

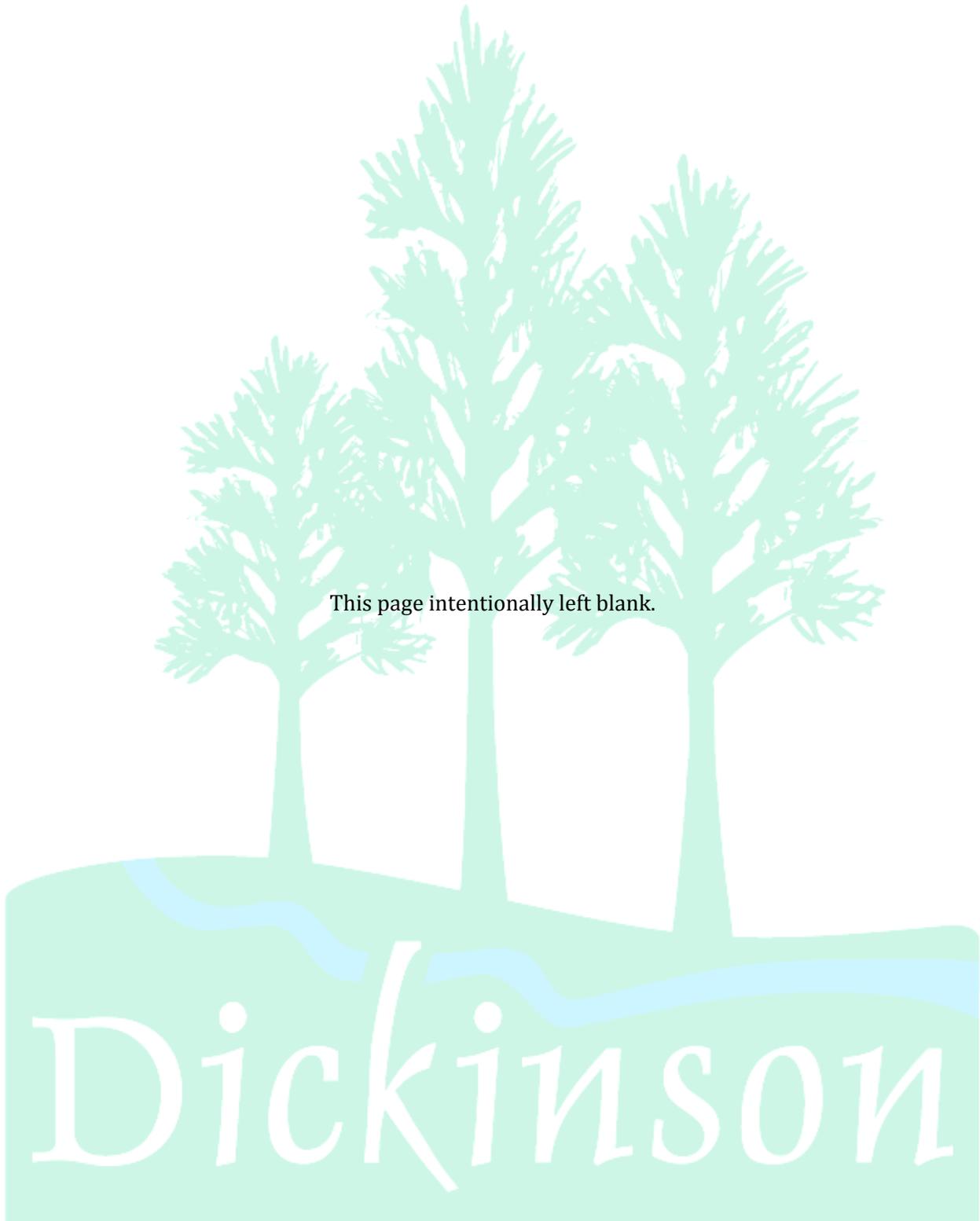
CITY OF DICKINSON

ANNUAL BUDGET

FY 2015-2016



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Dickinson

A stylized landscape illustration featuring three green trees of varying heights on a green hill. A blue wavy line representing a river flows across the base of the hill. The name 'Dickinson' is written in a white, serif font across the bottom of the illustration.

CITY OF DICKINSON

FY 2015-2016

BUDGET COVER PAGE

This budget will raise more revenue from property taxes than last year's budget by an amount of \$273,234, which is an 8.39 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$46,820.

The members of the governing body voted on the proposal to consider the budget as follows:

Mayor Masters N/A (only votes in case of tie)

Council Members:

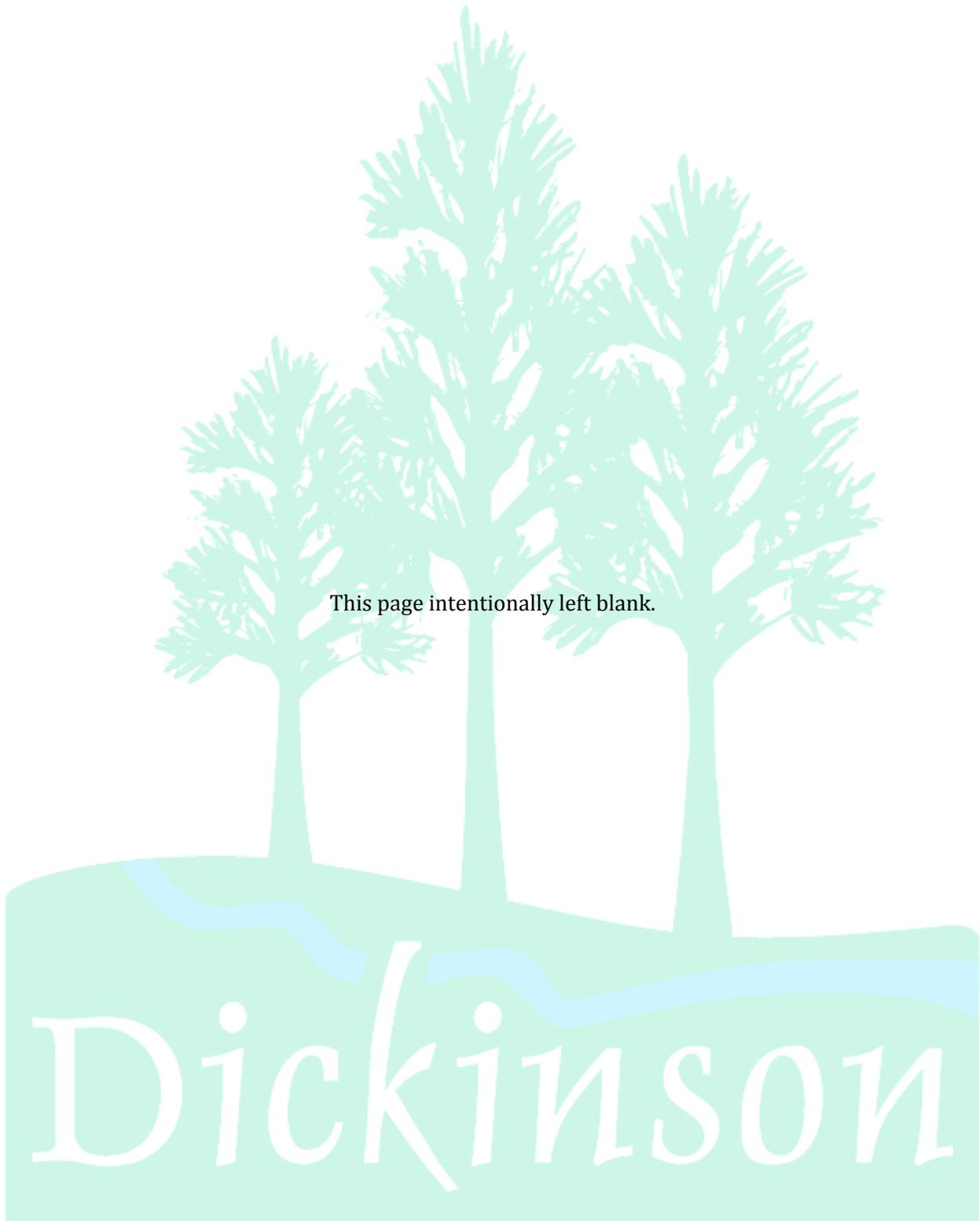
Deats	Aye	King	Aye
Decker	Nay	Suderman	Aye
Henderson	Aye	Wilson	Aye

Property Tax Rate Comparison

	<u>FY 2014-2015</u>	<u>FY 2015-2016</u>
Adopted and Proposed Tax Rate	\$0.408610/100	\$0.408610/100
Effective Tax Rate	\$0.412733/100	\$0.383825/100
Effective Minimum Operating Rate	\$0.333169/100	\$0.309833/100
Maximum Operating Rate	\$0.359822/100	\$0.334619/100
Debt Tax Rate	\$0.078770/100	\$0.078770/100
Rollback Tax Rate	\$0.438592/100	\$0.413389/100

For Fiscal Year 2015-2016, City debt obligations secured by property taxes is \$680,823.

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Dickinson

CITY OF DICKINSON, TEXAS

PRINCIPAL OFFICIALS



Mayor

Julie Masters

City Council

Position 1	Charles Suderman
Position 2	Bruce Henderson
Position 3	Walter Wilson
Position 4	Wally Deats (Mayor Pro Tem)
Position 5	Louis Decker
Position 6	William King III

City Administrator

Julie M. Robinson

City Secretary

Carolyn E. Anderson

Administrative Services Manager

Stephanie Russell

Court Administrator

Irma Rivera

Fire Marshal

Lee Darrow

Library Director

Vicki McCallister

Economic Development Coordinator

Angela Forbes

City Attorney

David Olson, Olson & Olson

Community Development Director

Zachary Meadows

Police Chief

Ron Morales

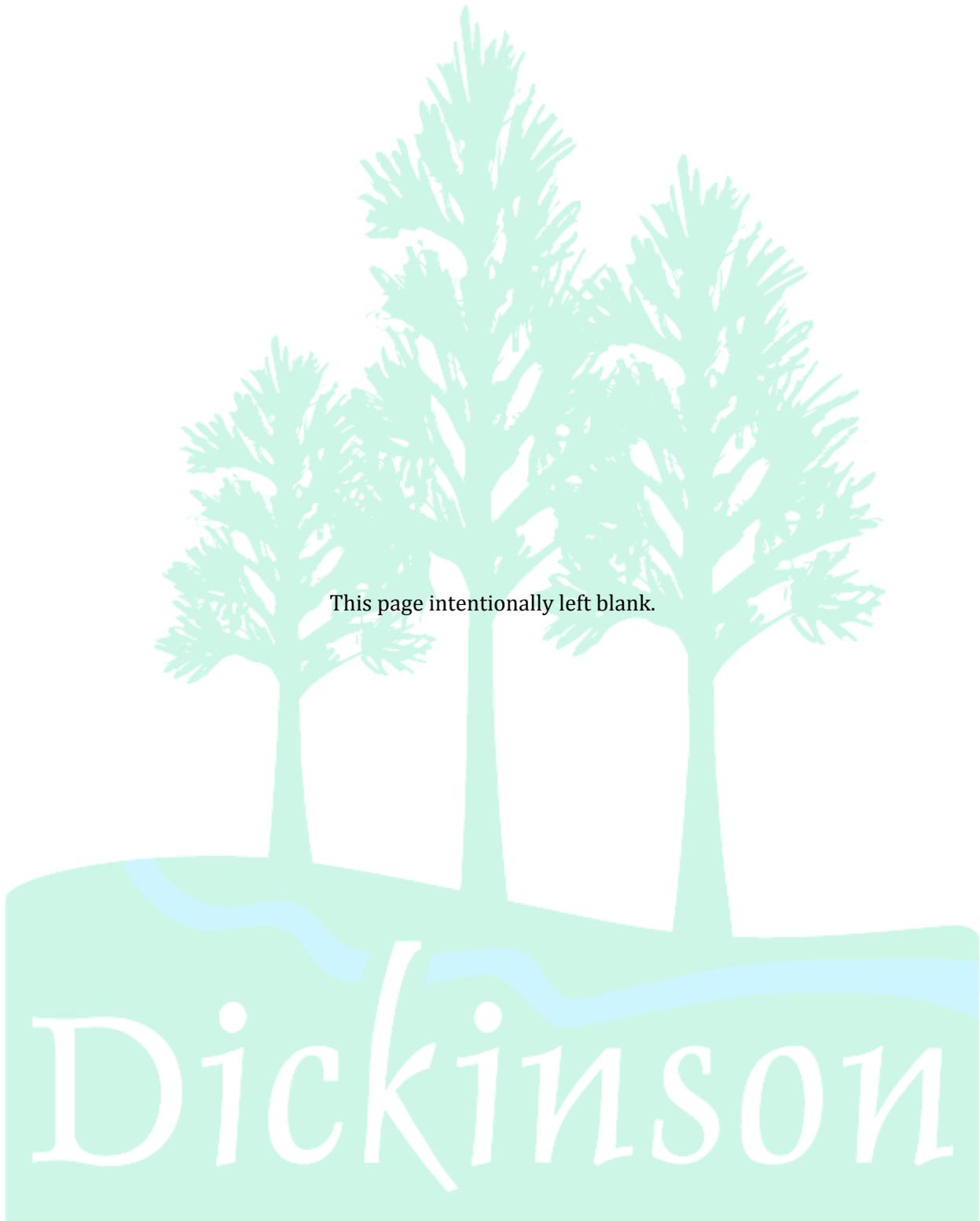
Public Works Director

Kellis George

EMS Director

Derek Hunt

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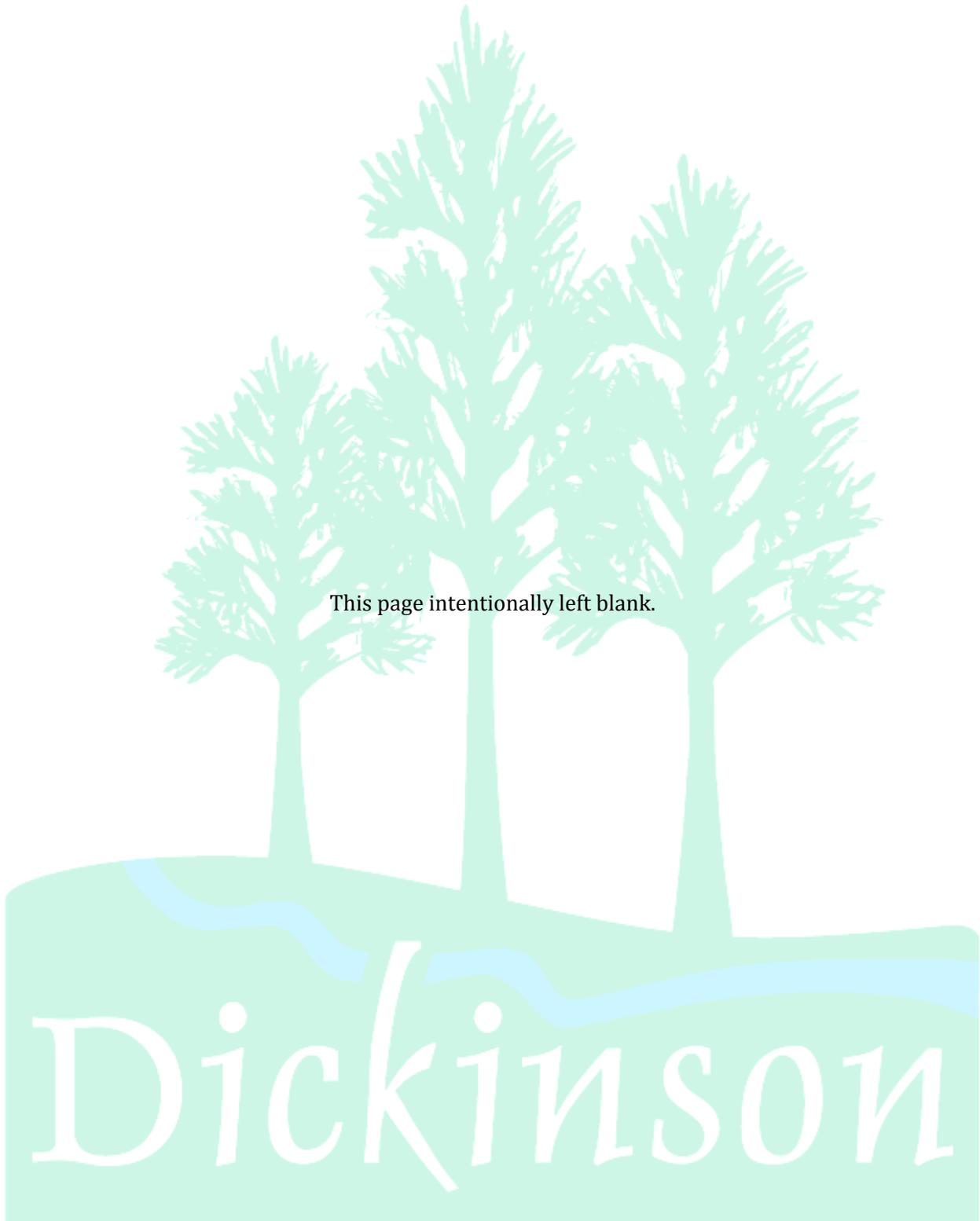
Dickinson

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

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Dickinson



August 4, 2015

Honorable Mayor and Members of City Council:

In accordance with our City Charter and State law, the Recommended City of Dickinson Annual Budget for Fiscal Year 2015-2016 is hereby presented. This Recommended Budget has been developed with Mayor Julie Masters, follows the guidelines established in the Multi-Year Financial Plan approved by Council, maintains existing service levels, and implements City Council priorities. The budget continues to maintain City services for residents and visitors to Dickinson, ensures continued financial strength by meeting all fund balance requirements, and is structurally balanced.

Financial Summary

The Recommended Budget has been developed utilizing a proposed tax rate of \$0.40861 which is equal to the current tax rate and maintains current service levels throughout all Departments. Within the proposed tax rate, \$0.32984 is for Maintenance & Operation (M&O) and \$0.07877 is for Debt Service (I&S). Per the Multi-Year Financial Plan, the M&O and I&S rates have remained constant. At this time, the Recommended General Fund Budget has expected excess revenues over \$78,000. The total Recommended Budget (which includes all Funds) is approximately \$16.9 million.

Major Changes to General Fund Revenues

- Property tax revenue is anticipated to increase in FY 2015-2016. Additionally, per the Multi-Year Financial Plan, the revenue estimate is based on a 97% collection rate for FY 2015-2016.
- General Fund Sales Tax in prior year budgets included the portion due to the Street Maintenance Sales Tax Fund and Dickinson Economic Development Corporation. In FY 2016, these revenues are not budgeted in the General Fund since they are accounted for in the individual funds. Overall, the General Fund Sales Tax is projected to increase by 2% over actual previous year revenues as per Multi-Year Financial Plan.
- Franchise Fees are each expected to increase by less than 2%. This is due to actual trends and a change in solid waste providers.
- Court Fines and Fees have been decreased based on previous year actuals.

- Charges for Service revenues which are related to solid waste disposal services have been decreased since the new solid waste provider, Republic Services, bills and collects revenues directly.
- Revenues received by the General Fund from other governmental agencies are expected to increase in regards to funds received from the Dickinson Management District No. 1 (DMD #1) and the Dickinson Economic Development Corporation (DEDC). The DMD#1 will transfer \$537,382 for financial services, legislative services, EMS services, Connect CTY Service, ROW mowing services, the expansion of the City Demolition Program, the purchase of four AEDs, and one automated stretcher. The DEDC will transfer \$195,231 for personnel and administrative services.
- Overall the projected revenues for the FY 2015-2016 General Fund are \$12,081,121.

Major Changes to General Fund Expenditures

Employee Compensation and Benefits

- Employee Group Insurance has been increased due to an anticipated 11% increase in medical healthcare benefits and a 10% increase in dental and vision benefits. The costs of these increases have been partially offset by a decrease in Dependent Healthcare coverage from 50 to 30 percent.
- Salary & Wages have been increased to implement of Phase III of the Market Rate Study conducted in 2013. Additionally, a 3% increase in base salaries has been included per the Multi-Year Financial Plan and direction from Council.
- The City's contribution to the Texas Municipal Retirement System (TMRS) has been decreased due to a reduction in rates starting January 1, 2016.

Utilities & Fuel

- Utilities have been increased throughout the General Fund based on previous year actuals and current year projections.
- Fuel has been conservatively decreased due to actual trends. While the budgeted figure has been reduced, there is still an increase based on actual and projections.

Administration

- Building & Property Maintenance has been increased based on previous year actuals and current year projections.
- Advertising Legal Notices & Election have been decreased based on current year actuals for the Election held in FY 2015.
- Communication-Pages and Phone has been increased to accommodate the first full year of recurring cost of City Council cell phones.
- City Special Events has been added to cover the recurring cost of holiday decorations.

Finance

- There is a reduction in Contract Services due to the one-time expense for Banking RFP Consulting Services in FY 2015.

Community Development

- Demolition Services have been increased by \$15,000 which is to be reimbursed by Dickinson Management District No. 1.
- Contract Services has been reduced with the anticipated completion of the City's Comprehensive Plan.

Municipal Court

- The Municipal Judge Contract has increased by \$8,400 to accommodate a rate increase for jail services. This increase is anticipated to be offset with proposed fee increases.

Police Department

- Body Armor Vest has been increased by \$720 to replace 13 ballistic vests as part of a 50% cash matching grant totaling \$9,035 (City Portion \$4,520).
- Transfers to the Special Revenue Fund have been increased to cover VOCA & COPS Grant changes.
- Other line items have been adjusted based on projected use in FY 2016; however, the net change is consistent with FY 2015.

Fire Marshal

- Vehicle Maintenance has been reduced due to proposed replacement of a vehicle in FY 2016. This vehicle will be submitted to the Dickinson Management District No. 1 for funding.

Emergency Management

- Other than changes to Employee Compensation and Benefits, there are not any major changes in this Department.

Public Works

- A Light Equipment Operator was promoted to a Drainage Foreman and moved to the Municipal Drainage Fund in FY 2015.
- Employee Group Insurance has been increased in anticipation of rising healthcare benefit costs and Retirement (TMRS) has decreased due to a reduction in rates.
- There is a reduction in Street Striping due to the one-time expense of striping Deats Road in FY2015.

Information Technology

- Software Service Contracts has been increased by \$10,000 to pay for the recurring annual fees for the City's website (\$4,000), Archive Social (\$2,400) - social media

archive program to assist the City in complying with its records management program and policies, Sungard (\$3,100), and fees for .gov domain names (\$500).

- Computer & Network Maintenance have been increased for cloud based back-up services.
- Library Computer and Network Maintenance has been decreased due to one-time expenses in FY2015.
- Computer Equipment has been reduced due to a one-time expense in FY2015; this funding has been reallocated to Computer Workstations.

Library

- Furniture & Equipment has been reduced due to the one-time expense in FY 2015.
- Other line items have been adjusted based on projected use in FY 2016; however, the net change is consistent with FY 2015.

Tourism

- A Guest Service Assistant is proposed to be upgraded to a full-time position and fully reimbursed by the Dickinson Economic Development Corporation (DEDC). The part-time Guest Services Assistants are also reimbursed by the DEDC.
- Additionally, the DEDC currently funds 75% of the Economic Development Coordinator. The other 25% is proposed to be funded out of Hotel Occupancy Tax.

Emergency Medical Services (EMS)

- Part-time Salaries have increased based on previous and current year trends.
- Supplies have been increased due to the increase in the number of calls.
- Building Maintenance has been increased based on previous year actuals and current year projections.
- Service Contract has been increased per the increase in the service agreement with Physio-Control.
- Contract Services has been increased to accommodate an increase in the Medical Director rate.
- Property & Equipment has been increased by \$47,000 to purchase four AEDs (\$7,000) and one fully automated stretcher (\$40,000). These one-time expenses will be reimbursed by the Dickinson Management District No. 1.

Contractual & Government-Wide Services

- Building Alarm & Access Services has been reduced per previous year actuals and current year projections.
- Finance & Audit has been decreased per the fee estimate provided in the renewal for services.

- Changes to Animal Services and Animal Shelter have been made to accommodate the new Animal Services agreement. FY 2016 rates will be lower due to a \$35,400 deposit made in FY 2015.
- Refuse Collection Contract and Billing Services have been eliminated due to contractual changes for refuse in FY 2015.
- Tax Appraisal has been increased based on actuals and projections.
- Grant Payments on 380 Agreements are paid as a percent of Sales Tax Revenue; therefore, proposed expenditures for FY 2016 have increased proportionally to Sales Tax Revenue projections.
- Consulting Services has been increased due to increase use in legislative services - \$18,000 of this increase will be funded by the Dickinson Management District.
- Transfers to the DEDC and Street Maintenance Fund have been eliminated as these funds will go directly into their funds in FY 2016.

Debt Service Fund

- Property tax revenue is anticipated to increase in FY 2015-2016. Additionally, per the Multi-Year Financial Plan, the revenue estimate is based on a 97% collection rate for FY 2015-2016.
- Expenditures have been increased in by \$49,765 to cover debt service payments due in FY 2016.

Municipal Drainage Utility Fund

- Revenues in FY 2016 were adjusted based on the Multi-Year Financial Plan.
- Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates.
- Drainage Billing Services were brought in house and properties were billed annually (January-December) rather than monthly. Due to this there has been an increase in projected revenues in FY2015 but FY 2016 is expected to stay the same. Billing Services was also decreased due to bringing this service in-house.
- There are five projects in FY 2016: Moore's Addition, Pabst Drive, Country Club Drive West, Church Street, and Green Lee Lane Phase II (#13 in the City's Comprehensive Drainage Study).
- City Council has a policy to maintain a Fund Balance of at least 25% of operating expenditures. Since the current Fund Balance far exceeds this requirement, the number of drainage projects has been increased per the Multi-Year Financial Plan. This is reflected by Expenditures exceeding Revenues in both FY 2015 and FY 2016.

Street Maintenance Sales Tax Fund

- Street repair and patching has been increased in FY 2016.
- FY 2016 includes the design and construction for seven streets: 35th Street (E of Kansas), Nebraska Street, Hollywood Street, Gill Road, Johnson Street, Mariner's Way, and Pine Oak Cr.

Bayou Lakes Public Improvement District No. 1

- No major changes have been proposed.

Vehicle/Equipment Replacement Fund

- Vehicle Acquisition has been increase by \$290,400 to replace four police vehicles, one Fire Marshal vehicle, and a culvert cleaner. The police and Fire Marshal vehicles will be reimbursed by the DMD#1.

Building Maintenance Fund

- No expenditures are proposed at this time.

Special Revenue Funds

- Expenditures regarding Salary & Benefits in the COPs and VOCA grants funds have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50 to 30% and Retirement (TMRS) has decreased due to a reduction in rates.
- The Hotel/Motel Tax fund that has been established to track the revenue and expenditures related to hotel occupancy tax. Additionally, the Hotel/Motel Tax funds specific tourism initiatives and 25% of the Economic Development Coordinator who oversees the visitor center.
- There are not any other major change regarding revenues and expenditures for the rest of the Special Revenue Funds.

