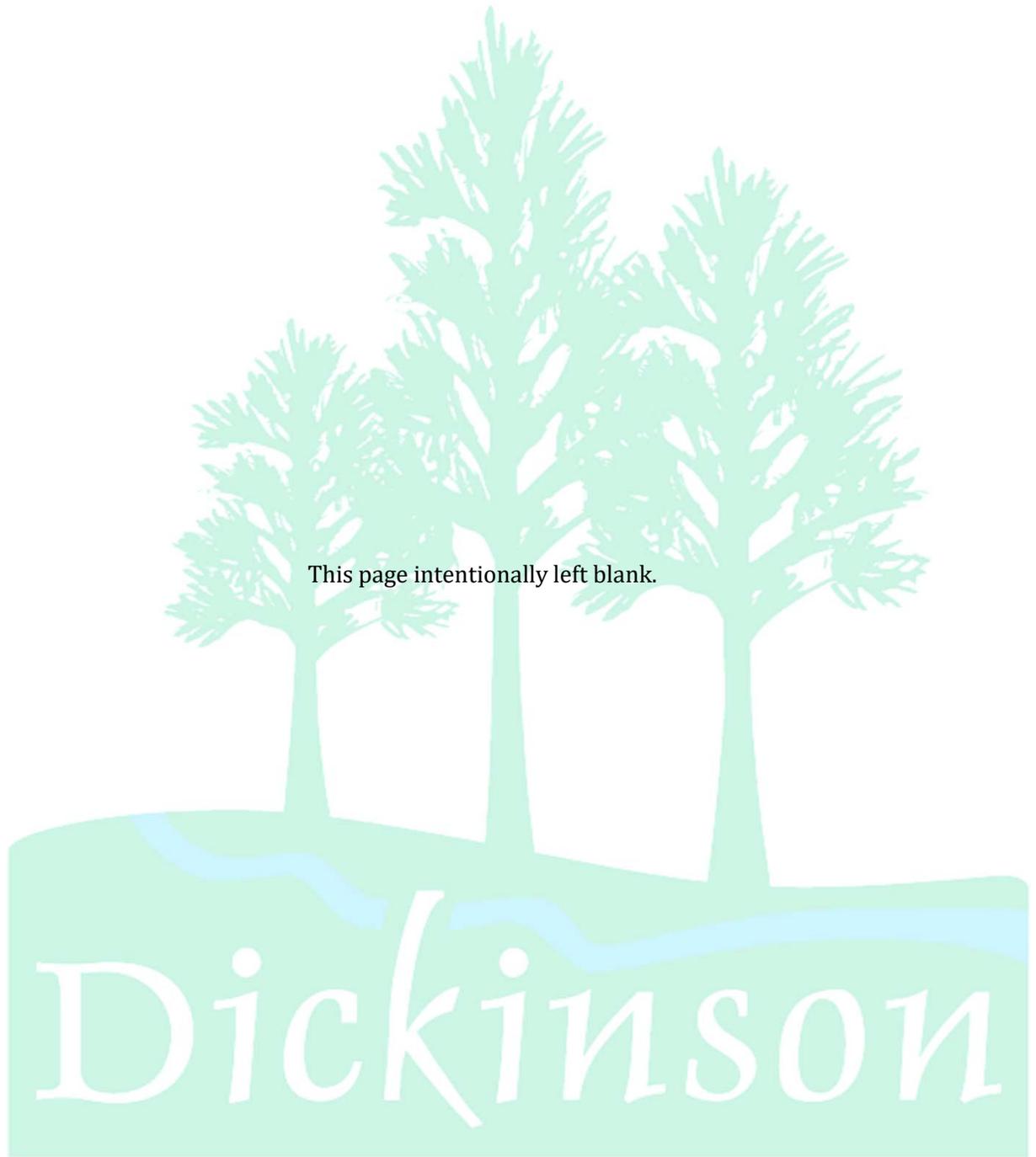
MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- The part-time Emergency Management Coordinator was upgraded to full-time during FY2017-2018. The financial impact of this is anticipated to be partially offset by grant funding.
- Utilities have been adjusted based on previous year actuals and current year projections.
- Fuel has been updated based on actuals to-date and year end projections in conjunction with Consumer Price Index percentages.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT: DEPARTMENT 11

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	64,222	63,420	65,279	144,500	79,221
8102	Overtime Pay	550	479	-	-	-
8103	Natural Disaster Pay	4,163	-	-	-	-
8104	PTE Base Salary	17,678	29,306	24,570	-	(24,570)
8110	Cell Phone Allowance	429	468	468	1,400	932
8113	Certification/Edu. Pay	1,654	1,719	1,620	4,000	2,380
8114	Longevity Pay	950	1,487	992	1,800	808
8150	FICA Tax	1,639	1,005	1,300	-	(1,300)
8151	Payroll Tax	1,248	1,359	1,347	2,200	853
8152	Unemployment Tax	14	175	274	300	26
8153	Retirement (TMRS)	5,783	7,725	8,898	14,000	5,102
8155	Employee Group Insurance	5,431	7,862	5,865	16,400	10,535
8156	Worker's Comp. Insurance	1,623	2,278	1,620	2,600	980
TOTAL SALARY & BENEFITS		105,382	117,283	112,233	187,200	74,967
OTHER EXPENDITURES						
Supplies						
8201	EOC Supplies	1,270	-	700	-	(700)
8202	Video/Photo Supplies	-	-	100	-	(100)
8210	Office Supplies & Postage	81	-	475	-	(475)
Subtotal Supplies		1,351	-	1,275	-	(1,275)
Maintenance						
8302	Culvert Maintenance					
8399	Machine & Equip. Maint.	37	-	2,000	-	(2,000)
Subtotal Maintenance		37	-	2,000	-	(2,000)
Operational Expenses						
8402	Travel & Training - Staff	2,526	960	3,132	3,100	(32)
8403	Dues/Subscriptions/Books	150	-	570	600	30
8407	Comm.-Paggers & Phones	1,294	1,415	1,300	1,300	-
Subtotal Other Services		3,969	2,375	5,002	5,000	(2)
TOTAL OPERATING EXPENSES		110,740	119,658	120,510	192,200	71,690
DEPARTMENT TOTAL		110,740	119,658	120,510	192,200	71,690

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CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

DEPARTMENT OVERVIEW

The Public Works Department consists of the Streets and Drainage divisions. Prior to FY2018-2019, the Drainage functions were under the Municipal Drainage Fund.

	FY 16-17 Actual	FY 17-18 Original Budget	FY 18-19 Budget
PERSONNEL COUNTS			
Public Works Director	0.5	0.5	1.0
Streets & Drainage Superintendent	-	-	1.0
Assistant to Public Works Director	0.5	0.5	1.0
Foreman	1.0	1.0	1.0
Heavy Equipment Operator	-	-	4.0
Light Equipment Operator	5.0	5.0	7.0
TOTAL FTE	7.0	7.0	15.0

The Public Works Director and Assistant to the Public Works Director are split 50/50 between the General Fund and Municipal Drainage Utility Fund.

	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
EXPENDITURE SUMMARY					
Salary & Benefits	383,932	347,326	387,418	617,900	230,482
Supplies	21,348	25,135	33,800	56,300	22,500
Maintenance	20,513	11,370	35,000	79,900	44,900
Operational Expenses	127,994	85,837	129,771	146,400	16,629
Contract Services	105,532	81,420	116,055	659,600	543,545
TOTAL EXPENDITURES	659,319	551,089	702,044	1,560,100	858,056
CAPITAL EXPENSES	-	-	-	565,000	565,000
DEPARTMENT TOTAL	659,319	551,089	702,044	2,125,100	1,423,056

MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- Utilities have been adjusted based on previous year actuals and current year projections.
- Fuel has been updated based on actuals to-date and year end projections in conjunction with Consumer Price Index percentages.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.
- Staff recommends purchasing a new heavy-duty tractor (\$140,000), two new dump trucks (total of \$175,000), and a new soil stabilizer (\$250,000).

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	255,739	233,012	256,952	420,100	163,148
8102	Overtime Pay	6,022	4,454	2,500	5,000	2,500
8103	Natural Disaster Pay	25,627	-	-	-	-
8110	Cell Phone Allowance	605	660	660	700	40
8113	Certification/Edu. Pay	919	1,577	900	4,200	3,300
8114	Longevity Pay	1,730	4,247	2,120	3,800	1,680
8151	Payroll Tax	4,059	3,503	3,815	6,300	2,485
8152	Unemployment Tax	159	2,333	1,197	1,900	703
8153	Retirement (TMRS)	26,689	23,321	25,184	40,000	14,816
8155	Employee Group Insurance	50,586	59,623	83,703	118,700	34,997
8156	Worker's Comp. Insurance	11,797	14,596	10,387	17,200	6,813
TOTAL SALARY & BENEFITS		383,932	347,326	387,418	617,900	230,482
OTHER EXPENDITURES						
Supplies						
8204	Fuel	12,324	19,510	24,000	39,000	15,000
8205	Safety Equipment & Supplies	924	1,370	1,800	1,900	100
8210	Office Supplies & Postage	3,605	1,875	2,000	3,600	1,600
8211	Small Tools	2,167	1,786	1,500	9,300	7,800
8212	Operational Supplies	2,329	595	4,500	2,500	(2,000)
Subtotal Supplies		21,348	25,135	33,800	56,300	22,500
Maintenance						
8301	Building & Property Maint.	1,627	1,318	1,500	3,500	2,000
8302	Culvert Maintenance	-	-	-	27,300	
8305	Street Striping	38	-	5,000	23,900	18,900
8307	Vehicle Maintenance	18,848	10,052	28,500	25,200	(3,300)
Subtotal Maintenance		20,513	11,370	35,000	79,900	17,600
Operational Expenses						
8402	Travel & Training - Staff	1,533	-	1,000	3,000	2,000
8403	Dues/Subscriptions/Books	-	-	500	300	(200)
8406	Street Lighting	113,910	77,105	116,361	114,100	(2,261)
8407	Comm.-Pagers & Phones	246	266	-	400	400
8413	Landfill Debris Disposal	720	-	1,700	6,100	4,400
8417	Utilities	8,379	5,562	7,000	16,800	9,800
8421	Performance Incentive Prgm.	207	396	400	300	(100)
8438	Uniform Service	2,998	2,509	2,810	5,400	2,590
Subtotal Other Services		127,994	85,837	129,771	146,400	16,629
Contract Services						
8524	Professional Services	25,049	296	-	1,100	1,100
8527	Contract Services	36,161	43,486	39,050	65,900	26,850
8540	Phase II Storm Water	-	-	-	5,200	5,200
8550	Grant Expenditures	-	-	-	500,000	500,000
8552	ROW/Facilities Mowing	44,120	37,638	38,005	48,400	10,395
8554	Street Signage Replacement	203	-	39,000	39,000	-

Subtotal Contract Services	105,532	81,420	116,055	659,600	543,545
TOTAL OPERATING EXPENSES	659,319	551,089	702,044	1,560,100	830,756
CAPITAL EXPENSES					
Vehicles & Equipment	-	-	-	565,000	565,000
TOTAL CAPITAL	-	-	-	565,000	565,000
DEPARTMENT TOTAL	659,319	551,089	702,044	2,125,100	1,395,756

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12 - DRAINAGE DIVISION

DIVISION MISSION & OVERVIEW

The Public Works Department's mission is to promote economic vitality of the City through the efficient operation, maintenance, design, and construction of safe, economical and effective public infrastructure including the public rights-of-way, drainage, and storm water drainage systems. The Public Works Department is split into two sub-departments for budgeting purposes, the Street Department (operated out of the General Fund) and the Drainage Department (operated out of the Municipal Drainage Utility Fund). Public Works is managed by the Public Works Director. The department is responsible for operating and maintaining the public infrastructure of the City, providing infrastructure improvements, and maintaining the City's street system and rights-of-way, street signage, and flood/drainage system. The department is responsible for ensuring that Dickinson's public infrastructure is and continues to be safe for public use.

PERSONNEL COUNTS	FY 16-17 Actual	FY 17-18 Original Budget	FY 18-19 Budget
Public Works Director	0.5	0.5	0.5
Streets & Drainage Superintendent	-	-	0.5
Assistant to Public Works Director	0.5	0.5	0.5
Foreman	1.0	1.0	-
Heavy Equipment Operator	-	-	2.0
Light Equipment Operator	5.0	5.0	5.0
TOTAL FTE	7.0	7.0	8.5

The Public Works Director and Assistant to the Public Works Director are split 50/50 between the General Fund and Municipal Drainage Utility Fund.

EXPENDITURE SUMMARY	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Salary & Benefits	383,932	347,326	387,418	617,900	230,482
Supplies	21,348	25,135	33,800	56,300	22,500
Maintenance	20,513	11,370	35,000	79,900	44,900
Operational Expenses	127,994	85,837	129,771	146,400	16,629
Contract Services	105,532	81,420	116,055	659,600	543,545
TOTAL EXPENDITURES	659,319	551,089	702,044	1,560,100	858,056
CAPITAL EXPENSES	-	-	-	565,000	565,000
DEPARTMENT TOTAL	659,319	551,089	702,044	2,125,100	1,423,056

MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased proportionally to CPI or 3%, consistent with the Multi-Year Financial Plan.
- Utilities have been adjusted based on previous year actuals and current year projections.
- Fuel has been updated based on actuals to-date and year end projections in conjunction with Consumer Price Index percentages.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.
- Staff recommends purchasing a new heavy-duty tractor (\$140,000), two new dump trucks (total of \$175,000), and a new soil stabilizer (\$250,000).

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12 - STREETS DIVISION

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	255,739	233,012	256,952	264,600	7,648
8102	Overtime Pay	6,022	4,454	2,500	2,500	-
8103	Natural Disaster Pay	25,627	-	-	-	-
8110	Cell Phone Allowance	605	660	660	700	40
8113	Certification/Edu. Pay	919	1,577	900	2,500	1,600
8114	Longevity Pay	1,730	4,247	2,120	2,400	280
8151	Payroll Tax	4,059	3,503	3,815	4,000	185
8152	Unemployment Tax	159	2,333	1,197	1,200	3
8153	Retirement (TMRS)	26,689	23,321	25,184	25,100	(84)
8155	Employee Group Insurance	50,586	59,623	83,703	69,400	(14,303)
8156	Worker's Comp. Insurance	11,797	14,596	10,387	10,400	13
TOTAL SALARY & BENEFITS		383,932	347,326	387,418	382,800	(4,618)
OTHER EXPENDITURES						
Supplies						
8204	Fuel	12,324	19,510	24,000	24,000	-
8205	Safety Equipment & Supplies	924	1,370	1,800	1,200	(600)
8210	Office Supplies & Postage	3,605	1,875	2,000	3,600	1,600
8211	Small Tools	2,167	1,786	1,500	7,200	5,700
8212	Operational Supplies	2,329	595	4,500	2,500	(2,000)
Subtotal Supplies		21,348	25,135	33,800	38,500	4,700
Maintenance						
8301	Building & Property Maint.	1,627	1,318	1,500	1,700	200
8305	Street Striping	38	-	5,000	23,900	18,900
8307	Vehicle Maintenance	18,848	10,052	28,500	18,800	(9,700)
Subtotal Maintenance		20,513	11,370	35,000	44,400	9,400
Operational Expenses						
8402	Travel & Training - Staff	1,533	-	1,000	2,200	1,200
8403	Dues/Subscriptions/Books	-	-	500	300	(200)
8406	Street Lighting	113,910	77,105	116,361	114,100	(2,261)
8407	Comm.-Pagers & Phones	246	266	-	200	200
8413	Landfill Debris Disposal	720	-	1,700	6,100	4,400
8417	Utilities	8,379	5,562	7,000	8,400	1,400
8421	Performance Incentive Prgm.	207	396	400	200	(200)
8438	Uniform Service	2,998	2,509	2,810	3,200	390
Subtotal Other Services		127,994	85,837	129,771	134,700	4,929
Contract Services						
8524	Professional Services	25,049	296	-	-	-
8527	Contract Services	36,161	43,486	39,050	42,400	3,350
8552	ROW/Facilities Mowing	44,120	37,638	38,005	44,100	6,095
8554	Street Signage Replacement	203	-	39,000	39,000	-
Subtotal Contract Services		105,532	81,420	116,055	125,500	9,445
TOTAL OPERATING EXPENSES		659,319	551,089	702,044	725,900	23,856

CAPITAL EXPENSES

Vehicles & Equipment	-	-	-	565,000	565,000
TOTAL CAPITAL	-	-	-	565,000	565,000
DEPARTMENT TOTAL	659,319	551,089	702,044	1,290,900	588,856

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12 - DRAINAGE DIVISION

DIVISION MISSION & OVERVIEW

The mission of the Drainage Department is to minimize and reduce the potential for flooding of city streets and neighborhoods during periods of high rainfall. In addition our Storm water division is committed to ensuring full compliance with the Clean Water Act and the city's storm water management plan. These goals are achieved through installation and replacement of culverts; litter control; maintenance of roadside ditches; maintenance and cleaning of the underground storm water system; public education; slope mowing of open ditches; Stormwater Pollution Protection Plan; illegal discharge detection and elimination; control of Construction Site Run Off; and ensuring best management practices are implemented to reduce the potential contaminants from entering the drainage system.

	FY 16-17	FY 17-18	FY 18-19
PERSONNEL COUNTS	Actual	Original Budget	Budget
Public Works Director	-	-	0.5
Streets & Drainage Superintendent	-	-	0.5
Assistant to Public Works Director	-	-	0.5
Foreman	-	-	1.0
Heavy Equipment Operator	-	-	2.0
Light Equipment Operator	-	-	2.0
TOTAL FTE	-	-	6.5

The Public Works Director and Assistant to the Public Works Director are split 50/50 between Streets and Drainage Divisions.

