

**December 5, 2017
Harvey Repair Grant
Award Committee
Regular Meeting
3:00 p.m.**



Chad Rankin, Chairperson
Carol McVaney
Nicole Brown
Jerry LeBlanc
Mary Sue Hernandez

AGENDA
City of Dickinson
**HARVEY REPAIR GRANT
AWARD COMMITTEE
REGULAR MEETING**

Stacy Stringer, Secretary
Steve Casey

Charisse York, Alternate
Marjorie Morgan, Alternate

December 5, 2017

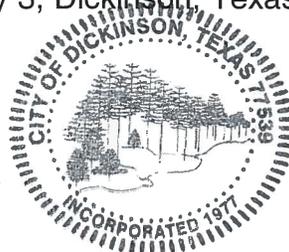
NOTICE is hereby given of a **REGULAR MEETING** of the Harvey Repair Grant Award Committee for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, DECEMBER 5, 2017, at 3:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The Harvey Repair Grant Award Committee of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**
- ITEM 2.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Minutes of the December 4, 2017 Regular Meeting.
- ITEM 3.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Harvey Repair Grant Applications Received and Approval of Grant Awards.
- ITEM 4.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Treatment of Grants for Multiple Addresses to Same Owner.
- ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Next Committee Meeting Date.
- ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Minutes of the December 5, 2017 Regular Meeting.
- ITEM 7.) ADJOURN**

CERTIFICATION

This is to certify that a copy of the Notice of the Regular Meeting of the Harvey Repair Grant Award Committee for **TUESDAY, DECEMBER 5, 2017** was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on this the 1st day of December, 2017, prior to 3:00 p.m.


Alun W. Thomas, City Secretary



In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

ITEM 1

**Harvey Repair Grant Award Committee
Regular Meeting**

CALL TO ORDER

Roll Call

**CITY OF DICKINSON, TEXAS
HARVEY REPAIR GRANT AWARD COMMITTEE
ATTENDANCE LIST**

**MEETING DATE: December 5, 2017
Regular Meeting**

<u>COMMITTEE MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
CHAIRPERSON CHAD RANKIN	_____	_____
SECRETARY STACY STRINGER	_____	_____
NICOLE BROWN	_____	_____
STEVE CASEY	_____	_____
MARYSUE HERNANDEZ	_____	_____
JERRY LEBLANC	_____	_____
CAROL MCVANEY	_____	_____
ALTERNATE MEMBER MARJORIE MORGAN	_____	_____
ALTERNATE MEMBER CHARRISS YORK	_____	_____
<u>ALSO IN ATTENDANCE:</u>		
City Attorney David W. Olson	_____	_____
Interim City Administrator Ron Morales	_____	_____
Assistant City Administrator/CFO Stephanie Russell	_____	_____
City Secretary Alun W. Thomas	_____	_____

ITEM 2

**Harvey Repair Grant Award Committee
Agenda Item Data Sheet**

MEETING DATE December 5, 2017

TOPIC:	Approval of Minutes of the December 4, 2017 Regular Meeting.
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BACKGROUND:	This agenda item will allow the Committee to review and approve the meeting minutes.
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RECOMMENDATION:	Due to the required 72-hour meeting notice that is to be prepared and posted, the minutes from the December 4, 2017 meeting were not available at the time of posting the December 5, 2017 meeting. The minutes will be drafted after the December 4, 2017 meeting, and copies will be made available to the Committee during this meeting for its review and approval.
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ATTACHMENTS:	• None.
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FUNDING ISSUES	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.# - -
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SUBMITTING STAFF MEMBER	CITY ADMINISTRATOR APPROVAL
Alun W. Thomas, City Secretary	Alun Thomas, for Ron Morales