Red, White & Bayou Crawfish & Texas Music Festival

- Due to the increase in revenues from the 2015 festival, the grant contribution has been increased.
- Print advertisements were funded by in-kind donations in FY 2014; however, FY 2015 was a cash sponsorship with the expenditures reflected in the line item. It is anticipated that FY 2016 will be the same.
- In FY 2015 the website was upgraded to a responsive site. This one-time expense accounts for the decrease in FY 2016.

- Picnic tables were purchased in FY2015 instead of obtained from other entities thus eliminating the need to spend as much in FY 2016.

Dickinson Economic Development Corporation

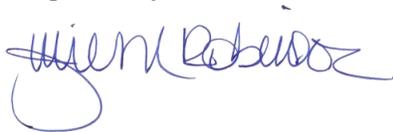
- The DEDC includes an increase in sales tax revenue proportion to the General Fund per the Multi-Year Financial Plan.
- Major expenditures changes include the addition of four new projects and programs: Visual Improvement Program (\$40,000), Visitor Information Kiosk (\$25,000), Adopt-A-Street Program (\$25,000), and Project & Property Design Fees (\$50,000).
- Additionally, the Board has included funds to design bulk heading on the Cedar Oaks property (\$50,000).
- Overall, the Corporation is anticipated to end FY 2015-2016 with \$126,754 in excess revenues over expenditures.

The City works very hard to find ways to live within our means. The City's revenue limitations and continuous fluctuations in the market, regulatory and legislative mandates require continual examination of the types and levels of service we can provide to our citizens. The next budget year will offer additional challenges. Yet, we are committed to reviewing the services provided by the City over the next fiscal year and meeting the priorities established by the City Council.

The Department heads and I will continue to work diligently to keep the community's trust and support over the next year. We will explore options to include citizen input to the governing body on decisions involving resource allocation. My sincere thanks to City Staff for their dedicated efforts in the preparation of this year's Recommended Budget.

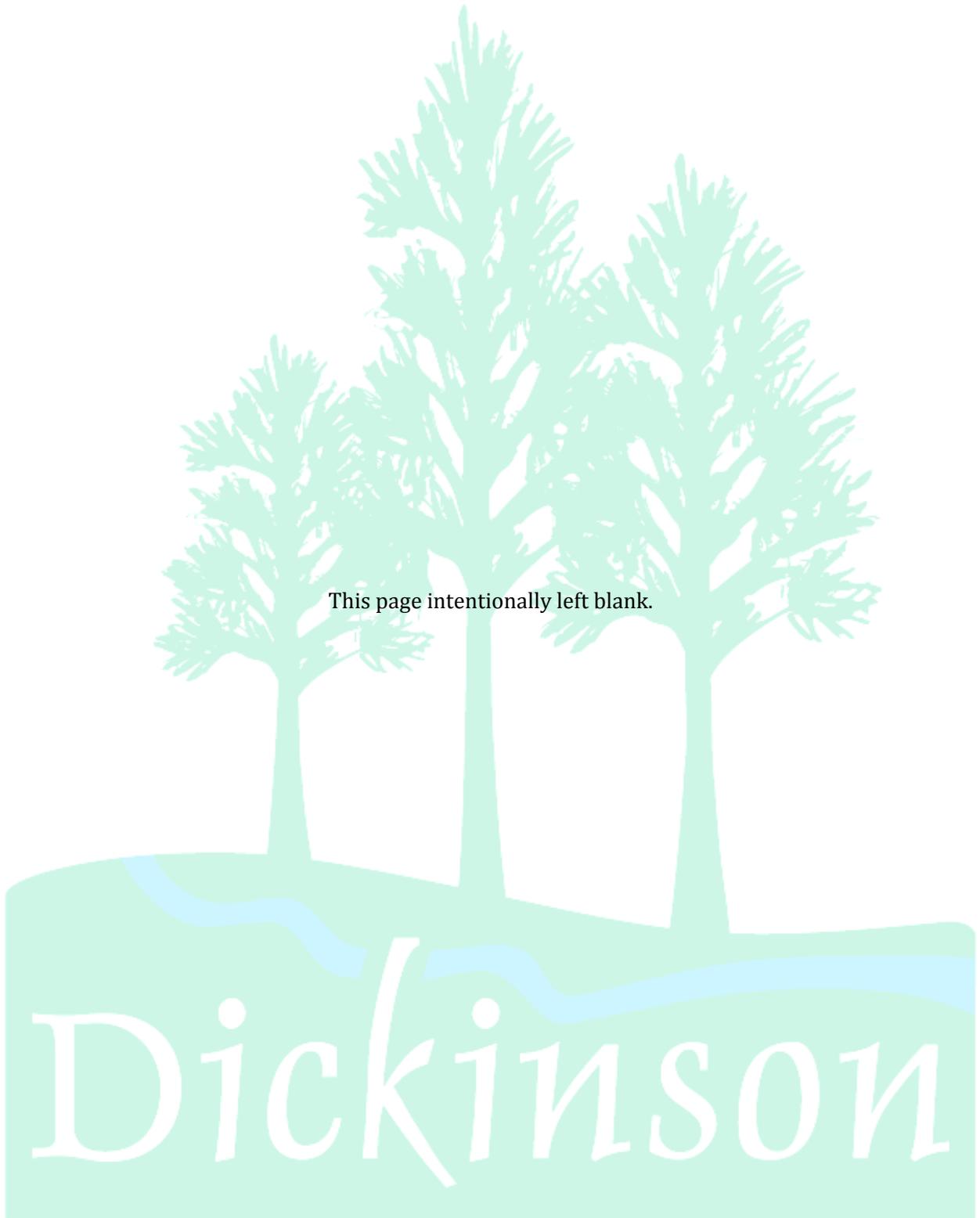
As a city government, we will meet the financial challenges and continue to provide a high level of service to this community.

Respectfully,



Julie M. Robinson
City Administrator

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Community Information & History

Located on the beautiful Dickinson Bayou, a pathway to Galveston Bay, Dickinson is a prime geographic location, situated halfway between Houston and Galveston on Interstate 45 and with easy access to numerous other major thoroughfares and methods of transportation.

History

Early History

Dickinson and the bayou, which shares the same name, were named for John Dickinson. In 1824 he received a land grant from the Mexican government for the area just north of the present day location of Dickinson.

Around 1850 a settlement was established along the shores of Dickinson Bayou. By 1860 Dickinson became a stop on the Galveston, Houston, and Henderson Railroad. The town had a post office in 1890 registered under its current name.



Dickinson Land & Improvement Association

In the 1890s Fred M. Nichols, the son of E. B. Nichols, and 8 other businessmen organized the Dickinson Land and Improvement Association to market unoccupied land in the Dickinson area. The primary attraction was the local soil's proven suitability for growing fruit, cane, berries, and potatoes. Nichols converted 40 acres of his estate into a public park, the Dickinson Picnic Grounds.

For the next 3 decades large groups came out from Galveston to picnic and holiday on the grounds. A Texas Coast Fair was organized there in 1896, and a harness racetrack where the great harness champion Dan Patch supposedly ran was built to attract more people to Dickinson. By 1911, the Galveston and Houston Electric Railway Company had 3 stops in Dickinson, and prominent Galvestonians had established the Oleander Country Club and built homes there.

Gambling

Gambling became prominent in Dickinson and stayed active until 1957. Clubs included the Dickinson Social Club, the Little Club, and the Rose Garden. In 1957 Attorney General Wil Wilson and the Texas Rangers effectively shut down open gambling throughout Galveston County.

Industrialization

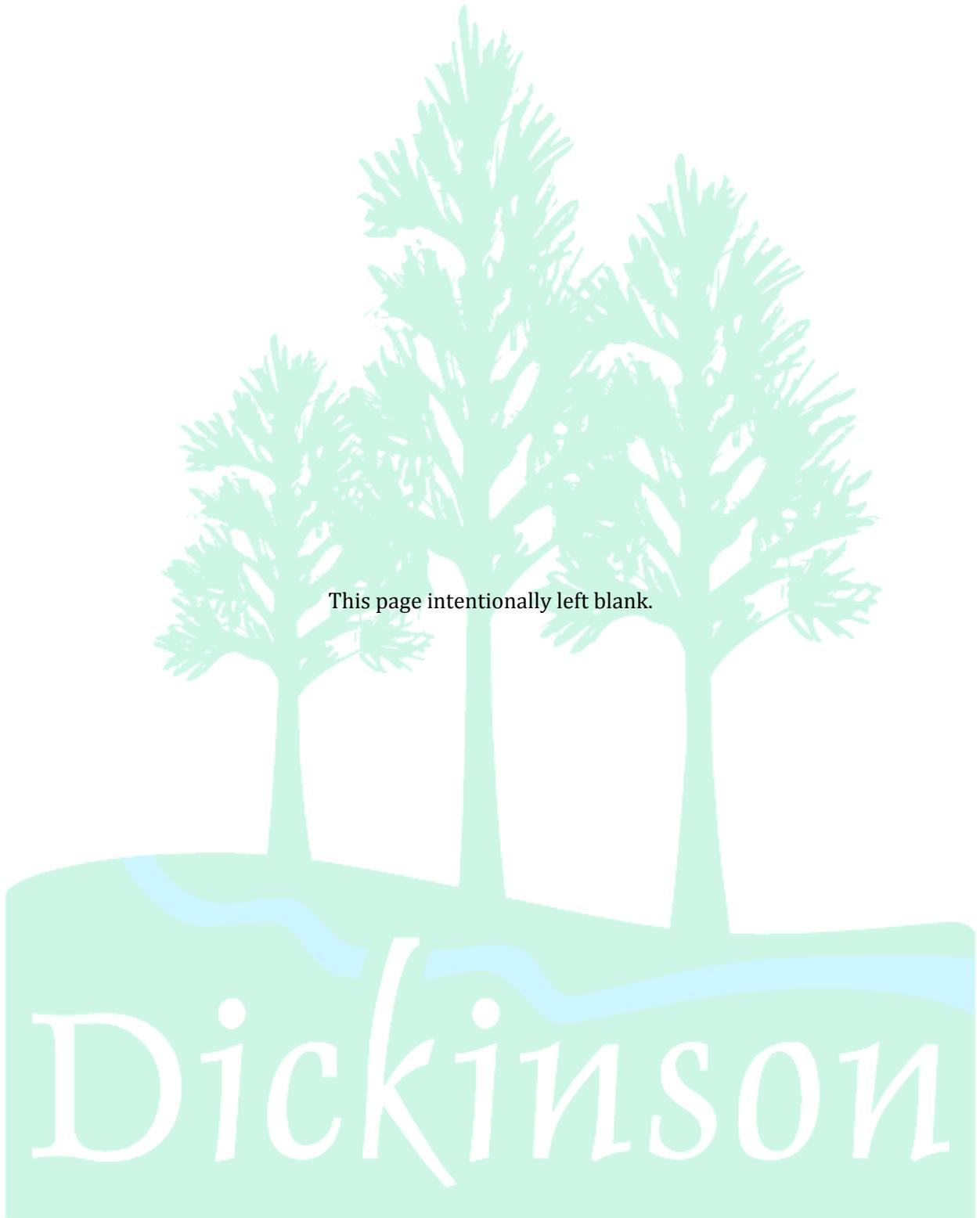
Industrialization and the growth of the oil industry in the Houston and Galveston area after both world wars contributed further to Dickinson's growth. More growth came with NASA's establishment in 1962 of the Lyndon B. Johnson Space Center just north of Dickinson in Clear Lake City. The fluctuating population figures of the town reflect these influences.

Annexation

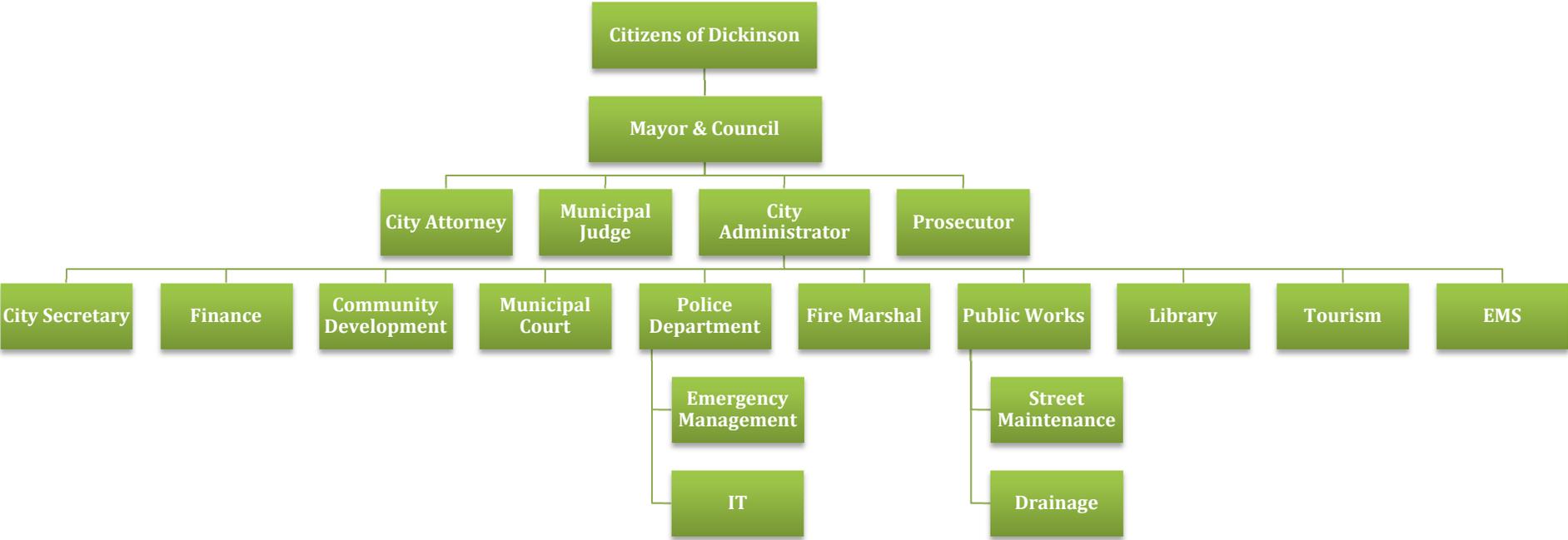
By the 1970s, the cities of Texas City and League City, through aggressive annexation, began to encroach on Dickinson. Residents of the central area worked to incorporate the city in 1977. In the 1990s, the additional areas of town were annexed into the incorporated city.

Population Growth	
Year	Population
1904	149
1914	250
1931	760
1933	1,000
1945	1,500
1952	3,500
1961	4,715
2002	17,688
2010	18,680
2015	19,303

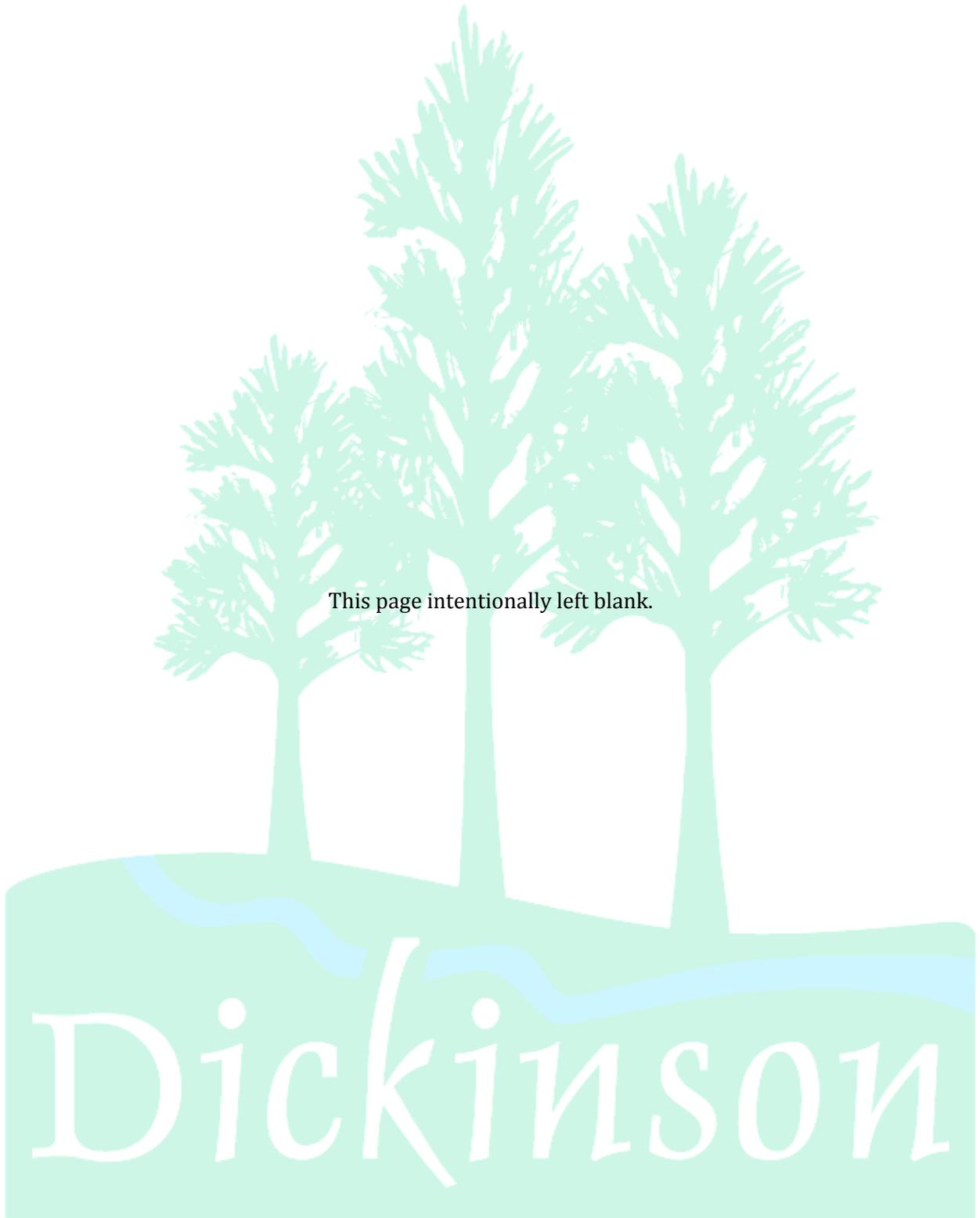
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CITY OF DICKINSON ORGANIZATIONAL CHART



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CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

Budget Process & Calendar

The fiscal year begins October 1 of each year and ends on the following September 30. This year City Council adopted a Multi-Year Financial Plan A calendar that outlines the budget process is included on the following page.

Budget preparation began several months prior to the Council adoption of the final budget in September. The following are the phases of the budget preparation process:

- Develop and distribute Calendar of Events for Budget Preparation and adoption – May 2015
- Distribute budget instruction and financial reports for departments to review and begin compiling Departmental budgets – May – June 2015
- City Administrator meets with all department heads to review the departmental budgets and discuss the draft budget; review, prioritize objectives to ensure the City’s needs and priorities are met while maintaining the fiscal integrity of the City, with the end result being the creation of a balanced budget. June – July 2015
- Draft budget workshopped with City Council, June – July 2015
- Recommended Budget presented to City Council by the Mayor and City Administrator, work sessions held to review the recommended budget. If necessary, special City Council meetings are held for public hearings on tax rate if proposed tax rate exceeds the effective tax rate along with public hearings on the proposed budget and property tax rate. Budget and Tax Rate Ordinances adopted in September.
- Any changes to the original budget require approval by City Council through an ordinance.

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

Budget Process & Calendar

Calendar for FY 2015-2016

- May 28** First Budget Instruction Meeting With Department Heads
- June 9** Initial Budget Workshop with City Council
- June 12** Unfunded Supplemental Requests Due to City Administrator and Administrative Services Manager
- June 15-19** Departmental Meetings with City Administrator and Administrative Services Manager Regarding Unfunded Supplemental Requests (As Needed)
- June 23** Budget Workshop with City Council
- June 25** Second Departmental Budget Meeting
- July 21** Budget Workshop with City Council
- July 24** Deadline For Chief Appraiser to Certify Tax Rolls to Taxing Units
- July 28** Budget Workshop with City Council
- August 4** Mayor & City Administrator Present FY15-16 Recommended Budget
- Recommended Budget Posted On the Web and Filed With City Secretary
City Charter, Article 7.02
Local Govt. Code §102.005 (Must be filed before the 30th day before tax rate adopted)
- Aug 7** Publication of Effective & Rollback Tax Rate, Statement & Schedules
Property Tax Code §26.04(e)
- Aug 11** Budget Workshop with City Council to Review Revised Proposed Budget & Proposed Tax Rate (As Needed)
- Approve FY 2014 Certified Appraisal Roll
- Acceptance of Effective and Rollback Tax Rates
- Establish Proposed Tax Rate; Take Record Vote and Schedule Public Hearings On and Adoption Date for Budget and Tax Rate
- Publish Notice of Public Hearings on Tax Increase

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

Budget Process & Calendar

(Only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)

Property Tax Code §26.05 (d)

Property Tax Code §26.06(a) (no less than 7 days notice before hearing on tax rate increase - quarter page notice in newspaper, on TV and website)

Continuous Internet Notice of Tax Rate Hearings Begins

(Only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)

Property Tax Code §26.06(c)

Aug 13 72-hour notice for first public meeting (Open Meetings Notice)

Aug 18 First Public Hearing on Proposed Tax Rate
(Only applies if tax rate will exceed the lower of the rollback rate or effective tax rate)

Schedule and Announce Second Public Hearing If Necessary

Property Tax Code §26.06 (a) & (e) (at least 3 days before 2nd hearing)

Aug 20 72-hour notice for second public hearing (Open Meetings Notice)

Aug 25 Second Public Hearing on Proposed Tax Rate
(Schedule and announce meeting to adopt tax rate)
Property Tax Code §26.06(a) and (e) (no more than 14 days before adoption of tax rate)

Aug 28 Publish Notice of Vote on Tax Rate
Property Tax Code §26.06(d) (at least 7 days before the meeting)

Publish Notice of Public Hearing on Proposed Budget

Local Govt. Code §102.0065 (no later than 10 days or earlier than 30 days before budget hearing)

Sept 3 72-hour notice for meeting to adopt tax rate (Open Meetings Notice)

Sept 8 Council Holds Public Hearing On Proposed Budget and Tax Rate
Local Govt. Code §102.006(b)

Council Adopts FY15-16 Budget and Sets Tax Rate

(Separate actions with budget being adopted prior to tax rate)

Local Govt. Code §102.007 (Adopt by Sept. 30 or within 60 days of receiving certified appraisal roll, whichever is later)

Property Tax Code §26.05

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

Budget Process & Calendar

City Charter, Article 7.05 (Adopt 10 days prior to beginning of next fiscal year)

Adopted Budget Filed With City Secretary and Galveston County Clerk
Local Govt. Code §102.009(d)

Sept 29 Filing And Distribution of Adopted Budget

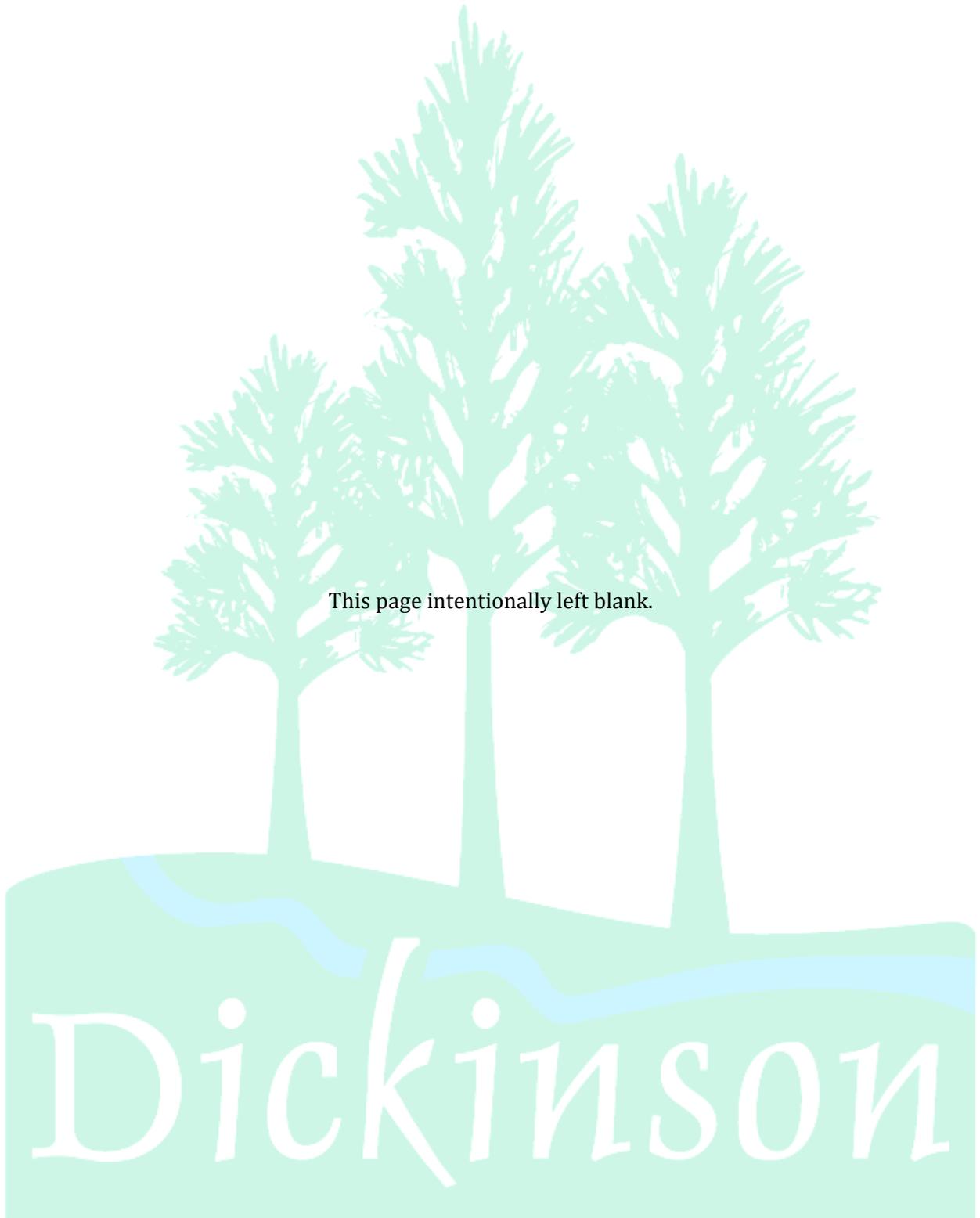
Oct 1 Begin New Fiscal Year

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

CITY-WIDE SUMMARY

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE					
Sales Tax	10,649,697	10,226,519	10,665,480	8,602,200	(2,063,280)
Ad Valorem (Property) Tax	3,295,681	3,322,622	3,365,453	3,640,916	275,463
Other Taxes	86,498	78,019	56,450	70,000	13,550
Assessments	584,838	599,759	553,905	571,905	18,000
Franchise Fees	1,056,035	1,036,852	1,001,852	1,020,200	18,348
Licenses & Permits	401,994	310,181	313,703	335,748	22,045
Court Fines & Fees	749,930	901,847	858,825	784,123	(74,702)
Charges for Service	1,051,528	896,266	861,256	390,000	(471,256)
Miscellaneous Income	7,559,299	262,402	243,779	216,110	(27,669)
Intergovernmental Income	995,397	729,922	728,726	955,724	226,998
Transfers & Other Sources	1,603,824	877,192	650,391	564,271	(86,120)
TOTAL REVENUES	28,034,721	19,241,581	19,299,820	17,151,197	(2,148,623)
EXPENDITURES					
City Operating Funds					
General Fund	15,272,832	14,198,360	14,473,032	12,003,155	(2,469,877)
Debt Service Fund	7,794,518	825,726	822,725	872,490	49,765
Municipal Drainage Fund	350,619	246,740	421,838	406,223	(15,615)
Street Maintenance Fund	959,465	2,569,665	1,286,577	1,365,878	79,301
Special Revenue Funds	310,885	291,098	355,808	302,426	(53,382)
Vehicle Replacement Fund	413,635	288,205	45,335	290,400	245,065
Building Maintenance Fund	10,876	14,562	-	-	-
PID#1	232,461	226,215	226,215	227,089	874
Total City Operating Funds	25,345,292	18,660,570	17,631,530	15,467,661	(2,163,869)
Non-Profits					
Red, White & Bayou	133,099	153,261	108,345	144,784	36,439
Corporations					
Dickinson Economic Dev. Corp.	2,043,206	519,202	1,280,628	1,317,446	36,818
TOTAL EXPENDITURES	27,521,596	19,333,033	19,020,503	16,929,891	(2,090,613)
REVENUE - EXPENDITURES	513,125	(91,452)	279,317	221,306	(58,010)

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CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

FUND BALANCE

Fund balance measures the net financial resources available to finance expenditures of future periods. The City has a policy to maintain an undesignated General fund balance equal to 25% to 33% of budgeted expenditures for the General Operating Fund. In other operating funds, the City shall strive to maintain a positive unassigned fund balance (working capital) position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the city will seek to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Enterprise fund. Fund balance is defined by the following categories:

Nonspendable Fund Balance is the portion of fund balance that is inherently nonspendable such as assets that will never convert to cash, assets that will not convert to cash soon enough to affect the current period, and resources that must be maintained intact pursuant to legal or contractual requirements.