	FY 16-17	FY 17-18	FY 17-18	FY 18-19	Increase/
EXPENDITURE SUMMARY	Actual	Projection	Original Budget	Budget	(Decrease)
Salary & Benefits	-	-	-	235,100	235,100
Supplies	-	-	-	17,800	17,800
Maintenance	-	-	-	35,500	35,500
Operational Expenses	-	-	-	11,700	11,700
Contract Services	-	-	-	534,100	534,100
TOTAL EXPENDITURES	-	-	-	834,200	834,200
CAPITAL EXPENSES	-	-	-	565,000	565,000
DEPARTMENT TOTAL	-	-	-	1,399,200	1,399,200

MAJOR CHANGES IN FY2018-2019

- This is a new Division under the Public Works Department that was previously under the Drainage Fund.
- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- Utilities have been adjusted based on previous year actuals and current year projections.
- Fuel has been updated based on actuals to-date and year end projections in conjunction with Consumer Price Index percentages.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.
- Grant expenditures of \$500,000 have been added.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12 - DRAINAGE DIVISION

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	-	-	-	155,500	155,500
8102	Overtime Pay	-	-	-	2,500	2,500
8113	Certification/Edu. Pay	-	-	-	1,700	1,700
8114	Longevity Pay	-	-	-	1,400	1,400
8151	Payroll Tax	-	-	-	2,300	2,300
8152	Unemployment Tax	-	-	-	700	700
8153	Retirement (TMRS)	-	-	-	14,900	14,900
8155	Employee Group Insurance	-	-	-	49,300	49,300
8156	Worker's Comp. Insurance	-	-	-	6,800	6,800
TOTAL SALARY & BENEFITS		-	-	-	235,100	235,100
OTHER EXPENDITURES						
Supplies						
8204	Fuel	-	-	-	15,000	15,000
8205	Safety Equipment & Supplies	-	-	-	700	700
8211	Small Tools	-	-	-	2,100	2,100
Subtotal Supplies		-	-	-	17,800	17,800
Maintenance						
8301	Building & Property Maint.	-	-	-	1,800	1,800
8302	Culvert Maintenance	-	-	-	27,300	27,300
8307	Vehicle Maintenance	-	-	-	6,400	6,400
Subtotal Maintenance		-	-	-	35,500	35,500
Operational Expenses						
8402	Travel & Training - Staff	-	-	-	800	800
8407	Comm.-Pagers & Phones	-	-	-	200	200
8417	Utilities	-	-	-	8,400	8,400
8421	Performance Incentive Prgm.	-	-	-	100	100
8438	Uniform Service	-	-	-	2,200	2,200
Subtotal Other Services		-	-	-	11,700	11,700
Contract Services						
8524	Professional Services	-	-	-	1,100	1,100
8527	Contract Services	-	-	-	23,500	23,500
8540	Phase II Storm Water Prog	-	-	-	5,200	5,200
8550	Grant Expenditures	-	-	-	500,000	500,000
8552	ROW/Facilities Mowing	-	-	-	4,300	4,300
Subtotal Contract Services		-	-	-	534,100	534,100
TOTAL OPERATING EXPENSES		-	-	-	834,200	834,200
DEPARTMENT TOTAL		-	-	-	834,200	834,200

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 INFORMATION TECHNOLOGY: DEPARTMENT 13**

DEPARTMENT MISSION & OVERVIEW

The Information Technology department is under the direction of the Administrative Captain for the Dickinson Police Department who works closely with the City's contract IT company. The department is responsible for the proper care and maintenance of City technology and ensuring the effective and efficient use of available technology to carry out City functions and programs that will improve the service levels provided by the City.

EXPENDITURE SUMMARY	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Supplies	1,524	1,585	4,769	3,300	(1,469)
Maintenance	291,279	230,752	221,880	288,200	66,320
Operational Expenses	85,439	92,495	74,100	111,100	37,000
Contract Services	12,696	8,686	17,740	16,500	(1,240)
Property & Equipment	29,046	5,000	56,000	19,000	(37,000)
TOTAL EXPENDITURES	419,985	338,518	374,489	438,100	63,611

MAJOR CHANGES IN FY2018-2019

- \$6,000 has been included under Computer Equipment to replace the UPS Batteries for City Hall & Library.
- \$13,000 has been included in Computer Workstations to replace 9 computers.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY: DEPARTMENT 13

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
OTHER EXPENDITURES						
Supplies						
8210	Office Supplies & Postage	-	-	100	-	(100)
8222	Computer Supplies	1,524	1,585	4,669	3,300	(1,369)
Subtotal Supplies		1,524	1,585	4,769	3,300	(1,469)
Maintenance						
8302	Culvert Maintenance					
8304	Software Service Contracts	200,918	171,519	142,380	200,900	58,520
8309	Computer & Network Maint.	87,026	59,035	74,500	81,900	7,400
8310	Library Comp. & Network	3,335	198	5,000	5,400	400
Subtotal Maintenance		291,279	230,752	221,880	288,200	66,320
Operational Expenses						
8407	Comm.-Pagers & Phones	85,439	92,495	74,100	111,100	37,000
Subtotal Other Services		85,439	92,495	74,100	111,100	37,000
Contract Services						
8530	Copier/Postage Rental	12,696	8,686	17,740	16,500	(1,240)
Subtotal Contract Services		12,696	8,686	17,740	16,500	(1,240)
Property & Equipment						
8600	Computer Equipment	20,660	-	30,000	6,000	(24,000)
8603	Computer Workstations	8,386	5,000	26,000	13,000	(13,000)
Subtotal Property & Equip.		29,046	5,000	56,000	19,000	(37,000)
TOTAL OPERATING EXPENSES		419,985	338,518	374,489	438,100	63,611
DEPARTMENT TOTAL		419,985	338,518	374,489	438,100	63,611

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 LIBRARY: DEPARTMENT 15**

DEPARTMENT MISSION & OVERVIEW

Dickinson Public Library provides free and open access to information in order to develop an informed community. Dickinson Public Library is composed of the Library Director, an Assistant Library Director, a Youth/IT Librarian, a Catalog/Processing Librarian and Library Assistants.

PERSONNEL COUNTS	FY 16-17	FY 17-18	FY 18-19
	Actual	Original Budget	Budget
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Librarian (Catalog/Processing)	1.0	1.0	1.0
Youth/IT Librarian	1.0	1.0	1.0
Library Assistant	2.0	2.0	2.0
TOTAL FTE	6.0	6.0	6.0

EXPENDITURE SUMMARY	FY 16-17	FY 17-18	FY 17-18	FY 18-19	Increase/ (Decrease)
	Actual	Projection	Original Budget	Budget	
Salary & Benefits	259,549	281,347	313,856	343,800	29,944
Supplies	13,321	4,664	17,150	20,900	3,750
Maintenance	6,960	2,907	13,000	11,400	(1,600)
Operational Expenses	41,450	26,512	51,972	43,000	(8,972)
TOTAL EXPENDITURES	329,401	315,430	395,978	419,100	23,122

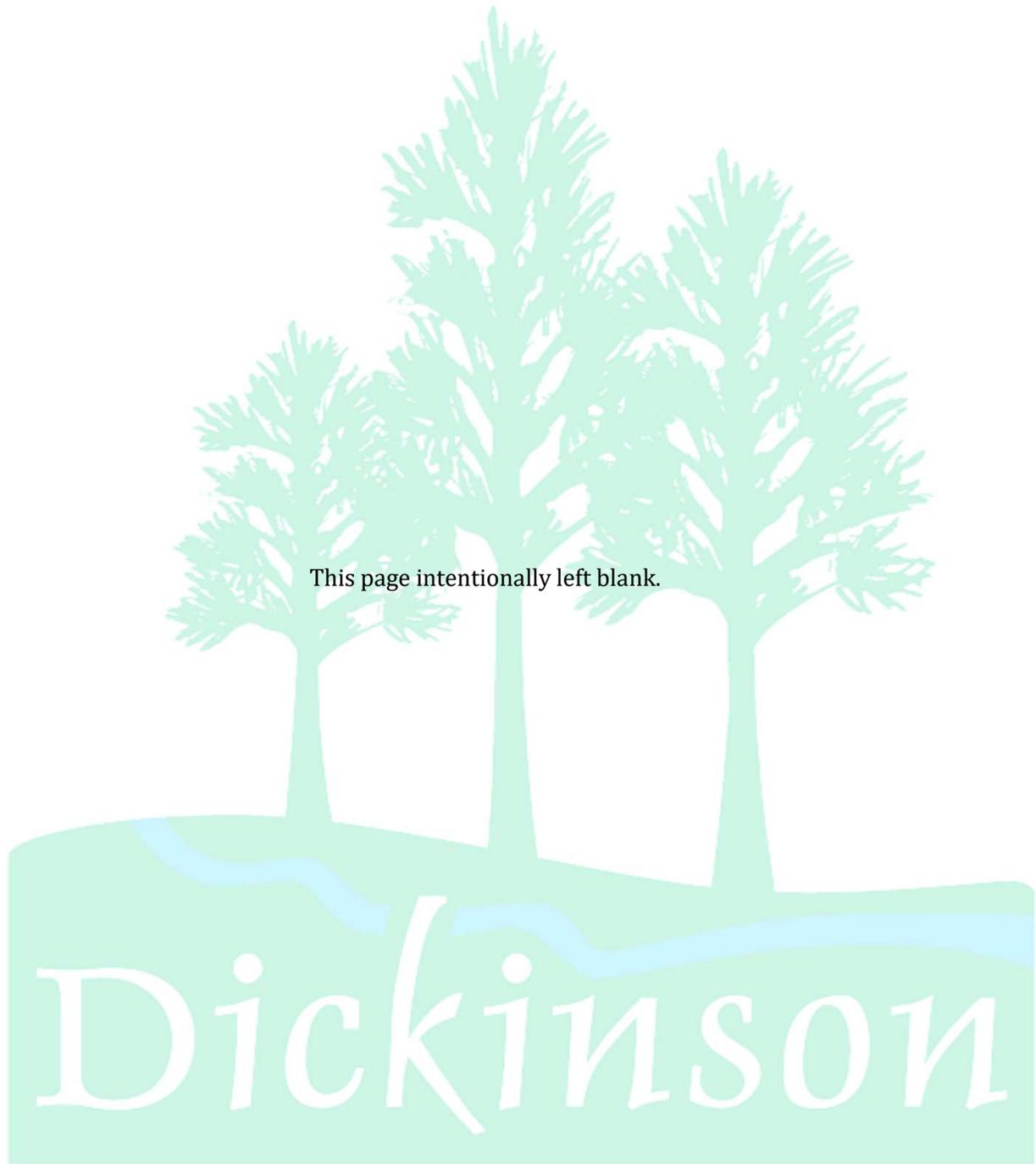
MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- Utilities have been adjusted based on previous year actuals and current year projections.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
LIBRARY: DEPARTMENT 15

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	127,544	146,460	195,414	202,000	6,586
8102	Overtime Pay	192	-	-	-	-
8103	Natural Disaster Pay	614	-	-	-	-
8104	PTE Base Salary	78,630	74,379	50,674	69,500	18,826
8113	Certification/Edu. Pay	241	80	83	100	17
8114	Longevity Pay	595	1,170	780	1,100	320
8150	FICA Tax	1,855	1,539	-	-	-
8151	Payroll Tax	2,985	3,204	3,581	4,000	419
8152	Unemployment Tax	234	1,316	1,368	1,400	32
8153	Retirement (TMRS)	16,354	18,829	23,646	25,100	1,454
8155	Employee Group Insurance	29,732	33,744	37,865	40,100	2,235
8156	Worker's Comp. Insurance	573	625	445	500	55
TOTAL SALARY & BENEFITS		259,549	281,347	313,856	343,800	29,944
OTHER EXPENDITURES						
Supplies						
8210	Office Supplies & Postage	9,770	4,664	10,000	9,600	(400)
8211	Summer Reading Supplies	750	-	750	1,200	450
8212	Materials Processing Sup.	3,087	0	4,000	3,200	(800)
8223	Collection Development	(286)	-	-	6,900	6,900
8225	Youth Programing	-	-	1,000	-	(1,000)
8226	Children's Programing	-	-	1,000	-	(1,000)
8227	Adult Programing	-	-	400	-	(400)
Subtotal Supplies		13,321	4,664	17,150	20,900	3,750
Maintenance						
8301	Building & Property Maint.	6,960	2,907	13,000	11,400	(1,600)
Subtotal Maintenance		6,960	2,907	13,000	11,400	(1,600)
Operational Expenses						
8401	Advertising Legal Notices	-	-	200	-	(200)
8402	Travel & Training - Staff	331	-	3,500	1,600	(1,900)
8403	Dues/Subscriptions/Books	741	-	750	600	(150)
8417	Utilities	40,378	26,512	47,522	40,800	(6,722)
Subtotal Other Services		41,450	26,512	51,972	43,000	(8,972)
Property & Equipment						
8604	Furniture & Equip.	8,120	-	-	-	-
Subtotal Property & Equip.		8,120	-	-	-	-
TOTAL OPERATING EXPENSES		329,401	315,430	395,978	419,100	23,122
DEPARTMENT TOTAL		329,401	315,430	395,978	419,100	23,122

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**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 EMERGENCY MEDICAL SERVICES: DEPARTMENT 17**

DEPARTMENT MISSION & OVERVIEW

The Emergency Medical Services (EMS) Department is under the direction of the EMS Director and includes a staff of EMTs, Paramedics, and a part-time Administrative Assistant. The EMS department is responsible for providing emergency care and transport for the sick and injured citizens of or visitors to the City of Dickinson. The department also provides public health education to the community.

PERSONNEL COUNTS	FY 16-17 Actual	FY 17-18 Original Budget	FY 18-19 Budget
EMS Director	1.0	1.0	1.0
Administrative Assistant - EMS	0.5	0.5	0.5
Paramedic	14.0	14.0	14.0
EMT - Intermediate	0.5	0.5	0.5
EMT - Basic	4.0	4.0	4.0
TOTAL FTE	20.0	20.0	20.0

EXPENDITURE SUMMARY	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Salary & Benefits	843,014	789,817	856,832	807,600	(49,232)
Supplies	46,389	38,433	55,300	48,300	(7,000)
Maintenance	43,649	34,076	42,620	42,200	(420)
Operational Expenses	43,659	34,443	44,750	42,900	(1,850)
Contract Services	71,733	44,304	52,000	63,800	11,800
Property & Equipment	156	-	-	-	-
Insurance	2,901	4,510	4,080	-	(4,080)
TOTAL EXPENDITURES	1,051,502	945,582	1,055,582	1,004,800	(50,782)

MAJOR CHANGES IN FY2018-2019

- Employee Group Insurance has been increased due to a 6% increase.
- Base Salaries are recommended to be increased 3%, consistent with the Multi-Year Financial Plan.
- Utilities have been adjusted based on previous year actuals and current year projections.
- Fuel has been updated based on actuals to-date and year end projections in conjunction with Consumer Price Index percentages.
- All other expenditures have been adjusted based on prior year actuals and rounded to the nearest 100.

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18	FY 18-19	Increase/ (Decrease)
				Original Budget	Budget	
SALARY & BENEFITS						
8101	Salary & Wages	229,848	217,785	254,349	216,700	(37,649)
8102	Overtime Pay	94,648	90,943	90,000	90,000	-
8103	Natural Disaster Pay	27,767	-	-	-	-
8104	PTE Base Salary	353,166	332,745	362,275	367,600	5,325
8113	Certification/Edu. Pay	5,694	5,738	10,000	7,600	(2,400)
8114	Longevity Pay	4,128	2,025	1,350	900	(450)
8150	FICA Tax	11,905	10,165	15,166	15,900	734
8151	Payroll Tax	9,590	9,009	10,411	9,900	(511)
8152	Unemployment Tax	632	4,159	4,503	4,400	(103)
8153	Retirement (TMRS)	49,995	51,990	45,325	39,200	(6,125)
8155	Employee Group Insurance	39,451	42,741	47,428	40,200	(7,228)
8156	Worker's Comp. Insurance	16,190	22,518	16,025	15,200	(825)
TOTAL SALARY & BENEFITS		843,014	789,817	856,832	807,600	(49,232)
OTHER EXPENDITURES						
Supplies						
8204	Fuel	11,237	11,178	15,000	15,000	-
8206	Supplies	33,007	27,042	34,800	30,700	(4,100)
8210	Office Supplies & Postage	972	213	500	900	400
8213	Uniforms & Apparel	1,173	-	5,000	1,700	(3,300)
Subtotal Supplies		46,389	38,433	55,300	48,300	(7,000)
Maintenance						
8301	Building & Property Maint.	21,945	13,351	20,000	22,900	2,900
8302	Culvert Maintenance					
8304	Service Contract	5,202	6,853	9,620	5,200	(4,420)
8307	Vehicle Maintenance	16,502	13,872	13,000	14,100	1,100
Subtotal Maintenance		43,649	34,076	42,620	42,200	(420)
Operational Expenses						
8402	Travel & Training - Staff	1,600	2,574	4,000	2,000	(2,000)
8403	Dues/Subscriptions/Books	5,111	10,219	3,500	4,300	800
8407	Comm.-Paggers & Phones	6,533	6,497	7,000	6,500	(500)
8417	Utilities	28,915	14,216	28,000	28,900	900
8424	EMS - DISD Services	1,500	938	2,250	1,200	(1,050)
Subtotal Other Services		43,659	34,443	44,750	42,900	(1,850)
Contract Services						
8527	Contract Services	10,800	8,100	11,000	10,800	(200)
8541	EMS Patient Billing	60,933	36,204	41,000	53,000	12,000
Subtotal Contract Services		71,733	44,304	52,000	63,800	11,800
Property & Equipment						
8604	Furniture & Equip.	156	-	-	-	-
Subtotal Property & Equip.		156	-	-	-	-

CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Insurance						
8709	Public Officials E&O Ins.	2,901	4,510	4,080	-	(4,080)
Subtotal Insurance		2,901	4,510	4,080	-	(4,080)
TOTAL OPERATING EXPENSES		1,051,502	945,582	1,055,582	1,004,800	(50,782)
DEPARTMENT TOTAL		1,051,502	945,582	1,055,582	1,004,800	(50,782)

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 ECONOMIC DEVELOPMENT**

DEPARTMENT MISSION & OVERVIEW

This is a new department that has been established to separate and track the City's 380 Agreements and other Economic Development efforts.