ACTIONS TAKEN		
APPROVAL	READINGS PASSED	OTHER
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	

ITEM 3

**Harvey Repair Grant Award Committee
Agenda Item Data Sheet**

MEETING DATE December 5, 2017

TOPIC:	Harvey Repair Grant Applications Received and Approval of Grant Awards.
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BACKGROUND:	During this agenda item, the Committee will be presented with grant applications that have been received. The Committee will have the opportunity to review, screen, and score the applications, and approve grant awards as it sees fit. City staff will be available during the item to answer questions as needed.
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RECOMMENDATION:	None.
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ATTACHMENTS:	<ul style="list-style-type: none"> • None; the applications will be made available to the Committee during the meeting.
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FUNDING ISSUES	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.# - -
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SUBMITTING STAFF MEMBER	CITY ADMINISTRATOR APPROVAL
Alun W. Thomas, City Secretary	Ron Morales

ACTIONS TAKEN		
APPROVAL	READINGS PASSED	OTHER
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	

ITEM 4

**Harvey Repair Grant Award Committee
Agenda Item Data Sheet**

MEETING DATE December 5, 2017

TOPIC:	Treatment of Grants for Multiple Addresses to Same Owner.
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BACKGROUND:	This agenda item will afford the Committee the opportunity to rule on how staff should handle one owner being eligible for grants for multiple properties, should that situation arise.
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RECOMMENDATION:	During the November 28, 2017 and the December 1, 2017 meetings, City Attorney Derra Mattina discussed with the Committee the possibility that one person may own multiple homes and therefore submit applications for multiple addresses. She advised the Committee that if that happened, and if more than one of an applicant's homes are eligible for an award, the City will issue the grant for the highest ranked of the applications, and then bring the other application(s) back to the Committee to discuss how to address it. This agenda item will afford the Committee the opportunity to determine how to address the issue should it arise.
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ATTACHMENTS:	• None.
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FUNDING ISSUES	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.# - -
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SUBMITTING STAFF MEMBER	CITY ADMINISTRATOR APPROVAL
Alun W. Thomas, City Secretary	Alun Thomas, for Ron Morales

ACTIONS TAKEN		
APPROVAL	READINGS PASSED	OTHER
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	

ITEM 5

**Harvey Repair Grant Award Committee
Agenda Item Data Sheet**

MEETING DATE December 5, 2017

TOPIC:	Next Committee Meeting Date.
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BACKGROUND:	This agenda item will afford the Committee the opportunity to set its next meeting date, if an additional meeting is necessary.
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RECOMMENDATION:	This agenda item will afford the Committee the opportunity to discuss the availability of its members to attend future meetings. It is expected that the last packet of applications will be reviewed by the Committee during this meeting, so additional meetings may not be necessary. If an additional meeting is needed, Staff recommends setting a meeting date in the near future, while still allowing time for the required 72-hour meeting notice to be prepared and posted.
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ATTACHMENTS:	• None.
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FUNDING ISSUES	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.# - -
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SUBMITTING STAFF MEMBER	CITY ADMINISTRATOR APPROVAL
Alun W. Thomas, City Secretary	Ron Morales

ACTIONS TAKEN		
APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO	READINGS PASSED <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	OTHER

ITEM 6

**Harvey Repair Grant Award Committee
Agenda Item Data Sheet**

MEETING DATE December 5, 2017

TOPIC:	Approval of Minutes of the December 5, 2017 Regular Meeting.
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BACKGROUND:	This agenda item will allow the Committee to review and approve the meeting minutes.
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RECOMMENDATION:	This meeting is expected to be the last meeting of the Harvey Repair Grant Award Committee. Consequently, the minutes to this meeting will be drafted during the meeting and will be made available to the Committee during this item for its review and approval.
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ATTACHMENTS:	<ul style="list-style-type: none"> • None.
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FUNDING ISSUES	<input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input type="checkbox"/> Full Amount already budgeted. <input type="checkbox"/> Funds to be transferred from Acct.# - -
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SUBMITTING STAFF MEMBER	CITY ADMINISTRATOR APPROVAL
Alun W. Thomas, City Secretary	Alun Thomas, for Ron Morales

ACTIONS TAKEN		
APPROVAL	READINGS PASSED	OTHER
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	

ITEM 7

ADJOURN

TIME: _____
MOTION: _____
SECOND: _____
VOTE: _____