

**October 13, 2016**  
**Fair Housing Work Group**  
**Officer's Meeting**  
**3:45 p.m.**



Julie M. Robinson, Chairperson  
Andrea Greer, Secretary  
Pastor Lorraine Brown, Data  
Collection Chairperson  
Pastor William H. King, III

**AGENDA**  
City of Dickinson  
**FAIR HOUSING WORK  
GROUP  
OFFICERS MEETING**

Shamarion Barber  
Commissioner Stephen Holmes  
Ernest Hubert  
Stephanie Russell  
Bryan Milward

**October 13, 2016**

**NOTICE** is hereby given of an **OFFICERS MEETING** of the Fair Housing Work Group for the City of Dickinson, County of Galveston, State of Texas, to be held on **THURSDAY, OCTOBER 13, 2016**, at **3:45 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 in Conference Room 2 for the purpose of considering the following numbered items. The Fair Housing Work Group of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

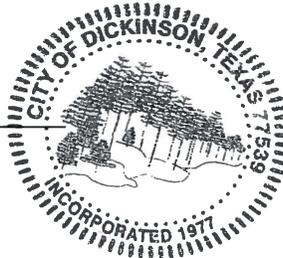
**ITEM 2.) BRIEFING, DISCUSSION AND DIRECTION CONCERNING:** Progress Report On Implementation Of City Of Dickinson Fair Housing Action Plan And Any Changes In Local Circumstances.

**ITEM 3.) ADJOURN**

**CERTIFICATION**

This is to certify that a copy of the Notice of the Officers Meeting of the Fair Housing Work Group for **THURSDAY, OCTOBER 13, 2016** was posted on the bulletin board at City Hall, 4403 Highway 3, Texas, on this the 6<sup>th</sup> day of October, 2016, prior to 3:45 p.m.

  
Bryan Milward, Deputy City Secretary



In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

**TAB 1**

**CITY OF DICKINSON, TEXAS  
FAIR HOUSING WORK GROUP MEETING  
ATTENDANCE LIST**

**MEETING DATE: OCTOBER 13, 2016  
OFFICER'S MEETING**

<b><u>COMMITTEE MEMBERS</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
JULIE M. ROBINSON, CHAIRPERSON	_____	_____
ANDREA GREER, SECRETARY	_____	_____
PASTOR LORRAINE BROWN, DATA COLLECTION CHAIRPERSON	_____	_____

**Please note for the record the following were also in attendance:**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**TAB 2**

CITY OF DICKINSON					
FHA ST FORM PROGRESS REPORT					
Impediment No.	Task	Individual or Group Responsible	Proposed Completion Date	Completed (Y/N)	Notes
3.1	Commit to take Fair Housing Month activities: Passage of resolution or proclamation by governing body establishing fair housing month	City Council	2012, ongoing	Y	Fair Housing Month Proclamation made by City Council on April 12, 2016.
3.1	Commit to take Fair Housing Month activities: Activities in schools	Fair Housing Work Group	2011, 2012, 2013	N	Need clarification on what activities will be.
3.1	Commit to take Fair Housing Month activities: Placing posters in public buildings	City Staff	2011, 2012, 2013	Y	Posters have been placed in City Hall and Library and have been distributed at other City facilities.
3.1	Commit to take Fair Housing Month activities: Governing body will hold special hearing to solicit input from the community	City Council	2011, 2012, 2013	Y	A public hearing was held in 2012, 2013, and 2014, 2015 and one is scheduled for the November 9, 2016 City Council meeting.
3.1	Commit to take Fair Housing Month activities: Other - Update the Fair Housing webpage	City Staff	2011, 2012, 2013	Y	The Fair Housing webpage is reviewed periodically for necessary updates.
3.1; 3.2	Commit to take Fair Housing Month activities: Other - Hold Housing Family Fair	Fair Housing Work Group; City Staff	2011, 2012, 2013	Y	The 6th annual Housing Family Fair was held at Mt. Carmel Missionary Baptist Church in Dickinson on February 20, 2016. The 7th annual housing fair is scheduled for February 18, 2017.
4.2	Develop Anti-NIMBYism Action Plan	City Staff; City Council	2012	Y	The Anti-NIMBYism Action Plan was presented to and approved by the Dickinson City Council on October 23, 2012.
5.1	Review of long-term infrastructure plan to determine if it promotes racial concentrations or otherwise inadvertently results in disparate treatment of members of protected classes as it	City Administrator; Public Works Department;	2011, ongoing	Y	The City has recently adopted a Capital Improvement Plan, and it is currently being reviewed for compliance with this Item.
5.2	Review and ensure that Fair Housing implications are addressed in all aspects of planning in a manner consistent with the guidelines provided by the State of Texas and maintain documentation of review	City Administrator; Community Development Department	2012	N	The City of Dickinson's compliance with this objective is contingent upon provision of guidelines by the State, as stated in the FHA ST form. No guidance has been provided by the State to date.
5.3	Establish a written policy that requires senior staff to receive available Fair Housing training within the first 12 months of their employment	City Administrator	2012	Y	A policy was written and adopted by the City Council on October 23, 2012 . Staff attendance was required at a training session provided by J. Rice of Public Management.