EXPENDITURE SUMMARY	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Contract Services	-	-	-	3,937,500	3,937,500
TOTAL EXPENDITURES	-	-	-	3,937,500	3,937,500

MAJOR CHANGES IN FY2018-2019

- Grant Payments have increased proportionally to the increase in sales tax revenues.

**CITY OF DICKNSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 ECONOMIC DEVELOPMENT**

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
OTHER EXPENDITURES						
8302	Culvert Maintenance					
Contract Services						
8543	Grant Payments	-	-	-	3,901,500	3,901,500
8557	Consulting Svcs	-	-	-	36,000	36,000
Subtotal Contract Services		-	-	-	3,937,500	3,937,500
TOTAL OPERATING EXPENSES		-	-	-	3,937,500	3,937,500
DEPARTMENT TOTAL		-	-	-	3,937,500	3,937,500

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18**

DEPARTMENT MISSION & OVERVIEW

The Contractual Services and Government-Wide Expenditures department is the department in which the City budgets and accounts for expenditures that extend to all departments of the City and are related to the overall service-provision levels offered by the City. Expenditures of this fund include, but are not limited to, animal control and sheltering services, annual legal services retained by the City, real and personal property insurances, and payments made to other units of government that provide the City of Dickinson services through an established contract.

EXPENDITURE SUMMARY	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Maintenance	40,520	32,151	30,000	40,000	10,000
Contract Services	4,461,596	3,407,988	4,400,166	560,600	(3,839,566)
Insurance	195,104	221,687	212,116	228,900	16,784
TOTAL EXPENDITURES	4,697,220	3,661,826	4,642,282	1,129,500	(3,512,782)

MAJOR CHANGES IN FY2018-2019

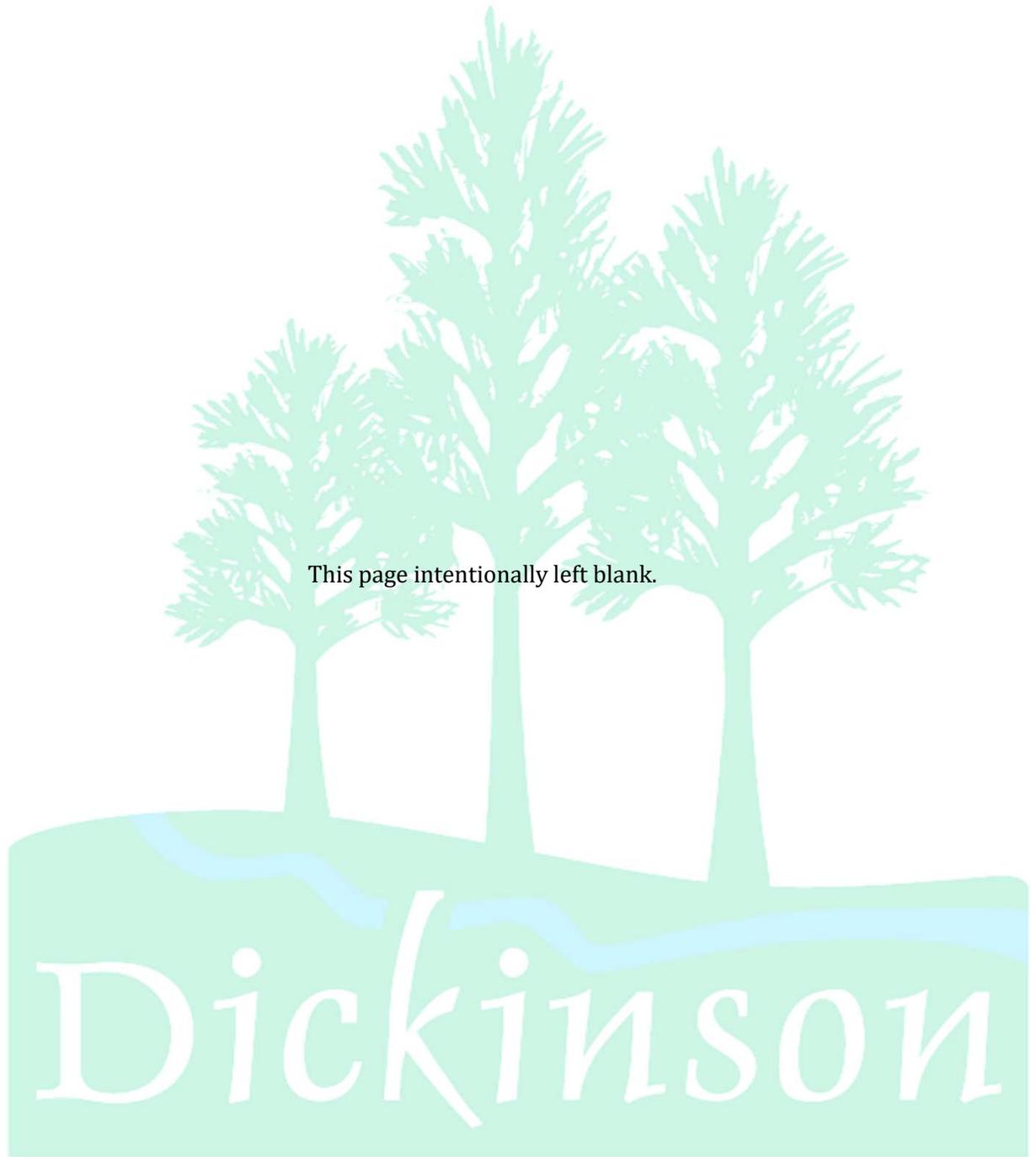
- Grant Payments and Consulting Services have been moved to Economic Development.
- A placeholder for Salary & Benefits has been added as staff evaluates the need for increased capacity to implment future grant projects while increasing the level of services.
- Insurances have been increased by based on anticipated rate increases.
- A placeholder for Grant Projects has been added as staff continues to scope future grant projects.

**CITY OF DICKNSON
FY 2018-2019 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES**

CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18		Increase/ (Decrease)
				Original Budget	FY 18-19 Budget	
TOTAL SALARY & BENEFITS		-	-	-	300,000	-
OTHER EXPENDITURES						
Maintenance						
8300	Bldg Alarm & Access Srvcs.	40,520	32,151	30,000	40,000	10,000
8302	Culvert Maintenance					
Subtotal Maintenance		40,520	32,151	30,000	40,000	10,000
Contract Services						
8501	Finance & Audit	38,966	45,484	41,500	50,000	8,500
8502	Animal Services	128,378	-	151,506	157,700	6,194
8510	DVFD Services	98,853	199,944	186,753	99,900	(86,853)
8510-1	DVFD - Pension Contribution	26,420	22,537	34,000	34,000	-
8510-2	DVFD - Fuel	6,189	8,437	9,370	9,000	(370)
8510-3	DVFD - Contract Employee	13,000	11,375	13,000	13,000	-
8511	Records Storage	6,221	3,596	14,000	5,500	(8,500)
8512	Janitorial Services	19,338	21,096	21,096	20,500	(596)
8515	Legal Fees	181,982	225,621	70,000	131,500	61,500
8520	Tax Appraisal	30,651	36,219	28,870	37,000	8,130
8521	Tax Collection	2,313	-	3,000	2,500	(500)
8527	Contract Services	-	-	10,000	-	(10,000)
8543	Grant Payments	3,876,206	2,797,679	3,780,071	-	(3,780,071)
8557	Consulting Svcs	33,080	36,000	37,000	-	(37,000)
Subtotal Contract Services		4,461,596	3,407,988	4,400,166	560,600	(3,839,566)
Insurance						
8704	Vehicle Insurance	48,696	65,640	60,869	59,100	(1,769)
8708	Property Insurance	137,414	150,978	144,972	154,100	9,128
8709	Public Officials E&O Ins.	8,032	3,906	5,300	14,500	9,200
8711	Employee Bond	962	1,163	975	1,200	225
Subtotal Insurance		195,104	221,687	212,116	228,900	16,784
TOTAL OPERATING EXPENSES		4,697,220	3,661,826	4,642,282	1,129,500	(3,812,782)
CAPITAL EXPENSES						
	Grant Expenditures				1,000,000	
TOTAL CAPITAL		-	-	-	1,000,000	-
DEPARTMENT TOTAL		4,697,220	3,661,826	4,642,282	2,129,500	(3,812,782)

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**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 GENERAL FUND EXPENDITURES
 TRANSFERS: DEPT 89**

The following transfers are budgeted:

- The transfer to the VOCA Grant fund to cover the City's match.

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Transfers						
	Library Trust Fund	-	-	-	-	-
	VOCA Grant Fund	17,187	20,651	25,207	23,800	
	COPS Grant Fund	-	-	-	-	-
	VERF Fund	-	-	29,000	-	-
	Debt Service	9,124	232,659	-	-	-
	Disaster Fund	-	227,382	-	-	-
	Building Maint Fund	70,200	70,200	25,000	-	-
	Hot Fund	-	-	-	-	-
	Street Maint-Sales Tax	200,000	200,000	75,000	-	-
	Bayou Animal Services	550,000	550,000	-	-	-
TOTAL TRANSFERS		846,511	1,300,892	154,207	23,800	-

**CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
DEBT SERVICE FUND: FUND 02**

The Debt Service Fund is the mechanism through which the City of Dickinson accumulates resources for the payment of interest and principal on its long-term debts.

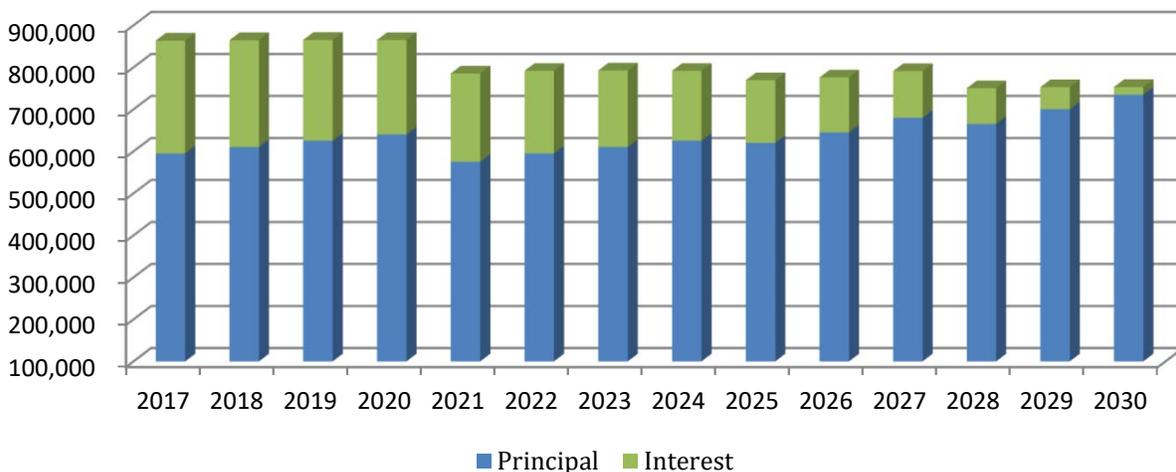
The Debt Service Fund receives the majority of its revenues through current property tax assessments collected through the Interest and Sinking (I&S) tax rate. This portion of the tax rate is typically equal to the tax rate that, when applied to total assessed value, provides revenue equal to the debt service payment. The City has no legal debt limits.

In addition to current property tax revenues, the Debt Service Fund also receives delinquent tax payments and penalties and interest on those delinquent payments, as well as contractual payments from Galveston County Water Control Improvement District No. 1 ("WCID") and the Dickinson Economic Development Corporation ("DEDC") for those entities' share of the debt.

DEBT SERVICE SCHEDULE

Fiscal Year	2009 CO's		2009 GOs		2014 GO's		TOTAL
	Principal	Interest	Principal	Interest	Principal	Interest	
2016		50,695	120,000	75,320	465,000	156,175	867,190
2017		50,695	120,000	71,120	475,000	146,775	863,590
2018		50,695	110,000	66,958	500,000	137,025	864,678
2019		50,695	115,000	62,595	510,000	126,925	865,215
2020		50,695	115,000	57,765	525,000	116,575	865,035
2021		50,695	35,000	54,465	540,000	105,250	785,410
2022		50,695	30,000	53,035	565,000	92,819	791,549
2023		50,695	25,000	51,825	585,000	79,881	792,401
2024		50,695	25,000	50,725	600,000	65,050	791,470
2025		50,695		50,175	620,000	48,275	769,145
2026		50,695		50,175	645,000	30,075	775,945
2027		50,695		50,175	680,000	10,200	791,070
2028	325,000	43,058	340,000	42,185			750,243
2029	350,000	27,020	350,000	25,795			752,815
2030	380,000	9,310	355,000	8,698			753,008
TOTAL	1,055,000	687,728	1,740,000	771,010	6,710,000	1,115,025	12,078,763

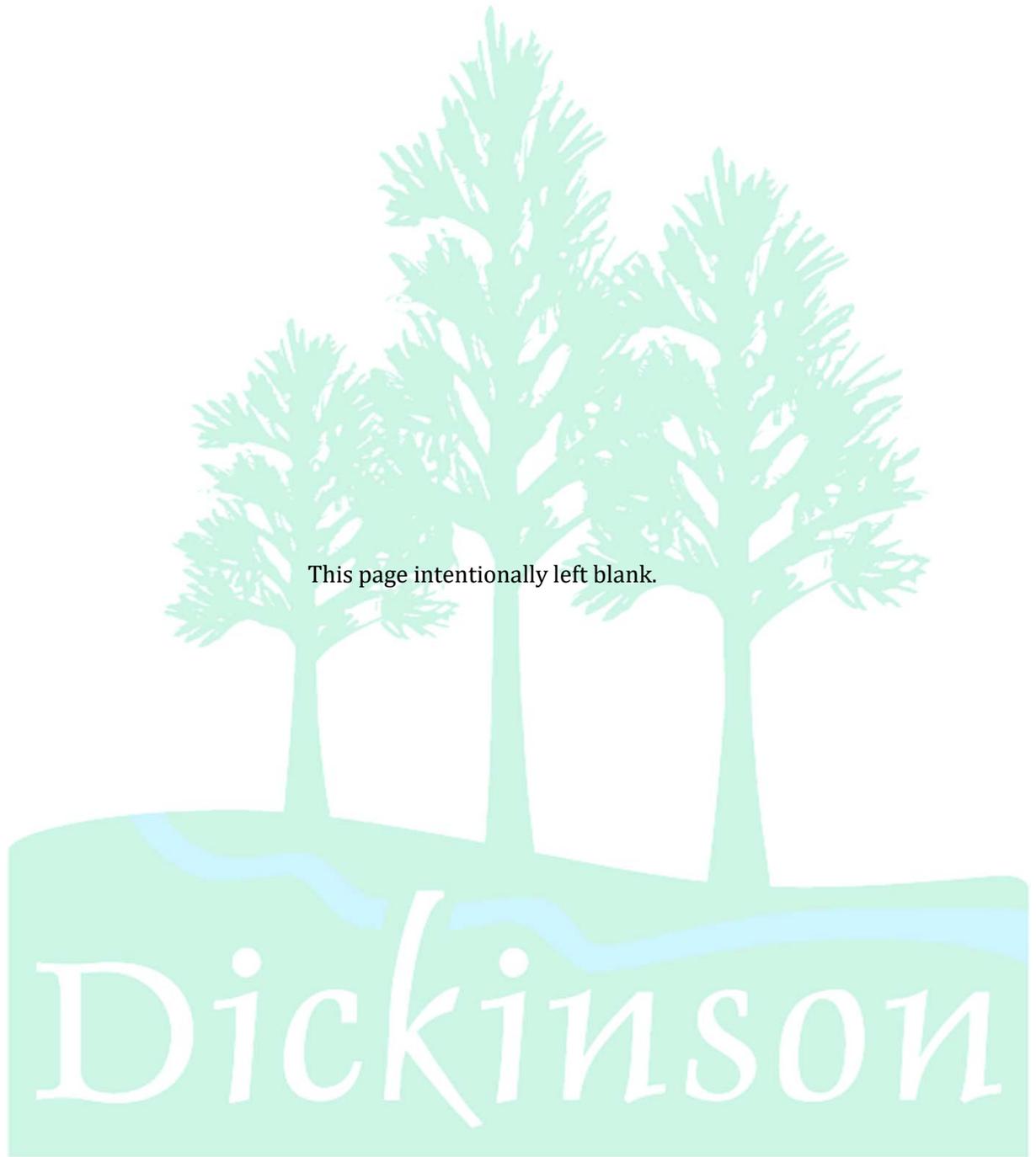
Debt Service Payments through FY2030



CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
DEBT SERVICE FUND: FUND 02

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
Property Taxes						
7101	Current Property Tax	681,129	770,000	691,533	688,100	(3,433)
7102	Delinquent Property Tax	14,563	17,000	14,000	17,000	3,000
7103	Penalty & Int. On Del. Tax	8,035	10,000	8,000	9,000	1,000
Total Property Taxes		703,726	797,000	713,533	714,100	567
Financing & Interest Income						
7621	Interest Income	546	500	500	1,000	500
Total Financing & Interest		546	500	500	1,000	500
Transfers & Other Contributions						
7726	DEDC Contribution	68,980	68,980	68,980	69,380	400
7727	WCID #1 Contribution	86,964	86,965	86,965	86,965	-
7724	Transfer from GF Reserve	9,124	232,659	450	-	(450)
Total Contributions		165,068	388,604	156,395	156,345	(50)
TOTAL REVENUE		869,340	1,186,104	870,428	871,445	1,017
EXPENDITURES						
Issue Costs & Continuing Disclosure						
8525	Issue Costs & Cont. Disclos.	5,750	5,750	5,750	6,000	250
Principal						
8920	2009 GO Refund., Principal	120,000	110,000	110,000	115,000	5,000
8923	2014 GO Refund., Principal	475,000	500,000	500,000	510,000	10,000
Total Principal		595,000	610,000	610,000	625,000	15,000
Interest & Issue Costs						
8917	2009 GO Refund., Interest	50,695	50,695	50,695	62,600	11,905
8921	2009 CO's, Interest	71,120	66,958	66,958	50,700	(16,258)
8924	2014 GO Refund., Interest	146,775	137,025	137,025	127,000	(10,025)
Total Interest & Issue Costs		268,590	254,678	254,678	240,300	(14,378)
TOTAL EXPENDITURES		869,340	870,428	870,428	871,300	872
REVENUE - EXPENDITURES		-	315,676	-	145	145
BEGINNING FUND BALANCE		26	26	26	315,702	
ENDING FUND BALANCE		26	315,702	26	315,847	

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**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 MUNICIPAL DRAINAGE UTILITY FUND: FUND 06**

The Municipal Drainage Utility Fund (“MDUF”) is the enterprise fund that accounts for the revenue and expenditures related to the maintenance of the City’s drainage infrastructure and related capital projects. The MDUF is self-funding, producing its own revenues to cover the required expenditures. Revenues for the MDUF are collected through residential and commercial drainage fees assessed each month on households, multi-family complexes, and commercial establishments in the City. Expenditures for the MDUF are largely driven by staff costs for the drainage crew, operating and capital expenditures for the department, and the costs associated with individual drainage projects undertaken in a given fiscal year.

