

**August 9, 2016**  
**City Council**  
**Regular Meeting**  
**7:00 p.m.**



Julie Masters, Mayor  
Charles Suderman  
Bruce Henderson  
Walter Wilson

**AGENDA**  
City of Dickinson  
**CITY COUNCIL**  
**REGULAR MEETING**

Wally Deats, Mayor Pro Tem  
Louis Decker  
William H. King III  
Julie M. Robinson, City  
Administrator

**August 9, 2016**

**NOTICE** is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, August 9, 2016, at 7:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM:**  
Invocation and Pledge of Allegiance.

**ITEM 2.) PROCLAMATIONS AND COUNCIL COMMENTS:**

A. Introduction of Summer Interns Through Youth Work Experience Program with Houston-Galveston Area Council and Texas Workforce Solutions.

B. Introduction of Bryan Milward, New Management Assistant

**ITEM 3.) PUBLIC COMMENTS:** At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

**ITEM 4.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:**  
The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

A. Approval of the Minutes of the Workshop Council Meeting of July 26, 2016.

B. Approval of the Minutes of the Regular Council Meeting of July 26, 2016.

## OLD BUSINESS

**ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update of Public Works Projects.

A. Fiscal Year 2014-2015 Street Maintenance Sales Tax Projects [48<sup>th</sup> Street (East of Highway 3), 33<sup>rd</sup> Street (East), 28<sup>th</sup> Street (West of Highway 3), Leonetti Lane, Oleander (Palm to Bridge), and Greenbriar Street].

B. Fiscal Year 2015-2016 Street Maintenance Sales Tax Projects [35<sup>th</sup> Street (East of Kansas Avenue), Nebraska Street, Hollywood Street, Gill Road, Johnson Street, Mariner's Way, Pine Oak Circle].

C. Update on Slope Mowing.

D. Implementation of New Pothole Patching Program.

**ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, APPROVING THE ADDITION OF LAND TO DICKINSON MANAGEMENT DISTRICT NO. 1; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.** (Second of Three Readings)

## NEW BUSINESS

**ITEM 7.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** An Application Paul & Traci Newell For Tree Removal Permit #TREE 16-0674 To Remove Six Significant Trees On The Property Located At 4120 Bess Road, Dickinson, Texas 77539.

**ITEM 8.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE 2016 APPRAISAL ROLL; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Acceptance Of An Effective Tax Rate Of \$0.396030 Per \$100 Valuation And A Rollback Tax Rate Of \$0.421512 Per \$100 Valuation For the Fiscal Year Beginning October 1, 2016 And Ending September 30, 2017.

**ITEM 10.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Proposing A Tax Rate Of \$0.40861 Per \$100 Valuation For The Fiscal Year Beginning October 1, 2016, And Ending September 30, 2017; Scheduling The First Public Hearing On Proposed Tax Rate on August 23, 2016; The Second Public Hearing On Proposed Tax Rate on August 30, 2016; And The Adoption Of The Fiscal Year 2016-2017 Budget And Tax Rate For September 13, 2016, With Such Meetings To Be Held At 7:00 pm, At Dickinson City Hall, Located At 4403 State Highway 3, Dickinson, Texas.

**ITEM 11.) EXECUTIVE SESSION:** The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

- A. Section 551.071 – Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in closed meeting.
- B. Section 551.072 – Deliberation Regarding Real Property – Discussion Regarding the Purchase, Exchange, Lease or Value of Real Property.
- C. Section 551.087 – Discuss or deliberate regarding commercial or financial information that the City of Dickinson has received from a business prospect that the City of Dickinson seeks to have locate, stay or expand in or near the City and which the City of Dickinson is conducting economic development negotiations.

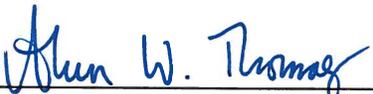
**ITEM 12.) RECONVENE**

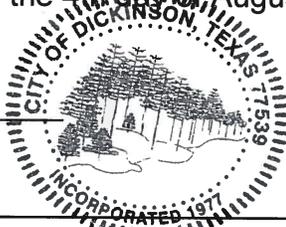
**ITEM 13.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

**ITEM 14.) ADJOURN**

### CERTIFICATION

This is to certify that a copy of the Notice of the Regular City Council meeting for **TUESDAY, August 9, 2016**, was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on this the 4<sup>th</sup> day of August, 2016, prior to 6:00 p.m.

  
Alun W. Thomas, City Secretary



In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

# **City Council Meeting**

## **CALL TO ORDER**

### **Invocation**

**Given by:** \_\_\_\_\_

### **Pledge of Allegiance**

**Given by:** \_\_\_\_\_

### **Roll Call**

**CITY OF DICKINSON, TEXAS  
CITY COUNCIL MEETING  
ATTENDANCE LIST**

**MEETING DATE: August 9, 2016  
Regular Meeting**

<u>MAYOR/COUNCIL</u>	<u>PRESENT</u>	<u>ABSENT</u>
MAYOR JULIE MASTERS	_____	_____
POS. 1: COUNCILMEMBER CHARLES SUDERMAN	_____	_____
POS. 2: COUNCILMEMBER BRUCE HENDERSON	_____	_____
POS. 3: COUNCILMEMBER WALTER WILSON	_____	_____
POS. 4: COUNCILMEMBER WALLY DEATS	_____	_____
POS. 5: COUNCILMEMBER LOUIS DECKER	_____	_____
POS. 6: COUNCILMEMBER WILLIAM KING	_____	_____
 <b><u>ALSO IN ATTENDANCE:</u></b>		
CITY ATTORNEY David W. Olson	_____	_____
CITY ADMINISTRATOR Julie M. Robinson	_____	_____
City Secretary Alun W. Thomas	_____	_____
Management Assistant Bryan Milward	_____	_____
Administrative Services Manager Stephanie Russell	_____	_____
Director of Community Dev. Zachary Meadows	_____	_____
Public Works Director Paul Booth	_____	_____
Library Director Vicki McAllister	_____	_____
Fire Marshal Lee Darrow	_____	_____
Police Chief Ron Morales	_____	_____
EMS Director Derek Hunt	_____	_____
Court Administrator Irma Rivera	_____	_____