Restricted Fund Balance is the portion of fund balance that reflects resources that are subject to externally enforceable legal restrictions.

Committed Fund Balance is the portion of fund balance that represents resources whose use is constrained by limitations that the City Council has imposed upon itself and that remain binding unless removed by the same action with which the limitations were imposed.

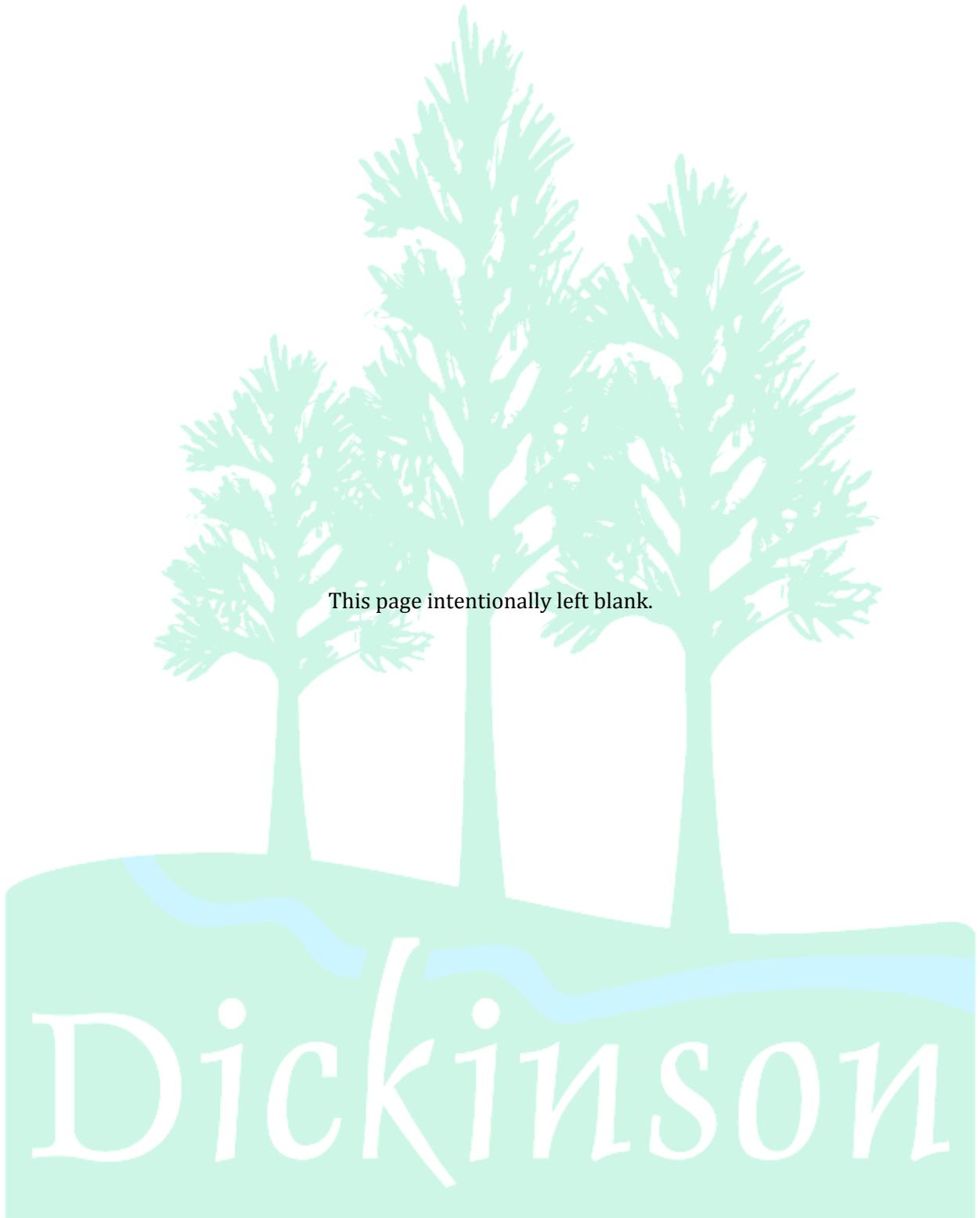
Assigned Fund Balance is the portion of fund balance that reflects the City Council's intended use of resources.

Unassigned Fund Balance is the portion of fund balance that is not categorized into one of the other categories of fund balance.

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
TOTAL NON-MAJOR FUNDS					
General Fund					
Beginning	3,948,555	4,035,272	4,035,272	4,467,055	431,782
Ending Fund Balance	4,035,272	4,467,055	4,117,074	4,615,864	498,789
Change in Fund Balance	86,717	431,782	81,802	148,809	67,007
Debt Service Fund					
Beginning	21,617	20,173	20,173	12,453	(7,720)
Ending Fund Balance	20,173	12,453	20,173	12,454	(7,719)
Change in Fund Balance	(1,444)	(7,720)	-	1	1
Municipal Drainage Fund					
Beginning	356,616	359,643	359,643	504,756	145,114
Ending Fund Balance	359,643	504,756	283,805	462,533	178,729
Change in Fund Balance	3,027	145,114	(75,838)	(42,223)	33,615
Street Maintenance Fund					
Beginning	1,303,900	1,676,328	1,676,328	507,163	(1,169,165)
Ending Fund Balance	1,676,328	507,163	1,723,383	575,485	(1,147,898)
Change in Fund Balance	372,428	(1,169,165)	47,055	68,322	21,267
TOTAL NON-MAJOR FUNDS*					
Beginning	255,117	1,042,842	1,033,593	1,215,271	198,408
Ending Fund Balance	1,042,842	1,238,460	1,196,887	1,135,414	(60,210)
Change in Fund Balance	787,725	195,618	163,294	(79,857)	(258,618)

*Non-major funds include internal funds, special revenue funds, and Red, White & Bayou Crawfish & Musical Festival. These balances change depending on interfund transfers and specific grants and/or awarded funding.

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CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

GENERAL FUND SUMMARY

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Revenues					
Sales Tax	7,986,680	7,998,716	7,998,716	5,734,800	(2,263,916)
Ad Valorem (Property) Tax	2,659,595	2,677,138	2,715,303	2,939,036	223,733
Other Taxes	86,498	78,019	56,450	40,000	(16,450)
Franchise Fees	1,056,035	1,036,852	1,001,852	1,020,200	18,348
Licenses & Permits	401,994	310,181	313,703	335,748	22,045
Court Fines & Fees	719,183	860,562	818,463	751,000	(67,463)
Charges for Service	1,051,528	896,266	861,256	390,000	(471,256)
Miscellaneous Income	308,135	52,896	67,769	38,300	(29,469)
Intergovernmental Income	769,256	636,299	638,108	887,880	249,772
Transfers & Other Sources	320,644	83,214	83,214	15,000	(68,214)
TOTAL REVENUES	15,359,549	14,630,142	14,554,834	12,151,964	(2,402,870)
Expenditures					
Administration	1,366,082	466,157	475,456	524,390	48,934
Finance	183,106	202,553	205,277	217,613	12,336
Community Development	379,456	429,804	438,548	430,441	(8,107)
Municipal Court	264,640	281,086	281,370	316,459	35,089
Police Department	3,314,629	3,425,204	3,718,797	3,943,080	224,283
Fire Marshal	170,051	183,904	195,670	197,526	1,856
Emergency Management	71,729	79,800	82,181	91,359	19,789
Public Works	554,026	604,019	619,649	616,711	(2,938)
Information Technology	297,470	282,090	286,809	294,709	7,900
Library	328,532	363,480	362,870	398,011	35,141
Tourism	81,167	83,438	83,438	103,227	19,789
EMS*	-	822,709	749,874	935,264	185,390
City-Wide Services	8,261,944	6,974,114	6,973,093	3,934,365	(3,038,728)
TOTAL EXPENDITURES	15,272,832	14,198,360	14,473,032	12,003,155	(2,459,266)
REVENUE - EXPENDITURES	86,717	431,782	81,802	148,809	56,396
BEGINNING FUND BALANCE	3,948,555	4,035,272	4,035,272	4,467,055	431,782
ENDING FUND BALANCE	4,035,272	4,467,055	4,117,074	4,615,864	498,789

*EMS was not included in the General Fund until FY 2015.

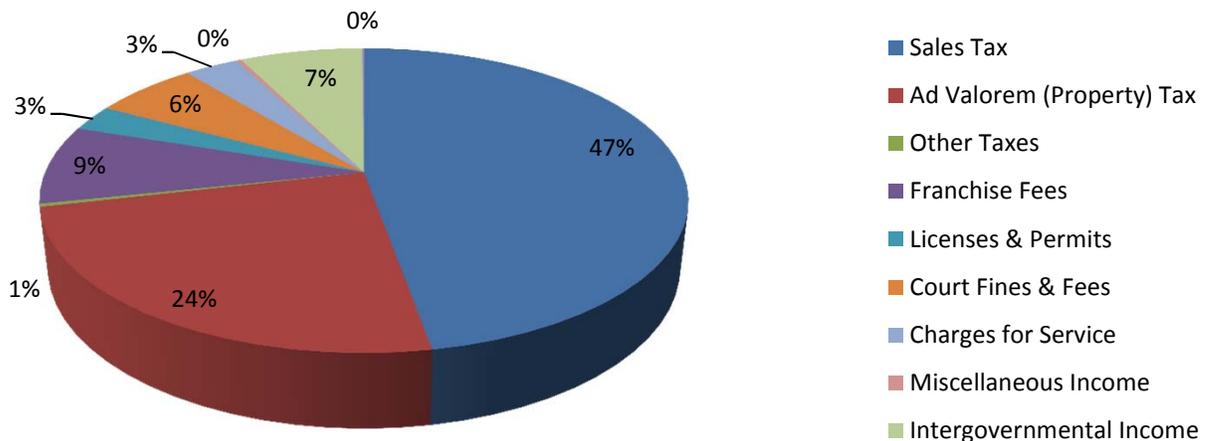
CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND REVENUES
SUMMARY

OVERVIEW

The General Fund revenues account for all of the funds coming into the General Fund from a variety of sources. General Fund revenues include Property Taxes, Sales Taxes, Franchise Fees, License and Permit Fees, Court Fines and Fees, Charges for Service, Interest Income, Intergovernmental Grants, Transfers, and some miscellaneous revenues. These revenues flow into the General Fund because they are not designated for a specific purpose, but instead can be used for the general operations of the City.

SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Sales Tax	7,986,680	7,998,716	7,998,716	5,734,800	(2,263,916)
Ad Valorem (Property) Tax	2,659,595	2,677,138	2,715,303	2,939,036	223,733
Other Taxes	86,498	78,019	56,450	40,000	(16,450)
Franchise Fees	1,056,035	1,036,852	1,001,852	1,020,200	18,348
Licenses & Permits	401,994	310,181	313,703	335,748	22,045
Court Fines & Fees	719,183	860,562	818,463	751,000	(67,463)
Charges for Service	1,051,528	896,266	861,256	390,000	(471,256)
Miscellaneous Income	308,135	52,896	67,769	38,300	(29,469)
Intergovernmental Income	769,256	636,299	638,108	887,880	249,772
Transfers & Other Sources	320,644	83,214	83,214	15,000	(68,214)
TOTAL REVENUES	15,359,549	14,630,142	14,554,834	12,151,964	(2,402,870)

GENERAL FUND REVENUES BY CATEGORY



MAJOR CHANGES IN FY2015-2016

General Fund Sales Tax in prior year budgets included the portion due to the Street Maintenance Sales Tax Fund and Dickinson Economic Development Corporation. In FY 2016, these revenues are not budgeted in the General Fund since they are accounted for in the individual funds.

Overall, the Sales tax is projected to increase by 2% over actual previous year revenues as per Multi-Year Financial Plan.

The increase in Property Taxes is due to the overall increase in home valuations in 2015.

Franchise Fees have also been increased to account for actuals.

Court Fines & Fees revenues have been conservatively decreased due to actual trends. While the budgeted figure has been reduced, there is still an increase based on previous year's actuals.

Charges for service have been reduced due to the termination of the contract with Waste Management and Billing with WCID No. 1. There is also a corresponding reduction in expenditures related to these services.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

GENERAL FUND REVENUES

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Sales Tax						
01-7001-00-00	Sales Tax	7,986,680	7,998,716	7,998,716	5,734,800	(2,263,916)
Subtotal Sales Tax		7,986,680	7,998,716	7,998,716	5,734,800	(2,263,916)
Ad Valorem (Property) Tax						
01-7101-00-00	Property Tax	2,550,744	2,600,138	2,630,303	2,850,865	220,562
01-7102-00-00	Delinquent Property Tax	69,368	46,300	55,000	58,781	3,781
01-7103-00-00	Penalty & Int. On Del. Tax	39,483	30,700	30,000	29,390	(610)
Subtotal Ad Valorem (Property) Tax		2,659,595	2,677,138	2,715,303	2,939,036	223,733
Other Taxes						
01-7201-00-00	Retained Refuse Sales Tax	916	1,523	1,550	-	(1,550)
01-7203-00-00	Motel Occupancy Tax	34,969	30,683	24,900	-	(24,900)
01-7204-00-00	Mixed Drink Tax	50,614	45,813	30,000	40,000	10,000
Subtotal Other Taxes		86,498	78,019	56,450	40,000	(16,450)
Franchise Fees						
01-7206-00-00	CenterPoint Energy	10,892	9,425	10,000	10,000	-
01-7207-00-00	Verizon & Telecomm.	68,282	68,880	70,400	68,000	(2,400)
01-7208-00-00	CenterPoint Gas	73,963	74,525	66,000	70,000	4,000
01-7209-00-00	Time Warner Cable	226,478	239,962	203,673	216,000	12,327
01-7210-00-00	Texas-New Mexico Power	583,305	552,580	565,000	565,000	-
01-7503-00-00	Solid Waste	93,116	91,480	86,779	91,200	4,421
Subtotal Franchise Fees		1,056,035	1,036,852	1,001,852	1,020,200	18,348
Licenses & Permits						
01-7301-00-00	Alcohol Bev. License	6,048	1,567	8,000	6,048	(1,953)
01-7302-00-00	Pawn Shop License	150	150	50	100	50
01-7303-00-00	Mobile Home Park License	770	800	1,000	800	(200)
01-7305-00-00	Electrical Permits	26,460	21,003	21,000	23,000	2,000
01-7306-00-00	Building Permits	209,208	160,574	157,000	173,000	16,000
01-7307-00-00	Mechanical Permits	23,694	18,425	14,400	18,000	3,600
01-7308-00-00	Re-Inspection Fees	1,470	1,515	1,500	1,400	(100)
01-7309-00-00	Plumbing Permits	29,552	28,271	28,400	30,000	1,600
01-7310-00-00	Mobile Home License	1,800	1,800	1,300	2,000	700
01-7311-00-00	Demolition Permits	2,450	490	1,000	1,000	-
01-7312-00-00	Fire Protection Permits	1,928	4,332	4,600	4,600	-
01-7313-00-00	Peddler/Vendor Permits	930	540	260	900	640
01-7315-00-00	Drainage-Culvert Fee	20,164	-	3,000	3,000	-
01-7316-00-00	Wrecker Permits	1,070	1,000	1,700	1,700	-
01-7318-00-00	Elec. Contractor Reg.	4,300	3,200	2,500	3,200	700
01-7320-00-00	Mech. Contractor Reg.	1,975	1,450	1,100	1,800	700
01-7321-00-00	Alarm License & Fees	10,585	11,920	11,000	11,500	500
01-7322-00-00	Floodplain Dev. Permit	300	-	-	-	-
01-7323-00-00	Storm Water Prmts./Insp.	7,310	2,625	3,500	5,000	1,500
01-7325-00-00	Coin Op. Machine Prmts.	810	1,035	1,050	900	(150)
01-7326-00-00	Prof. Svcs - Reimb Fees	-	-	1,000	1,000	-
01-7327-00-00	Ambulance Service Prmts.	-	2,930	2,000	2,800	800
01-7331-00-00	Gen. Contractor License	6,350	5,025	5,200	5,500	300
01-7340-00-00	Tree Removal Fees	4,185	11,475	8,500	5,200	(3,300)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND REVENUES

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
01-7341-00-00	Plat Filing/Plan Dev. Fees	6,946	3,862	3,643	4,700	1,057
01-7342-00-00	Other Business Permits	17,318	9,492	16,500	16,500	-
01-7343-00-00	Zoning Sign Fees	200	200	500	300	(200)
01-7346-00-00	Code Compliance Fees	16,023	16,500	14,000	11,800	(2,200)
Subtotal Licenses & Permits		401,994	310,181	313,703	335,748	22,045
Court Fines & Fees						
01-7401-00-00	Court Fines	606,326	743,057	700,000	630,000	(70,000)
01-7402-00-00	Warrant Fees	87,174	88,806	85,963	95,000	9,037
01-7403-00-00	Court Tax Fees	19,507	24,465	26,500	20,000	(6,500)
01-7407-00-00	Bond Forfeiture Fees	6,176	4,234	6,000	6,000	-
Subtotal Court Fines & Fees		719,183	860,562	818,463	751,000	(67,463)
Charges for Service						
01-7501-00-00	Garbage Fees	869,511	370,165	370,165	-	(370,165)
01-7502-00-00	Garbage Fees-City Share	181,635	131,100	125,842	-	(125,842)
01-7506-00-00	Discounts On Sales Tax	383	185	249	-	(249)
01-7629-00-00	Ambulance Srvc. Charges*	-	394,816	365,000	390,000	25,000
Subtotal Charges for Service		1,051,528	896,266	861,256	390,000	(471,256)
Miscellaneous Income						
01-7601-00-00	Accident Report Fees	1,494	1,381	1,000	1,000	-
01-7603-00-00	Miscellaneous Income	40,280	8,204	7,219	-	(7,219)
01-7604-00-00	Rental Income	3,463	72	100	100	-
01-7607-00-00	Inmate Phone Comm.	829	445	2,200	2,200	-
01-7610-00-00	Credit Card Conven. Fee	9,665	13,160	9,800	9,800	-
01-7611-00-00	Library Fines & Fees	14,712	14,539	12,000	14,000	2,000
01-7614-00-00	Fingerprinting Fee	400	300	300	300	-
01-7620-00-00	Sale of Real Property Sale	232,071	-	-	-	-
01-7621-00-00	Interest Income	4,722	3,500	9,500	9,500	-
01-7628-00-00	Service Fees-WCID#1 Fuel	459	1,295	1,700	1,400	(300)
01-7630-00-00	EMS Private Donations	-	10,000	20,300	-	(20,300)
01-7717-00-00	Library Donations	40	-	3,650	-	(3,650)
Subtotal Miscellaneous Income		308,135	52,896	67,769	38,300	(29,469)
Intergovernmental Income						
01-7702-00-00	Federal E.M.P.G. Grant	31,999	-	-	-	-
01-7711-00-00	Contract for Jail Services	10,710	7,105	10,000	10,000	-
01-7713-00-00	CDBG Reimb - Personnel	7,055	13,136	12,500	12,500	-
01-7725-00-00	Ambulance DHS Football	-	2,700	2,250	2,250	-
01-7726-00-00	Transfer From DEDC	602,866	154,092	154,092	195,231	41,139
01-7728-00-00	Transfer From DMD #1	116,626	325,430	325,430	537,382	211,952
01-7752-00-00	Reg. DWI Task Force Grant	-	7,836	7,836	4,518	(3,319)
01-7631-00-00	Emergency Service Co. Fee	-	126,000	126,000	126,000	-
Subtotal Intergovernmental Income		769,256	636,299	638,108	887,880	249,772

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

GENERAL FUND REVENUES

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Transfers & Other Sources						
01-7718-00-00	Transfer From PID#1	15,000	15,000	15,000	15,000	-
01-7731-00-00	Transfer from Seized Funds	4,500	-	-	-	-
01-7741-00-00	Transfer from Capital Proj.	301,144	-	-	-	-
01-7832-00-00	Library Revenue Sources	-	38,214	38,214	-	(38,214)
01-3600-00-00	Use of Fund Balance	-	30,000	30,000	-	(30,000)
Subtotal Transfers & Other Sources		320,644	83,214	83,214	15,000	(68,214)
TOTAL GENERAL FUND REVENUES		15,359,549	14,630,142	14,554,834	12,151,964	(2,402,870)

*EMS was not included in the General Fund until FY 2015.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
SUMMARY

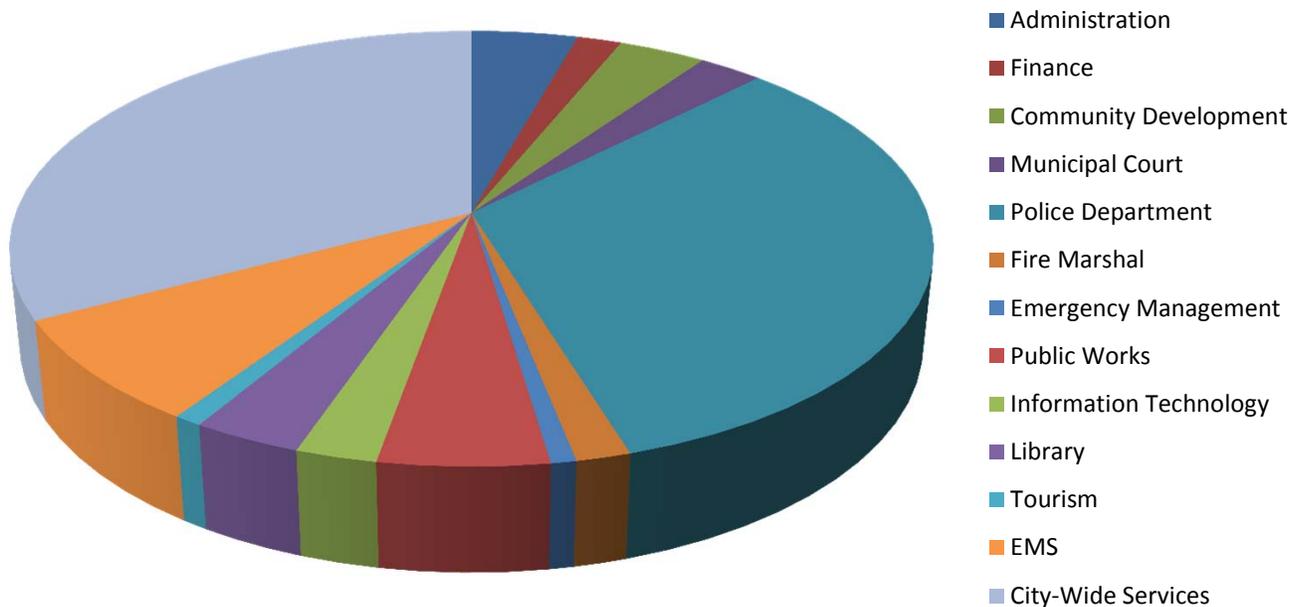
OVERVIEW

The General Fund accounts for the major City departments: Administration, Finance, Community Development, Municipal Court, Police Department, Fire Marshal, Emergency Management, Public Works, Information Technology, Library, Tourism and Museum, Emergency Medical Services, and Government-Wide and Contractual Services. The difference between the General Fund and other governmental funds is that the revenues from the General Fund are not earmarked for a specific operation or function. Instead, the funds can be used to carry out any of the general functions of the City. Major expenditures from the General Fund include salaries and benefits and various operating expenditures.

SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Expenditures					
Administration	1,366,082	466,157	475,456	524,390	48,934
Finance	183,106	202,553	205,277	217,613	12,336
Community Development	379,456	429,804	438,548	430,441	(8,107)
Municipal Court	264,640	281,086	281,370	316,459	35,089
Police Department	3,314,629	3,425,204	3,718,797	3,943,080	224,283
Fire Marshal	170,051	183,904	195,670	197,526	1,856
Emergency Management	71,729	79,800	82,181	91,359	19,789
Public Works	554,026	604,019	619,649	616,711	(2,938)
Information Technology	297,470	282,090	286,809	294,709	7,900
Library	328,532	363,480	362,870	398,011	35,141
Tourism	81,167	83,438	83,438	103,227	19,789
EMS*	-	822,709	749,874	935,264	185,390
City-Wide Services	8,261,944	6,974,114	6,973,093	3,934,365	(3,038,728)
TOTAL EXPENDITURES	15,272,832	14,198,360	14,473,032	12,003,155	(2,459,266)

*EMS was added to the General Fund in FY 2015.