During FY2018, Council directed staff to begin the process of eliminating this fund and the fee associated with it. Therefore, there is not anything budgeted for FY2019.

PERSONNEL COUNTS	FY 16-17	FY 17-18	FY 18-19
	Actual	Original Budget	Budget
Public Works Director	0.50	0.50	-
Assistant to Public Works Director	0.50	0.50	-
Drainage Foreman	1.00	1.00	-
Light Equipment Operator	2.00	2.00	-
TOTAL FTE	4.00	4.00	-

MAJOR CHANGES IN FY2018-2019

The fee is proposed to be removed.

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
MUNICIPAL DRAINAGE UTILITY FUND: FUND 06

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
Delinquent Drainage Fees						
06-7010-00-00	DLQ RESIDENTIAL	24,609	9,000		-	-
06-7011-00-00	DLQ COMMERCIAL	2,068	7,300		-	-
06-7012-00-00	DLQ MULTI-FAMILY/MH	2,652	3,500		-	-
06-7102-00-00	DELINQUENT PY COLLEC	39,150	-		-	-
Subtotal Delinquent Drainage Fees		68,479	19,800	100,000	-	-
Deferred Revenue From Prior Year						
06-7101-00-00	DEFERRED REVENUE	80,218	-		-	-
06-7210-00-00	DEFERRED RESIDENTIAL	72,636	-		-	-
06-7211-00-00	DEFERRED COMMERCIAL	12,921	-		-	-
06-7212-00-00	DEFERRED MULTI-FAMILY	15,966	-		-	-
Subtotal Deferred Revenue		181,741	-	90,000	-	(90,000)
06-7110-00-00	Resident Drainage Assessment	-	144,000	150,000	-	(150,000)
06-7111-00-00	Commercial Drainage Assessment	-	34,500	35,000	-	(35,000)
06-7112-00-00	Multi.Family/Mobile Home Drng	-	3,700	23,000	-	(23,000)
06-7315-00-00	Culvert Applications	41,024	20,000	-	-	-
06-7603-00-00	Returned Check Fee	25	-	-	-	-
TOTAL REVENUE		291,269	222,000	398,000	-	(298,000)
EXPENDITURES						
Salaries & Benefits						
06-8101-14-00	FTE Base Salary	140,632	113,973	152,343	-	(152,343)
06-8102-14-00	Overtime Pay	1,860	1,568	2,500	-	(2,500)
06-8103-14-00	Natural Disaster Pay	3,733	-	-	-	-
06-8113-14-00	Certification/Edu. Pay	341	174	360	-	(360)
06-8114-14-00	Longevity Pay	1,165	1,538	1,220	-	(1,220)
06-8151-14-00	Payroll Tax	2,104	1,671	2,268	-	(2,268)
06-8152-14-00	Unemployment Tax	27	714	684	-	(684)
06-8153-14-00	Retirement (TMRS)	13,519	11,173	14,562	-	(14,562)
06-8155-14-00	Employee Group Insurance	31,629	31,187	46,570	-	(46,570)
06-8156-14-00	Worker's Compensation Ins.	6,676	5,516	5,888	-	(5,888)
06-8160-14-00	Compensated Absences Exp	(144)	-	1,000	-	(1,000)
06-8169-14-00	Pension Expense	6,885	-	5,000	-	(5,000)
Total Salaries & Benefits		208,426	167,514	232,395	-	(232,395)
Other Operating Expenses						
06-8204-14-00	Fuel	8,945	8,000	15,000	-	(15,000)
06-8205-14-00	Safety Supplies	776	880	800	-	(800)
06-8211-14-00	Supplies & Small Tools	1,792	2,540	2,000	-	(2,000)
06-8301-14-00	Building & Property Maint.	1,628	1,449	1,800	-	(1,800)
06-8302-14-00	Drainage, Culvert Maint.	27,302	19,351	45,000	-	(45,000)
06-8307-14-00	Vehicle & Equip.Maint.	4,449	5,051	15,000	-	(15,000)
06-8402-14-00	Travel & Training	610	800	1,300	-	(1,300)
06-8407-14-00	Communications - Phones	246	266	-	-	-
06-8417-14-00	Utilities	8,379	8,400	6,000	-	(6,000)
06-8421-14-00	Performance Incentive Prgm	-	400	400	-	(400)
06-8438-14-00	Uniform Service Contract	2,397	2,541	2,000	-	(2,000)

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
MUNICIPAL DRAINAGE UTILITY FUND: FUND 06

06-8518-14-00	Drainage Billing Services	2,891	20,000	4,000	-	(4,000)
06-8524-14-00	Engineering & Surveying	1,982	1,000	5,000	-	(5,000)
06-8527-14-00	Contractual Services - Labor	13,863	43,043	12,800	-	(12,800)
06-8540-14-00	Phase II Storm Water Prgm	1,445	817	5,000	-	(5,000)
06-8708-14-00	Property Insurance	13	15	100	-	(100)
06-8865-14-00	Country Club Outfall Mowing	9,799	-	14,000	-	(14,000)
Total Operating Expenses		86,517	114,551	130,200	-	(130,200)
TOTAL EXPENDITURES		294,943	282,065	362,595	-	(362,595)
REVENUE - EXPENDITURES		(3,674)	(60,065)	35,405	-	64,595
BEGINNING FUND BALANCE		398,731	395,057	395,057	334,991	
ENDING FUND BALANCE		395,057	334,991	430,462	334,991	
25% of Operating Expenditures		73,736	70,516	90,649	-	
Excess Fund Balance		321,321	264,475	339,813	334,991	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
STREET MAINTENANCE SALES TAX FUND: FUND 08

The Street Maintenance Sales Tax Fund is the fund in which a portion of sales tax revenues collected by the City are dedicated solely to the maintenance and repair of existing City streets. After approval by the voters in May of 2011 and starting in FY 2011-2012, the City has dedicated 0.25 cents of its 1.5 cent sales tax directly into the Street Maintenance Sales Tax Fund. Expenditures out of the Fund are driven by the City's Street Prioritization Program, which guides City Council and staff when choosing street projects to undertake in a given year.

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
08-7001-00-00	Sales Tax Revenue	1,645,614	1,639,657	1,672,450	1,711,209	38,759
08-7724-00-00	Trsfr from General Fund	200,000	-	-	-	-
	Grant Proceeds	-	-	-	1,000,000	1,000,000
08-7621-00-00	Interest Income	3,737	3,000	3,000	5,000	2,000
TOTAL REVENUE		1,849,351	1,642,657	1,675,450	2,716,209	1,040,759
EXPENDITURES						
Operating Expenses						
08-8306-12-00	Street Repair & Patching	276,693	200,000	100,000	100,000	-
08-8307-12-00	Road Stabilization Program	-	-	225,000	225,000	-
08-8401-12-00	Advertising & Legal Notices	-	-	1,000	1,000	-
Total Operating Expenses		276,693	200,000	326,000	326,000	-
Projects						
08-8817-12-00	33rd Street	3,813	-	-	-	-
08-8818-12-00	28th Street (W of Hwy 3)	486	-	-	-	-
08-8820-12-00	Oleander (Palm to Bridge)	304	-	-	-	-
08-8821-12-00	Greenbriar Street	121,596	-	-	-	-
1601	35th.Street (E of Kansas)	404,382	-	-	-	-
1602	Nebraska Street	5,170	-	-	-	-
1603	Hollywood Street	73,864	-	-	-	-
1604	Gill Road	9,228	-	-	-	-
1605	Johnson Street	7,069	-	-	-	-
1606	Mariner's Way	98,757	-	-	-	-
1607	Pine Oak Cr.	3,643	-	-	-	-
1701	Winding Way	34,588	-	-	-	-
1702	Pine Ln.	8,071	64,167	-	-	-
1703	Timber Ln.	62,799	(20,103)	-	-	-
1704	Chicago St.	22,221	133,653	-	-	-
1705	Holly Dr.	49,621	146,355	-	-	-
1706	Woodlawn	11,529	-	-	-	-
1707	Benson St.	10,376	80,976	-	-	-
1801	Salvato Street	-	-	216,770	-	(216,770)
1802	45th Street (W of Hwy 3)	-	-	259,468	-	(259,468)
1803	Avenue F (20th to 25th St)	-	-	303,807	-	(303,807)
1804	32nd Street (East)	-	-	484,449	-	(484,449)
1805	Utah Street	-	-	73,899	-	(73,899)
1806	CDBG Oleander/Palm	-	15,000	-	-	-
	Grant Expenditures	-	-	-	2,000,000	2,000,000
Total Projects		927,518	405,047	1,338,393	2,000,000	(1,338,393)

**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 STREET MAINTENANCE SALES TAX FUND: FUND 08**

TOTAL EXPENDITURES	1,204,212	620,047	1,664,393	2,326,000	661,607
REVENUE - EXPENDITURES	645,139	1,022,610	11,057	390,209	379,152
BEGINNING FUND BALANCE	1,245,607	1,890,746	1,890,746	2,913,356	
ENDING FUND BALANCE	1,890,746	2,913,356	1,901,803	3,303,565	
RESTRICTED FUND BALANCE*	1,390,746	2,413,356	-	2,803,565	
UNRESTRICTED FUND BALANCE**	500,000	500,000	-	500,000	

* Restricted Fund Balance is actual proceeds and interest from the Street Maintenance Sales Tax.

** Unrestricted Fund Balance is transfers from the City's General Fund which may be used at the City Council's discretion.

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #1: FUND 15

The Bayou Lakes Public Improvement District (PID) #1 is authorized by Chapter 372 of the Local Government Code. PIDs offer cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction.

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
15-7103-00-00	Penalty & Interest	1,306	2,700	2,700	2,700	-
15-7110-00-00	Residential PID Assessment	289,108	260,000	260,000	260,000	-
15-7406-00-00	Attorney Fees	192	1,200	1,200	1,200	-
15-7407-00-00	Refunds	-	5,400	5,400	5,400	-
15-7621-00-00	Interest Income	-	300	300	300	-
Total Revenue		290,605	269,600	269,600	269,600	-
EXPENDITURES						
15-8401-03-00	Advertising & Legal Fees	2,841	-	-	-	-
15-8501-03-00	Audit & CAFR	-	3,600	3,600	3,600	-
15-8521-03-00	Collection Fees	10,725	7,500	7,500	7,500	-
15-8557-03-00	Reimburse Developer	226,910	230,000	230,000	230,000	-
15-8559-03-00	Homeowner Tax Refunds	-	6,700	6,700	6,700	-
15-8915-03-00	Tsfr to City-Gen. Fund	15,000	15,000	15,000	15,000	-
TOTAL EXPENDITURES		255,476	262,800	262,800	262,800	-
REVENUE - EXPENDITURES		35,129	6,800	6,800	6,800	-
BEGINNING FUND BALANCE		(5,882)	29,247	29,247	29,247	
ENDING FUND BALANCE		29,247	36,047	36,047	36,047	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #2: FUND 25

The Bayou Lakes Public Improvement District (PID) #2 is authorized by Chapter 372 of the Local Government Code. PIDs offer cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the City or its extraterritorial jurisdiction. PID#2 will run a deficit balance until the developer begins to sell the properties in this section - at that time the balance will be reimbursed.

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
Revenue						
25-7103-00-00	Penalty & Interest	-	-	-	-	-
25-7110-00-00	Residential PID Assessment	-	-	-	-	-
25-7406-00-00	Attorney Fees	-	-	-	-	-
25-7407-00-00	Refunds	-	-	-	-	-
25-7621-00-00	Interest Income	-	-	-	-	-
Total Revenue		-	-	-	-	-
EXPENDITURES						
25-8442-03-00	Bank Analysis Fees	-	-	-	-	-
25-8501-03-00	Audit & CAFR	-	-	-	-	-
25-8521-03-00	Collection Fees	4,875	3,900	3,900	3,900	-
25-8557-03-00	Reimburse Developer	-	-	-	-	-
25-8559-03-00	Homeowner Tax Refunds	-	-	-	-	-
25-8915-03-00	Tsfr to City-Gen. Fund	-	-	-	-	-
TOTAL EXPENDITURES		4,875	3,900	3,900	3,900	-
REVENUE - EXPENDITURES		(4,875)	(3,900)	(3,900)	(3,900)	-
BEGINNING FUND BALANCE		(2,925)	(7,800)	(7,800)	(7,800)	
ENDING FUND BALANCE		(7,800)	(11,700)	(11,700)	(11,700)	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
VEHICLE EQUIPMENT REPLACEMENT FUND: FUND 21

The Vehicle Replacement Fund is used to replace City vehicles and major equipment. Included in the FY 2019 is the annual payment towards the Motorola console and opticoms for Patrol Vehicles have been included under Furniture & Equipment for the Police Department. Vehicle Acquisitions have now been budgeted under the Department in the General Fund.

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
21-7617-00-00	Auction Proceeds	15,473	31,849	-	-	-
21-7603-00-00	Miscellaneous Income	-	33,911	-	-	-
Transfers						
21-7600-00-00	DMD#1	347,000	192,000	192,000	-	(192,000)
21-7901-00-00	General Fund	-	29,000	29,000	-	(29,000)
Subtotal Transfers		347,000	221,000	221,000	-	(221,000)
TOTAL REVENUE		362,473	286,760	221,000	-	(221,000)
EXPENDITURES						
Interest Expense		5,798	7,127	7,127	7,127	
Furniture & Equipment						
21-8604-12-00	Public Works	311,114	-	-	-	-
21-8604-14-00	Drainage	-	-	-	-	-
21-8604-05-00	Police Department	39,537	67,207	67,207	67,207	-
21-8604-17-00	EMS	41,673	-	-	-	-
21-8604-18-00	City-Wide	31,366	-	-	-	-
Subtotal Furniture & Equipment		423,690	67,207	67,207	67,207	-
Vehicle Acquisition						
21-8660-05-00	Police Department	151,878	185,000	145,000	-	(145,000)
21-8660-10-00	Fire Marshal	31,989	-	-	-	-
21-8660-14-00	Drainage	-	-	-	-	-
21-8660-17-00	EMS	186,850	47,000	47,000	-	(47,000)
Subtotal Vehicle Acquisition		370,717	232,000	192,000	-	(192,000)
TOTAL EXPENDITURES		800,204	306,334	266,334	74,334	(192,000)
REVENUE - EXPENDITURES		(437,731)	(19,574)	(45,334)	(74,334)	(29,000)
Beginning Fund Balance		1,030,492	592,761	592,761	573,188	
ENDING FUND BALANCE		592,761	573,188	547,427	498,854	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
BUILDING MAINTENANCE FUND: FUND 30

The Building Maintenance Fund is used to fund incidental repairs to City facilities as well as the planning, design and construction for future projects. FY18 includes a placeholder for the Library Foundation repairs and to paint City Hall

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
30-7724-00-00	Transfer from GF	70,200	-	-	-	-
TOTAL REVENUE		70,200	-	-	-	-
EXPENDITURES						
Operating Expenses						
30-8301-01-00	City Hall Maintenance	1,025	15,000	15,000	15,000	-
30-8301-05-00	Public Safety Maintenance	-	-	-	-	-
30-8301-12-00	Public Works Maintenance	5,280	-	-	-	-
30-8301-15-00	Library Maintenance	7,587	5,000	5,000	250,000	245,000
30-8301-17-00	Central Fire Station	1,488	6,500	6,500	-	(6,500)
Total Operating Expenses		15,381	26,500	26,500	265,000	238,500
Projects						
30-8445-05-00-(Police Facility Renovation	-	-	-	-	-
30-8445-06-00-(Maintenance Bldg Upgrades	2,945	-	-	-	-
30-8445-06-00-(New Metal Bldg	1,238	-	-	-	-
30-8445-17-00	Marquee Sign for Central FS	-	60,000	-	-	-
Subtotal Projects		4,183	60,000	-	-	-
TOTAL EXPENDITURES		19,564	86,500	26,500	265,000	238,500
REVENUE - EXPENDITURES		50,636	(86,500)	(26,500)	(265,000)	(238,500)
BEGINNING FUND BALANCE		612,991	663,627	663,627	577,127	
ENDING FUND BALANCE		663,627	577,127	637,127	312,127	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUNDS SUMMARY

The Special Revenue Funds are used to account for revenue that may only be used for a specific project or purpose, such as grants. Special revenue funds provide an extra level of accountability and transparency to ensure expenditures are only used for intended purpose. The following pages provide a detail of each specific fund and below is a summary of all the funds.

