

Darrell Carney, President
Mike Reinschmidt, Vice President
Libby Moreno, Secretary
Jennifer Lawrence

MINUTES
City of Dickinson
**Dickinson Economic
Development Corporation**
REGULAR MEETING

Robert Donley
Chris Tucker
Mark Martelli
Julie M. Robinson, Executive
Director

January 19, 2016

NOTICE is hereby given of a **REGULAR MEETING** of the Dickinson Economic Development Corporation of the City of Dickinson, County of Galveston, State of Texas, to be held on **Tuesday, January 19, 2016, at 6:30 p.m.** at: Dickinson City Hall, 4403 Highway 3, Dickinson, Texas 77539 in the Council Chambers for the purpose of considering the following numbered items. The Dickinson Economic Development Corporation of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code. Regular

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

President Darrell Carney called the meeting to order at 6:32 p.m. Economic Development Coordinator Angela Forbes called roll and certified a quorum. Board Members present were as follows: Darrell Carney, Mike Reinschmidt, Libby Moreno, Robert Donley and Chris Tucker. Directors Jennifer Lawrence and Mark Martelli were absent. Also present were Executive Director Julie Robinson, Economic Development Coordinator Angela Forbes and Administrative Services Manager Stephanie Russell

ITEM 2.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Approval of the Minutes of Dickinson Economic Development Corporation of:

A. December 14, 2015 Regular Board Meeting

Director Moreno made a motion to approve the Minutes of the December 14, 2015 Regular Board Meeting. The motion was seconded by Director Reinschmidt.

President Carney requested that the following revisions be made the Minutes:

- In Item 3(C): Revise the language in the Public Hearing under those who spoke in opposition to the project to read: Elizabeth Harris, resident at 2114 Holly Drive, stated that she supported economic development but spoke against this project stating the development had created and will continue to create drainage problems on her property.
- In Item 6: The third paragraph should be revised to read: Director Donley amended his motion to accept the name change from Lilley Entertainment LLC. to Lilley Investment LLC. Director Lawrence agreed to the amendment and seconded the motion as amended.

Director Moreno amended her motion to accept the amendments requested by President Carney. Director Reinschmidt agreed to the amendment and seconded the motion as amended.

VOTE:

5 AYES (Carney, Reinschmidt, Moreno, Tucker, Donley)

0 NAYS

MOTION PASSED

ITEM 3.) BRIEFING AND DISCUSSION CONCERNING: Executive Director's Briefing

Economic Development Update

Executive Director Julie Robinson and Economic Development Coordinator Angela Forbes provided a briefing on current City and economic development projects. Board members took no formal action in this matter.

ITEM 4.) BRIEFING AND DISCUSSION CONCERNING: Bay Area Houston Economic Partnership Monthly Update.

Marketing Manager Barbara Cutsinger with Bay Area Houston Economic Partnership provided a briefing on current projects around the area BAHEP serves. Board members took no formal action in this matter.

ITEM 5.) BRIEFING AND DISCUSSION CONCERNING: Update on the Adopt-A-Street Program.

Economic Development Coordinator Angela Forbes provided an update to the Board on the Adopt-A-Street Program.

ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Proposed Changes to Financial System Used for DEDC's Accounting and Finances.

Administrative Services Manager Stephanie Russell proposed changing the DEDC's accounting software from QuickBooks to the same financial software the City is currently using, STW Financial Management System. Ms. Russell provided an overview of the benefits of STW including its ability to safeguard internal controls, streamline processes, and that it exceeds the standards recommended by the Generally Accepted Accounting Principals (GAAP) – the uniform standards and guidelines for financial accounting and governmental reporting.

There was discussion regarding the differences between the two programs and their capabilities. The Board also discussed the estimated cost savings of \$1,610 versus the desire to keep the Corporation's financials separate from the City.

Following the discussion, Director Moreno made a motion to continue to use QuickBooks for the Corporation's financial accounting. Director Tucker seconded his motion. President Carney requested to amend the motion to add that the Board will revisit the topic again in six months. Director Moreno amended her motion as requested, and Director Tucker seconded the amended motion.

VOTE:

3 AYES (Carney, Moreno, Tucker)

2 NAYS (Reinschmidt, Donley)

MOTION PASSED

ITEM 7.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Quarterly Financial And Investment Report For Quarter Ending September 30, 2015.

Administrative Services Manager Stephanie Russell provided the board with the Quarterly Financial and Investment Report for Quarter Ending September 30, 2015.

ITEM 8.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Dickinson Economic Development Corporation's Sponsorship For 2016 Red, White & Bayou Crawfish And Texas Music Festival.

Mrs. Robinson advised the Board that, since the City is gearing up for the 2016 Red, White & Bayou Crawfish and Texas Music Festival, she was requesting that the Board consider approving its annual sponsorship for the Festival. Mrs. Robinson advised that, as a result of Dickinson Economic Development Corporation's sponsorship last year, the Festival generated approximately \$35,000 that will be awarded to local nonprofits that serve the Dickinson community, and it also generated an economic impact of approximately \$372,207.00 in one day. After discussion, Director Reinschmidt made a motion to approve a \$10,000.00 sponsorship for the 2016 Red, White & Bayou Crawfish And Texas Music Festival. The motion was seconded by Director Moreno.

VOTE:

5 AYES (Carney, Reinschmidt, Moreno, Tucker, Donley)

0 NAYS

MOTION PASSED

ITEM 9.) EXECUTIVE (CLOSED) SESSION – The Dickinson Economic Corporation will hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

President Darrell Carney recessed the regular meeting into a second Executive Session at 7:39 p.m.

- A. Section 551.087- Discuss or deliberate regarding commercial or financial information that the Dickinson Economic Development Corporation has received from a business prospect that the Dickinson Economic Development Corporation seeks to have locate, stay or expand in or near the City and which the Dickinson Economic Development Corporation is conducting economic development negotiations.
- B. Section 551.072 – Deliberation Regarding Real Property – Discussion Regarding the Purchase, Exchange, Lease or Value of Real Property.

ITEM 10.) RECONVENE

President Darrell Carney reconvened the regular meeting at 8:10 p.m

ITEM 11.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters discussed in Executive Session

No action was taken.

ITEM 12.) FUTURE AGENDA ITEMS

ITEM 13.) ADJOURN

Director Tucker made a motion to adjourn the meeting at 8:13 p.m. The motion was seconded by Director Reinschmidt.

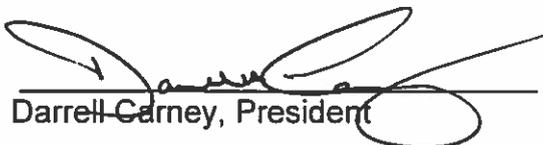
VOTE:

5 AYES (Carney, Reinschmidt, Moreno, Tucker, Donley)

0 NAYS

MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 8th day of February, 2016.


Darrell Carney, President