GENERAL FUND EXPENDITURES BY DEPARTMENT



CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
SUMMARY

MAJOR CHANGES IN FY2015-2016

Overall

Employee Group Insurance has been increased due to an anticipated 11% increase in medical healthcare benefits and a 10% increase in dental and vision benefits. The costs of these increases have been partially offset by a decrease in the portion of the City paid Dependent Healthcare coverage from 50% to 30%. Salary & Wages have been increased to implement Phase III of the Market Rate Study conducted in 2013. Additionally, a 3% increase in base salaries has been included per the Multi-Year Financial Plan and Council direction.

Utilities has been increased based on previous year actuals and current year projections.

Fuel has been conservatively decreased due to actual trends - while the budgeted figure has been reduced, there is still an increase based on actuals and projections.

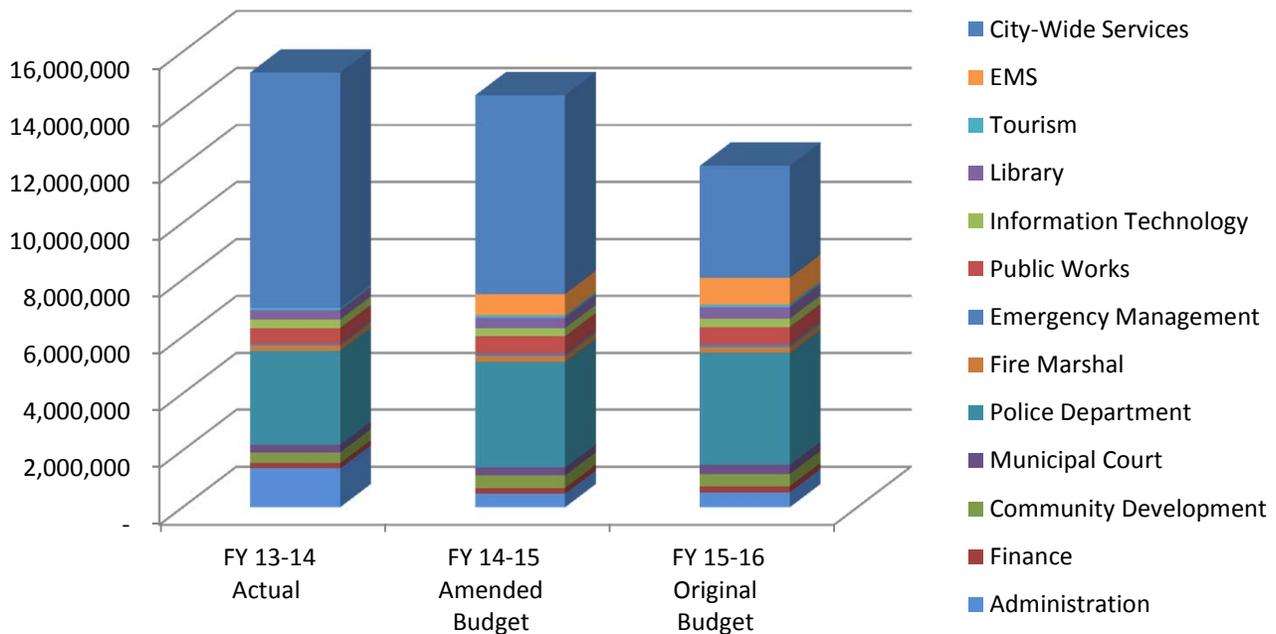
Contractual & Government-Wide Services:

Changes to Animal Services and Animal Shelter have been made to accommodate the pending new Animal Services agreement. FY 2016 rates will be lower due to an \$35,400 deposit made in FY 2015.

Refuse Collection Contract and Billing Services have been reduced due to contractual changes for refuse in FY 2015.

Transfers to the DEDC and Street Maintenance Fund have been eliminated as these funds will go directly into their funds in FY 2016.

Changes in General Fund Expenditures



CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
ADMINISTRATION: DEPARTMENT 01

DEPARTMENT OVERVIEW

The Administration Department is composed of the City Administrator, City Secretary, and Management Assistant. The department is responsible for the implementation of City Council policies, managing the City's daily operations, records management, transportation, Economic Development, and overseeing department heads in the administration and implementation of policies, programs and ordinances. The department is also responsible for making recommendations to Council regarding programs and policies and developing methods to ensure the effective and efficient operation of City services. The City Administrator also serves as Executive Director of Dickinson Economic Development Corporation and Dickinson Management District No. 1 and provides services to the Fair Housing Work Group and the Dickinson Education Finance Corporation.

	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
PERSONNEL COUNTS			
City Administrator	1.0	1.0	1.0
City Secretary	1.0	1.0	1.0
Management Assistant	1.0	1.0	1.0
TOTAL FTE	3.0	3.0	3.0

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
EXPENDITURE SUMMARY					
Salary & Benefits	293,807	301,513	301,303	339,190	37,887
Supplies	11,325	10,537	11,700	10,900	(800)
Maintenance	21,083	18,400	17,000	20,000	3,000
Operational Expenses	111,052	128,885	136,053	144,900	8,847
Property & Equipment	928,816	6,823	9,400	9,400	-
TOTAL EXPENDITURES	1,366,082	466,157	475,456	524,390	48,934

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. Building & Property Maintenance has been increased based on previous year actuals and current year projections.

Advertising Legal Notices & Election have been decreased based on current year actuals for the Election held in FY 2015.

Communication-Pages and Phone has been increased to accommodate the first full year of recurring cost of City Council cell phones.

Utilities has been increased based on previous year actuals and current year projections.

City Special Events has been added to cover the recurring cost of holiday decorations.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

GENERAL FUND EXPENDITURES

ADMINISTRATION: DEPARTMENT 01

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	235,841	241,107	241,107	268,957	27,850
8102	Overtime Pay	-	210	-	-	-
8105	Vehicle Allowance	7,200	7,200	7,200	7,200	-
8110	Cell Phone Allowance	420	420	420	420	-
8113	Certification/Edu. Pay	3,840	3,840	3,840	3,840	-
8114	Longevity Pay	515	695	695	1,105	410
8151	Payroll Tax	3,390	3,668	3,668	4,082	414
8152	Unemployment Tax	630	621	621	621	-
8153	Retirement (TMRS)	20,051	22,189	22,189	24,394	2,205
8155	Employee Group Insurance	21,385	20,968	20,968	27,841	6,873
8156	Worker's Comp. Insurance	535	595	595	730	135
TOTAL SALARY & BENEFITS		293,807	301,513	301,303	339,190	37,887
OTHER EXPENDITURES						
Supplies						
8203	Building & Kitchen Supplies	3,254	3,321	3,450	3,400	(50)
8210	Office Supplies & Postage	7,268	6,460	8,000	7,000	(1,000)
8213	Uniforms & Apparel	803	756	250	500	250
Subtotal Supplies		11,325	10,537	11,700	10,900	(800)
Maintenance						
8301	Building & Property Maint.	21,083	18,400	17,000	20,000	3,000
Subtotal Maintenance		21,083	18,400	17,000	20,000	3,000
Operational Expenses						
8401	Advertising Legal Notices	3,921	4,200	8,000	5,000	(3,000)
8402	Travel & Training - Staff	5,037	8,133	8,133	10,000	1,867
8403	Dues/Subscriptions/Books	9,630	8,500	8,500	8,500	-
8404	Election	168	6,284	12,000	7,000	(5,000)
8407	Comm.-Paggers & Phones	1,386	4,134	4,134	4,900	766
8417	Utilities	63,606	64,700	63,618	69,000	5,382
8422	Physicals & Drug Testing	5,883	6,668	6,668	7,000	332
8429	Conf. & Travel - Mayor	4,654	4,000	4,000	4,000	-
8431	Conf. & Travel - Council	5,985	6,000	6,000	6,000	-
8441	Local Mtg-Mayor & Council	4,101	4,085	5,000	5,000	-
8443	City Special Events	-	8,440	-	8,500	8,500
8445	Special Projects-City Admin	6,681	3,741	10,000	10,000	-
Subtotal Other Services		111,052	128,885	136,053	144,900	8,847
Property & Equipment						
8615	Code/Ord. Codification	2,189	2,171	4,700	4,700	-
8651	Real Property Acquisition	926,627	4,652	4,700	4,700	-
Subtotal Property & Equip.		928,816	6,823	9,400	9,400	-
TOTAL OPERATING EXPENSES		1,072,276	164,644	174,153	185,200	11,047
TOTAL EXPENDITURES		1,366,082	466,157	475,456	524,390	48,934

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FINANCE: DEPARTMENT 02

DEPARTMENT OVERVIEW

The Finance Department is composed of the Administrative Services Manager and two Administrative Services Coordinators. The department is responsible for monitoring the City's finances, providing timely financial information, providing the City's accounting services, processing payments, performing the human resources function, providing grants management for all City departments, and enforcing the City's financial, purchasing, and personnel policies. In addition, the department also monitors the City's debt and investments, manages the City's annual budgeting process, and performs financial forecasts and analysis for the City. The department also provides support services to the Dickinson Economic Development Corporation and the Dickinson Management District No. 1.

	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
PERSONNEL COUNTS			
Administrative Services Manager	1.0	1.0	1.0
Administrative Services Coordinator (Finance/Purchasing/Grants)	1.0	1.0	1.0
Administrative Services Coordinator (Finance/HR & Payroll)	1.0	1.0	1.0
TOTAL FTE	3.0	3.0	3.0

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
EXPENDITURE SUMMARY					
Salary & Benefits	170,258	177,608	174,777	198,063	23,286
Supplies	3,264	5,000	5,000	4,000	(1,000)
Operational Expenses	9,584	12,445	18,000	15,550	(2,450)
Contract Services	-	7,500	7,500	-	(7,500)
TOTAL EXPENDITURES	183,106	202,553	205,277	217,613	12,336

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. There is a reduction in Contract Services due to the one-time expense for Banking RFP Consulting Services in FY 2015.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FINANCE: DEPARTMENT 02

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	136,218	142,210	139,898	159,932	20,034
8113	Certification/Edu. Pay	3,900	3,900	3,900	3,900	-
8114	Longevity Pay	840	1,180	1,180	1,065	(115)
8151	Payroll Tax	2,017	2,102	2,102	2,391	289
8152	Unemployment Tax	621	621	621	621	-
8153	Retirement (TMRS)	12,000	12,847	12,716	14,288	1,572
8155	Employee Group Insurance	14,284	14,337	13,939	15,438	1,499
8156	Worker's Comp. Insurance	378	411	421	427	6
TOTAL SALARY & BENEFITS		170,258	177,608	174,777	198,063	23,286
OTHER EXPENDITURES						
Supplies						
8210	Office Supplies & Postage	3,264	5,000	5,000	4,000	(1,000)
Operational Expenses						
8402	Travel & Training - Staff	3,527	3,000	7,500	6,500	(1,000)
8403	Dues/Subscriptions/Books	2,671	3,500	4,000	3,500	(500)
8409	Shortage/Overage	-	(5)	-	-	-
8416	Tuition Reimb.	-	-	550	550	-
8442	Bank Charges	3,387	5,950	5,950	5,000	(950)
Subtotal Other Services		9,584	12,445	18,000	15,550	(2,450)
Contract Services						
8527	Contract Services	-	7,500	7,500	-	(7,500)
TOTAL OPERATING EXPENSES		12,848	24,945	30,500	19,550	(10,950)
TOTAL EXPENDITURES		183,106	202,553	205,277	217,613	12,336

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
COMMUNITY DEVELOPMENT: DEPARTMENT 03

DEPARTMENT OVERVIEW

The Community Development Department is composed of the Community Development Director, Building Official, Code Compliance Officer, Community Development Coordinator, and Permit Technician. The department is responsible for the development services of the City, including issuing commercial and residential permits and licenses, reviewing site plans, conducting inspections, enforcing the City's zoning requirements and City codes, enforcing the signage and nuisance abatement ordinances of the City, and land planning. Staff also provides support services for the Planning and Zoning Commission, Building Standards Commission and the Board of Adjustments.

PERSONNEL COUNTS	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
Director of Community Development	-	1.0	1.0
Assistant Building Official	1.0	-	-
Chief Building Official	1.0	1.0	1.0
Code Compliance Officer	1.0	1.0	1.0
Community Development Coordinator (Building Inspection/Code Compliance)	1.0	1.0	1.0
Permit Technician	1.0	1.0	1.0
TOTAL FTE	5.0	5.0	5.0

EXPENDITURE SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Salary & Benefits	301,670	305,652	308,804	324,499	15,695
Supplies	13,656	7,482	15,457	13,600	(1,857)
Maintenance	13,437	17,000	18,800	13,200	(5,600)
Operational Expenses	39,018	64,670	60,487	74,142	13,655
Contract Services	11,676	35,000	35,000	5,000	(30,000)
TOTAL EXPENDITURES	379,456	429,804	438,548	430,441	(8,107)

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. Fuel has been conservatively decreased due to actual trends. While the budgeted figure has been reduced, there is still an increase based on actual and projections.

Demolition Services have been increased by \$15,000 which is to be reimbursed by Dickinson Management District No. 1.

Contract Services has been reduced with the anticipated completion of the City's Comprehensive Plan.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

GENERAL FUND EXPENDITURES

COMMUNITY DEVELOPMENT: DEPARTMENT 03

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	211,763	217,029	219,181	243,282	24,101
8102	Overtime Pay	2,966	1,000	2,000	2,060	60
8110	Cell Phone Allowance	1,740	1,740	1,740	1,740	-
8113	Certification/Edu. Pay	5,640	5,460	5,460	4,980	(480)
8114	Longevity Pay	810	1,605	1,605	995	(610)
8150	FICA Tax	-	-	-	128	128
8151	Payroll Tax	2,991	3,332	3,332	3,669	337
8152	Unemployment Tax	1,035	1,082	1,082	1,035	(47)
8153	Retirement (TMRS)	18,978	20,152	20,152	21,749	1,597
8155	Employee Group Insurance	54,616	53,121	53,121	43,703	(9,418)
8156	Worker's Comp. Insurance	1,131	1,131	1,131	1,158	27
TOTAL SALARY & BENEFITS		301,670	305,652	308,804	324,499	15,695
OTHER EXPENDITURES						
Supplies						
8204	Fuel	7,326	3,230	9,357	7,500	(1,857)
8210	Office Supplies & Postage	5,451	2,566	4,150	4,150	-
8211	Small Tools	-	36	300	300	-
8213	Uniforms & Apparel	-	650	650	650	-
8215	Zoning Enforcement Supplies	878	1,000	1,000	1,000	-
Subtotal Supplies		13,656	7,482	15,457	13,600	(1,857)
Maintenance						
8303	Software Maint. Contract	12,000	16,000	16,000	12,000	(4,000)
8307	Vehicle Maintenance	1,437	1,000	2,800	1,200	(1,600)
Subtotal Maintenance		13,437	17,000	18,800	13,200	(5,600)
Operational Expenses						
8402	Travel & Training - Staff	3,659	5,500	5,500	5,500	-
8403	Dues/Subscriptions/Books	2,904	2,500	2,500	2,500	-
8407	Comm.-Pagers & Phones	1,542	2,325	2,325	1,000	(1,325)
8409	Shortage/Overage	(16)	3	20	-	(20)
8410	Notary Bond	-	142	142	142	-
8427	Demolition	30,929	54,200	50,000	65,000	15,000
Subtotal Other Services		39,018	64,670	60,487	74,142	13,655
Contract Services						
8504	Contract Inspection Srcs.	1,890	2,500	2,500	2,500	-
8524	Professional Services	9,786	2,500	2,500	2,500	-
8527	Contract Services	-	30,000	30,000	-	(30,000)
Subtotal Contract Services		11,676	35,000	35,000	5,000	(30,000)
TOTAL OPERATING EXPENSES		77,786	124,152	129,744	105,942	(23,802)
TOTAL EXPENDITURES		379,456	429,804	438,548	430,441	(8,107)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
MUNICIPAL COURT: DEPARTMENT 04

DEPARTMENT OVERVIEW

The Municipal Court is composed of the Court Administrator, 3 Court Clerks, and the Municipal Court Judge and Prosecutor. The department is responsible for the timely, impartial, and accurate processing of warrants and violations filed with the City of Dickinson Municipal Court. In addition, the Municipal Court is responsible for collecting assessed fines and fees and setting the dockets of cases for adjudication.

PERSONNEL COUNTS	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
Court Administrator	1.0	1.0	1.0
Senior Court Clerk	1.0	1.0	1.0
Court Clerk Entry Level	2.0	2.0	2.0
TOTAL FTE	4.0	4.0	4.0

EXPENDITURE SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Salary & Benefits	202,123	214,369	214,181	241,045	26,864
Supplies	7,279	6,214	6,214	6,214	-
Maintenance	3,771	4,000	4,000	4,000	-
Operational Expenses	(620)	(297)	175	-	(175)
Contract Services	52,086	56,800	56,800	65,200	8,400
TOTAL EXPENDITURES	264,640	281,086	281,370	316,459	35,089

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. The Municipal Judge Contract has increased by \$8,400 to accommodate a rate increase for jail services. This increase is anticipated to be offset with proposed fine increases.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
MUNICIPAL COURT: DEPARTMENT 04

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	154,558	164,387	164,387	182,409	18,022
8102	Overtime Pay	7	600	600	-	(600)
8104	PTE Base Salary	-	177	-	-	-
8110	Cell Phone Allowance	420	420	420	420	-
8113	Certification/Edu. Pay	1,440	1,440	1,440	2,220	780
8114	Longevity Pay	2,740	3,350	3,350	2,865	(485)
8150	FICA Tax	-	11	-	-	-
8151	Payroll Tax	2,232	2,466	2,466	2,725	259
8152	Unemployment Tax	828	842	842	828	(14)
8153	Retirement (TMRS)	13,549	14,914	14,914	16,283	1,369
8155	Employee Group Insurance	25,973	25,270	25,270	32,809	7,539
8156	Worker's Comp. Insurance	378	492	492	487	(5)
TOTAL SALARY & BENEFITS		202,123	214,369	214,181	241,045	26,864
OTHER EXPENDITURES						
Supplies						
8210	Office Supplies & Postage	7,279	6,214	6,214	6,214	-
Maintenance						
8303	Software Maint. Contract	3,771	4,000	4,000	4,000	-
Operational Expenses						
8403	Dues/Subscriptions/Books	15	-	-	-	-
8409	Shortage/Overage	(635)	(297)	175	-	(175)
Subtotal Other Services		(620)	(297)	175	-	(175)
Contract Services						
8513	Municipal Judge Contract	33,196	44,200	44,200	52,600	8,400
8519	Prosecutor Contract	18,890	12,600	12,600	12,600	-
Subtotal Contract Services		52,086	56,800	56,800	65,200	8,400
TOTAL OPERATING EXPENSES		62,517	66,717	67,189	75,414	8,225
TOTAL EXPENDITURES		264,640	281,086	281,370	316,459	35,089

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05

DEPARTMENT OVERVIEW

The Police Department is under the management of the Chief of Police, and 3 Captains. The Department is charged with enforcing all applicable laws, protecting the citizens against the criminal activities of others, serving as a visible entity in the community, interacting with the public to facilitate the delivery of professional law enforcement services, while maintaining understanding and compassion for citizen needs and concerns. The department is responsible for ensuring that Dickinson is and remains a safe place in which to live, work, and visit.

PERSONNEL COUNTS	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
Police Chief*	0.7	0.7	0.7
Police Captain*	2.7	2.7	2.7
Police Sergeant	4.0	5.0	5.0
Police Detective	4.5	5.5	5.5
Police Officer	18.0	18.0	18.0
Police Records Clerk	2.5	2.5	2.5
Administrative Secretary	1.0	1.0	1.0
Communications Supervisor	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Jailer	3.0	3.0	3.0
TOTAL FTE	46.4	48.4	48.4

*The Police Chief and one Police Captain are split 70/30 between the Police Department and Emergency Management.

EXPENDITURE SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Salary & Benefits	2,863,604	2,915,923	3,181,514	3,381,439	199,925
Supplies	164,413	150,426	190,686	186,458	(4,228)
Maintenance	65,204	64,002	65,900	64,900	(1,000)
Operational Expenses	83,478	117,505	103,349	120,839	17,490
Contract Services	31,562	32,763	32,763	31,663	(1,100)
Property & Equipment	3,527	3,800	3,800	4,520	720
Insurance	19,411	24,083	24,083	20,000	(4,083)
Transfers	83,429	116,702	116,702	133,260	16,558
TOTAL EXPENDITURES	3,314,629	3,425,204	3,718,797	3,943,080	224,283

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. This also impacts the amount transferred to the VOCA and COPS Grant Funds.

Base Salary and Certification Pay were increased in FY 2015 per the new Collective Bargaining Agreement. Fuel has been conservatively decreased due to actual trends. While the budgeted figure has been reduced, there is still an increase based on actual and projections.

Utilities has been increased based on previous year actuals and current year projections.

Body Armor Vest has been increased by \$720 to replace 13 ballistic vests as part of a 50% cash matching grant totaling \$9,035 (City Portion \$4,520).

Other line items have been adjusted based on projected use in FY 2016; however, the net change is consistent with FY 2015.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

GENERAL FUND EXPENDITURES

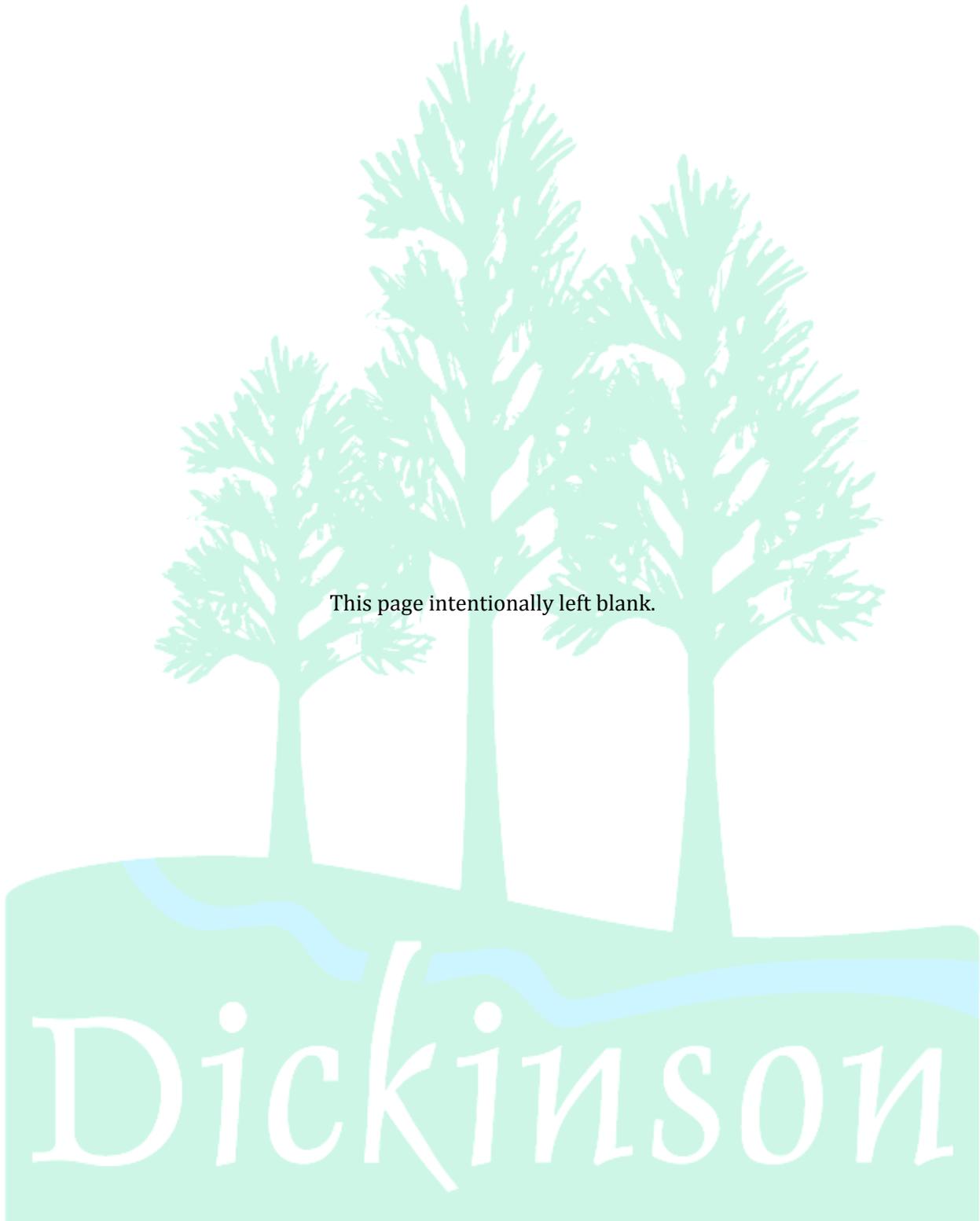
POLICE DEPARTMENT: DEPARTMENT 05

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	1,887,979	1,918,888	2,110,394	2,228,412	118,018
8102	Overtime Pay	124,750	122,308	130,000	128,750	(1,250)
8104	PTE Base Salary	117,802	120,802	135,000	182,767	47,767
8108	Clothing Allowance	4,550	4,550	6,305	5,005	(1,300)
8110	Cell Phone Allowance	6,007	6,252	6,542	5,832	(710)
8113	Certification/Edu. Pay	40,073	49,967	48,762	63,060	14,298
8114	Longevity Pay	25,734	25,358	25,357	24,367	(991)
8115	Differential Pay	7,529	7,677	9,000	9,000	-
8150	FICA Tax	1,483	2,908	2,554	20,455	17,901
8151	Payroll Tax	30,853	31,004	37,014	38,138	1,124
8152	Unemployment Tax	9,498	11,718	11,718	11,440	(278)
8153	Retirement (TMRS)	188,518	192,798	213,121	212,727	(394)
8155	Employee Group Insurance	374,849	378,694	400,040	403,596	3,556
8156	Worker's Comp. Insurance	43,978	43,000	45,707	47,890	2,183
TOTAL SALARY & BENEFITS		2,863,604	2,915,923	3,181,514	3,381,439	199,925
OTHER EXPENDITURES						
Supplies						
8202	Video/Photo Supplies	576	2,000	2,000	2,000	-
8203	Building & Kitchen Supplies	1,795	2,300	2,300	2,300	-
8204	Fuel	108,912	85,326	125,586	120,358	(5,228)
8205	Safety Equipment & Supplies	5,652	6,000	6,000	6,000	-
8206	Investigational Supplies	(93)	6,500	6,500	9,500	3,000
8207	Janitorial Supplies	3,472	3,500	3,500	3,500	-
8210	Office Supplies & Postage	17,901	19,000	19,000	19,000	-
8213	Uniforms & Apparel	23,356	21,000	21,000	19,000	(2,000)
8216	Certificates & Awards	1,628	3,000	3,000	3,000	-
8217	Radio Supplies	1,214	1,800	1,800	1,800	-
Subtotal Supplies		164,413	150,426	190,686	186,458	(4,228)
Maintenance						
8301	Building & Property Maint.	16,933	21,900	21,900	21,900	-
8304	Service Contract-Radios	66	-	-	-	-
8307	Vehicle Maintenance	35,816	33,102	35,000	35,000	-
8399	Machine & Equip. Maint.	12,390	9,000	9,000	8,000	(1,000)
Subtotal Maintenance		65,204	64,002	65,900	64,900	(1,000)
Operational Expenses						
8401	Advertising Legal Notices	846	4,000	4,000	4,000	-
8402	Travel & Training - Staff	18,509	19,000	19,000	19,000	-
8403	Dues/Subscriptions/Books	2,075	2,000	2,000	2,000	-
8405	Prisoner Support	6,624	7,289	7,289	7,289	-
8407	Comm.-Pagers & Phones	11,537	35,400	35,400	37,500	2,100
8416	Tuition Reimb.	-	760	760	2,200	1,440
8417	Utilities	34,564	38,656	24,500	39,450	14,950
8423	Local Meeting & Luncheon	583	400	400	400	-
8426	K-9 Units	3,261	4,000	4,000	3,000	(1,000)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
POLICE DEPARTMENT: DEPARTMENT 05

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
8431	Community Policing & DCPA	5,479	6,000	6,000	6,000	-
Subtotal Other Services		83,478	117,505	103,349	120,839	17,490
Contract Services						
8501	Law Enforcement Audit	5,800	6,900	6,900	5,800	(1,100)
8512	Janitorial Services	17,400	17,500	17,500	17,500	-
8527	Contract Services	8,362	8,363	8,363	8,363	-
Subtotal Contract Services		31,562	32,763	32,763	31,663	(1,100)
Property & Equipment						
8604	Furniture & Equip.	3,527	-	-	-	-
8616	Body Armor Vest	-	3,800	3,800	4,520	720
Subtotal Property & Equip.		3,527	3,800	3,800	4,520	720
Insurance						
8707	Enforcement Insurance	19,411	24,083	24,083	20,000	(4,083)
Transfers						
8923	Transfer to Special Rev.Fund	83,429	116,702	116,702	133,260	16,558
TOTAL OPERATING EXPENSES		451,025	509,281	537,283	561,640	24,357
TOTAL EXPENDITURES		3,314,629	3,425,204	3,718,797	3,943,080	224,283

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Dickinson

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FIRE MARSHAL: DEPARTMENT 10

DEPARTMENT OVERVIEW

The Fire Marshal's Office is composed of the Fire Marshal, an Assistant Fire Marshal, and a contract Inspector. The department is responsible for enforcing the City's ordinances regarding fire prevention and safety, conducting inspections, reviewing construction plans, and investigating causes of fires. In addition, the department assists in code enforcement, and emergency management, when necessary and appropriate.