	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE					
Other Taxes	32,973	33,000	33,000	33,000	-
Court Fines & Fees	34,238	25,350	27,700	25,500	(2,200)
Miscellaneous Income	26	-	-	-	-
Intergovernmental Income	165,148	101,332	49,976	60,191	10,215
Transfers & Other Sources	17,187	20,651	20,651	23,777	3,126
TOTAL REVENUES	249,572	180,333	131,327	142,468	11,141
EXPENDITURES					
Miscellaneous Grants	40,217	8,000	3,500	3,500	-
Child Safety	4,406	-	3,000	500	(2,500)
Court Efficiency	2,875	5,096	5,096	12,596	7,500
Court Security	9,123	15,885	15,885	16,165	280
Court Technology	9,822	16,000	18,100	20,000	1,900
Federal Seized	83,181	44,100	44,100	131,400	87,300
State Seized	-	-	-	-	-
Library Grant Fund	4,435	3,927	-	6,000	6,000
Library Trust Fund	14,176	20,150	20,150	25,700	5,550
VOCA Grant	50,863	70,627	70,627	77,768	7,141
Hotel/Motel Tax Fun	15,163	-	-	314,000	314,000
TOTAL EXPENDITURES	234,260	183,785	180,458	607,629	427,171
REVENUE - EXPENDITURES	15,312	(3,452)	(49,131)	(465,161)	(416,030)

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: MISCELLANOUS GRANTS FUND 3

This fund is used to track miscellaneous grants as they arise.

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
	Grant Proceeds	101,998	-	3,500	-	(3,500)
TOTAL EXPENDITURES		101,998	-	3,500	-	(3,500)
EXPENDITURES						
	Grant Expenditures	40,217	8,000	3,500	3,500	-
TOTAL EXPENDITURES		40,217	8,000	3,500	3,500	-
REVENUE - EXPENDITURES		61,781	(8,000)	-	(3,500)	-
BEGINNING FUND BALANCE		31,341	93,122	93,122	85,122	
ENDING FUND BALANCE		93,122	85,122	93,122	81,622	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: CHILD SAFETY FUND 31

The Child Safety Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court. No new programs have been proposed for FY2019.

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
7411	Child Safety Fee	2,319	500	2,200	500	(1,700)
TOTAL REVENUE		2,319	500	2,200	500	(1,700)
EXPENDITURES						
8218	Fire Prev. & Child Safety Prgms	4,406	-	3,000	500	(2,500)
TOTAL EXPENDITURES		4,406	-	3,000	500	(2,500)
REVENUE - EXPENDITURES		(2,086)	500	(800)	-	800
BEGINNING FUND BALANCE		7,064	4,977	4,977	5,477	
ENDING FUND BALANCE		4,977	5,477	4,177	5,477	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: COURT EFFICIENCY FUND 32

The Court Efficiency Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court. Funds in FY2018 will be used to purchase new computers for the Court.

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
COURT EFFICIENCY FUND						
REVENUE						
7409	Court Efficiency Fee	2,561	1,850	2,500	2,000	(500)
TOTAL REVENUE		2,561	1,850	2,500	2,000	(500)
EXPENDITURES						
8210	Office Supplies & Postage	-	250	250	250	-
8213	Uniform & Apparel	-	500	500	500	-
8402	Travel & Training	2,465	3,500	3,500	3,000	(500)
8403	Dues/Subscriptions/Books	10	95	95	95	-
8410	Notary Bond	142	288	288	288	-
8412	Jury Trials	258	463	463	463	-
8603	Computer Replacement	-	-	-	8,000	8,000
TOTAL EXPENDITURES		2,875	5,096	5,096	12,596	7,500
REVENUE - EXPENDITURES		(314)	(3,246)	(2,596)	(10,596)	(8,000)
BEGINNING FUND BALANCE		20,966	20,652	20,652	17,406	
ENDING FUND BALANCE		20,652	17,406	18,056	6,810	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: COURT SECURITY FUND 33

The Court Security Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court. Included in the fund are the costs associated with the Court Bailiff. In FY 2019, Salary & Benefits have increased due to an anticipated 2.4% increase in base salary. Additionally, unemployment has been adjusted due to a change in rates.

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
7407	Court Security Fee	12,592	10,000	10,000	10,000	-
TOTAL REVENUE		12,592	10,000	10,000	10,000	-
EXPENDITURES						
Salaries & Benefits						
8104	PTE Base Salary	7,014	8,554	8,554	8,800	246
8150	FICA Tax	730	530	530	500	(30)
8151	Payroll Tax	171	124	124	100	(24)
8152	Unemployment Tax	33	163	163	200	37
8153	Retirement (TMRS)	-	-	-	-	-
8156	Worker's Comp. Insurance	127	149	149	200	51
Total Salaries & Benefits		8,075	9,520	9,520	9,800	280
Other Operating Expenses						
8213	Uniform & Apparel	-	665	665	665	-
8403	Dues/Subscriptions/Books	100	100	100	100	-
8420	Travel & Training	947	1,600	1,600	1,600	-
8433	Security	-	4,000	4,000	4,000	-
Total Other Operating		1,047	6,365	6,365	6,365	-
TOTAL EXPENDITURES		9,123	15,885	15,885	16,165	280
REVENUE - EXPENDITURES		3,470	(5,885)	(5,885)	(6,165)	(280)
BEGINNING FUND BALANCE		56,275	59,745	59,745	53,860	
ENDING FUND BALANCE		59,745	53,860	53,860	47,695	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: COURT TECHNOLOGY FUND 34

The Court Technology Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court. Funds in FY2018 will be used to pay the annual software license fees and new AV equipment for the Court.

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
7410	Municipal Court Tech. Fee	16,766	13,000	13,000	13,000	-
TOTAL REVENUE		16,766	13,000	13,000	13,000	-
EXPENDITURES						
8602	PC Equipment & Software	9,822	15,000	15,000	15,000	-
8603	Computer Equipment	0	1,000	3,100	5,000	1,900
TOTAL EXPENDITURES		9,822	16,000	18,100	20,000	1,900
REVENUE - EXPENDITURES		6,944	(3,000)	(5,100)	(7,000)	(1,900)
BEGINNING FUND BALANCE		6,633	13,577	13,577	10,577	
ENDING FUND BALANCE		13,577	10,577	8,477	3,577	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: FEDERAL SEIZED FUND 11

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs. FY19 Expenditures will be for tablets for detectives (\$6,000), upgrading furniture in the training room (\$8,000), and conversion of the video evidence system for vehicles and body worn cameras to a digital platform (\$105,000), updating the dispatch console to provide alternative sit/stand options (\$12,400).

Account	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
7513	Awarded Fed. Seized Funds	126,583	45,500	-	-	-
	Interest Income	300	400	100	200	(200)
TOTAL REVENUE		126,883	45,900		200	(200)
EXPENDITURES						
8931	Transfer to GF	-	-	-	-	-
8921	Transfer to VERF	-	-	-	-	-
8513	Awarded Federal Expended	83,181	44,100	44,100	131,400	87,300
TOTAL EXPENDITURES		83,181	44,100	44,100	131,400	87,300
REVENUE - EXPENDITURES		43,702	1,800	(44,100)	(131,200)	(87,500)
BEGINNING FUND BALANCE		124,188	167,890	167,890	169,690	
ENDING FUND BALANCE		167,890	169,690	123,790	38,490	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: STATE SEIZED FUND 13

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs. This fund includes awarded State Seized Funds and State Narcotics Funds pending award.

Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE					
State Narcotics Seized Funds	-	-	-	-	-
Awarded State Seized Funds	-	-	-	-	-
Transfer from Narcotics	-	-	-	-	-
Interest Income	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
EXPENDITURES					
Use of State Seized Funds					
Investigation Support Funds	-	-	-	-	-
Total State Seized Funds	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
REVENUE - EXPENDITURES	-	-	-	-	-
BEGINNING FUND BALANCE	3,563	3,563	3,563	3,563	
ENDING FUND BALANCE	3,563	3,563	3,563	3,563	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: LIBRARY GRANT FUND 17

The Library Grant Fund is used to track revenue and expenditures associated with Library grants and the Library Trust. The Impact Grants are administered by the Texas State Library and Archives Commission (TSLAC) and funded by the federal Library Services and Technology Act (LSTA) through the Institute of Museum and Library Services (IMLS). FY 2019 will not be awarded until the Fall.

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18		Increase/ (Decrease)
				Original Budget	FY 18-19 Budget	
REVENUE						
	Grant Proceeds	4,435	5,456	-	6,000	6,000
	Transfer From General Fund	154	-	-	-	-
TOTAL REVENUE		4,589	5,456	-	6,000	6,000
EXPENDITURES						
	Grant Expenditures	4,435	3,927	-	6,000	6,000
TOTAL EXPENDITURE		4,435	3,927	-	6,000	6,000
REVENUE - EXPENDITURES		154	1,529	-	-	-
BEGINNING FUND BALANCE		-	154	154	154	
ENDING FUND BALANCE		154	1,683	154	154	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: LIBRARY TRUST FUND 14

The Dickinson Library was the recipient of a trust fund which restricts use to the Dickinson Library. FY 2019 Expenditures will be used for book collection development, a new public scanner and 8 computers (2 staff, 6 public).

Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE					
14-7640 Library Donations	-	-	-	-	-
Trust Proceeds	26	-	-	-	-
TOTAL REVENUE	26	-	-	-	-
EXPENDITURES					
Transfer to GF	-	-	-	-	-
Transfer to Library Grant Fund	154	-	-	-	-
14-8211-15 Summer Reading Mate.	381	500	500	500	-
14-8223-15 Collection Development	12,228	12,600	12,600	12,600	-
14-8604-15 Computer & Equipment	1,413	7,050	7,050	12,600	5,550
TOTAL EXPENDITURE	14,176	20,150	20,150	25,700	5,550
REVENUE - EXPENDITURES	(14,150)	(20,150)	(20,150)	(25,700)	(5,550)
BEGINNING FUND BALANCE	138,582	124,432	124,432	104,282	
ENDING FUND BALANCE	124,432	104,282	104,282	78,582	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: VOCA GRANT FUND 16

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.

In FY 2018, Salary & Benefits have increased due to an anticipated 20% increase in healthcare costs and a 3% increase in base salary. Additionally, the City's portion of dependent healthcare has been reduced from 30% to 15%. Unemployment and Retirement (TMRS) have been adjusted due to a change in rates. Other line items have been adjusted to mirror the grant for FY 2018.

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
16-7118-00-00	City Match	17,187	20,651	20,651	23,777	3,126
16-7119-00-00	Grant Proceeds	33,676	49,976	49,976	53,991	4,015
TOTAL REVENUE		50,863	70,627	70,627	77,768	7,141
EXPENDITURES						
Salaries & Benefits						
16-8101-05-00	Base Salary	15,411	46,006	46,006	50,000	3,994
16-8104-05-00	PTE Base Salary	20,638	-	-	-	-
16-8113-05-00	Certification/Education Pay	-	-	-	800	800
16-8105-05-00	Longevity Pay	-	-	-	100	100
16-8151-05-00	Payroll Tax	523	667	667	700	33
16-8152-05-00	Unemployment Tax	18	171	171	200	29
16-8153-05-00	Retirement (TMRS)	3,331	4,208	4,208	4,700	492
16-8155-05-00	Employee Group Insurance	7,172	8,288	8,288	10,000	1,712
16-8156-05-00	Worker's Compensation Ins.	97	119	119	100	(19)
Total Salaries & Benefits		47,189	59,459	59,459	66,600	7,141
Other Operating Expenses						
16-8204-05-00	Fuel	65	2,968	2,968	2,968	-
16-8210-05-00	Office Supplies	1,971	6,000	6,000	6,000	-
16-8402-05-00	Training & Travel	1,638	2,200	2,200	2,200	-
16-8407-05-00	Communications	-	-	-	-	-
Total Operating Expenses		3,674	11,168	11,168	11,168	-
TOTAL EXPENDITURES		50,863	70,627	70,627	77,768	7,141
REVENUE - EXPENDITURES		-	-	-	-	-
BEGINNING FUND BALANCE		-	-	-	-	-
ENDING FUND BALANCE		-	-	-	-	-

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
SPECIAL REVENUE FUND: HOTEL/MOTEL TAX FUND 35

Use of hotel occupancy tax (HOT Tax) revenue is specified by Chapter 351 of the Texas Tax Code. HOT tax revenue may only be used to promote tourism and the local convention and hotel industry.

The Hotel/Motel Tax funds specific tourism initiatives. FY2019 expenditures are for special projects to include the boat ramp.

Account No.	Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE						
35-7203-00-00	Motel Occupancy Tax	32,973	33,000	33,000	33,000	-
TOTAL REVENUE		32,973	33,000	33,000	33,000	-
EXPENDITURES						
Salary & Benefits						
8101	Salary & Wages	9,404	-	-	-	-
8110	Cell Phone Allowance	70	-	-	-	-
8114	Longevity Pay	179	-	-	-	-
8151	Payroll Tax	139	-	-	-	-
8152	Unemployment Tax	2	-	-	-	-
8153	Retirement (TMRS)	878	-	-	-	-
8155	Employee Group Insurance	1,229	-	-	-	-
8156	Worker's Comp. Insurance	28	-	-	-	-
Total Salary & Benefits		11,928	-	-	-	-
Operating Expenses						
	Special Projects	-	-	-	314,000	-
8402	Travel & Training	3,235	-	-	-	-
Total Operating Expenses		3,235	-	-	314,000	-
TOTAL EXPENDITURES		15,163	-	-	314,000	-
REVENUE - EXPENDITURES		17,810	33,000	33,000	(281,000)	-
BEGINNING FUND BALANCE		263,405	281,214	281,214	314,214	
ENDING FUND BALANCE		281,214	314,214	314,214	33,214	

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
RED, WHITE & BAYOU CRAWFISH & TEXAS MUSIC FESTIVAL FUND 44

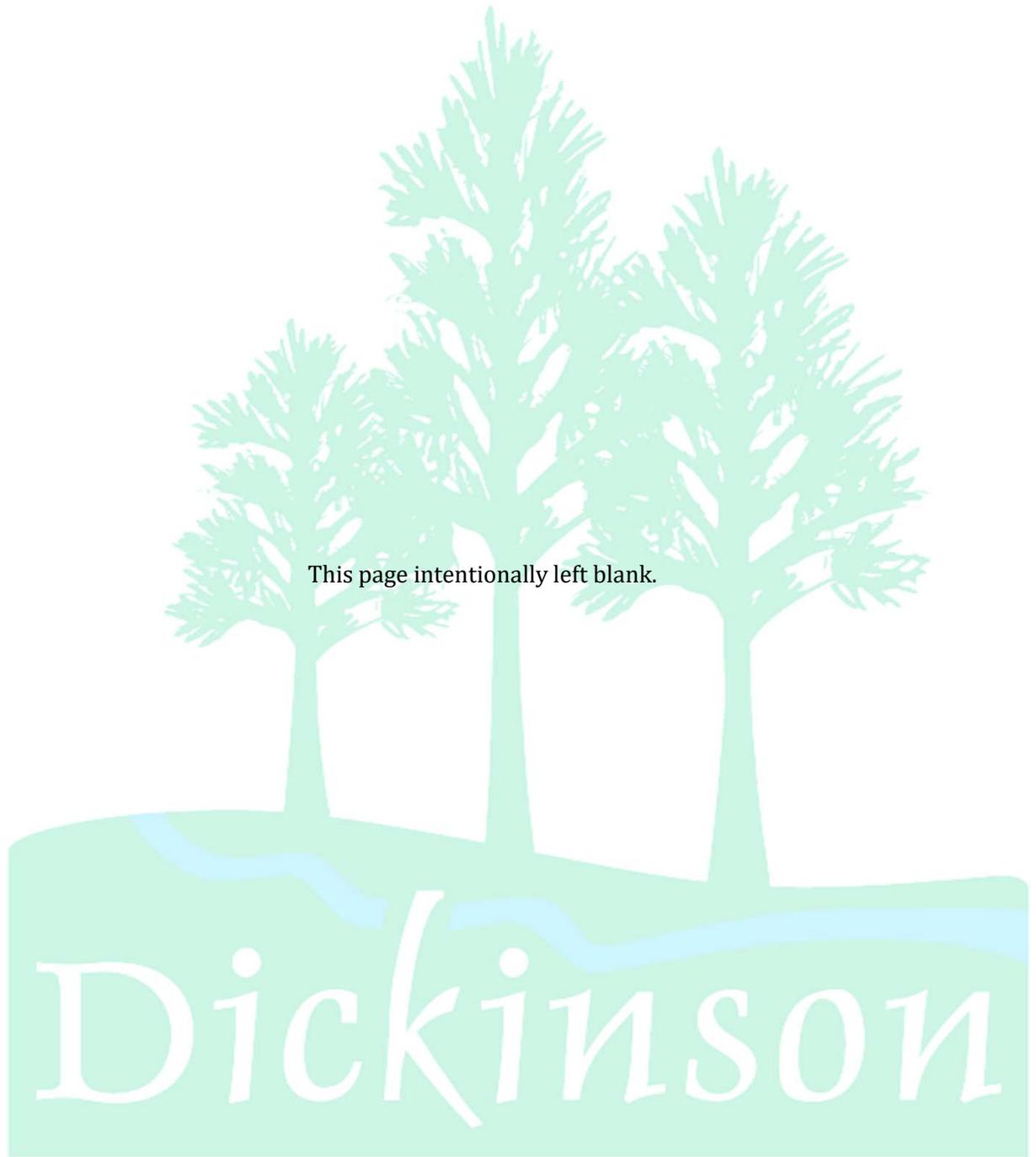
The Red, White and Bayou Crawfish and Texas Music Festival is an event of the City committed to helping our community succeed. Each year, proceeds from the Festival are put right back into the community through grants awarded to local non-profit organizations. The event has not been budgeted for FY2019.

Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Original Budget	FY 18-19 Budget	Increase/ (Decrease)
REVENUE					
44-7644-00-00 Event Sponsorships	63,405	-	-	-	-
44-7645-00-00 Admission Ticket Sales	12,540	-	-	-	-
44-7646-00-00 Children's Activity Bracelet Sales	5,515	-	-	-	-
44-7647-00-00 Beverage Ticket Sales	13,619	-	-	-	-
44-7648-00-00 Merchandise Sales	493	-	-	-	-
Miscellaneous Income	-	-	-	-	-
44-7651-00-00 Food Vendor Booths	3,225	-	-	-	-
44-7652-00-00 Non-Food Vendor Booths	3,725	-	-	-	-
TOTAL REVENUE	102,523	-	-	-	-
OPERATING EXPENDITURES					
Grants					
44-8450-44-00 Grants	16,900	-	-	-	-
Business Expenses					
44-8451-44-00 Bank Service Charges	286	30	-	30	30
44-8452-44-00 Room Expenses	976	-	-	-	-
Children's Activities					
44-8453-44-00 Moonwalks, Bouncy House, etc.	8,205	-	-	-	-
Entertainment					
44-8454-44-00 Entertainers/Performers	32,550	-	-	-	-
44-8455-44-00 Stage Rental	2,800	-	-	-	-
44-8456-44-00 Stage Sound	-	-	-	-	-
Food & Drink					
44-8457-44-00 Alcoholic Beverages	4,988	-	-	-	-
44-8458-44-00 Green Room Catering	-	-	-	-	-
44-8459-44-00 Ice	1,125	-	-	-	-
44-8460-44-00 Volunteer Food & Drink	247	-	-	-	-
Grounds Management					
44-8462-44-00 Fencing	7,116	-	-	-	-
44-8463-44-00 Light Rentals	2,916	-	-	-	-
44-8464-44-00 Tents	2,980	-	-	-	-
44-8465-44-00 Picnic Tables	-	-	-	-	-
Insurance & Permits					
44-8466-44-00 Independent Weather Observer	480	-	-	-	-
44-8467-44-00 TABC License	231	-	-	-	-
44-8468-44-00 Weather Insurance	13,500	-	-	-	-
Merchandise					
44-8469-44-00 Event Shirts	1,988	-	-	-	-
Operations					
44-8472-44-00 Supplies	952	-	-	-	-
Publicity					
44-8473-44-00 Print - Flyers, Posters, etc.	1,963	-	-	-	-

CITY OF DICKINSON
FY 2018-2019 ORIGINAL BUDGET
RED, WHITE & BAYOU CRAWFISH & TEXAS MUSIC FESTIVAL FUND 44

44-8474-44-00	Print Advertisement	4,000	-	-	-	-
44-8475-44-00	Digital Advertisements	9,500	-	-	-	-
44-8477-44-00	Website	2,202	-	-	-	-
Security & Public Safety						
44-8478-44-00	DISD Bus Shuttle	2,374	-	-	-	-
TOTAL EXPENDITURES		118,279	30	-	30	30
REVENUE - EXPENDITURES		(15,756)	(30)	-	(30)	(30)
BEGINNING FUND BALANCE		28,029	12,273	12,273	12,243	
ENDING FUND BALANCE		12,273	12,243	12,273	12,213	

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**CITY OF DICKINSON
 FY 2018-2019 ORIGINAL BUDGET
 CAPITAL EXPENDITURES**

In 2015, the City adopted a five- year Capital Improvement Program for FY 2016-2020 which includes Streets and Drainage projects. The CIP is currently funded by three major revenue sources: Municipal Drainage Fees, Street Maintenance Sales Tax, and Community Development Block Grant (CDBG) proceeds.

As the City continues to assess the damage associated with Hurricane Harvey, projects will be scoped and design will begin in FY19.

Project Name	Summary	Budget
INFRASTRUCTURE PROJECTS		
Streets Projects	Scoping to be determined during FY19.	2,000,000
TOTAL INFRASTRUCTURE PROJECTS		2,000,000
VEHICLE EQUIPMENT ACQUISITIONS		
Public Safety Vehicles	Replacement of five public safety vehicles.	249,000
Public Works Equipment	Purchase of a new heavy-duty tractor (\$140,000), two new dump trucks (total of \$175,000), and a new soil stabilizer	565,000
TOTAL VEHICLE EQUIPMENT ACQUISITIONS		814,000
TOTAL CAPITAL EXPENDITURES		2,814,000

Full-Time Equivalent Position Counts

Fund/Department/Position	FY 2016-	FY 2017-	FY 2018-
	2017	2018	2019
	Actual	Budget	Budget
General Fund	108.25	105	115
Administration	3	3	3
City Administrator	1	1	1
City Secretary	1	1	1
Management Assistant	1	1	1
Community Development	6	6	7
Code Compliance Officer	2	1	1
Director of Community Development	1	1	1
Community Development Coordinator	2	2	2
Building Official	1	2	2
Planner	0	0	1
Emergency Management	1.1	1.1	1.6
Police Captain	0.3	0.3	0.3
Police Chief	0.3	0.3	0.3
Police Officer	0.5	0.5	0
Emergency Management Coordinator	0	0	1
Emergency Medical Services	20	20	20
Administrative Assistant - EMS	0.5	0.5	0.5
EMS Director	1	1	1
EMT - Basic	4	4	4
EMT - Intermediate	0.5	0.5	0.5
Paramedic	14	14	14
Finance	3	3.5	4
Administrative Services Manager	0	0	0
Accountant	0	1	1
Assistant City Administrator/CFO	1	1	1
Administrative Services Coordinator	2	1.5	2
Fire Marshal	2.5	2.5	2.5
Assistant Fire Marshal	1	1	1
Fire Marshal	1	1	1
Fire Inspector/Investigator	0.5	0.5	0.5
Law Enforcement	51.9	51.9	51.9
Administrative Secretary	1	1	1
Communications Supervisor	1	1	1
Dispatcher	10	10	10
Jailer	3.5	3.5	3.5
Chief	0.7	0.7	0.7
Captain	2.7	2.7	2.7
Lieutenant	1	1	1
Sergeant	5	5	5
Detective	5.5	5.5	5.5
Officer	19	19	19

Full-Time Equivalent Position Counts

Records Clerk	2.5	2.5	2.5
Library	6	6	6
Assistant Library Director	1	1	1
Librarian (Catalog/Processing)	1	1	1
Library Assistant	2	2	2
Library Director	1	1	1
Youth/IT Librarian	1	1	1
Municipal Court	4	4	4
Court Administrator	1	1	1
Court Clerk Entry Level	2	2	2
Senior Court Clerk	1	1	1
Tourism & Museum Center	3.75	0	0
Economic Development Coordinator	0.75	0	0
Guest Services Assistant	2	0	0
Executive Director of Economic Development	1	0	0
Public Works-Streets	7	7	9
Assistant to Public Works Director	0.5	0.5	0.5
Light Equipment Operator	5	5	5
Public Works Director	0.5	0.5	0.5
Streets & Drainage Superintendent	0	0	1
Foreman	1	1	0
Heavy Equipment Operator	0	0	2
Public Works-Drainage	0	0	6
Assistant to Public Works Director	0	0	0.5
Light Equipment Operator	0	0	2
Public Works Director	0	0	0.5
Foreman	0	0	1
Heavy Equipment Operator	0	0	2
Municipal Drainage Fund	4	4	0
Drainage	4	4	0
Assistant to Public Works Director	0.5	0.5	0
Drainage Foreman	1	1	0
Light Equipment Operator	2	2	0
Public Works Director	0.5	0.5	0
Court Security Fund	0.5	0.5	0.5
Municipal Court	0.5	0.5	0.5
Jailer	0.5	0.5	0.5
Hotel/Motel Tax Fund	0.25	0	0
Tourism & Museum Center	0.25	0	0
Economic Development Coordinator	0.25	0	0
VOCA Fund	1	1	1
Law Enforcement	1	1	1
Crime Victim Liason	1	1	1
Bayou Animal Services	4	4.5	4.5
Animal Services	4	4.5	4.5
Shelter Manager	1	1	1

Full-Time Equivalent Position Counts

Animal Control Officer	2	2	2
Kennel Tech	1	1.5	1.5
Grand Total	118	115	121

FINANCIAL MANAGEMENT POLICIES

Resolution Number 1234-2011 established the following Financial Policies that address both short-term and long-term goals:

The City of Dickinson considers its goals, objectives and financial policy statements to be important integral parts of the budgetary process. The purpose of these policies is to ensure that financial resources are available to meet the present and future needs of the citizens of Dickinson. Specifically, this policy framework mandates the pursuit of the following fiscal objectives:

I. Revenues

Design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.

II. Expenditures

Identify priority services, establish and define appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

III. Fund Balance/Working Capital/ Net Assets

Maintain the fund balance, working capital and net assets of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position from emergencies.

IV. Capital Expenditures and Improvements

Annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

V. Debt

Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

VI. Investments

Invest the City's operating cash to ensure its safety, provide for necessary liquidity and optimize yield.

VII. Intergovernmental Relations

Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support appropriate favorable legislation at the state and federal level.

VIII. Grants

Aggressively investigate, pursue and effectively administer federal, state and foundation grants-in-aid, which address the City's current priorities and policy objectives.

IX. Economic Development

Initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

X. Fiscal Monitoring

Prepare and present reports for the current and multi-year periods that analyze, evaluate and forecast the City's financial performance and economic condition.

FINANCIAL MANAGEMENT POLICIES

XI. Accounting, Auditing and Financial Reporting

Comply with prevailing federal, state and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA) and the Government Finance Officers Association (GFOA).

XII. Operating Budget

Develop and maintain a balance budget that presents a clear understanding of the goals of the City Council.

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FINANCIAL MANAGEMENT POLICIES

I. REVENUES

The City shall use the following guidelines to design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services

A. Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in economic conditions that adversely impact that source.

B. User Fees

For services that benefit specific users, where possible the City shall establish and collect fees to recover the cost of those services. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. City staff shall review user fees on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure and to recommend adjustments where necessary to facilitate City Council's policy decision regarding the level of support to be provided.

C. Property Tax Revenues/Tax Rate

The City shall strive to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees and economic development. The City shall also strive to minimize tax rate increases.

D. Enterprise Funds User Fees

Enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements and provide adequate levels of working capital and debt coverage. The City shall seek to eliminate all forms of subsidization to enterprise funds from the General Fund and seek to reduce general fund support to enterprise funds.

E. Administrative Services Charges

The City shall prepare a cost allocation plan annually to determine the administrative services charges due to the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Fund for direct services rendered.

F. Revenue Estimates for Budgeting

In order to maintain a stable level of service, the City shall use a conservative, objective and analytical approach when preparing revenue estimates for current and multi-year periods. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

G. Revenue Collection and Administration

The City shall maintain high collection rates for all revenues by keeping the revenue system as simple as possible in order to facilitate payment. In addition, since revenue should exceed the cost of producing it, the City shall strive to control administrative costs. The City shall pursue to the full extent allowed by state law all delinquent taxpayers and others overdue in payments to the City.

FINANCIAL MANAGEMENT POLICIES

II. EXPENDITURES

The City shall use the following guidelines to identify necessary services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

A. Current Funding Basis

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings.

B. Avoidance of Operating Deficits

The City shall take timely corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

C. Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs and to continue service levels.

D. Purchasing

The City shall make every effort to maximize any discounts offered by creditors/vendors individually or through aggregated cooperative purchasing with other governmental entities. Vendors with balances due the City will have payments due the vendor offset against the amount due the City. The City will follow state law as well as the Purchasing Policies adopted by the City Council concerning the amount of the purchase requiring formal bidding procedures and approval by the City Council. For purchases where competitive bidding is not required, the City shall seek to obtain the most favorable terms and pricing possible. Every effort will be made to include women and minority-owned by business enterprises in the bidding process.

FINANCIAL MANAGEMENT POLICIES

III. FUND BALANCE / WORKING CAPITAL / NET ASSETS

Fund balance measures the net financial resources available to finance expenditures of future periods. The City Council recognizes that good fiscal management comprises the foundational support of the entire City. The City shall use the following guidelines to maintain the fund balance, working capital and net assets of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from emergencies.

A. Definitions

Nonspendable Fund Balance is the portion of fund balance that is inherently nonspendable such as assets that will never convert to cash, assets that will not convert to cash soon enough to affect the current period, and resources that must be maintained intact pursuant to legal or contractual requirements.

Restricted Fund Balance is the portion of fund balance that reflects resources that are subject to externally enforceable legal restrictions.

Committed Fund Balance is the portion of fund balance that represents resources whose use is constrained by limitations that the City Council has imposed upon itself and that remain binding unless removed by the same action with which the limitations were imposed.

Assigned Fund Balance is the portion of fund balance that reflects the City Council's intended use of resources.

Unassigned Fund Balance is the portion of fund balance that is not categorized into one of the other categories of fund balance.

B. General Policy

Fund Balance should be used only for non-recurring expenditures, major capital purchases, or emergencies that cannot be accommodated through current year savings.

C. Fund Balance Classification

For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first and then unrestricted fund balance. Expenditures incurred in the unrestricted fund balances shall be reduced first from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

D. Committed Fund Balance

Fund Balance of the City must be committed for a specific source by formal action of the City Council. Amendments or modifications to the committed fund balance must also be approved by formal action of the City Council. Committed fund balance does not lapse at year-end. The formal action required to commit fund balance shall be either by resolution or majority vote.

E. General Fund Unassigned Fund Balance

The City shall strive to maintain an undesignated General fund balance equal to 25% to 33% of budgeted expenditures for the General Operating Fund. Maintaining the General Fund Unassigned Fund Balance at this level provides sufficient working capital and a margin of safety to address local emergencies without borrowing. If the General Fund Unassigned Fund Balance drops below 25%, it shall be recovered at a rate of 1% minimally each year.

FINANCIAL MANAGEMENT POLICIES

At the end of the current fiscal year, the City anticipates a positive budget variance in the General Fund. After determining the desired fund balance in the General fund, the remainder of the positive budget balance will be transferred to other funds and/or projects as directed by the City Council. The General Fund Unassigned Fund Balance shall be appropriated by the City Council either by resolution or majority vote.

F. Other Operating Funds Unassigned Fund Balance; Enterprise Working Capital

In other operating funds, the City shall strive to maintain a positive unassigned fund balance (working capital) position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the city will seek to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Enterprise fund.

IV. CAPITAL IMPROVEMENTS

A. Capital Expenditures and Improvements

The City shall annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

B. Capital Improvements Program

The City shall annually review the Capital Improvements Program (CIP), potential new projects and the current status of the City's infrastructure, replacement and renovation needs, updating the program as appropriate. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every project, all operation, maintenance and replacement expenditures shall be fully at cost. The CIP shall also present the City's long-term borrowing plan, debt payment schedules and other debt

outstanding or planned, including general obligation bonds, revenue bonds, Certificates of obligation, lease/purchase agreements and certificates of participation.

C. Replacement of Capital Assets on a Regular Schedule

The Vehicle/Equipment Replacement Fund is the primary source of funds for all of the City's vehicle and equipment purchases, both replacements and additions. The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to this schedule. The City desires to fund all vehicle and equipment purchases through donations, auction proceeds, grant proceeds, and budget transfer from General fund.

D. Capital Expenditure Financing

The City recognizes that there are several methods of financing capital requirements: (1) budget the funds from current revenues; (2) take the funds from fund balance/retained earnings as allowed by the Fund Balance Policy; (3) utilize funds from grants and foundations; or (4) borrow money through debt. Debt financing includes general obligation bonds, revenue bonds, Certificates of obligation, lease/purchase agreements and certificates of participation. The City Council will determine the appropriate use of financing for capital expenditures on an as-needed basis and during the budget development process each year. Guidelines for assuming debt are set forth in the Debt Policy Statements.

FINANCIAL MANAGEMENT POLICIES

V. DEBT

When the use of debt financing is determined by the City Council to be appropriate, the City shall use the following guidelines for debt financing which will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

A. Use of Debt Financing

Debt financing, including general obligation bonds, revenue bonds, certificates of obligation, certificates of participation and lease/purchase agreements, shall only be used to purchase capital assets. Debt payments should be structured to provide that any capital assets that are funded by the debt have a longer life than the debt associated with those assets.