**CITY OF DICKINSON**

**FHAST FORM PROGRESS REPORT**

<b>Impediment No.</b>	<b>Task</b>	<b>Individual or Group Responsible</b>	<b>Proposed Completion Date</b>	<b>Completed (Y/N)</b>	<b>Notes</b>
5.5	Develop a written policy that limits the concentration of undesirable infrastructure improvements or policies and procedures that take the residential location of members of protected classes into account for such improvements	City Administrator; City Council; Fair Housing Work Group	2013	Y	The City Council passed a Fair Housing Policies resolution on October 23, 2012 stating that, to the extent that the City of Dickinson has control in decisions on location, infrastructure projects such as wastewater pumping stations, solid waste handling or collection points, or other improvements that tend to adversely impact housing shall not be geographically concentrated in a manner that disproportionately impacts protected classes.
5.7	Develop a process to consider making applications for additional sources of funding to provide assistance to repair substandard housing associated with roads/infrastructure projects	City Council; City Administrator	2012	Y	The City of Dickinson stated in its FHAST form that it may not be able to participate in housing funding applications through the HOME program. However, the City has had communication with Galveston County subrecipients of the CDBG-DR housing program in regards to housing applicants in Dickinson. In addition, the City has considered local projects for the housing program.
5.8	Establish a formal requirement that all non-federally funded infrastructure projects are ADA compliant and address other legacy discrimination issues	City Administrator, City Council, Public Works Department, Community Development Department	2012	N	The City of Dickinson's compliance with this objective is contingent upon provision of guidelines by the State, as stated in the FHAST form. No guidance has been provided by the State to date.
5.15	Establish clear policies and procedures to ensure that all infrastructure projects funded with disaster recovery funds be designed so that publicly accessible infrastructure projects and associated facilities are fully accessible to persons with disabilities	City Administrator	2012	Y	The City Council passed a Fair Housing Policies Resolution on October 23, 2012 stating that all public infrastructure projects, whether federally funded or not, are required to meet ADA requirements.

CITY OF DICKINSON					
FHA ST FORM PROGRESS REPORT					
Impediment No.	Task	Individual or Group Responsible	Proposed Completion Date	Completed (Y/N)	Notes
6.1	Establish a testing program for fair housing violations	State of Texas		N	The City of Dickinson's compliance with this objective is contingent upon provision of guidelines by the State, as stated in the FHA ST form. No guidance has been provided by the State to date.
7.1	Establish a policy statement/guidance for those responsible for developing codes/ordinances that reminds them to consider and document the Fair Housing/AFFH implications of any new rule	City Council; City Administrator; Community Development	2012	N	The City of Dickinson's compliance with this objective is contingent upon provision of guidelines by the State, as stated in the FHA ST form. No guidance has been provided by the State to date.
7.2	Conduct a Fair Housing Review and take appropriate action concerning the City's long-term planning documents for housing growth or redevelopment	Fair Housing Work Group; City Administrator; Community Development Department	2012	N	The City of Dickinson's compliance with this objective is contingent upon provision of guidelines by the State, as stated in the FHA ST form. No guidance has been provided by the State to date.
7.2	Identify residential areas that show concentrations or underrepresentation of protected groups and encourage mixed-income affordable housing and other strategies to widen housing choice throughout our jurisdiction	City Administrator	Ongoing	Y	The City has maps that show demographic and socioeconomic status of residents and uses these maps and other available data when evaluating affordable housing development.
9.3	Coordinate with the legislatively created Housing and Health Services Coordination Council for best practices on working with support services	City Administrator; City Staff	2012	N	The City of Dickinson's compliance with this objective is contingent upon provision of guidelines by the State, as stated in the FHA ST form. No guidance has been provided by the State to date. As required by the GLO, Staff are now registered to receive emails distributed through the HHSCC listserve.
12.2	Develop a Section 3 program that meets the requirements of federal law and regulations and ensure appropriate staff receive training	City Council	2012	Y	City Council approved a Section 3 Policy on September 25, 2012. Public Management, Inc. provided Fair Housing Training to the City Council and Senior Staff on November 12, 2013.

**CITY OF DICKINSON****FHAST FORM PROGRESS REPORT**

<b>Impediment No.</b>	<b>Task</b>	<b>Individual or Group Responsible</b>	<b>Proposed Completion Date</b>	<b>Completed (Y/N)</b>	<b>Notes</b>
	Consider: 1) establishing incentives for affordable housing developers to create an increased set-aside of housing units for persons with disabilities or persons who are elderly without violating the existing TDHCA Integrated Housing Rule; 2) providing point incentives for units in proximity to medical facilities for competitive programs using federal funds; and 3) requiring new housing built with federal funds to be built with structures that allow for accessible features, regardless of whether the original occupant needs the features, as called for by State law	City Council; City Administrator; Fair Housing Work Group	2013	N	This action will have to be done in conjunction with Galveston County and the GLO.

**TAB 3**

# ADJOURN

**TIME:** \_\_\_\_\_

**MOTION:** \_\_\_\_\_

**SECOND:** \_\_\_\_\_

**VOTE** \_\_\_\_\_