	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
PERSONNEL COUNTS			
Fire Marshal	1.0	1.0	1.0
Assistant Fire Marshal	1.0	1.0	1.0
TOTAL FTE	2.0	2.0	2.0

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
EXPENDITURE SUMMARY					
Salary & Benefits	131,353	146,157	147,177	150,709	3,532
Supplies	11,128	9,655	15,621	14,354	(1,267)
Maintenance	5,091	3,600	3,908	3,000	(908)
Operational Expenses	9,567	8,832	10,672	11,172	500
Contract Services	7,050	10,000	10,000	10,000	-
Property & Equipment	4,503	4,503	6,892	6,892	-
Insurance	1,359	1,157	1,400	1,400	-
TOTAL EXPENDITURES	170,051	183,904	195,670	197,526	1,856

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. Fuel has been conservatively decreased due to actual trends. While the budgeted figure has been reduced, there is still an increase based on actual and projections.

Vehicle Maintenance has been reduced due to proposed replacement of a new vehicle in FY 2016. This vehicle will be submitted to the Dickinson Management District No. 1 for funding.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
FIRE MARSHAL: DEPARTMENT 10

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	94,452	109,589	109,589	112,877	3,288
8102	Overtime Pay	876	-	2,000	515	(1,485)
8104	PTE Base Salary	4,463	-	-	-	-
8110	Cell Phone Allowance	660	660	660	660	-
8113	Certification/Edu. Pay	4,225	5,540	4,560	6,000	1,440
8114	Longevity Pay	240	300	300	420	120
8151	Payroll Tax	1,482	1,751	1,751	1,747	(4)
8152	Unemployment Tax	415	552	552	414	(138)
8153	Retirement (TMRS)	8,945	10,418	10,418	10,394	(24)
8155	Employee Group Insurance	14,833	16,499	16,499	16,974	475
8156	Worker's Comp. Insurance	762	848	848	708	(140)
TOTAL SALARY & BENEFITS		131,353	146,157	147,177	150,709	3,532
OTHER EXPENDITURES						
Supplies						
8202	Video/Photo Supplies	430	700	700	900	200
8204	Fuel	4,432	4,505	8,621	6,654	(1,967)
8206	Investigational Supplies	797	1,300	1,300	1,800	500
8210	Office Supplies & Postage	2,057	1,150	2,500	2,500	-
8213	Uniforms & Apparel	3,412	2,000	2,500	2,500	-
Subtotal Supplies		11,128	9,655	15,621	14,354	(1,267)
Maintenance						
8303	Software Maint. Contract	-	300	300	-	(300)
8307	Vehicle Maintenance	5,091	3,300	3,608	3,000	(608)
Subtotal Maintenance		5,091	3,600	3,908	3,000	(908)
Operational Expenses						
8402	Travel & Training - Staff	3,898	4,000	4,000	4,500	500
8403	Dues/Subscriptions/Books	3,665	3,772	3,772	3,772	-
8407	Comm.-Pagers & Phones	1,924	960	2,400	2,400	-
8411	Investigation Support	80	100	500	500	-
Subtotal Other Services		9,567	8,832	10,672	11,172	500
Contract Services						
8504	Contract Inspection Srcs.	7,050	10,000	10,000	10,000	-
Property & Equipment						
8603	Computer Equip.	-	4,503	4,502	4,502	-
8604	Furniture & Equip.	4,503	-	2,390	2,390	-
Subtotal Property & Equip.		4,503	4,503	6,892	6,892	-
Insurance						
8707	Enforcement Insurance	1,359	1,157	1,400	1,400	-
TOTAL OPERATING EXPENSES		38,698	37,747	48,493	46,818	(1,675)
TOTAL EXPENDITURES		170,051	183,904	195,670	197,526	1,856

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT: DEPARTMENT 11

DEPARTMENT OVERVIEW

The Emergency Management Department is under the direction of the City's Police Chief and is dedicated to providing the community with a planned and coordinated response to major natural or man-made disaster incidents in the City.

PERSONNEL COUNTS	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
Police Captain	0.3	0.3	0.3
Police Chief	0.3	0.3	0.3
Police Officer	0.5	0.5	0.5
TOTAL FTE	1.1	1.1	1.1

EXPENDITURE SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Salary & Benefits	68,342	74,364	74,364	83,542	9,178
Supplies	-	900	1,275	1,275	-
Maintenance	337	500	2,000	2,000	-
Operational Expenses	3,050	4,036	4,542	4,542	-
TOTAL EXPENDITURES	71,729	79,800	82,181	91,359	9,178

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MANAGEMENT: DEPARTMENT 11

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	51,343	54,157	54,157	61,531	7,374
8104	PTE Base Salary	2,318	4,650	4,650	4,120	(530)
8108	Clothing Allowance	-	-	-	195	195
8110	Cell Phone Allowance	468	468	468	468	-
8113	Certification/Edu. Pay	1,098	1,098	1,098	1,620	522
8114	Longevity Pay	842	878	878	914	36
8150	FICA Tax	144	290	290	255	(35)
8151	Payroll Tax	791	888	888	998	110
8152	Unemployment Tax	154	336	336	219	(117)
8153	Retirement (TMRS)	4,575	4,984	4,984	5,609	625
8155	Employee Group Insurance	5,489	5,365	5,365	6,160	795
8156	Worker's Comp. Insurance	1,120	1,250	1,250	1,452	202
TOTAL SALARY & BENEFITS		68,342	74,364	74,364	83,542	9,178
OTHER EXPENDITURES						
Supplies						
8201	EOC Supplies	-	700	700	700	-
8202	Video/Photo Supplies	-	100	100	100	-
8210	Office Supplies & Postage	-	100	475	475	-
Subtotal Supplies		-	900	1,275	1,275	-
Maintenance						
8307	Vehicle Maintenance	12	-	-	-	-
8399	Machine & Equip. Maint.	325	500	2,000	2,000	-
Subtotal Maintenance		337	500	2,000	2,000	-
Operational Expenses						
8402	Travel & Training - Staff	2,426	3,186	3,132	3,132	-
8403	Dues/Subscriptions/Books	-	250	570	570	-
8407	Comm.-Pagers & Phones	624	600	840	840	-
Subtotal Other Services		3,050	4,036	4,542	4,542	-
TOTAL OPERATING EXPENSES		3,387	5,436	7,817	7,817	-
TOTAL EXPENDITURES		71,729	79,800	82,181	91,359	9,178

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

DEPARTMENT OVERVIEW

The Public Works Department is split into two sub-departments for budgeting purposes, the Street Department (operated out of the General Fund) and the Drainage Department (operated out of the Municipal Drainage Utility Fund). Public Works is managed by the Public Works Director and the Assistant to the Public Works Director. The department is responsible for operating and maintaining the public infrastructure of the City, providing infrastructure improvements, and maintaining the City's street system and rights-of-way, street lights and street signage, and flood/drainage system. The department is responsible for ensuring that Dickinson's public infrastructure is and continues to be safe for public use.

	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
PERSONNEL COUNTS			
Public Works Director	0.5	0.5	0.5
Assistant to Public Works Director	0.5	0.5	0.5
Street Foreman	1.0	1.0	1.0
Light Equipment Operator	5.0	5.0	5.0
TOTAL FTE	6.5	6.5	6.5

*The Public Works Director and Assistant to the Public Works Director are split 50/50 between the General Fund and Municipal Drainage Utility Fund.

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
EXPENDITURE SUMMARY					
Salary & Benefits	336,660	347,291	348,012	364,199	16,187
Supplies	22,755	17,830	40,217	34,647	(5,570)
Maintenance	11,463	33,284	40,095	20,000	(20,095)
Operational Expenses	128,377	115,888	117,210	116,810	(400)
Contract Services	54,771	65,841	74,115	81,055	6,940
Property & Equipment	-	23,885	-	-	-
TOTAL EXPENDITURES	554,026	604,019	619,649	616,711	(2,938)

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. Additionally, a Light Equipment Operator was promoted to a Drainage Foreman and moved to the Municipal Drainage Fund in FY 2015.

Employee Group Insurance has been increased in anticipation of rising healthcare benefit costs and Retirement (TMRS) has decreased due to a reduction in rates.

Fuel has been conservatively decreased due to actual trends. While the budgeted figure has been reduced, there is still an increase based on actual and projections.

There is a reduction in Street Striping due to the one-time expense of striping Deats Road in FY2015.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS: DEPARTMENT 12

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	238,396	242,000	246,367	252,071	5,704
8102	Overtime Pay	765	4,056	2,000	2,060	60
8110	Cell Phone Allowance	1,110	1,110	1,110	1,110	-
8113	Certification/Edu. Pay	1,260	1,159	1,260	810	(450)
8114	Longevity Pay	3,638	5,395	4,175	2,490	(1,685)
8151	Payroll Tax	3,494	3,543	3,698	3,749	51
8152	Unemployment Tax	1,454	106	1,497	1,496	(1)
8153	Retirement (TMRS)	21,053	22,050	22,367	22,224	(143)
8155	Employee Group Insurance	51,607	52,811	50,094	63,532	13,438
8156	Worker's Comp. Insurance	13,883	15,061	15,444	14,658	(786)
TOTAL SALARY & BENEFITS		336,660	347,291	348,012	364,199	16,187
OTHER EXPENDITURES						
Supplies						
8204	Fuel	16,997	12,100	30,917	24,847	(6,070)
8205	Safety Equipment & Supplies	890	1,500	1,800	1,800	-
8210	Office Supplies & Postage	1,169	1,500	1,500	2,000	500
8211	Small Tools	2,649	2,030	1,500	1,500	-
8212	Operational Supplies	1,049	700	4,500	4,500	-
Subtotal Supplies		22,755	17,830	40,217	34,647	(5,570)
Maintenance						
8301	Building & Property Maint.	1,645	1,724	2,655	1,500	(1,155)
8305	Street Striping	2,697	23,940	23,940	5,000	(18,940)
8307	Vehicle Maintenance	7,120	7,620	13,500	13,500	-
Subtotal Maintenance		11,463	33,284	40,095	20,000	(20,095)
Operational Expenses						
8402	Travel & Training - Staff	951	2,103	2,500	1,000	(1,500)
8403	Dues/Subscriptions/Books	249	264	500	500	-
8406	Street Lighting	117,149	100,813	104,000	104,000	-
8413	Landfill Debris Disposal	2,180	3,045	1,500	1,500	-
8417	Utilities	4,479	6,500	5,500	6,600	1,100
8421	Performance Incentive Prgm.	179	206	400	400	-
8438	Uniform Service	3,190	2,957	2,810	2,810	-
Subtotal Other Services		128,377	115,888	117,210	116,810	(400)
Contract Services						
8524	Professional Services	1,720	-	-	-	-
8527	Contract Services	14,629	31,670	32,110	39,050	6,940
8552	ROW/Facilities Mowing	36,255	31,171	38,005	38,005	-
8554	Street Signage Replacement	2,168	3,000	4,000	4,000	-
Subtotal Contract Services		54,771	65,841	74,115	81,055	6,940
Property & Equipment						
8602	Computer Equip. & Software	-	23,885	-	-	-
TOTAL OPERATING EXPENSES		217,366	256,728	271,637	252,512	(19,125)
TOTAL EXPENDITURES		554,026	604,019	619,649	616,711	(2,938)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY: DEPARTMENT 13

DEPARTMENT OVERVIEW

The Information Technology department is under the direction of the Administrative Captain for the Dickinson Police Department who works closely with the City's contract IT company. The department is responsible for the proper care and maintenance of City technology and ensuring the effective and efficient use of available technology to carry out City functions and programs that will improve the service levels provided by the City.

EXPENDITURE SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Supplies	3,778	4,769	4,769	4,769	-
Maintenance	137,411	169,481	174,200	182,100	7,900
Operational Expenses	93,879	74,100	74,100	74,100	-
Contract Services	43,193	17,740	17,740	17,740	-
Property & Equipment	19,208	16,000	16,000	16,000	-
TOTAL EXPENDITURES	297,470	282,090	286,809	294,709	7,900

MAJOR CHANGES IN FY 2015-2016

Software Service Contracts has been increased by \$10,000 to pay for the recurring annual fees for the City's website (\$4,000), Archive Social (\$2,400) - social media archive program to assist the City in complying with its records management program and policies, Sungard (\$3,100), and fees for .gov domain names (\$500).

Computer & Network Maintenance have been increased for cloud based back-up services.

Library Computer and Network Maintenance has been decreased due to one-time expenses in FY2015.

Computer Equipment has been reduced due to a one-time expense in FY2015; this funding has been reallocated to Computer Workstations.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
INFORMATION TECHNOLOGY: DEPARTMENT 13

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
OTHER EXPENDITURES						
Supplies						
8210	Office Supplies & Postage	-	100	100	100	-
8222	Computer Supplies	3,778	4,669	4,669	4,669	-
Subtotal Supplies		3,778	4,769	4,769	4,769	-
Maintenance						
8304	Software Service Contracts	70,656	92,600	92,600	102,600	10,000
8309	Computer & Network Maint.	62,099	71,500	71,500	74,500	3,000
8310	Library Comp. & Network	4,656	5,381	10,100	5,000	(5,100)
Subtotal Maintenance		137,411	169,481	174,200	182,100	7,900
Operational Expenses						
8407	Comm.-Pagers & Phones	91,730	74,100	74,100	74,100	-
8445	Complaint Tracking Software	2,149	-	-	-	-
Subtotal Other Services		93,879	74,100	74,100	74,100	-
Contract Services						
8527	Contract Services	23,258	-	-	-	-
8530	Copier/Postage Rental	19,935	17,740	17,740	17,740	-
Subtotal Contract Services		43,193	17,740	17,740	17,740	-
Property & Equipment						
8600	Computer Equipment	4,811	5,000	5,000	-	(5,000)
8602	Computer Software	9,602	-	-	-	-
8603	Computer Workstation	4,796	11,000	11,000	16,000	5,000
Subtotal Property & Equip.		19,208	16,000	16,000	16,000	-
TOTAL OPERATING EXPENSES		297,470	282,090	286,809	294,709	7,900
TOTAL EXPENDITURES		297,470	282,090	286,809	294,709	7,900

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
LIBRARY: DEPARTMENT 15

DEPARTMENT OVERVIEW

The Dickinson Public Library is composed of the Library Director, an Assistant Library Director, a Youth/IT Librarian, a Catalog/Processing Librarian and Library Assistants. The Library is responsible for enriching the lives of people in the community by providing open access to a wide variety of materials, services and information in a responsive and friendly environment that promotes lifelong learning.

	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
PERSONNEL COUNTS			
Assistant Library Director	1.0	1.0	1.0
Librarian (Catalog/Processing)	1.0	1.0	1.0
Library Assistant	2.0	2.0	2.0
Library Director	1.0	1.0	1.0
Youth/IT Librarian	0.5	0.5	0.5
TOTAL FTE	5.5	5.5	5.5

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
EXPENDITURE SUMMARY					
Salary & Benefits	232,926	265,745	262,758	307,212	44,454
Supplies	33,784	22,400	28,349	28,349	-
Maintenance	16,708	9,921	13,000	13,000	-
Operational Expenses	45,114	46,901	40,250	49,450	9,200
Property & Equipment	-	18,513	18,513	-	(18,513)
TOTAL EXPENDITURES	328,532	363,480	362,870	398,011	35,141

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. Utilities have been increased based on previous year actuals and current year projections.

Furniture & Equipment has been reduced due to the one-time expense in FY 2015.

Other line items have been adjusted based on projected use in FY 2016; however, the net change is consistent with FY 2015.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
LIBRARY: DEPARTMENT 15

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	107,701	146,055	146,055	196,414	50,359
8102	Overtime Pay	-	556	500	-	(500)
8104	PTE Base Salary	84,233	62,245	59,314	43,054	(16,260)
8113	Certification/Edu. Pay	4,814	8,140	8,140	5,760	(2,380)
8114	Longevity Pay	1,010	1,130	1,130	1,310	180
8150	FICA Tax	2,550	3,000	3,000	2,788	(212)
8151	Payroll Tax	2,913	3,148	3,148	3,575	427
8152	Unemployment Tax	1,204	1,449	1,449	1,553	104
8153	Retirement (TMRS)	13,586	19,043	19,043	17,466	(1,577)
8155	Employee Group Insurance	14,311	20,307	20,307	34,653	14,346
8156	Worker's Comp. Insurance	604	672	672	639	(33)
TOTAL SALARY & BENEFITS		232,926	265,745	262,758	307,212	44,454
OTHER EXPENDITURES						
Supplies						
8210	Office Supplies & Postage	11,375	11,000	8,000	9,000	1,000
8211	Small Tools	1,005	1,100	750	750	-
8212	Operational Supplies	4,378	1,300	6,000	6,000	-
8223	Collection Development	15,741	8,000	12,599	12,599	-
8225	Youth Programing	1,285	1,000	1,000	-	(1,000)
Subtotal Supplies		33,784	22,400	28,349	28,349	-
Maintenance						
8301	Building & Property Maint.	16,708	9,921	13,000	13,000	-
Subtotal Maintenance		16,708	9,921	13,000	13,000	-
Operational Expenses						
8402	Travel & Training - Staff	2,603	3,500	3,500	3,500	-
8403	Dues/Subscriptions/Books	572	700	750	750	-
8417	Utilities	41,940	42,701	36,000	45,200	9,200
Subtotal Other Services		45,114	46,901	40,250	49,450	9,200
Property & Equipment						
8604	Furniture & Equip.	-	18,513	18,513	-	(18,513)
Subtotal Property & Equip.		-	18,513	18,513	-	(18,513)
TOTAL OPERATING EXPENSES		95,606	97,735	100,112	90,799	(9,313)
TOTAL EXPENDITURES		328,532	363,480	362,870	398,011	35,141

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
TOURISM: DEPARTMENT 16

DEPARTMENT OVERVIEW

The Tourism Department is under the management of the Economic Development Coordinator. The department is responsible for the operation and maintenance of the Dickinson Historical Railroad Center and Museum and working with the Dickinson Economic Development Corporation and the City Administrator to contribute to the economic well-being of the community. The Department is responsible for managing the Historical Railroad Center's rentals for special events and meetings as well as other tourism initiatives.

PERSONNEL COUNTS	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
Economic Development Coordinator	1.0	1.0	0.75
Guest Services Assistant	1.5	1.5	2.00
TOTAL FTE	2.5	2.5	2.75

EXPENDITURE SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Salary & Benefits	77,482	83,438	83,438	103,227	19,789
TOTAL EXPENDITURES	81,167	83,438	83,438	103,227	19,789

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. A Guest Service Assistant is proposed to be upgraded to a full-time position and fully reimbursed by the Dickinson Economic Development Corporation (DEDC). The part-time Guest Services Assistants are also reimbursed by the DEDC. Additionally, the DEDC currently funds 75% of the Economic Development Coordinator. The other 25% is proposed to be funded out of Hotel Occupancy Tax.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
TOURISM: DEPARTMENT 16

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	44,050	44,966	44,966	63,947	18,981
8104	PTE Base Salary	18,765	23,070	23,070	16,788	(6,282)
8110	Cell Phone Allowance	420	420	420	315	(105)
8114	Longevity Pay	535	595	595	551	(44)
8150	FICA Tax	811	1,528	1,528	1,041	(487)
8151	Payroll Tax	925	1,025	1,025	1,183	158
8152	Unemployment Tax	416	741	741	660	(81)
8153	Retirement (TMRS)	4,317	4,038	4,038	5,616	1,578
8155	Employee Group Insurance	6,981	6,762	6,762	12,914	6,152
8156	Worker's Comp. Insurance	263	293	293	212	(81)
TOTAL SALARY & BENEFITS		77,482	83,438	83,438	103,227	19,789
Operational Expenses						
8401	Advertising Legal Notices	3,685	-	-	-	-
TOTAL EXPENDITURES		81,167	83,438	83,438	103,227	19,789

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

DEPARTMENT OVERVIEW

The Emergency Medical Services (EMS) Department is under the direction of the EMS Director and includes a staff of EMTs, Paramedics, and a part-time Administrative Assistant. The EMS department is responsible for providing emergency care and transport for the sick and injured citizens of or visitors to the City of Dickinson. The department also provides public health education to the community. The EMS department was previously part of the City's Public Safety department, which was separated into the Fire Marshal's Office and EMS departments in 2013.

PERSONNEL COUNTS	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
EMS Director	1.0	1.0	1.0
Paramedic	14.0	14.0	14.0
EMT - Intermediate	0.5	0.5	0.5
EMT - Basic	4.0	4.0	4.0
Administrative Assistant - EMS	0.5	0.5	0.5
TOTAL FTE	20.0	20.0	20.0

EXPENDITURE SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Salary & Benefits	516,301	655,248	578,734	690,664	111,930
Supplies	93,460	47,767	49,500	55,300	5,800
Maintenance	35,047	28,023	35,810	42,620	6,810
Operational Expenses	35,604	39,771	32,750	43,600	10,850
Contract Services	52,289	48,900	49,000	52,000	3,000
Property & Equipment	78,136	-	-	47,000	47,000
Insurance	6,721	3,000	4,080	4,080	-
TOTAL EXPENDITURES	817,557	822,709	749,874	935,264	185,390

MAJOR CHANGES IN FY 2015-2016

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates. Additionally, part-time salaries were increased based on previous and current year trends.

Supplies have been increased due to the increase in the number of calls.

Building Maintenance has been increased based on previous year actuals and current year projections.

Service Contract has been increased per the increase in the service agreement with Physio-Control.

Utilities has been increased based on previous year actuals and current year projections.

Contract Services has been increased to accommodate an increase in the Medical Director rate.

Property & Equipment has been increased by \$47,000 to purchase four AEDs (\$7,000) and one fully automated stretcher (\$40,000). These one-time expenses will be reimbursed by the Dickinson Management District No. 1.