B. Amortization of Debt

The City shall structure new debt issue payment schedules to utilize the City's declining debt payment schedules to keep tax increases for debt to a minimum. Capital projects that, by their character or size, are outside the normal core service projects will require careful evaluation of financial feasibility.

C. Affordability Targets

The City shall use an objective analytical approach to determine whether it can afford to assume new debt beyond the amount it retires each year. This process shall compare generally accepted standards of affordability to the current values for the City. These standards shall include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures and the level of overlapping net debt of all local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures as determined in the City's annual update of the Capital Improvements Program. The decision on whether or not to assume new debt shall be based on these costs and benefits and on the City's ability to "afford" new debt as determined by the aforementioned standards. The City shall use cities with similar bond ratings for debt ratio benchmarks.

D. Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated bid.

E. Rating Agencies Presentations

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.

F. Continuing Disclosure

The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities.

G. Debt Refunding

City staff and the City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt.

FINANCIAL MANAGEMENT POLICIES

VI. INVESTMENTS

As adopted by the City Council, it is the policy of the City of Dickinson that the administration and investment of funds be handled as its highest public trust. The City's available cash shall be invested according to the City's Investment Policy that is adopted by the City Council on an annual basis in accordance with the requirements of Chapter 2256 of the Texas Government Code. The primary objectives, in priority order, of the City's investment activities shall be preservation and safety of principal, liquidity and yield.

The earnings from investment will be used in a manner that best serves the public trust and interest of the City of Dickinson.

The investment policy applies to all financial assets of the City of Dickinson. These funds are accounted for in the City's comprehensive annual financial report and include the General, Special Revenue, Debt Service, Capital Projects, and Proprietary Funds. All cash of the various funds (excluding bond funds) are combined into the pooled cash fund for efficiency and maximum investment opportunity. Interest revenue derived from the pooled cash fund is allocated to the participating funds (annually) based on the relative cash balance of each fund. Bond funds are invested in separate investment pool accounts. Maintaining these funds in separate accounts simplifies the calculation necessary for the reporting of arbitrage earnings. All funds in the pooled cash fund are to be administered in accordance with this policy.

VII. INTERGOVERNMENTAL RELATIONS

The City shall coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis and support appropriate favorable legislation at the state and federal levels.

A. Interlocal Cooperation in Delivering Services

In order to promote the effective and efficient delivery of services, the City shall work with other local jurisdictions to share on an equitable basis the costs of services, to share facilities and to develop joint programs to improve service to its citizens.

B. Legislative Program

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that erodes municipal authority, attempts to remove local control over city issues, services or programs, or mandates additional City programs or services and does not provide the funding for implementation.

VIII. GRANTS

The City shall seek, apply for, obtain and effectively administer federal, state and foundation grants-in-aid that address the City's current and future priorities and policy objectives.

A. Grant Guidelines

The City shall seek, apply for and obtain those grants that are consistent with priority needs and objectives identified by Council.

FINANCIAL MANAGEMENT POLICIES

B. Direct and Indirect Costs

The City shall recover indirect costs to the maximum amount allowed by the funding source. The City may waive or reduce direct and indirect costs if doing so will significantly increase the effectiveness of the grant.

C. Grant Review

The City shall review all grant submittals for their cash or in-kind match requirements, their potential impact on the operating budget and the extent to which they meet the City's policy objectives. If there are cash match requirements, the source of funding shall be identified and approved prior to application. An annual report on the status of grant programs shall also be prepared.

D. Grant Program Termination

The City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available unless alternate funding is identified.

IX. ECONOMIC DEVELOPMENT

The City shall initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

A. Commitment to Expansion and Diversification

The City shall encourage and participate in economic development efforts to expand Dickinson's economy and tax base, to increase local employment and to invest when there is a defined specific long-term return. These efforts shall focus not only on new areas but also on established sections of Dickinson where redevelopment can generate additional jobs and other economic benefits.

B. Tax Abatements

The City shall follow the Guidelines for Tax Abatement adopted by the City Council to encourage commercial and/or industrial growth and development throughout Dickinson. The City shall balance the long-term benefits of tax abatements with the short-term loss of tax revenues prior to the granting of the abatement. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and the impact on Dickinson's economy and other factors specified in the City's Guidelines for Tax Abatement as well as applicable state laws.

C. Increase Non-Residential Share of Tax Base

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential property owners.

D. Coordinate Efforts with Other Jurisdictions

The City's economic development program shall encourage close cooperation with other local jurisdictions to promote the economic well being of the area.

E. Use of Other Incentives

The City shall use enterprise zones as allowed by law and shall seek new sources to encourage business expansion. The City shall also coordinate with state and federal agencies on offering any incentive programs they may provide for potential economic expansion.

FINANCIAL MANAGEMENT POLICIES

X. FISCAL MONITORING

Reports shall be prepared and presented on a regular basis to analyze, evaluate and forecast the City's financial performance and economic condition for the current year and for multi-years.

A. Financial Status and Performance Reports

Quarterly reports shall be prepared comparing expenditures and revenues to current budget for fiscal year-to-date, and to prior year actual fiscal year-to-date. Balance sheets and budget highlight notes are also provided. Timely information including comparisons of expenditures to budgeted amounts shall be provided to all department heads and directors on a monthly basis.

B. Five-Year Forecast of Revenues and Expenditures

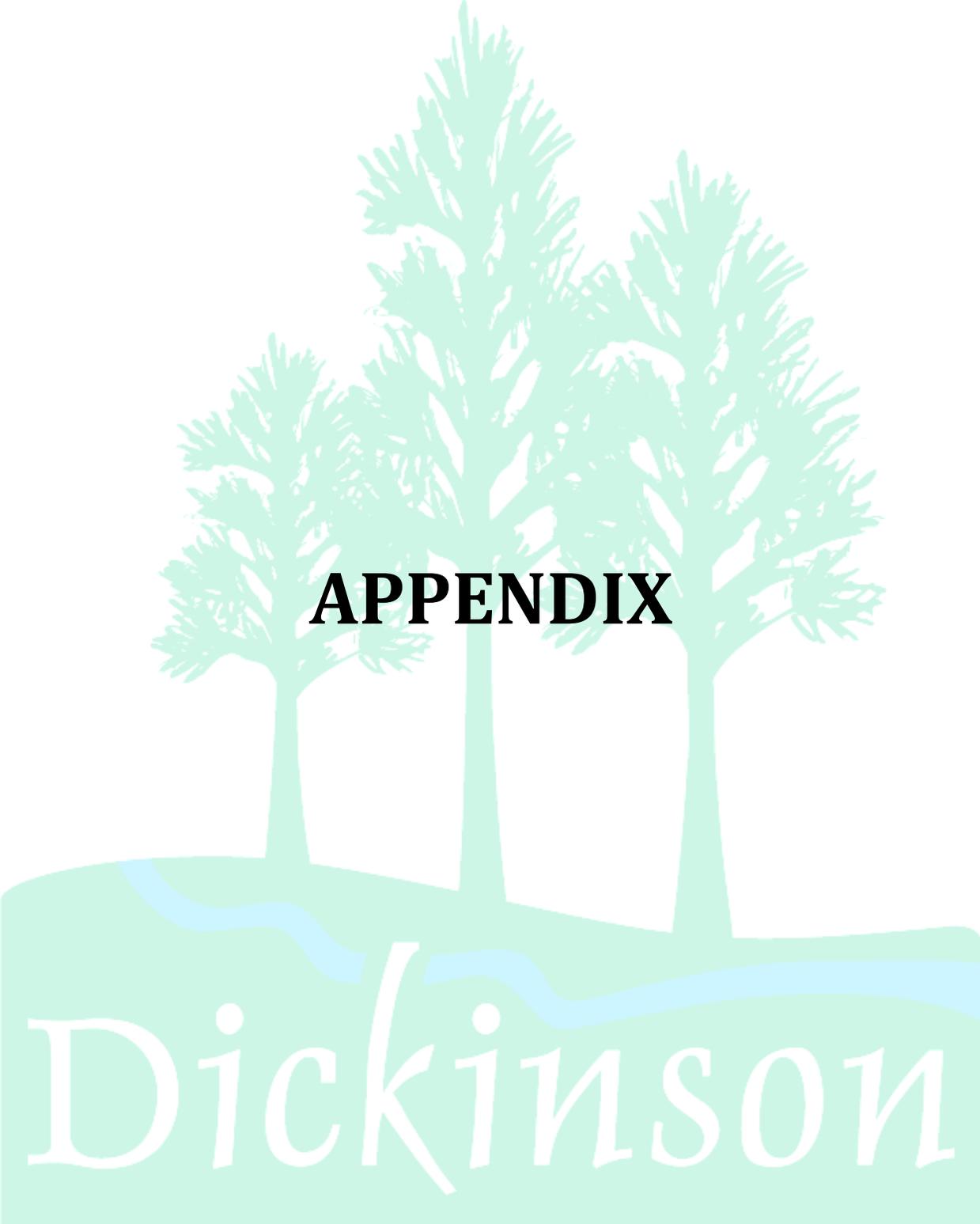
A five-year forecast of revenues and expenditures, including a discussion of major trends affecting the City's financial position, shall be prepared. The forecast shall examine critical issues facing the City, economic conditions and the outlook for the upcoming budget year.

XI. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

The City shall comply with prevailing local, state and federal regulations. Its accounting practices and financial reporting shall conform to generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA) and the Government Finance Officers Association (GFOA). The City Council shall select an independent firm of certified public accountants to perform an annual audit of all operations. The City shall participate in the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.

XIII. OPERATING BUDGET

The City shall establish an operating budget that links revenues and expenditures to the goals of the City Council. The City shall strive to participate in the Government Finance Officers Association's Distinguished Budget Presentation Award program.



APPENDIX

Dickinson

GLOSSARY OF TERMS

A **ACCOUNTS PAYABLE:** A liability account reflecting amounts on open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

ACCOUNTS RECEIVABLE: An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services provided by a government.

ACCRUAL ACCOUNTING: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

AD VALOREM: Latin for “value of”. Refers to the property assessed and tax levied against real (land and buildings) and personal (equipment and furniture) property.

APPROPRIATION: A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligations for designated purposes.

ASSESSED VALUATION: A valuation set upon real estate or other property by a government as a basis for levying taxes.

AUDIT: An examination of an organization’s financial statements and the utilization of resources.

B **BALANCE SHEET:** The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET: A balanced budget occurs when the total sum of money a government collects in a year is equal to the amount it spends on goods, services, and debt interest.

BASIS OF ACCOUNTING: The modified accrual basis of accounting is followed by Governmental funds, Expendable Trust funds and Agency funds. Under the modified accrual basis of accounting revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred, if measurable, except for principal and interest on general long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources. Substantially all revenues are considered to be susceptible to accrual.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used for guidance. Intergovernmental revenues are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

The City’s Proprietary fund types are accounted for using the accrual basis of accounting, under which revenues are recorded when earned and expenses are recorded when liabilities are incurred.

BOND: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified date.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGETARY CONTROL: The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available resources.

GLOSSARY OF TERMS (Cont.)

C

CDBG: Community Development Block Grant – An entitlement grant program authorized by the federal government. The entitlement program is based upon a formula, which includes the City’s population.

CAPITAL EXPENDITURES: Expenditures which result in the acquisition of or addition to fixed assets which are individually priced more than \$5,000.00.

CAPITAL IMPROVEMENT PROGRAM: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

CASH BASIS: the method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

CERTIFICATES OF OBLIGATION (CO’S): Debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization and usually are issued to obtain short term financing.

CONTINGENCY: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CREDIT RATING: The credit worthiness of a government unit as determined by an independent ratings agency.

CURRENT ASSETS: Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and tax receivables which will be collected within one year.

CURRENT LIABILITIES: Debt or other legal obligation arising out of transactions in the past that must be liquidated, renewed, or refunded within one year.

D

DEBT: An obligation resulting from borrowing of money or from the purchase of goods or services.

DEBT LIMIT: The maximum amount of gross or net debt legally permitted.

DEBT SERVICE: A cost category which typically reflects the repayment of short-term (less than 5 years) debt associated with the acquisition of capital equipment.

DELINQUENT TAXES: Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

DEPRECIATION: (1) Expiration in the service life of a capital asset attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

E

ENCUMBRANCES: Commitments related to unperformed contracts for goods or services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUND: A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES: Decrease in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

GLOSSARY OF TERMS (Cont.)

F

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. Dickinson's fiscal year begins each October 1st and ends the following September 30th. The term FY 2017 connotes the fiscal year beginning October 1, 2016 and ending September 30, 2017.

FIXED ASSETS: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FULL TIME EQUIVALENT (FTE): A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full time employees. Full time employees work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE: The difference between governmental fund assets and liabilities also referred to as fund equity.

G

GAAP – GENERALLY ACCEPTED ACCOUNTING PRINCIPLES: Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

GASB – GOVERNMENTAL ACCOUNTING STANDARDS BOARD: The board is a private, nonprofit organization consisting of seven board members and a full-time staff. Like the Financial Accounting Standards Board (FASB) that sets accounting standards for private companies, GASB is funded by the Financial Accounting Foundation, a nonprofit entity that exercises general oversight over the financial reporting of public entities.

GENERAL FUND: The fund that is available for any legal authorized purpose and which is therefore used to account for all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit.

GENERAL OBLIGATION BONDS (GO's): Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of Dickinson pledges to levy whatever property tax is needed to repay the bonds for any particular year. Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 25 years.

GFOA: Government Finance Officers Association. A professional association of state/provincial and local finance officers in the United States and Canada that has served the public finance profession since 1906.

GOAL: A statement that describes the purpose toward which an endeavor is directed.

GOVERNMENTAL FUNDS: Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

GLOSSARY OF TERMS (Cont.)

GRANT: A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

I **INTEREST INCOME:** Revenue associated with the city's cash management activities of investing fund balances.

I **INTERFUND TRANSFERS:** Budgeted amounts transferred from one governmental accounting fund to another for work or services provided. As they represent a "double counting" of expenditures, these amounts are deducted from the total operating budget to calculate the "net" budget.

INTERGOVERNMENTAL REVENUE: Contributions received from the State and Federal Government in the form of grants and shared revenues.

INTERNAL SERVICE FUND: Internal Service Funds are used to account for the financing of goods or services provided by one department of the city to other departments on a cost reimbursement basis.

INVESTMENTS: Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include assets used in city operations.

LEVY: To impose taxes, special assessments or service charges for the support of city services.

L **LIABILITY:** Debt or other legal obligations, arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. Note: the term does not include encumbrances.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

M **MATURITIES:** The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

M **MAINTENANCE:** The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

MODIFIED ACCRUAL: The method of accounting under which revenues are recognized when they are both measurable and available to finance expenditures of the current period. Expenditures are recognized when the liability is incurred.

N **NON-RECURRING:** In reference to a supplemental program, that portion of costs or revenues that will only be incurred in the first year of implementation of the program. **-O- ORDINANCE:** A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

O **OPERATING BUDGET:** The plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law.

ORDINANCES: A formal legislative enactment by the governing board of a municipality. It is not in conflict with any higher form of law, such as state statute or constitutional provision; it has the full force and effect of law within the boundaries of the municipality to which it applies.

GLOSSARY OF TERMS (Cont.)

P

PERFORMANCE MEASURE: A performance measure is a quantifiable¹ expression of the amount, cost, or result³ of activities² that indicate how much, how well, and at what level, products or services are provided to customers during a given time period.

PERSONNEL SERVICE: The costs associated with compensating employees for their labor.

PRINCIPAL OF BONDS: The face value of the bonds.

PROPRIETARY FUND: A fund established to account for a government's continuing business-type organizations and activities. All assets, liabilities, equities, revenues, expenses and transfers pertaining to these business organizations and activities are accounted for through proprietary funds. Both Enterprise and Internal service funds are classified as proprietary funds.

PROPERTY TAXES: Taxes are levied on both real and personal property according to the property's valuation and tax rate.

PURCHASE ORDER: A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

R

RECURRING: In reference to a supplemental program, that portion of revenues or costs that will occur each year the program is funded.

REVENUES: Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

S

SERVICES AND CHARGES: That grouping of accounts on the general ledger that include such expenditures as professional and contracted services from organizations outside the City, printing and binding costs, utilities, training, etc.

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

T

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TAX BASE: The total property valuations on which each taxing agency levies its tax rate.

TAX LEVY: The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE: The amount of tax levied for each \$100 of assessed valuation.

TAX ROLL: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the taxing authority.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, for example, sanitation service charges.

GLOSSARY OF TERMS (Cont.)

TMRS: Texas Municipal Retirement System

TXDOT: Texas Department of Transportation

U

USER FEES: Charges for specific governmental services. These fees cover the cost of providing that service to the user (i.e. building permits). The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming.

W

WORKLOAD MEASURE: Transactional measure to demonstrate workloads, capacity, and resource utilization. This type of reporting may include the number of transactions performed, hours expended, requests for assistance, number of people trained, etc.

Y

WORKING CAPITAL: The amount by which total current assets exceed total current liabilities.

YIELD: The rate earned on an investment based on the price paid for the investment, the interest earned during the period held, and the selling price or redemption value of the investment.