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

GENERAL FUND EXPENDITURES

EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

Account	Account Name	FY 13-14 Actual*	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
SALARY & BENEFITS						
8101	Salary & Wages	178,530	211,275	202,327	219,319	16,992
8102	Overtime Pay	65,657	83,242	75,000	78,434	3,434
8104	PTE Base Salary	176,842	243,928	180,000	250,226	70,226
8110	Cell Phone Allowance	110	-	715	-	(715)
8113	Certification/Edu. Pay	6,079	4,788	7,860	10,200	2,340
8114	Longevity Pay	2,125	795	795	1,095	300
8150	FICA Tax	6,410	13,607	6,500	17,913	11,413
8151	Payroll Tax	6,101	4,641	6,861	8,109	1,248
8152	Unemployment Tax	3,185	3,233	3,500	4,848	1,348
8153	Retirement (TMRS)	27,695	31,557	40,929	34,114	(6,815)
8155	Employee Group Insurance	37,545	51,651	47,552	49,344	1,792
8156	Worker's Comp. Insurance	6,023	6,531	6,695	17,060	10,365
TOTAL SALARY & BENEFITS		516,301	655,248	578,734	690,664	111,930
OTHER EXPENDITURES						
Supplies						
8204	Fuel	16,789	12,667	15,000	15,000	-
8206	Investigational Supplies	28,622	33,300	29,000	34,800	5,800
8210	Office Supplies & Postage	1,124	300	500	500	-
8213	Uniforms & Apparel	3,652	1,500	5,000	5,000	-
8223	Depreciation Expense	43,272	-	-	-	-
Subtotal Supplies		93,460	47,767	49,500	55,300	5,800
Maintenance						
8301	Building & Property Maint.	19,377	19,713	18,000	20,000	2,000
8304	Service Contract	-	4,810	4,810	9,620	4,810
8307	Vehicle Maintenance	15,669	3,500	13,000	13,000	-
Subtotal Maintenance		35,047	28,023	35,810	42,620	6,810
Operational Expenses						
8402	Travel & Training - Staff	1,290	3,500	4,000	4,000	-
8403	Dues/Subscriptions/Books	2,229	1,500	2,500	3,500	1,000
8407	Comm.-Pagers & Phones	3,475	3,371	3,000	3,000	-
8417	Utilities	27,260	30,150	21,000	30,850	9,850
8424	EMS - DISD Services	1,350	1,250	2,250	2,250	-
Subtotal Other Services		35,604	39,771	32,750	43,600	10,850
Contract Services						
8527	Contract Services	7,800	7,800	8,000	11,000	3,000
8541	EMS Patient Billing	44,489	41,100	41,000	41,000	-
Subtotal Contract Services		52,289	48,900	49,000	52,000	3,000
Property & Equipment						
8604	Furniture & Equip.	36,684	-	-	47,000	47,000
8660	Vehicle Acquisition	41,452	-	-	-	-

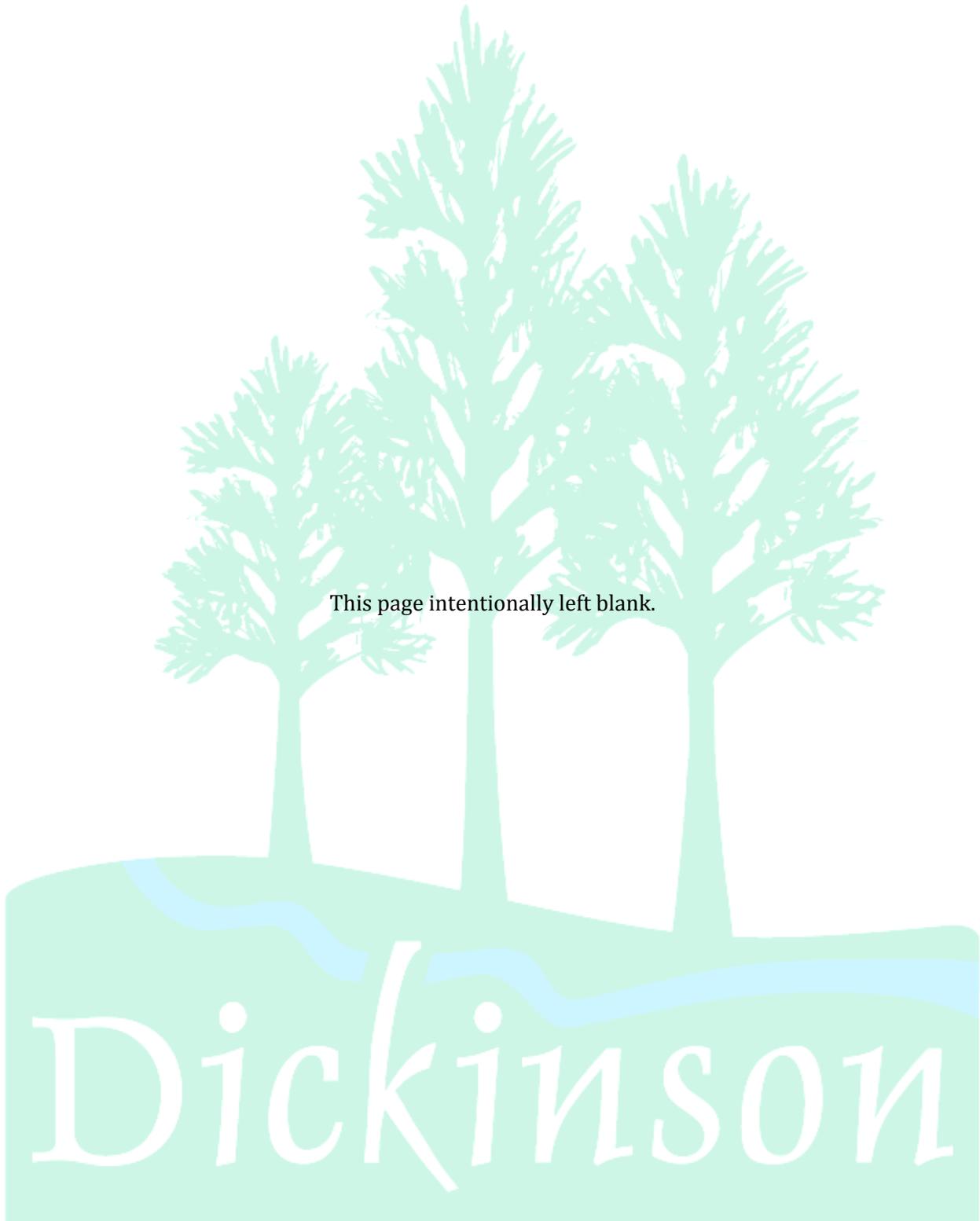
**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

GENERAL FUND EXPENDITURES

EMERGENCY MEDICAL SERVICES: DEPARTMENT 17

Account	Account Name	FY 13-14 Actual*	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Insurance						
8704	Vehicle Insurance	2,642	-	-	-	-
8708	Property Insurance	1	-	-	-	-
8709	Public Officials E&O Ins.	4,078	3,000	4,080	4,080	-
Subtotal Insurance		6,721	3,000	4,080	4,080	-
TOTAL OPERATING EXPENSES		301,256	167,461	171,140	244,600	73,460
TOTAL EXPENDITURES		817,557	822,709	749,874	935,264	185,390

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Dickinson

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
GENERAL FUND EXPENDITURES
CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18

DEPARTMENT OVERVIEW

The Contractual Services and Government-Wide Expenditures department is the department in which the City budgets and accounts for expenditures that extend to all departments of the City and are related to the overall service-provision levels offered by the City. Expenditures of this fund include, but are not limited to, animal control and sheltering services, annual legal services retained by the City, real and personal property insurances, local economic development grants, and transfers made from the General Fund to other funds or other units of government that provide the City of Dickinson services through an established contract.

EXPENDITURE SUMMARY	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Maintenance	21,117	23,404	26,777	25,000	(1,777)
Contract Services	4,321,314	4,104,395	4,097,309	3,710,453	(386,856)
Insurance	169,854	180,052	182,743	198,912	16,169
Transfers	3,749,659	2,666,264	2,666,264	-	(2,666,264)
TOTAL EXPENDITURES	8,261,944	6,974,114	6,973,093	3,934,365	(3,038,728)

MAJOR CHANGES IN FY 2015-2016

Building Alarm & Access Services has been reduced per previous year actuals and current year projections. Finance & Audit has been decreased per the fee estimate provided in the renewal for services.

Changes to Animal Services and Animal Shelter have been made to accommodate the new Animal Services agreement. FY 2016 rates will be lower due to a \$35,400 deposit made in FY 2015.

Refuse Collection Contract and Billing Services have been eliminated due to contractual changes for refuse in FY 2015.

Tax Appraisal has been increased based on the Galveston Central Appraisal District's 2016 Budget.

Grant Payments on 380 Agreements are paid as a percent of Sales Tax Revenue; therefore, proposed expenditures for FY 2016 have increased proportionally to Sales Tax Revenue projections.

Consulting Services has been increased due to increase use in legislative services - \$18,000 of this increase will be funded by the Dickinson Management District.

Transfers to the DEDC and Street Maintenance Fund have been eliminated as these funds will go directly into their funds in FY 2016.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

GENERAL FUND EXPENDITURES

CONTRACTUAL & GOVERNMENT-WIDE SERVICES: DEPARTMENT 18

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
OTHER EXPENDITURES						
Maintenance						
8300	Bldg Alarm & Access Srvcs.	21,117	23,404	26,777	25,000	(1,777)
Contract Services						
8501	Finance & Audit	47,784	45,100	45,100	41,500	(3,600)
8502	Animal Services	48,851	48,856	48,856	82,928	34,072
8503	Animal Shelter	64,742	81,272	69,472	-	(69,472)
8510	DVFD Services	98,853	98,853	98,853	98,853	-
8510-1	DVFD - Pension Contribution	20,020	23,000	23,000	23,000	-
8510-2	DVFD - Fuel	7,532	9,370	9,370	9,370	-
8510-3	DVFD - Contract Employee	13,000	13,000	13,000	13,000	-
8511	Records Storage	5,600	5,721	14,000	14,000	-
8512	Janitorial Services	21,096	21,096	21,096	21,096	-
8515	Legal Fees	74,471	57,995	70,000	70,000	-
8517	Refuse Collection Contract	767,756	325,256	325,256	-	(325,256)
8518	Billing Services	66,397	27,882	27,882	-	(27,882)
8520	Tax Appraisal	27,338	28,209	24,650	28,870	4,220
8521	Tax Collection	2,411	2,955	3,300	3,000	(300)
8543	Grant Payments - 380 CO's	3,043,422	3,279,474	3,279,474	3,268,836	(10,638)
8557	Consulting Svcs	12,041	36,356	24,000	36,000	12,000
Subtotal Contract Services		4,321,314	4,104,395	4,097,309	3,710,453	(386,856)
Insurance						
8704	Vehicle Insurance	33,291	40,040	40,040	50,050	10,010
8708	Property Insurance	130,312	135,145	136,433	142,577	6,144
8709	Public Officials E&O Ins.	5,294	3,897	5,300	5,300	-
8711	Employee Bond	957	970	970	985	15
Subtotal Insurance		169,854	180,052	182,743	198,912	16,169
Transfers						
	Transfer to Other Funds	1,087,432	-	-	-	-
8940	Transfer to DEDC	1,331,113	1,333,132	1,333,132	-	(1,333,132)
8941	Transfer to Street Maint.	1,331,113	1,333,132	1,333,132	-	(1,333,132)
Subtotal Transfers		3,749,659	2,666,264	2,666,264	-	(2,666,264)
TOTAL OPERATING EXPENSES		8,261,944	6,974,114	6,973,093	3,934,365	(3,038,728)
TOTAL EXPENDITURES		8,261,944	6,974,114	6,973,093	3,934,365	(3,038,728)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

DEBT SERVICE FUND: FUND 02

The Debt Service Fund is the mechanism through which the City of Dickinson accumulates resources for the payment of interest and principal on its long-term debts.

The Debt Service Fund receives the majority of its revenues through current property tax assessments collected through the Interest and Sinking (I&S) tax rate. This portion of the tax rate is typically equal to the tax rate that, when applied to total assessed value, provides revenue equal to the debt service payment. In 2015 City Council made a policy decision to keep the I&S rate constant and supplement funding from the General Fund.

In addition to current property tax revenues, the Debt Service Fund also receives delinquent tax payments and penalties and interest on those delinquent payments, as well as contractual payments from Galveston County Water Control Improvement District No. 1 ("WCID") and the Dickinson Economic Development Corporation ("DEDC") for those entities' share of the debt.

DEBT SERVICE SCHEDULE

Fiscal Year	2009 CO's		2009 GOs		2014 GO's		TOTAL
	Principal	Interest	Principal	Interest	Principal	Interest	
2016		50,695	120,000	75,320	465,000	156,175	867,190
2017		50,695	120,000	71,120	475,000	146,775	863,590
2018		50,695	110,000	66,958	500,000	137,025	864,678
2019		50,695	115,000	62,595	510,000	126,925	865,215
2020		50,695	115,000	57,765	525,000	116,575	865,035
2021		50,695	35,000	54,465	540,000	105,250	785,410
2022		50,695	30,000	53,035	565,000	92,819	791,549
2023		50,695	25,000	51,825	585,000	79,881	792,401
2024		50,695	25,000	50,725	600,000	65,050	791,470
2025		50,695		50,175	620,000	48,275	769,145
2026		50,695		50,175	645,000	30,075	775,945
2027		50,695		50,175	680,000	10,200	791,070
2028	325,000	43,058	340,000	42,185			750,243
2029	350,000	27,020	350,000	25,795			752,815
2030	380,000	9,310	355,000	8,698			753,008
TOTAL	1,055,000	687,728	1,740,000	771,010	6,710,000	1,115,025	12,078,763

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

DEBT SERVICE FUND: FUND 02

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
Property Taxes						
7101	Current Property Tax	609,151	622,110	628,150	680,823	52,673
7102	Delinquent Property Tax	17,049	14,174	12,000	14,038	2,038
7103	Penalty & Int. On Del. Tax	9,885	9,201	10,000	7,019	(2,981)
Total Property Taxes		636,085	645,484	650,150	701,880	51,730
Financing & Interest Income						
7621	Interest Income	161	46	100	-	(100)
7626	Bond Proceeds	6,710,000	-	-	-	-
7627	Bond Premium	168,077	-	-	-	-
Total Financing & Interest		6,878,239	46	100	-	(100)
Transfers & Other Contributions						
7726	DEDC Contribution	64,205	62,705	62,705	62,705	-
7727	WCID #1 Contribution	86,965	86,965	86,965	86,965	-
7730	Transfer from CIP Fund	127,581	-	-	-	-
7724	Transfer from GF Reserve	-	22,805	22,805	20,941	(1,864)
Total Contributions		278,751	172,475	172,475	170,611	(1,864)
TOTAL REVENUE		7,793,075	818,006	822,725	872,491	49,766
EXPENDITURES						
Issue Costs & Continuing Disclosure						
8525	Issue Costs & Cont. Disclos.	125,774	5,300	5,300	5,300	-
Escrow Payment & Agent Fees						
8960	Escrow Agent Payments	6,758,103	-	-	-	-
Principal						
8909	2006 CO's, Principal	115,000	120,000	120,000	-	(120,000)
8911	2007 CO's, Principal	260,000	275,000	275,000	-	(275,000)
8917	2009 GO Refund., Principal	50,695	110,000	110,000	120,000	10,000
XXXX	2014 GO Refund., Principal	-	-	-	465,000	465,000
Total Principal		425,695	505,000	505,000	585,000	80,000
Interest & Issue Costs						
8910	2006 CO's, Interest	90,049	3,000	3,000	-	(3,000)
8912	2007 CO's, Interest	202,528	7,220	7,219	-	(7,219)
8920	2009 GO Refund., Interest	110,000	79,070	79,070	75,320	(3,750)
8921	2009 CO's, Interest	82,370	50,695	50,695	50,695	-
8924	2014 GO Refund., Interest	-	175,441	172,441	156,175	(16,266)
Total Interest & Issue Costs		484,946	315,426	312,425	282,190	(30,235)
TOTAL EXPENDITURES		7,794,518	825,726	822,725	872,490	49,765
REVENUE - EXPENDITURES		(1,444)	(7,720)	-	1	1
BEGINNING FUND BALANCE		21,617	20,173	20,173	12,453	(7,720)
ENDING FUND BALANCE		20,173	12,453	20,173	12,454	(7,719)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
MUNICIPAL DRAINAGE UTILITY FUND: FUND 06

The Municipal Drainage Utility Fund (“MDUF”) is the enterprise fund that accounts for the revenue and expenditures related to the maintenance of the City’s drainage infrastructure and related capital projects.

The MDUF is self-funding, producing its own revenues to cover the required expenditures. Revenues for the MDUF are collected through residential and commercial drainage fees assessed each month on households, multi-family complexes, and commercial establishments in the City. Expenditures for the MDUF are largely driven by staff costs for the drainage crew, operating and capital expenditures for the department, and the costs associated with individual drainage projects undertaken in a given fiscal year.

Revenues in FY 2016 were adjusted based on the Multi-Year Financial Plan.

Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city’s portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates.

Drainage billing services was brought in house and properties were billed annually (January-December) rather than monthly. Due to this there has been an increase in projected revenues in FY2015 but FY 2016 is expected to stay the same. Billing Services was also decreased due to bringing this service in-house.

There are five projects in FY 2016: Moore's Addition, Pabst Drive, Country Club Drive West, Church Street, and Green Lee Lane Phase II (#13 in the City's Comprehensive Drainage Study).

City Council has a policy to maintain a Fund Balance of at least 25% of operating expenditures. Since the current Fund Balance far exceeds this requirement, the number of drainage projects has been increased per the Multi-Year Financial Plan. This is reflected by Expenditures exceeding Revenues in both FY 2015 and FY 2016.

	FY 13-14 Actual	FY14-15 Amended Budget	FY15-16 Original Budget
PERSONNEL COUNTS			
Public Works Director	0.50	0.50	0.50
Assistant to Public Works Director	0.50	0.50	0.50
Drainage Foreman	-	1.00	1.00
Light Equipment Operator	3.00	2.00	2.00
TOTAL FTE	4.00	4.00	4.00

*The Public Works Director and Assistant to the Public Works Director are split 50/50 between the General Fund and Municipal Drainage Utility Fund.

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
06-7110-00-00	Resident Drainage	273,772	288,915	262,000	281,000	19,000
06-7111-00-00	Commercial Drainage	23,124	37,791	34,000	24,000	(10,000)
06-7112-00-00	Multi-Family/Mobile Home	56,749	65,148	50,000	59,000	9,000
TOTAL REVENUE		353,645	391,854	346,000	364,000	18,000

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
EXPENDITURES						
Salaries & Benefits						
06-8101-14-00	FTE Base Salary	122,255	98,794	138,385	153,228	14,843
06-8102-14-00	Overtime Pay	44	706	2,000	2,060	60
06-8110-14-00	Cell Phone Allowance	450	450	450	450	-
06-8113-14-00	Certification/Education Pay	480	540	540	450	(90)
06-8114-14-00	Longevity Pay	2,198	3,215	2,970	1,845	(1,125)
06-8151-14-00	Payroll Tax	1,695	1,494	2,079	2,291	212
06-8152-14-00	Unemployment Tax	828	629	876	875	(1)
06-8153-14-00	Retirement (TMRS)	10,672	9,052	12,600	13,694	1,094
06-8155-14-00	Employee Group Insurance	32,042	20,093	33,988	34,671	683
06-8156-14-00	Worker's Compensation Ins.	9,437	10,472	10,472	8,556	(1,916)
Total Salaries & Benefits		180,099	145,446	204,360	218,120	13,760
Other Operating Expenses						
06-8204-14-00	Fuel	15,435	15,114	14,200	15,803	1,603
06-8205-14-00	Safety Supplies	460	646	1,900	800	(1,100)
06-8211-14-00	Shop Supplies & Small Tools	1,484	2,067	1,500	2,000	500
06-8301-14-00	Building & Property Maint.	1,634	1,622	1,800	1,800	-
06-8302-14-00	Drainage, Culvert Maint.	9,870	3,090	14,000	45,000	31,000
06-8307-14-00	Vehicle & Equipment Maint.	11,140	5,000	10,000	15,000	5,000
06-8402-14-00	Travel & Training	994	1,500	1,300	1,300	-
06-8407-14-00	Communications - Phones	-	-	1,080	-	(1,080)
06-8417-14-00	Utilities	4,516	6,500	3,900	6,600	2,700
06-8421-14-00	Performance Incentive Prgm	179	207	400	400	-
06-8438-14-00	Uniform Service Contract	1,801	1,937	2,000	2,000	-
06-8518-14-00	Drainage Billing Services	22,924	15,980	16,598	4,000	(12,598)
06-8524-14-00	Engineering & Surveying	4,900	1,170	35,000	5,000	(30,000)
06-8527-14-00	Contractual Services - Labor	19,836	23,306	39,950	12,800	(27,150)
06-8540-14-00	Phase II Storm Water Prgm	924	1,500	5,000	5,000	-
06-8620-14-00	Dickinson Bayou Watershed	445	-	500	500	-
06-8708-14-00	Property Insurance	46	46	350	100	(250)
06-8874-14-00	Greenlee & Timber	11,099	-	-	-	-
06-8875-14-00	Casa Grande	-	11,082	30,000	-	(30,000)
06-8876-14-00	Bayou Drive	10,743	-	-	-	-
06-8877-14-00	Gum Bayou	7,087	7,028	20,000	-	(20,000)
06-8865-14-00	Country Club Outfall Mowing	-	3,500	18,000	14,000	(4,000)
	Moore's Addition	-	-	-	28,000	28,000
	Pabst Drive	-	-	-	10,000	10,000
	Church Street	-	-	-	8,000	8,000
	GreenLee	-	-	-	10,000	10,000
06-8921-14-00	Transfer to VERF	45,000	-	-	-	-
Total Operating Expenses		170,519	101,294	217,478	188,103	(29,375)
TOTAL EXPENDITURES		350,619	246,740	421,838	406,223	(15,615)
REVENUE - EXPENDITURES		3,027	145,114	(75,838)	(42,223)	33,615
BEGINNING FUND BALANCE		356,616	359,643	359,643	504,756	145,114
ENDING FUND BALANCE		359,643	504,756	283,805	462,533	178,729

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

STREET MAINTENANCE SALES TAX FUND: FUND 08

The Street Maintenance Sales Tax Fund is the fund in which a portion of sales tax revenues collected by the City are dedicated solely to the maintenance and repair of existing City streets. After approval by the voters in May of 2011 and starting in FY 2011-2012, the City has dedicated 0.25 cents of its 1.5 cent sales tax directly into the Street Maintenance Sales Tax Fund. Expenditures out of the Fund are driven by the City's Street Prioritization Program, which guides City Council and staff when choosing street projects to undertake in a given year.

Street repair and patching has been increased in FY 2016.
 Design and construction for seven streets are included in FY 2016.

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
08-7001-00-00	Sales Tax Revenue	1,331,113	1,400,000	1,333,132	1,433,700	100,568
08-7621-00-00	Interest Income	780	500	500	500	-
TOTAL REVENUE		1,331,893	1,400,500	1,333,632	1,434,200	100,568

EXPENDITURES

Operating Expenses

08-8306-12-00	Street Repair & Patching	18,111	24,255	35,000	100,000	65,000
08-8401-12-00	Advertising & Legal Notices	-	-	1,000	1,000	-
Total Operating Expenses		18,111	24,255	36,000	101,000	65,000

Projects

08-8800-12-00	42nd St (Missouri-CA)	3,271	-	-	-	-
08-8801-12-00	47th St (Minnesota to Plum)	84,834	-	-	-	-
08-8802-12-00	Oak Lane	10,857	-	-	-	-
08-8803-12-00	Yacht Club Dr	7,127	-	-	-	-
08-8804-12-00	28Th St (CA - KS)	17,474	-	-	-	-
08-8805-12-00	29Th St (West Of Hwy 3)	100,609	-	-	-	-
08-8806-12-00	36Th St (East Of Kansas)	214,298	-	-	-	-
08-8807-12-00	Ave G (South Of Falco)	54,503	-	-	-	-
08-8808-12-00	Ave H (South Of Deats)	58,198	-	-	-	-
08-8809-12-00	Imite St	70,494	-	-	-	-
08-8810-12-00	Pine Oak Drive	164,253	-	-	-	-
08-8811-12-00	48th Street (W of Hwy 3)	30,137	104,328	-	-	-
08-8812-12-00	Avenue L	32,037	608,581	-	-	-
08-8813-12-00	Dakota	31,562	306,527	-	-	-
08-8814-12-00	Desel Drive	31,562	212,952	-	-	-
08-8815-12-00	MLK (South of Salvato)	30,137	62,445	-	-	-
	48th Street (E of Hwy 3)	-	127,970	127,970	-	(127,970)
	33rd Street	-	333,641	333,641	-	(333,641)
	28th Street (W of Hwy 3)	-	328,025	328,025	-	(328,025)
	Leonetti	-	176,057	176,057	-	(176,057)
	Oleander (Palm to Bridge)	-	134,714	134,714	-	(134,714)
	Greenbriar Street	-	150,170	150,170	-	(150,170)
	35th.Street (E of Kansas)	-	-	-	419,796	419,796
	Nebraska Street	-	-	-	116,897	116,897
	Hollywood Street	-	-	-	226,044	226,044
	Gill Road	-	-	-	217,971	217,971

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
	Johnson Street	-	-	-	96,876	96,876
	Mariner's Way	-	-	-	96,876	96,876
	Pine Oak Cr.	-	-	-	90,418	90,418
Total Projects		941,354	2,545,410	1,250,577	1,264,878	14,301
TOTAL EXPENDITURES		959,465	2,569,665	1,286,577	1,365,878	79,301
REVENUE - EXPENDITURES		372,428	(1,169,165)	47,055	68,322	21,267
BEGINNING FUND BALANCE		1,303,900	1,676,328	1,676,328	507,163	(1,169,165)
ENDING FUND BALANCE		1,676,328	507,163	1,723,383	575,485	(1,147,898)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

BAYOU LAKES - PUBLIC IMPROVEMENT DISTRICT #1: FUND 15

The Bayou Lakes Public Improvement District (PID) #1 is authorized by Chapter 372 of the Local Government Code. PIDs offer cities and counties a means for improving their infrastructure to promote economic growth in an area. The Public Improvement District Assessment Act allows cities and counties to levy and collect special assessments on properties that are within the city or its extraterritorial jurisdiction.

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Revenue						
15-7103-00-00	Penalty & Interest	1,104	4,000	4,000	4,000	-
15-7110-00-00	Residential PID Assessment	224,329	203,000	203,000	203,000	-
15-7406-00-00	Attorney Fees	309	810	810	810	-
15-7407-00-00	Refunds	5,451	95	95	95	-
15-7621-00-00	Interest Income	73	18,310	18,310	18,310	-
Total Revenue		231,265	226,215	226,215	226,215	-
EXPENDITURES						
15-8521-02-00	PID#2 - Collection Fees	3,900	-	-	-	-
15-8442-03-00	Bank Analysis Fees	-	-	-	-	-
15-8501-03-00	Audit & CAFR	3,600	3,600	3,600	3,600	-
15-8521-03-00	Collection Fees	7,800	3,950	3,950	3,950	-
15-8557-03-00	Reimburse Developer	198,048	203,365	203,365	204,239	874
15-8559-03-00	Homeowner Tax Refunds	4,113	300	300	300	-
15-8915-03-00	Tsfr to City-Gen. Fund	15,000	15,000	15,000	15,000	-
TOTAL EXPENDITURES		232,461	226,215	226,215	227,089	874
REVENUE - EXPENDITURES		(1,196)	-	-	(874)	(874)
BEGINNING FUND BALANCE		2,070	874	874	874	-
ENDING FUND BALANCE		874	874	874	(0)	-

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

VEHICLE EQUIPMENT REPLACEMENT FUND: FUND 21

The Vehicle Replacement Fund is used to replace City vehicles and major equipment. Included in the FY 2016 Budget is the replacement of four Police vehicles, one Fire Marshal vehicle, and a culvert cleaner for Drainage. The vehicles are proposed to be funded by the Dickinson Management District No. 1 and the culvert cleaner was previously funded by the Municipal Drainage Fund.

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
Auction Proceeds						
21-7617-00-00	General	1,561	1,369	-	-	-
21-7633-00-00	Community Development	4,200	-	-	-	-
21-7634-00-00	Police Department	17,337	2	-	-	-
21-7635-00-00	Fire Marshall	1,153	-	-	-	-
21-7636-00-00	Public Works - Streets	33,522	-	-	-	-
21-7637-00-00	Public Works - Drainage	10,122	30,200	-	-	-
21-7638-00-00	EMS	923	64	-	-	-
Subtotal Auction Proceeds		68,818	31,635	-	-	-
Transfers						
21-7902-00-00	TAN Proceeds	-	226,801	-	-	-
21-7903-00-00	Seized Funds	-	-	-	-	-
21-7600-00-00	DMD#1	-	278,000	278,000	245,400	(32,600)
21-7908-00-00	Drainage Fund	45,000	-	-	-	-
21-7901-00-00	General Fund	567,000	-	-	-	-
Subtotal Transfers		612,000	504,801	278,000	245,400	(32,600)
TOTAL REVENUE		680,818	536,437	278,000	245,400	(32,600)
EXPENDITURES						
Furniture & Equipment						
06-8204-14-00	Police Department	45,334	45,344	-	-	-
Subtotal Furniture & Equipment		45,334	45,344	-	-	-
Vehicle Acquisition						
21-8660-05-00	Police Department	334,295	51,042	45,335	204,400	159,065
21-8660-10-00	Fire Marshal	33,231	-	-	41,000	41,000
21-8660-17-00	EMS	775	-	-	-	-
21-8660-14-00	Drainage Fund	-	191,819	-	45,000	-
Subtotal Vehicle Acquisition		368,301	242,861	45,335	290,400	200,065
TOTAL EXPENDITURES		413,635	288,205	45,335	290,400	200,065
REVENUE - EXPENDITURES		267,183	248,232	232,665	(45,000)	(232,665)
Beginning Fund Balance/Reserves						
21-3500-00-00	General	-	568,561	568,561	454,213	(114,348)
21-3801-00-00	Community Development	-	4,200	4,200	4,200	-
21-3802-00-00	Police Department	(847)	(363,139)	(363,139)	-	363,139
21-3803-00-00	Fire Marshal	2,293	(29,785)	(29,785)	-	29,785
21-3804-00-00	Public Works - Streets	(28,098)	45,424	45,424	45,424	-
21-3805-00-00	Public Works - Drainage	15,286	30,408	30,408	-	(30,408)
21-380X-00-00	EMS	-	149	149	213	64
Subtotal Fund Balance & Reserves		(11,365)	255,818	255,818	504,050	248,232
ENDING FUND BALANCE		255,818	504,050	488,483	459,050	(29,433)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
BUILDING MAINTENANCE FUND: FUND 30

The Building Maintenance Fund is used to fund incidental repairs to City facilities.

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
Revenue						
	Transfer from GF	309,000	-	-	-	-
Total Revenue		309,000	-	-	-	-
EXPENDITURES						
30-8301-01-00	City Hall Maintenance	10,876	7,239	-	-	-
30-8301-05-00	Public Safety Maintenance	-	-	-	-	-
30-8301-12-00	Public Works Maintenance	-	-	-	-	-
30-8301-15-00	Library Maintenance	-	7,323	-	-	-
Total Operating Expenses		10,876	14,562	-	-	-
REVENUE - EXPENDITURES		298,124	(14,562)	-	-	-
BEGINNING FUND BALANCE		-	298,124	298,124	283,562	
ENDING FUND BALANCE		298,124	283,562	298,124	283,562	

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUNDS SUMMARY

The Special Revenue Funds are used to account for revenue that may only be used for a specific project or purpose, such as grants. Special revenue funds provide an extra level of accountability and transparency to ensure expenditures are only used for intended purpose. The following pages provide a detail of each specific fund and below is a summary of all the funds.

	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE					
Other Taxes	-	-	-	30,000	30,000
Court Fines & Fees	30,747	41,285	40,362	33,123	(7,239)
Miscellaneous Income	138,838	341	-	-	-
Intergovernmental Income	226,142	93,623	90,618	67,844	(22,774)
Transfers & Other Sources	83,429	116,702	116,702	133,260	16,558
TOTAL REVENUES	479,156	251,951	247,682	264,227	16,545
EXPENDITURES					
Miscellaneous Grants	37,280	-	-	-	-
Child Safety	5,862	-	11,500	7,793	(3,707)
Court Efficiency	650	5,096	5,096	5,096	-
Court Security	4,306	2,095	13,053	11,541	(1,512)
Court Technology	23,021	14,167	19,250	6,150	(13,100)
Federal Seized	64,542	91,669	73,175	50,700	(22,475)
State Seized	5,000	-	19,900	-	(19,900)
State Narcotics	13,267	-	-	-	-
Library Grant Fund	-	14,910	14,910	14,910	-
Library Trust Fund	-	2,451	38,214	-	(38,214)
VOCA Grant	55,107	58,677	58,677	66,642	7,965
COPS Grant	101,850	102,033	102,033	119,552	17,519
Hotel/Motel Tax Fun	-	-	-	20,042	20,042
TOTAL EXPENDITURES	310,885	291,098	355,808	302,426	(53,382)
REVENUE - EXPENDITURES	168,271	(39,146)	(108,126)	(38,199)	69,927

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: MISCELLANOUS GRANTS

This fund is used to track miscellaneous grants as they arise.

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE		41,008	-	-	-	-
EXPENDITURES		37,280	-	-	-	-
REVENUE - EXPENDITURES		3,728	-	-	-	-
BEGINNING FUND BALANCE		29,490	33,218	33,218	33,218	-
ENDING FUND BALANCE		33,218	33,218	33,218	33,218	-

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: CHILD SAFETY

The Child Safety Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
7411	Child Safety Fee	1,787	2,500	2,500	2,500	-
TOTAL REVENUE		1,787	2,500	2,500	2,500	-
EXPENDITURES						
8218	Fire Prev. & Child Safety Prgms	5,862		11,500	7,793	(3,707)
TOTAL EXPENDITURES		5,862	-	11,500	7,793	(3,707)
REVENUE - EXPENDITURES		(4,076)	2,500	(9,000)	(5,293)	3,707
BEGINNING FUND BALANCE		18,369	14,293	14,293	5,293	
ENDING FUND BALANCE		14,293	16,793	5,293	0	

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: COURT EFFICIENCY

The Court Efficiency Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
COURT EFFICIENCY FUND						
REVENUE						
7409	Court Efficiency Fee	3,255	4,103	4,103	4,103	-
TOTAL REVENUE		3,255	4,103	4,103	4,103	-
EXPENDITURES						
8210	Office Supplies & Postage	-	250	250	250	-
8213	Uniform & Apparel	-	500	500	500	-
8402	Travel & Training	650	3,500	3,500	3,500	-
8403	Dues/Subscriptions/Books	-	95	95	95	-
8410	Notary Bond	-	288	288	288	-
8412	Jury Trials	-	463	463	463	-
TOTAL EXPENDITURES		650	5,096	5,096	5,096	-
REVENUE - EXPENDITURES		2,605	(993)	(993)	(993)	-
BEGINNING FUND BALANCE		17,586	20,191	20,191	19,198	
ENDING FUND BALANCE		20,191	19,198	19,198	18,205	

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: COURT SECURITY

The Court Security Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.
Included in the fund are the costs associated with the Court Baliff.

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
7407	Court Security Fee	11,041	15,240	14,509	11,520	(2,989)
TOTAL REVENUE		11,041	15,240	14,509	11,520	(2,989)
EXPENDITURES						
Salaries & Benefits						
8104	PTE Base Salary	2,907	298	5,000	5,150	150
8113	Cert./Education Pay	-	-	888	-	(888)
8150	FICA Tax	-	-	526	319	(207)
8151	Payroll Tax	42	4	144	75	(69)
8152	Unemployment Tax	-	-	265	118	(147)
8153	Retirement (TMRS)	248	26	300	-	(300)
8156	Worker's Comp. Insurance	128	168	170	114	(56)
Total Salaries & Benefits		3,325	495	7,293	5,776	(1,517)
Other Operating Expenses						
8213	Uniform & Apparel	-	-	665	665	-
8403	Dues/Subscriptions/Books	140	100	95	100	5
8420	Travel & Training	841	1,000	1,000	1,000	-
8433	Security	-	500	4,000	4,000	-
Total Other Operating		981	1,600	5,760	5,765	5
TOTAL EXPENDITURES		4,306	2,095	13,053	11,541	(1,512)
REVENUE - EXPENDITURES		6,735	13,145	1,456	(21)	(1,477)
BEGINNING FUND BALANCE		35,980	42,715	42,715	44,171	
ENDING FUND BALANCE		42,715	55,860	44,171	44,150	

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: COURT TECHNOLOGY

The Court Technology Fund is used to account for revenues and expenditures associated with legislatively restricted fees collected by the Municipal Court.

Funds in FY2016 will be used to purchase 3 new computers.

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
7410	Municipal Court Tech. Fee	14,665	19,442	19,250	15,000	(4,250)
	Transfer In	-	-	-	-	-
TOTAL REVENUE		14,665	19,442	19,250	15,000	(4,250)
EXPENDITURES						
8399	Machine & Equip. Maint.	-	-	250	-	(250)
8602	PC Equipment & Software	23,021	14,167	19,000	1,500	(17,500)
	Computer Replacement	-	-	-	4,650	4,650
TOTAL EXPENDITURES		23,021	14,167	19,250	6,150	(13,100)
REVENUE - EXPENDITURES		(8,356)	5,275	-	8,850	8,850
BEGINNING FUND BALANCE		8,356	-	-	5,275	
ENDING FUND BALANCE		-	5,275	-	14,125	

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

SPECIAL REVENUE FUND: FEDERAL SEIZED FUNDS

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs.

Account	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
7513	Awarded Fed. Seized Funds	140,440	34,705	31,700	-	(31,700)
	Interest Income	65				-
TOTAL REVENUE		140,504	34,705	31,700	-	(31,700)
EXPENDITURES						
8931	Transfer to GF	4,500	-	-	-	-
8921	Transfer to VERF	-	18,494	-	-	-
8513-19	Awarded Federal Expended	60,042	-	-	-	-
	Taser Elec. Control Device Replacement		6,000	6,000	-	(6,000)
	Ammo for Firearms Qualifications		4,100	4,100	-	(4,100)
	Forensic Cell Phone Examiner		5,100	5,100	-	(5,100)
	Exterior Garbage/Cigarette Receptacles		2,000	2,000	-	(2,000)
	Replacement Desk Chairs		3,000	3,000	-	(3,000)
	Replacement Pistol & Rifle Parts		2,000	2,000	-	(2,000)
	Replacement VieVu Cameras		4,500	4,500	-	(4,500)
	Replacement K-9 Police Dog		14,500	14,500	-	(14,500)
	Drug Terminator		3,500	3,500	-	(3,500)
	Brother Pocket Jet Thermal Printers (3)		850	850	-	(850)
	Adaptive Security Appliance		2,500	2,500	-	(2,500)
	Taser Units (6)		6,000	6,000	-	(6,000)
	Safety Vision Body Cameras		1,205	1,205	-	(1,205)
	Axis Video Encoder		650	650	-	(650)
	Mobile Patrol Stand		620	620	-	(620)
	Freedom 1 Solution Software (14)		8,650	8,650	-	(8,650)
	Desktop Computers (3)		4,000	4,000	-	(4,000)
	Photoshop Software.		4,000	4,000	-	(4,000)
	Replace Body Cameras (9)				4,200	4,200
	Replace Pepperball Guns (3)				3,800	3,800
	Replace Tasers (3)				4,600	4,600
	Standard Duty Weapons (4)				3,000	3,000
	Replace Stop Sticks (10)				4,600	4,600
	Replace Voice Logger				20,000	20,000
	Cargo Trailer				2,500	2,500
	Investigation Support				5,000	5,000
	Video Forensic Training				1,000	1,000
	Chaplain Training				2,000	2,000
TOTAL EXPENDITURES		64,542	91,669	73,175	50,700	(22,475)
REVENUE - EXPENDITURES		75,962	(56,964)	(41,475)	(50,700)	(9,225)
BEGINNING FUND BALANCE		87,039	163,001	163,001	106,037	(56,964)
ENDING FUND BALANCE		163,001	106,037	121,526	55,337	(66,189)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: STATE AWARDED SEIZED FUNDS

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs.

Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE					
Awarded State Seized Funds	-	-	-	-	-
Transfer from Narcotics	7,883	-	-	-	-
Interest Income	8	-	-	-	-
TOTAL REVENUE	7,891	-	-	-	-
EXPENDITURES					
Use of State Seized Funds					
Investigation Support Funds	5,000	-	19,900	-	(19,900)
Total State Seized Funds	5,000	-	19,900	-	(19,900)
TOTAL EXPENDITURES	5,000	-	19,900	-	(19,900)
REVENUE - EXPENDITURES	2,891	-	(19,900)	-	19,900
BEGINNING FUND BALANCE	16,616	19,507	19,507	19,507	-
ENDING FUND BALANCE	19,507	19,507	(393)	19,507	(19,900)

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: STATE NARCOTICS SEIZED FUNDS

Chapter 59 Asset Seizures account is regulated by state law and may be used for various one-time expenses related to investigation. The Police Department administers the funds of these programs.

Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE					
Seized Funds	4,206	-	-	-	-
Interest Income	12	-	-	-	-
TOTAL REVENUE	4,218	-	-	-	-
EXPENDITURES					
DA/Defendant Payments	5,384	-	-	-	-
Transfer to State Seized	7,883	-	-	-	-
TOTAL EXPENDITURES	13,267	-	-	-	-
REVENUE - EXPENDITURES	(9,049)	-	-	-	-
BEGINNING FUND BALANCE	10,895	1,846	1,846	1,846	-
ENDING FUND BALANCE	1,846	1,846	1,846	1,846	-

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: LIBRARY GRANT FUND

The Library Grant Fund is used to track revenue and expenditures associated with Library grants and the Library Trust. The Impact Grants are administered by the Texas State Library and Archives Commission (TSLAC) and funded by the federal Library Services and Technology Act (LSTA) through the Institute of Museum and Library Services (IMLS).

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
XX-XXXX-00-00	Impact Grant - Grant 15006	-	9,550	9,550	9,550	-
XX-XXXX-00-00	Impact Grant - Grant 15007	-	5,360	5,360	5,360	-
TOTAL REVENUE		-	14,910	14,910	14,910	-
EXPENDITURES						
XX-XXXX-15-00	Use of Grant Funds - 15006	-	9,550	9,550	9,550	-
XX-XXXX-15-00	Use of Grant Funds - 15007	-	5,360	5,360	5,360	-
TOTAL EXPENDITURE		-	14,910	14,910	14,910	-
REVENUE - EXPENDITURES		-	-	-	-	-
BEGINNING FUND BALANCE		-	-	-	-	-
ENDING FUND BALANCE		-	-	-	-	-

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: LIBRARY TRUST FUND

The Dickinson Library was the recipient of a trust fund which restricts use to the Dickinson Library.

Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE					
Trust Proceeds	138,838	341	-	-	-
TOTAL REVENUE	138,838	341	-	-	-
EXPENDITURES					
Transfer to GF	-	2,451	38,214	-	(38,214)
Use of Library Trust	-	-	-	-	-
TOTAL EXPENDITURE	-	2,451	38,214	-	(38,214)
REVENUE - EXPENDITURES	138,838	(2,110)	(38,214)	-	38,214
BEGINNING FUND BALANCE	-	138,838	138,838	136,728	(2,110)
ENDING FUND BALANCE	138,838	136,728	100,624	136,728	36,104

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: VOCA GRANT

The VOCA Grant fund is used to track the expenditures associated with Crime Victim Assistance Program partially funded by the Governor's Criminal Justice Division (CJD). The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Use of these funds are specified under the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code.

In FY 2016, Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates.

Other line items have been adjusted to mirror the grant for FY 2016.

Account No.	Account Name	FY 13-14 Actuals	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
16-7118-00-00	City Match	11,207	14,669	14,669	13,708	(961)
16-7119-00-00	Grant Proceeds	43,900	44,008	44,008	52,934	8,926
TOTAL REVENUE		55,107	58,677	58,677	66,642	7,965
EXPENDITURES						
Salaries & Benefits						
16-8101-05-00	FTE Base Salary	37,662	37,980	37,980	44,665	6,685
16-8102-05-00	Overtime Pay	28	-	-	-	-
16-8105-05-00	Longevity Pay	-	-	-	475	475
16-8151-05-00	Payroll Tax	547	570	570	655	85
16-8152-05-00	Unemployment Tax	207	207	207	207	-
16-8153-05-00	Retirement (TMRS)	3,208	3,362	3,362	3,911	549
16-8155-05-00	Employee Group Insurance	6,808	6,700	6,700	7,444	744
16-8156-05-00	Worker's Compensation Ins.	105	117	117	117	0
Total Salaries & Benefits		48,565	48,936	48,936	57,474	8,538
Other Operating Expenses						
16-8204-05-00	Fuel	2,006	2,001	2,001	2,968	967
16-8210-05-00	Office Supplies	2,423	4,000	4,000	4,000	-
16-8402-05-00	Training & Travel	2,113	2,200	2,200	2,200	-
16-8407-05-00	Communications	-	1,540	1,540	-	(1,540)
Total Operating Expenses		6,542	9,741	9,741	9,168	(573)
TOTAL EXPENDITURES		55,107	58,677	58,677	66,642	7,965
REVENUE - EXPENDITURES		-	-	-	-	0
BEGINNING FUND BALANCE		-	-	-	-	-
ENDING FUND BALANCE		-	-	-	-	-

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: COPS GRANT

The COPS Grant fund is used to track the Salary and Benefits of two police officer that were initially funded through the COPS Hiring Program.

In FY 2016, Salary & Benefits have increased due to an anticipated 11% increase in healthcare costs, implementation of Phase III Market Adjustments, and a 3% cost of living adjustment. Additionally, the city's portion of dependent healthcare has been reduced from 50% to 30% and Retirement (TMRS) has decreased due to a reduction in rates.

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
18-7118-00-00	City Match	72,222	102,033	102,033	119,552	17,519
18-7120-00-00	Grant Proceeds	29,628	-	-	-	-
TOTAL REVENUE		101,850	102,033	102,033	119,552	17,519
EXPENDITURES						
18-8101-05-00	FTE Base Salary	77,483	77,382	77,382	89,621	12,239
18-8108-05-00	Clothing Allowance	-	-	-	650	650
18-8110-05-00	Cell Phone Allowance	-	-	-	420	420
18-8113-05-00	Certification/Education Pay	-	-	-	1,560	1,560
18-8114-05-00	Longevity Pay	300	-	-	540	540
18-8151-05-00	Payroll Tax	1,128	1,150	1,150	1,345	195
18-8152-05-00	Unemployment Tax	414	420	420	414	(6)
18-8153-05-00	Retirement (TMRS)	6,621	6,865	6,865	8,040	1,175
18-8155-05-00	Employee Group Insurance	13,789	13,414	13,414	14,909	1,495
18-8156-05-00	Worker's Compensation Ins.	2,115	2,802	2,802	2,052	(750)
TOTAL EXPENDITURES		101,850	102,033	102,033	119,552	17,519
REVENUE - EXPENDITURES		-	-	-	-	-
BEGINNING FUND BALANCE		-	-	-	-	-
ENDING FUND BALANCE		-	-	-	-	-

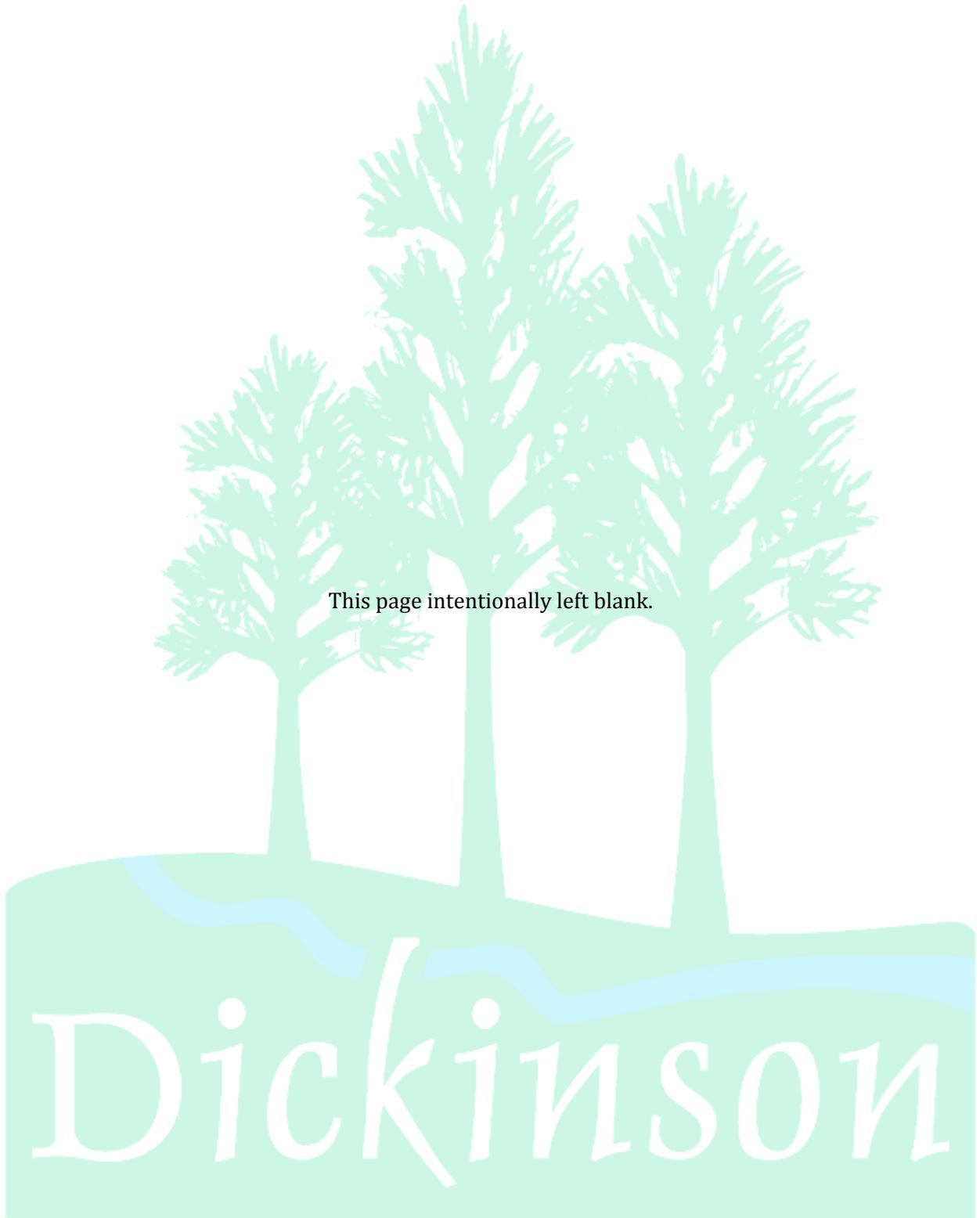
CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
SPECIAL REVENUE FUND: HOTEL/MOTEL TAX

Use of hotel occupancy tax (HOT Tax) revenue is specified by Chapter 351 of the Texas Tax Code. HOT tax revenue may only be used to promote tourism and the local convention and hotel industry.

The Hotel/Motel Tax funds specific tourism initiatives and 25% of the Economic Development Coordinator who oversees the visitor center.

Account No.	Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE						
7203	Motel Occupancy Tax	-	-	-	30,000	30,000
TOTAL REVENUE		-	-	-	30,000	30,000
EXPENDITURES						
Salary & Benefits						
8101	Salary & Wages	-	-	-	12,503	12,503
8110	Cell Phone Allowance	-	-	-	105	105
8114	Longevity Pay	-	-	-	164	164
8151	Payroll Tax	-	-	-	185	185
8152	Unemployment Tax	-	-	-	52	52
8153	Retirement (TMRS)	-	-	-	1,107	1,107
8155	Employee Group Insurance	-	-	-	1,873	1,873
8156	Worker's Comp. Insurance	-	-	-	33	33
Total Salary & Benefits		-	-	-	16,022	16,022
Operating Expenses						
8401	Advertising	-	-	-	4,020	4,020
Total Operating Expenses		-	-	-	4,020	4,020
TOTAL EXPENDITURES		-	-	-	20,042	20,042
REVENUE - EXPENDITURES		-	-	-	9,958	9,958
BEGINNING FUND BALANCE		9,249	9,249	-	9,249	9,249

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CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET

RED, WHITE & BAYOU CRAWFISH & TEXAS MUSIC FESTIVAL

The Red, White and Bayou Crawfish and Texas Music Festival is an event of the City committed to helping our community succeed. Each year, proceeds from the Festival are put right back into the community through grants awarded to local non-profit organizations.

Due to the increase in revenues from the 2015 festival, the grant contribution has been increased. Print advertisements were funded by in-kind donations in FY 2014; however, FY 2015 was a cash sponsorship with the expenditures reflected in the line item. It is anticipated that FY 2016 will be the same.

In FY 2015 the website was upgraded to a responsive site. This one-time expense accounts for the decrease in FY 2016.

Picnic tables were purchased in FY2015 instead of obtained from other entities thus eliminating the need to spend as much in FY 2016.

Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE					
Event Sponsorships	64,327	73,696	64,327	70,000	(5,673)
Admission Ticket Sales	33,827	25,070	33,827	25,000	8,827
Children's Activity Bracelet Sales	9,314	9,210	9,314	9,000	314
Beverage Ticket Sales	33,202	35,596	32,880	35,000	(2,120)
Merchandise Sales	1,292	1,075	1,282	1,000	282
Miscellaneous Income	-	33	-	-	-
Stage Rental Fees	100	-	100	-	100
Food Vendor Booths	1,050	3,225	1,050	3,000	(1,950)
Non-Food Vendor Booths	4,320	6,450	4,320	6,000	(1,680)
TOTAL REVENUE	147,434	154,355	147,100	149,000	(1,900)
OPERATING EXPENDITURES					
Grants					
Grants	20,002	35,000	-	36,000	36,000
Business Expenses					
Bank Service Charges	183	1,068	47	47	-
Room Expenses	879	1,113	879	879	-
Children's Activities					
Moonwalks, Bouncy House, etc.	10,000	10,345	10,000	10,000	-
Entertainment					
Entertainers/Performers	51,200	37,900	40,900	40,000	(900)
Stage Rental	1,800	2,500	1,800	2,500	700
Stage Sound	2,500	3,000	2,500	3,000	500
Food & Drink					
Alcoholic Beverages	10,880	11,241	10,880	10,880	-
Green Room Catering	1,540	1,346	1,370	1,370	-
Ice	660	1,380	660	660	-
Volunteer Food & Drink	594	491	594	594	-
Grounds Management					
Detour Signage	-	-	-	-	-
Fencing	6,193	7,916	7,600	7,600	-
Light Rentals	2,894	2,851	2,894	2,894	-
Tents	2,915	2,915	2,915	2,915	-

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

RED, WHITE & BAYOU CRAWFISH & TEXAS MUSIC FESTIVAL

Picnic Tables	2,076	4,758	4,760	1,000	(3,760)
Insurance & Permits				-	-
Independent Weather Observer	400	450	400	450	50
TABC License	231	231	231	231	-
Weather Insurance	5,400	5,400	5,400	5,400	-
Merchandise					
Event Shirts	1,721	1,163	1,721	1,500	(221)
Operations					
Printing & Copying	-	-	-	-	-
Cellular Phone - Mobile Registers	-	-	-	-	-
Supplies	2,159	3,667	1,904	1,904	-
Publicity					
Print - Flyers, Posters, etc.	2,054	2,604	2,172	2,172	-
Print Advertisement	-	4,000	-	4,000	4,000
Digital Advertisements	2,500	4,000	5,000	5,000	-
Radio Advertisements	2,500	2,500	2,500	2,500	-
Website	-	3,563	-	70	70
Security & Public Safety					
DISD Bus Shuttle	1,818	1,860	1,218	1,218	-
Security for DISD Property	-	-	-	-	-
TOTAL EXPENDITURES	133,099	153,261	108,345	144,784	36,439
REVENUE - EXPENDITURES	14,335	1,094	38,755	4,216	(38,339)
BEGINNING FUND BALANCE	30,832	45,167	45,167	46,261	
ENDING FUND BALANCE	45,167	46,261	83,922	50,477	

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
DICKINSON ECONOMIC DEVELOPMENT CORPORATION

The Dickinson Economic Development Corporation (DEDC) is a Type B economic development corporation authorized by the Development Corporation Act of 1979 which gives cities the ability to finance new and expanded business enterprises in their local communities. Chapters 501, 504 and 505 of the Local Government Code authorizes cities to adopt a sales tax to fund the corporations, outlines the characteristics of a Type B corporation, and defines projects corporations are allowed to undertake. The DEDC consists of a seven member board appointed by City Council. Its budget is also approved by City Council.