ORDINANCE NUMBER 918-2018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY OF DICKINSON, TEXAS, FOR FISCAL YEAR 2018-2019; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH FISCAL YEAR AS REFLECTED IN SAID BUDGET; PROVIDING FOR THE INCORPORATION OF PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019 has been duly created by the Mayor of the City of Dickinson, Texas, in accordance with Title Four (4), Chapter 102, Sections 102.002 and 102.003 of the Local Government Code; and

WHEREAS, the Mayor for the City of Dickinson filed the proposed budget with the City Secretary on the 24th day of July 2018, and the proposed budget was made available for public inspection by the taxpayers in accordance with Title Four (4), Chapter 102, Section 102.005 of the Local Government Code; and

WHEREAS, a public hearing was held by the Dickinson City Council at its regular meeting place at the Dickinson City Hall, 4403 Highway 3, Dickinson, Texas, on September 25, 2018, in accordance with Title Four (4), Chapter 102, Section 102.006 of the Local Government Code at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2018-2019 fiscal year budget; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, the City Council now finds that the proposed budget for Fiscal Year 2018-2019 should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The annual budget for the Fiscal Year 2018-2019 (attached hereto as Exhibit "A" and incorporated herein by reference the same as if set forth verbatim), including adjustments, is hereby approved and adopted. The City Secretary is hereby directed to place on said budget an endorsement to be sign by the City Secretary, which shall read as follows: "The Original Budget of the City of Dickinson, Texas, for the

Fiscal Year 2018-2019.” Such budget as thus endorsed shall be kept on file in the office of the City Secretary as a public record.

Section 3. The necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such case provides.

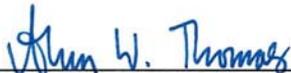
DULY PASSED, APPROVED AND ADOPTED on first and final reading this the 25th day of September 2018.



Julie Masters, Mayor
City of Dickinson, Texas



ATTEST:



Alun W. Thomas, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:



Derra Purnell, City Attorney
City of Dickinson, Texas

EXHIBIT “A”

TO

ORDINANCE 918-2018

ORDINANCE NO. 918-2018
EXHIBIT A
CITY OF DICKINSON ORIGINAL BUDGET FOR FY 2018-2019

EXPENDITURES

City Operating Funds

General Fund

Administration	757,397	358,912	528,564	478,200	(50,364)
Finance	282,049	247,441	263,523	276,600	13,077
Community Development	451,692	447,646	531,984	536,600	4,616
Municipal Court	332,503	296,713	338,275	339,600	1,325
Police Department	4,063,519	3,841,191	4,111,508	4,222,900	111,392
Fire Marshal	197,220	183,801	220,182	195,500	(24,682)
Emergency Management	110,740	119,658	120,510	192,200	71,690
Public Works	659,319	551,089	702,044	1,560,100	858,056
Information Technology	419,985	338,518	374,489	438,100	63,611
Library	329,401	315,430	395,978	419,100	23,122
Tourism	86,823	-	-	-	-
Animal Services	216,106	223,689	223,689	-	(223,689)
EMS	1,051,502	945,582	1,055,582	1,004,800	(50,782)
Economic Development	-	-	-	3,937,500	3,937,500
City-Wide Services	4,697,220	3,661,826	4,642,282	1,129,500	(3,512,782)
Subtotal General Fund	13,655,475	11,531,496	13,508,610	14,730,700	1,222,090

General Fund Transfers	846,511	1,300,892	154,207	23,800	(130,407)
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General Fund Capital

Police	-	-	-	249,000	249,000
Public Works	-	-	-	565,000	565,000
Disaster Rebuild	-	-	-	1,000,000	1,000,000
Subtotal Capital	-	-	-	1,814,000	1,814,000

Total General Fund	14,501,986	12,832,388	13,662,817	16,568,500	2,905,683
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Debt Service Fund	869,340	870,428	870,428	871,300	872
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Municipal Drainage Fund	294,943	282,065	362,595	-	(362,595)
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Street Maintenance Fund	1,204,212	620,047	1,664,393	2,326,000	661,607
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Special Revenue Funds

Miscellaneous Grants	40,217	8,000	3,500	3,500	-
Child Safety	4,406	-	3,000	500	(2,500)
Court Efficiency	2,875	5,096	5,096	12,596	7,500
Court Security	9,123	15,885	15,885	16,165	280
Court Technology	9,822	16,000	18,100	20,000	1,900
Federal Seized	83,181	44,100	44,100	131,400	87,300
State Seized	-	-	-	-	-
Library Grant Fund	4,435	3,927	-	6,000	6,000
Library Trust Fund	14,176	20,150	20,150	25,700	5,550
VOCA Grant	50,863	70,627	70,627	77,768	7,141
Hotel/Motel Tax Fun	15,163	-	-	314,000	314,000
Total Special Revenue	234,260	183,785	180,458	607,629	427,171

Vehicle Replacement Fund	800,204	306,334	266,334	74,334	(192,000)
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Building Maintenance Fund	19,564	86,500	26,500	265,000	238,500
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PID#1	255,476	262,800	262,800	262,800	-
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PID#2	4,875	3,900	3,900	3,900	-
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Red, White & Bayou	118,279	30	-	30	-
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TOTAL EXPENDITURES	18,303,139	15,448,278	17,300,225	20,979,493	3,679,238
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DICKINSON ECONOMIC DEVELOPMENT CORPORATION
FISCAL YEAR 2017-2018 2ND AMENDED BUDGET*

Account Name	FY 16-17 Actual*	FY 17-18 Projection	FY 17-18 1st Amended	FY 17-18 2nd Amended	Increase/ (Decrease)
REVENUE					
Sales Tax Revenue	1,371,300	1,577,118	1,577,118	1,577,118	-
Miscellaneous Income	-	260,341	-	260,341	260,341
Rental Income	3,825	5,353	5,353	5,353	-
Interest Income	3,974	3,232	3,232	3,232	-
TOTAL REVENUE	1,379,099	1,846,044	1,585,703	1,846,044	260,341
EXPENDITURES					
Capital Outlays					
Computers/Office Equipment	3,929	3,000	3,000	3,000	-
Contractual Payments	26,027	26,027	26,027	26,027	-
Real Property Acquisition	254,659	234,193	234,193	234,193	-
Total Capital Outlays	284,615	263,220	263,220	263,220	-
Contract Services					
ED Consulting	10,000	15,000	15,000	15,000	-
Financial & Auditing	667	-	-	-	-
GIS	-	2,900	2,900	2,900	-
Legal	16,231	15,000	15,000	15,000	-
Multimedia Services	-	-	-	-	-
Branding & Marketing Study	635	-	75,000	-	(75,000)
Professional Services	22,010	20,000	20,000	20,000	-
Demolition Services	-	10,000	75,000	10,000	(65,000)
Administrative Services	13,035	32,333	32,333	32,333	-
Total Contract Services	62,577	95,233	235,233	95,233	(140,000)
Debt Service					
Interest	8,980	6,805	6,805	6,805	-
Principal	60,000	60,000	60,000	60,000	-
Total Debt Service	68,980	66,805	66,805	66,805	-
Projects & Programs					
Cedar Oaks	28,644	75,000	75,000	75,000	-
Hughes Road	5,883	24,000	24,000	24,000	-
Hwy 3 Façade Improv. Prgm	-	28,000	28,000	28,000	-
Business Retention Prgm	1,463	3,000	3,000	3,000	-
Visual Improvement Prgm	-	80,000	40,000	80,000	40,000
Adopt-A-Street Program	139	3,820	3,820	3,820	-
Project & Property Design Fees	-	50,000	50,000	50,000	-
Retail Trade Center	80,169	560,000	200,000	560,000	360,000
Depot Storage Unit	-	-	-	-	-
Harvey Relief	-	-	200,000	200,000	-
DVFD	-	-	50,000	50,000	-
ED Grants & Projects	88,052	65,000	75,000	65,000	(10,000)
Total Projects & Programs	204,350	888,820	748,820	1,138,820	390,000

*The originally proposed FY2018-2019 Budget approved by the DEDC was rejected by Council, therefore; the FY2017-2018 Amended Budget remains in place.

DICKINSON ECONOMIC DEVELOPMENT CORPORATION
FISCAL YEAR 2017-2018 2ND AMENDED BUDGET

Account Name	FY 16-17 Actual*	FY 17-18 Projection	FY 17-18 1st Amended	FY 17-18 2nd Amended	Increase/ (Decrease)
Museum-Tourism					
Building & Property Maint.	24,575	52,154	60,950	52,154	(8,796)
Dues, Subscriptions & Books	1,315	900	900	900	-
Marketing & Advertising	-	5,000	5,000	5,000	-
Museum Exhibits	-	-	1,000	-	(1,000)
Office Supplies	5,728	5,500	5,500	5,500	-
Property/Liability Insurance	-	10,000	10,000	10,000	-
Storage Rental	1,200	-	1,200	-	(1,200)
Utilities	11,076	20,000	20,000	20,000	-
Total Museum-Tourism	43,894	93,554	104,550	93,554	(10,996)
DEDC Administration/Operations					
Building Maintenance	1,758	500	500	500	-
Bank Service Charges	234	367	367	367	-
Dues, Subscriptions & Books	2,390	5,500	5,500	5,500	-
Information Technology	3,646	8,850	8,850	8,850	-
Marketing & Promotions	14,251	20,000	20,000	20,000	-
Office Space Rental	2,000	-	-	-	-
Office Supplies & Postage	1,550	2,000	2,000	2,000	-
Personnel Services	124,549	-	-	-	-
Special Projects - CEO	-	10,000	-	10,000	10,000
Public Official/E&O Insurance	-	1,167	1,167	1,167	-
Travel & Training	13,497	15,000	15,000	15,000	-
Utilities	1,333	492	492	492	-
Total Admin./Operations	165,209	63,876	53,876	63,876	10,000
Salary & Benefits					
Base Salary	86,522	221,731	216,420	221,731	5,311
PTE Salary	2,414	21,179	26,542	21,179	(5,363)
Car Allowance	3,000	10,800	10,800	10,800	-
Cell Phone Allowance	341	1,200	1,200	1,200	-
Cert./Edu. Pay	-	1,920	1,920	1,920	-
Longevity Pay	-	900	900	900	-
FICA Tax (Social Security)	2,277	8,749	7,995	8,749	754
Payroll Tax (Medicare)	1,296	3,737	3,738	3,737	(1)
Unemployment Tax (TWC)	-	855	855	855	-
Retirement (TMRS)	4,936	14,764	15,933	14,764	(1,169)
Employee Group Insurance	6,085	26,874	26,844	26,874	30
Total Worker's Comp	-	464	464	464	(0)
Total Salary & Benefits	106,871	313,173	313,611	313,173	(438)
TOTAL EXPENDITURES	936,496	1,784,681	1,786,115	2,034,681	248,566
REVENUE - EXPENDITURES	442,603	61,363	(200,412)	(188,637)	11,775
BEGINNING FUND BALANCE	1,584,501	2,027,104	2,027,104	2,027,104	
ENDING FUND BALANCE	2,027,104	2,088,467	1,826,692	1,838,467	

*Unaudited

**DICKINSON MANAGEMENT DISTRICT #1
FY2018-2019 ADOPTED BUDGET**

	FY2016-17 Actual	FY2017-18 Projection	FY2017-18 Original Budget	FY2018-19 Original Budget	Increase/ (Decrease)
REVENUE					
Sales Tax Revenue	3,214,389	2,168,400	3,341,306	3,347,800	6,494
Interest Income	2,633	2,300	2,097	2,500	403
TOTAL REVENUE	3,217,022	2,170,700	3,343,403	3,350,300	6,897
EXPENDITURES					
Contractual & Operating					
380 Rebates	2,263,543	1,517,900	2,338,914	2,343,500	4,586
Audit Services	3,636	5,500	5,500	5,500	-
Financials Services	6,000	4,500	6,000	6,000	-
Insurance Expense	1,458	1,500	1,458	1,500	42
Legal Services	2,034	800	5,000	5,000	-
Professional Services	1,140	-	-	50,000	50,000
Legislative Services	18,000	13,500	18,000	18,000	-
Office Supplies/Postage	13	-	500	500	-
Subtotal Contractual & Operating	2,295,825	1,543,700	2,375,372	2,430,000	54,628
Programs					
Connect CTY Service	8,363	8,363	8,363	8,400	37
Expansion of City Demolition	50,000	37,500	50,000	50,000	-
Major ROW Mowing Service	38,005	28,500	38,005	38,005	-
EMS -Medic 2	443,497	451,333	451,333	254,400	(196,933)
Fixed Route Bus Service	47,645	47,600	47,645	47,600	(45)
Local Match-Bus Stop Improv.	-	-	20,000	20,000	-
Holiday Decorations	66,082	26,400	65,500	65,500	-
Street Light Install	9,454	-	9,500	9,500	-
Community Survey	-	-	-	35,000	35,000
Subtotal Programs	663,046	599,696	690,346	528,405	(161,941)
Grants					
Red, White & Bayou Sponsorship	25,000	-	25,000	-	(25,000)
Dickinson Volunteer Fire Dept	-	50,000	50,000	-	(50,000)
Subtotal Grants	25,000	50,000	75,000	-	(75,000)
Capital					
EMS Stretcher	43,000	-	-	-	-
EMS Tablets	7,144	-	-	-	-
EMS-Cardiac Monitors	-	25,000	25,000	-	(25,000)
Vehicles & Equipment Purchase	304,000	50,000	50,000	249,000	199,000
Subtotal Capital	354,144	75,000	75,000	249,000	174,000
TOTAL EXPENDITURES	3,338,014	2,268,396	3,215,718	3,207,405	(8,313)
REVENUE-EXPENDITURES	(120,993)	(97,696)	127,685	142,895	
Beginning Fund Balance	700,092	579,100	579,100	481,404	
ENDING FUND BALANCE	579,100	481,404	706,785	624,299	
Minimum Fund Balance	268,618	187,624	219,201	215,976	
Capital Reserve	70,829	15,000	15,000	49,800	
Available Fund Balance	239,653	278,780	472,584	358,522	

*Minimum Fund Balance is 25% of Expenditures less 380 Rebates

BAYOU ANIMAL SERVICES CORPORATION
FY 2018-2019 ADOPTED BUDGET

Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Budget	FY 18-19 Original Budget	Increase/ (Decrease)
REVENUE					
Fees & Donations					
Donations	56,794	17,000	7,000	15,000	8,000
Credit Card Conv. Fees	(43)	3	-	-	-
Interest	-	30	-	100	100
Adoption Fees	10,795	5,500	10,000	5,500	(4,500)
Impoundment Fees	2,910	500	4,000	500	(3,500)
Code Compliance Fees	1,507	800	2,000	1,000	(1,000)
Pet Registration Fees	85	-	100	100	-
Subtotal Fees & Donations	72,048	23,833	23,100	22,200	(900)
Transfer from General Fund	550,000	-	-	-	-
Grants	-	512,532	-	-	-
Interlocal Contributions					
Clear Lake Shores	7,358	8,684	8,684	7,798	(886)
Santa Fe	82,062	96,846	96,846	89,662	(7,184)
Dickinson	128,378	151,506	151,506	135,800	(15,706)
Subtotal Interlocal	217,798	257,036	257,036	233,259	(23,776)
TOTAL REVENUE	839,846	793,401	280,136	255,459	(24,676)
EXPENDITURES					
Personnel Services					
Salary & Benefits	216,106	225,988	225,988	-	(225,988)
Base Salary				118,641	118,641
Overtime				14,000	14,000
PTE Salary				51,235	51,235
Cell Phone Allowance				660	660
Cert./Edu. Pay				-	-
Longevity Pay				290	290
FICA Tax (Social Security)				-	-
Payroll Tax (Medicare)				2,680	2,680
Unemployment Tax (TWC)				1,026	1,026
Retirement (TMRS)				17,036	17,036
Employee Group Insurance				29,820	29,820
Worker's Comp				3,223	3,223
Contract Services	11,444	2,000	-	-	-
Subtotal Salary & Benefits	227,550	227,988	225,988	238,611	12,623
Operations					
Fuel	5,121	7,000	5,000	8,000	3,000
Janitorial Supplies	1,169	500	1,500	1,500	-
Office Supplies	3,017	2,500	3,000	3,000	-
Operational Supplies	6,618	4,000	6,500	5,000	(1,500)
Uniforms & Apparel	529	500	900	1,000	100
Building & Property Maint.	1,713	2,000	2,000	3,000	1,000
Vehicle Maintenance	3,549	5,000	2,500	2,500	-

**BAYOU ANIMAL SERVICES CORPORATION
FY 2018-2019 ADOPTED BUDGET**

Account Name	FY 16-17 Actual	FY 17-18 Projection	FY 17-18 Budget	FY 18-19 Original Budget	Increase/ (Decrease)
Travel & Training	137	1,000	5,000	5,000	-
Dues/Subscriptions	303	360	360	360	-
Comm.-Pagers/Phones	1,760	10,158	10,158	10,158	0
Utilities	-	-	8,050	8,050	-
Animal Food	-	600	600	1,000	400
Legal Services	135	-	-	-	-
Veterinarian Services	4,986	4,000	7,200	5,000	(2,200)
Building Lease	-	-	-	-	-
Computer Equip. & Software	420	3,000	380	1,000	620
Furniture & Equipment	913	1,000	1,000	1,000	-
Subtotal Operations	30,371	41,618	54,148	55,568	1,420
Capital Purchases					
Lease Purchased Veh & Equip	-	-	-	17,000	17,000
New Animal Shelter	-	-	-	1,050,000	1,050,000
Subtotal Capital Expenses	-	-	-	1,067,000	17,000
TOTAL EXPENDITURES	257,921	269,606	280,136	1,361,179	1,081,043
REVENUE-EXPENDITURES	581,925	523,795	-	(1,105,720)	(1,105,720)
Beginning Fund Balance	-	581,925	581,925	1,105,720	
ENDING FUND BALANCE	581,925	1,105,720	581,925	-	
REVERVED FUND BALANCE	550,000	1,050,000	1,050,000	1,050,000	
UNASSIGNED FUND BALANCE	31,925	55,720	(468,075)	(1,050,000)	