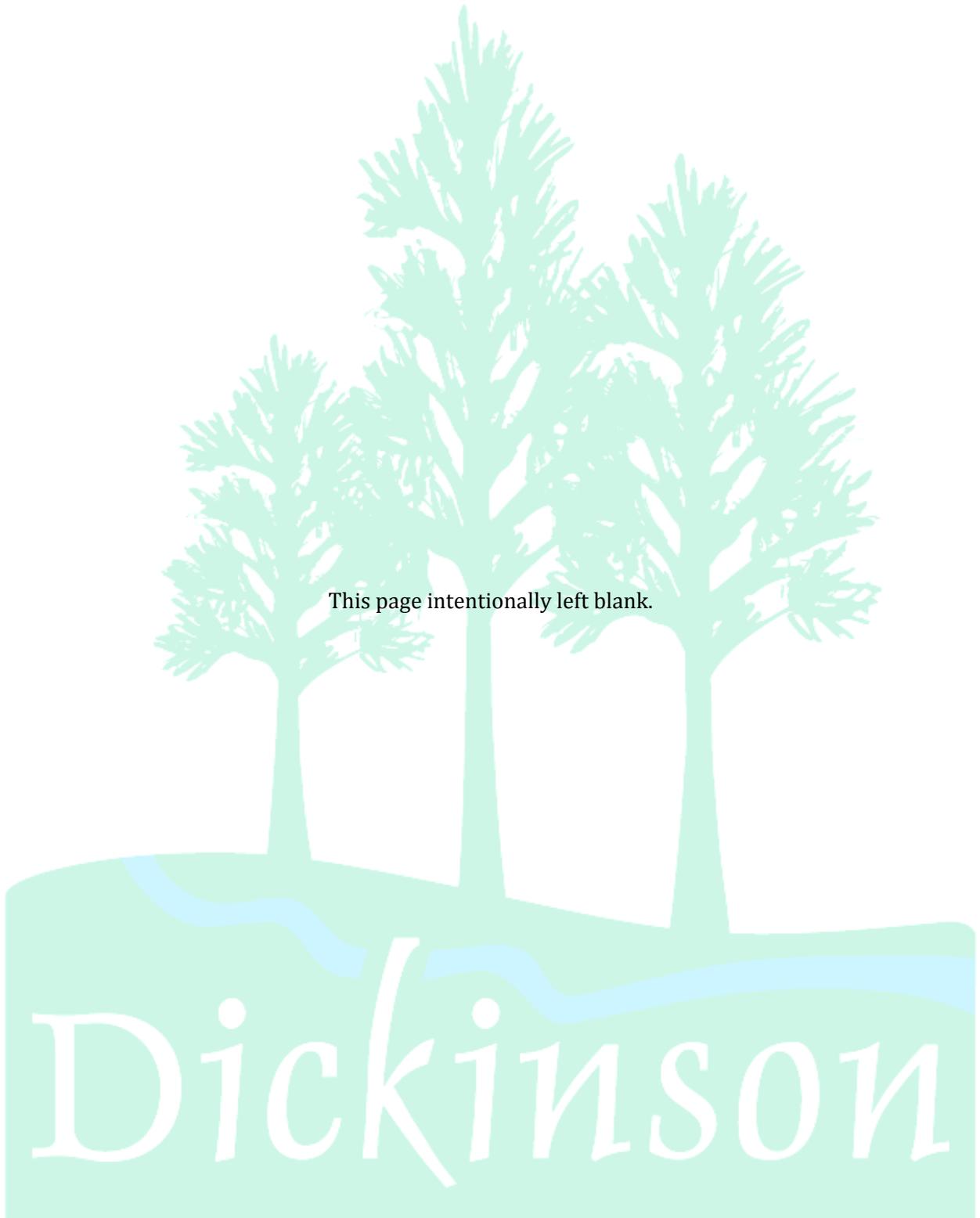
Account Name	FY 13-14 Actual	FY 14-15 Projection	FY 14-15 Amended Budget	FY 15-16 Original Budget	Increase/ (Decrease)
REVENUE					
Sales Tax Revenue	1,331,123	827,303	1,333,132	1,433,700	100,568
Rental Income	11,735	3,510	9,000	9,000	-
Train Show Revenue	725	-	-	-	-
Interest Income	5,303	1,308	1,500	1,500	-
Miscellaneous Income	-	-	-	-	-
TOTAL REVENUE	1,348,886	832,121	1,343,632	1,444,200	100,568
EXPENDITURES					
Capital Outlays					
Computers/Office Equipment	2,561	1,262	3,000	3,000	-
Contractual Payments	26,027	-	26,027	26,027	-
Real Property Acquisition	1,573,635	156,213	682,062	458,121	(223,941)
Total Capital Outlays	1,602,223	157,476	711,089	487,148	(223,941)
Contract Services					
ED Consulting	-	10,000	10,000	10,000	-
Financial & Auditing	5,000	500	1,000	1,000	-
GIS	6,500	3,000	5,600	2,900	(2,700)
Legal	15,248	958	7,500	7,500	-
Multimedia Services	-	-	500	500	-
Branding & Marketing Study	-	25,000	25,000	75,000	50,000
Demolition Services	-	54,525	54,525	54,525	-
Total Contract Services	26,748	93,983	104,125	151,425	47,300
Debt Service					
Interest	6,728	12,705	12,705	12,705	-
Principal	57,478	50,000	50,000	50,000	-
Total Debt Service	64,205	62,705	62,705	62,705	-
Projects & Programs					
Cedar Oaks	19,530	23,207	25,000	75,000	50,000
Hughes Road	4,498	37,675	10,000	10,000	-
Hwy 3 Façade Improvement Prgm	-	218	28,000	28,000	-
Business Retention Prgm	-	-	1,000	1,000	-
Visual Improvement Prgm	-	-	-	40,000	40,000
Visitor Information Kiosk	-	-	-	25,000	25,000
Adopt-A-Street Program	-	-	-	3,820	3,820
Project & Property Design Fees	-	-	-	50,000	50,000
ED Grants & Projects	19,674	-	57,500	57,500	-
Festival of Lights	15,000	-	-	-	-

**CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET**

DICKINSON ECONOMIC DEVELOPMENT CORPORATION

Keep Dickinson Beautiful	5,000	-	-	-	-
Red, White & Bayou	10,000	-	-	-	-
DISD Summer Rec Prgm	7,500	-	-	-	-
Total Projects & Programs	81,203	61,099	121,500	290,320	168,820
Museum-Tourism					
Building & Property Maintenance	58,810	21,674	35,950	35,950	-
Communications - Pagers & Phones	-	-	-	-	-
Computer Maintenance & Network	625	900	-	-	-
Dues, Subscriptions & Books	2,600	-	900	900	-
Marketing & Advertising	-	766	5,000	5,000	-
Museum Exhibits	-	-	1,000	1,000	-
Office Supplies	1,565	3,277	5,500	5,500	-
Property/Liability Insurance	7,891	8,422	10,000	10,000	-
Storage Rental	1,210	-	2,400	2,400	-
Utilities	23,296	14,348	20,000	20,000	-
Total Museum-Tourism	95,997	49,387	80,750	80,750	-
DEDC Administration/Operations					
Building Maintenance	44	-	500	500	-
Bank Service Charges	217	226	367	367	-
Communications	-	-	-	-	-
Dues, Subscriptions & Books	4,786	327	5,500	5,500	-
Information Technology	7,548	2,679	10,350	13,850	3,500
Marketing & Promotions	14,131	16,322	20,000	20,000	-
Office Space Rental	3,000	1,500	3,000	3,000	-
Office Supplies & Postage	518	137	2,502	2,502	-
Personnel Services*	135,010	71,546	143,092	184,231	41,139
Public Official/E&O Insurance	-	-	1,167	1,167	-
Travel & Training	5,315	815	11,489	11,489	-
Utilities	2,260	1,000	2,492	2,492	-
Total Admin./Operations	172,830	94,552	200,459	245,098	44,639
TOTAL EXPENDITURES	2,043,206	519,202	1,280,628	1,317,446	36,818
REVENUE - EXPENDITURES	(694,320)	580,136	330,221	126,754	(203,467)

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CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
FINANCIAL MANAGEMENT POLICIES

Resolution Number 1234-2011 established the following Financial Policies that address both short-term and long-term goals:

The City of Dickinson considers its goals, objectives and financial policy statements to be important integral parts of the budgetary process. The purpose of these policies is to ensure that financial resources are available to meet the present and future needs of the citizens of Dickinson. Specifically, this policy framework mandates the pursuit of the following fiscal objectives:

I. Revenues

Design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services.

II. Expenditures

Identify priority services, establish and define appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

III. Fund Balance/Working Capital/ Net Assets

Maintain the fund balance, working capital and net assets of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position from emergencies.

IV. Capital Expenditures and Improvements

Annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

V. Debt

Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

VI. Investments

Invest the City's operating cash to ensure its safety, provide for necessary liquidity and optimize yield.

VII. Intergovernmental Relations

Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support appropriate favorable legislation at the state and federal level.

VIII. Grants

Aggressively investigate, pursue and effectively administer federal, state and foundation grants-in-aid, which address the City's current priorities and policy objectives.

IX. Economic Development

Initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

X. Fiscal Monitoring

Prepare and present reports for the current and multi-year periods that analyze, evaluate and forecast the City's financial performance and economic condition.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
FINANCIAL MANAGEMENT POLICIES

XI. Accounting, Auditing and Financial Reporting

Comply with prevailing federal, state and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA) and the Government Finance Officers Association (GFOA).

XII. Operating Budget

Develop and maintain a balance budget that presents a clear understanding of the goals of the City Council.

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CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
FINANCIAL MANAGEMENT POLICIES

I. REVENUES

The City shall use the following guidelines to design, maintain and administer a revenue system that will assure a reliable, equitable, diversified and sufficient revenue stream to support desired City services

A. Balance and Diversification in Revenue Sources

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in economic conditions that adversely impact that source.

B. User Fees

For services that benefit specific users, where possible the City shall establish and collect fees to recover the cost of those services. Where feasible and desirable, the City shall seek to recover full direct and indirect costs. City staff shall review user fees on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure and to recommend adjustments where necessary to facilitate City Council's policy decision regarding the level of support to be provided.

C. Property Tax Revenues/Tax Rate

The City shall strive to reduce its reliance on property tax revenues by revenue diversification, implementation of user fees and economic development. The City shall also strive to minimize tax rate increases.

D. Enterprise Funds User Fees

Enterprise funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements and provide adequate levels of working capital and debt coverage. The City shall seek to eliminate all forms of subsidization to enterprise funds from the General Fund and seek to reduce general fund support to enterprise funds.

E. Administrative Services Charges

The City shall prepare a cost allocation plan annually to determine the administrative services charges due to the General Fund from enterprise funds for overhead and staff support. Where appropriate, the enterprise funds shall pay the General Fund for direct services rendered.

F. Revenue Estimates for Budgeting

In order to maintain a stable level of service, the City shall use a conservative, objective and analytical approach when preparing revenue estimates for current and multi-year periods. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and should avoid mid-year service reductions.

G. Revenue Collection and Administration

The City shall maintain high collection rates for all revenues by keeping the revenue system as simple as possible in order to facilitate payment. In addition, since revenue should exceed the cost of producing it, the City shall strive to control administrative costs. The City shall pursue to the full extent allowed by state law all delinquent taxpayers and others overdue in payments to the City.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
FINANCIAL MANAGEMENT POLICIES

II. EXPENDITURES

The City shall use the following guidelines to identify necessary services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

A. Current Funding Basis

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings.

B. Avoidance of Operating Deficits

The City shall take timely corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

C. Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs and to continue service levels.

D. Purchasing

The City shall make every effort to maximize any discounts offered by creditors/vendors individually or through aggregated cooperative purchasing with other governmental entities. Vendors with balances due the City will have payments due the vendor offset against the amount due the City. The City will follow state law as well as the Purchasing Policies adopted by the City Council concerning the amount of the purchase requiring formal bidding procedures and approval by the City Council. For purchases where competitive bidding is not required, the City shall seek to obtain the most favorable terms and pricing possible. Every effort will be made to include women and minority-owned by business enterprises in the bidding process.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
FINANCIAL MANAGEMENT POLICIES

III. FUND BALANCE / WORKING CAPITAL / NET ASSETS

Fund balance measures the net financial resources available to finance expenditures of future periods. The City Council recognizes that good fiscal management comprises the foundational support of the entire City. The City shall use the following guidelines to maintain the fund balance, working capital and net assets of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from emergencies.

A. Definitions

Nonspendable Fund Balance is the portion of fund balance that is inherently nonspendable such as assets that will never convert to cash, assets that will not convert to cash soon enough to affect the current period, and resources that must be maintained intact pursuant to legal or contractual requirements.

Restricted Fund Balance is the portion of fund balance that reflects resources that are subject to externally enforceable legal restrictions.

Committed Fund Balance is the portion of fund balance that represents resources whose use is constrained by limitations that the City Council has imposed upon itself and that remain binding unless removed by the same action with which the limitations were imposed.

Assigned Fund Balance is the portion of fund balance that reflects the City Council's intended use of resources.

Unassigned Fund Balance is the portion of fund balance that is not categorized into one of the other categories of fund balance.

B. General Policy

Fund Balance should be used only for non-recurring expenditures, major capital purchases, or emergencies that cannot be accommodated through current year savings.

C. Fund Balance Classification

For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first and then unrestricted fund balance. Expenditures incurred in the unrestricted fund balances shall be reduced first from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

D. Committed Fund Balance

Fund Balance of the City must be committed for a specific source by formal action of the City Council. Amendments or modifications to the committed fund balance must also be approved by formal action of the City Council. Committed fund balance does not lapse at year-end. The formal action required to commit fund balance shall be either by resolution or majority vote.

E. General Fund Unassigned Fund Balance

The City shall strive to maintain an undesignated General fund balance equal to 25% to 33% of budgeted expenditures for the General Operating Fund. Maintaining the General Fund Unassigned Fund Balance at this level provides sufficient working capital and a margin of safety to address local emergencies without borrowing. If the General Fund Unassigned Fund Balance drops below 25%, it shall be recovered at a rate of 1% minimally each year.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
FINANCIAL MANAGEMENT POLICIES

At the end of the current fiscal year, the City anticipates a positive budget variance in the General Fund. After determining the desired fund balance in the General fund, the remainder of the positive budget balance will be transferred to other funds and/or projects as directed by the City Council. The General Fund Unassigned Fund Balance shall be appropriated by the City Council either by resolution or majority vote.

F. Other Operating Funds Unassigned Fund Balance; Enterprise Working Capital

In other operating funds, the City shall strive to maintain a positive unassigned fund balance (working capital) position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the city will seek to maintain a working capital (current assets minus current liabilities) balance equal to 25% to 33% of budgeted expenditures for the Enterprise fund.

IV. CAPITAL IMPROVEMENTS

A. Capital Expenditures and Improvements

The City shall annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives and availability of resources.

B. Capital Improvements Program

The City shall annually review the Capital Improvements Program (CIP), potential new projects and the current status of the City's infrastructure, replacement and renovation needs, updating the program as appropriate. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every project, all operation, maintenance and replacement expenditures shall be fully at cost. The CIP shall also present the City's long-term borrowing plan, debt payment schedules and other debt

outstanding or planned, including general obligation bonds, revenue bonds, Certificates of obligation, lease/purchase agreements and certificates of participation.

C. Replacement of Capital Assets on a Regular Schedule

The Vehicle/Equipment Replacement Fund is the primary source of funds for all of the City's vehicle and equipment purchases, both replacements and additions. The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets. Within the resources available each fiscal year, the City shall replace these assets according to this schedule. The City desires to fund all vehicle and equipment purchases through donations, auction proceeds, grant proceeds, and budget transfer from General fund.

D. Capital Expenditure Financing

The City recognizes that there are several methods of financing capital requirements: (1) budget the funds from current revenues; (2) take the funds from fund balance/retained earnings as allowed by the Fund Balance Policy; (3) utilize funds from grants and foundations; or (4) borrow money through debt. Debt financing includes general obligation bonds, revenue bonds, Certificates of obligation, lease/purchase agreements and certificates of participation. The City Council will determine the appropriate use of financing for capital expenditures on an as-needed basis and during the budget development process each year. Guidelines for assuming debt are set forth in the Debt Policy Statements.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
FINANCIAL MANAGEMENT POLICIES

V. DEBT

When the use of debt financing is determined by the City Council to be appropriate, the City shall use the following guidelines for debt financing which will provide needed capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

A. Use of Debt Financing

Debt financing, including general obligation bonds, revenue bonds, certificates of obligation, certificates of participation and lease/purchase agreements, shall only be used to purchase capital assets. Debt payments should be structured to provide that any capital assets that are funded by the debt have a longer life than the debt associated with those assets.

B. Amortization of Debt

The City shall structure new debt issue payment schedules to utilize the City's declining debt payment schedules to keep tax increases for debt to a minimum. Capital projects that, by their character or size, are outside the normal core service projects will require careful evaluation of financial feasibility.

C. Affordability Targets

The City shall use an objective analytical approach to determine whether it can afford to assume new debt beyond the amount it retires each year. This process shall compare generally accepted standards of affordability to the current values for the City. These standards shall include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures and the level of overlapping net debt of all local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures as determined in the City's annual update of the Capital Improvements Program. The decision on whether or not to assume new debt shall be based on these costs and benefits and on the City's ability to "afford" new debt as determined by the aforementioned standards. The City shall use cities with similar bond ratings for debt ratio benchmarks.

D. Sale Process

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated bid.

E. Rating Agencies Presentations

Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.

F. Continuing Disclosure

The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities.

G. Debt Refunding

City staff and the City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt.

CITY OF DICKINSON
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FINANCIAL MANAGEMENT POLICIES

VI. INVESTMENTS

As adopted by the City Council, it is the policy of the City of Dickinson that the administration and investment of funds be handled as its highest public trust. The City's available cash shall be invested according to the City's Investment Policy that is adopted by the City Council on an annual basis in accordance with the requirements of Chapter 2256 of the Texas Government Code. The primary objectives, in priority order, of the City's investment activities shall be preservation and safety of principal, liquidity and yield.

The earnings from investment will be used in a manner that best serves the public trust and interest of the City of Dickinson.

The investment policy applies to all financial assets of the City of Dickinson. These funds are accounted for in the City's comprehensive annual financial report and include the General, Special Revenue, Debt Service, Capital Projects, and Proprietary Funds. All cash of the various funds (excluding bond funds) are combined into the pooled cash fund for efficiency and maximum investment opportunity. Interest revenue derived from the pooled cash fund is allocated to the participating funds (annually) based on the relative cash balance of each fund. Bond funds are invested in separate investment pool accounts. Maintaining these funds in separate accounts simplifies the calculation necessary for the reporting of arbitrage earnings. All funds in the pooled cash fund are to be administered in accordance with this policy.

VII. INTERGOVERNMENTAL RELATIONS

The City shall coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing government services on an equitable basis and support appropriate favorable legislation at the state and federal levels.

A. Interlocal Cooperation in Delivering Services

In order to promote the effective and efficient delivery of services, the City shall work with other local jurisdictions to share on an equitable basis the costs of services, to share facilities and to develop joint programs to improve service to its citizens.

B. Legislative Program

The City shall cooperate with other jurisdictions to actively oppose any state or federal regulation or proposal that erodes municipal authority, attempts to remove local control over city issues, services or programs, or mandates additional City programs or services and does not provide the funding for implementation.

VIII. GRANTS

The City shall seek, apply for, obtain and effectively administer federal, state and foundation grants-in-aid that address the City's current and future priorities and policy objectives.

A. Grant Guidelines

The City shall seek, apply for and obtain those grants that are consistent with priority needs and objectives identified by Council.

CITY OF DICKINSON
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FINANCIAL MANAGEMENT POLICIES

B. Direct and Indirect Costs

The City shall recover indirect costs to the maximum amount allowed by the funding source. The City may waive or reduce direct and indirect costs if doing so will significantly increase the effectiveness of the grant.

C. Grant Review

The City shall review all grant submittals for their cash or in-kind match requirements, their potential impact on the operating budget and the extent to which they meet the City's policy objectives. If there are cash match requirements, the source of funding shall be identified and approved prior to application. An annual report on the status of grant programs shall also be prepared.

D. Grant Program Termination

The City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available unless alternate funding is identified.

IX. ECONOMIC DEVELOPMENT

The City shall initiate, encourage and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

A. Commitment to Expansion and Diversification

The City shall encourage and participate in economic development efforts to expand Dickinson's economy and tax base, to increase local employment and to invest when there is a defined specific long-term return. These efforts shall focus not only on new areas but also on established sections of Dickinson where redevelopment can generate additional jobs and other economic benefits.

B. Tax Abatements

The City shall follow the Guidelines for Tax Abatement adopted by the City Council to encourage commercial and/or industrial growth and development throughout Dickinson. The City shall balance the long-term benefits of tax abatements with the short-term loss of tax revenues prior to the granting of the abatement. Factors considered in evaluating proposed abatements for development include the location of the project, its size, the number of temporary and permanent jobs created, the costs and benefits for the City and the impact on Dickinson's economy and other factors specified in the City's Guidelines for Tax Abatement as well as applicable state laws.

C. Increase Non-Residential Share of Tax Base

The City's economic development program shall seek to expand the non-residential share of the tax base to decrease the tax burden on residential property owners.

D. Coordinate Efforts with Other Jurisdictions

The City's economic development program shall encourage close cooperation with other local jurisdictions to promote the economic well being of the area.

E. Use of Other Incentives

The City shall use enterprise zones as allowed by law and shall seek new sources to encourage business expansion. The City shall also coordinate with state and federal agencies on offering any incentive programs they may provide for potential economic expansion.

CITY OF DICKINSON
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FINANCIAL MANAGEMENT POLICIES

X. FISCAL MONITORING

Reports shall be prepared and presented on a regular basis to analyze, evaluate and forecast the City's financial performance and economic condition for the current year and for multi-years.

A. Financial Status and Performance Reports

Quarterly reports shall be prepared comparing expenditures and revenues to current budget for fiscal year-to-date, and to prior year actual fiscal year-to-date. Balance sheets and budget highlight notes are also provided. Timely information including comparisons of expenditures to budgeted amounts shall be provided to all department heads and directors on a monthly basis.

B. Five-Year Forecast of Revenues and Expenditures

A five-year forecast of revenues and expenditures, including a discussion of major trends affecting the City's financial position, shall be prepared. The forecast shall examine critical issues facing the City, economic conditions and the outlook for the upcoming budget year.

XI. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

The City shall comply with prevailing local, state and federal regulations. Its accounting practices and financial reporting shall conform to generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA) and the Government Finance Officers Association (GFOA). The City Council shall select an independent firm of certified public accountants to perform an annual audit of all operations. The City shall participate in the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting program.

XIII. OPERATING BUDGET

The City shall establish an operating budget that links revenues and expenditures to the goals of the City Council. The City shall strive to participate in the Government Finance Officers Association's Distinguished Budget Presentation Award program.

CITY OF DICKINSON
FY 2015-2016 ORIGINAL BUDGET
Personnel Counts: Full-Time Equivalents

Position	FY13-14 Actual	FY14-15 Amended Budget	FY15-16 Proposed Budget
General Fund	99.5	101.5	101.75
Administration	3	3	3
City Administrator	1	1	1
City Secretary	1	1	1
Management Assistant	1	1	1
Community Development	5	5	5
Assistant Building Official	1	0	0
Chief Building Official	1	1	1
Code Compliance Officer	1	1	1
Community Development Coordinator (Building Inspection/Code Compliance)	1	1	1
Director of Community Development	0	1	1
Permit Technician	1	1	1
Emergency Management	1.1	1.1	1.1
Police Captain	0.3	0.3	0.3
Police Chief	0.3	0.3	0.3
Police Officer	0.5	0.5	0.5
Emergency Medical Services	20	20	20
Administrative Assistant - EMS	0.5	0.5	0.5
EMT - Basic	4	4	4
EMT - Intermediate	0.5	0.5	0.5
Paramedic	14	14	14
EMS Director	1	1	1
Finance	3	3	3
Administrative Services Coordinator (Finance/HR & Payroll)	1	1	1
Administrative Services Coordinator (Finance/Purchasing/Grants)	1	1	1
Administrative Services Manager	1	1	1
Fire Marshal	2	2	2
Assistant Fire Marshal	1	1	1
Fire Marshal	1	1	1
Law Enforcement	46.4	48.4	48.4
Administrative Secretary	1	1	1
Communications Supervisor	1	1	1
Dispatcher	9	9	9
Jailer	3	3	3
Police Captain	2.7	2.7	2.7
Police Chief	0.7	0.7	0.7
Police Detective	4.5	5.5	5.5
Police Officer	18	18	18
Police Records Clerk	2.5	2.5	2.5
Police Sergeant	4	5	5

CITY OF DICKINSON
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Personnel Counts: Full-Time Equivalents

Position	FY13-14 Actual	FY14-15 Amended Budget	FY15-16 Proposed Budget
Library	5.5	5.5	5.5
Assistant Library Director	1	1	1
Librarian (Catalog/Processing)	1	1	1
Library Assistant	2	2	2
Library Director	1	1	1
Youth/IT Librarian	0.5	0.5	0.5
Municipal Court	4	4	4
Court Administrator	1	1	1
Court Clerk Entry Level	2	2	2
Senior Court Clerk	1	1	1
Public Works	7	7	7
Assistant to Public Works Director	0.5	0.5	0.5
Light Equipment Operator	5	5	5
Public Works Director	0.5	0.5	0.5
Street Foreman	1	1	1
Tourism & Museum Center	2.5	2.5	2.75
Guest Services Assistant	1.5	1.5	2
Economic Development Coordinator	1	1	0.75
Municipal Drainage Fund	4	4	4
Public Works	4	4	4
Assistant to Public Works Director	0.5	0.5	0.5
Drainage Foreman	0	0	1
Light Equipment Operator	3	3	2
Public Works Director	0.5	0.5	0.5
VOCA Fund	1	1	1
Law Enforcement	1	1	1
Police Officer	1	1	1
COPS Grant Fund	2	2	2
Law Enforcement	2	2	2
Police Officer	2	2	2
Hotel/Motel Tax Fund	0	0	0.25
Tourism & Museum Center	0	0	0.25
Economic Development Coordinator	0	0	0.25
Court Security Fund	0.5	0.5	0.5
Municipal Court	0.5	0.5	0.5
Jailer	0.5	0.5	0.5
Grand Total	107	109	109.5