Julie Masters, Mayor  
Charles Suderman  
Bruce Henderson  
Walter Wilson

**MINUTES**  
City of Dickinson  
**CITY COUNCIL**  
**SPECIAL WORKSHOP**  
**MEETING**

Wally Deats, Mayor Pro Tem  
Louis Decker  
William H. King III  
Julie M. Robinson, City  
Administrator

**July 26, 2016**

**NOTICE** is hereby given of a **SPECIAL WORKSHOP MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, JULY 26, 2016, at 6:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM**

Mayor Masters called the meeting to order at 6:03 p.m. City Secretary Alun Thomas called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro-Tem Wally Deats, and Council Members Charles Suderman, Bruce Henderson, Walter Wilson and Louis Decker. Council Member William H. King, III was absent. Also present were City Administrator Julie Robinson, Administrative Services Manager Stephanie Russell, Director of Community Development Zachary Meadows, Director of Public Works Paul Booth, Fire Marshal Lee Darrow, Police Chief Ron Morales, Police Captain Melvin Mason, Police Captain Jay Jaekel, Police Captain Steve Krone, and Court Administrator Irma Rivera.

**ITEM 2.) BRIEFING, DISCUSSION AND DIRECTION CONCERNING: Salary Increase and Proposed New Positions For FY 2016-2017 Recommended Budget.**

Administrative Services Manager Stephanie Russell presented the proposed salary increase to Council as outlined in the Agenda Item Data Sheet. After a discussion, it was the direction of Council to proceed with a 3% Cost of Living Adjustment (COLA) for Fiscal Year 2016-2017. For those employees who are currently receiving a salary that is over the Market Max salary for their position, Council directed staff to continue the one-time, lump sum payment equal to the 3% salary increase, with the lump sum payment not attaching to the base salary.

City Administrator Julie Robinson discussed with Council the reclassification of Mrs. Russell's position with the City. In the proposed FY 2106-2017 budget, Mrs. Russell's title would change from "Administrative Services Manager" to "Chief Financial Officer", a title better reflecting her role. The title change would be accompanied by the appropriate salary adjustment. Council approved the change, to be effective starting in FY 2016-2017.

Regarding the proposed new positions, Council Member Wilson expressed his preference not to fund salaries using funds from Dickinson Management District No. 1 as a long-term solution. Mrs. Robinson advised Council that it is anticipated that the City will be able to fund the entire cost for the new positions through the General Fund beginning in FY 2017-2018. It was the direction of Council to proceed with both new positions starting October 1, 2016, and to partially fund the Community Development position through Dickinson Management District No. 1 for FY 2016-2017 if necessary.

**ITEM 3.) ADJOURN**

Council Member Henderson made a motion to adjourn the meeting at 6:54 p.m., and Council Member Wilson seconded the motion.

**VOTE:**

5 AYES (Suderman, Henderson, Wilson, Deats and Decker)

0 NAYS

**MOTION PASSED**

**PASSED, APPROVED AND ADOPTED** this the 9th day of August, 2016.

\_\_\_\_\_  
Julie Masters, Mayor

**ATTEST:**

\_\_\_\_\_  
Alun W. Thomas, City Secretary

Julie Masters, Mayor  
Charles Suderman  
Bruce Henderson  
Walter Wilson

**MINUTES**  
City of Dickinson  
**CITY COUNCIL**  
**REGULAR MEETING**

Wally Deats, Mayor Pro Tem  
Louis Decker  
William H. King III  
Julie M. Robinson, City  
Administrator

**July 26, 2016**

**NOTICE** is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, July 26, 2016**, at **7:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM:**

Invocation and Pledge of Allegiance.

Mayor Masters called the meeting to order at 7:06 p.m. City Secretary Alun Thomas called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro-Tem Wally Deats, and Council Members Charles Suderman, Bruce Henderson, Walter Wilson and Louis Decker. Council Member William H. King, III was absent. Also present were City Administrator Julie Robinson, Administrative Services Manager Stephanie Russell, Director of Public Works Paul Booth, Fire Marshal Lee Darrow, and Court Administrator Irma Rivera.

**ITEM 2.) PROCLAMATIONS AND COUNCIL COMMENTS:**

Council Comments:

- Welcome and thank you to all attending.
- Council Member Deats recently returned from a trip to Glacier National Park. The park is recommended to everyone- we live in a beautiful country.
- Council Members Suderman, Deats and Decker attended a demonstration of two different pieces of slope mowing equipment this morning. The equipment was impressive and what the City needs. During the demonstration, the equipment mowed down plants up to twelve feet tall.
- Council Member Deats attended a Texas Commission on Environmental Quality open meeting concerning Clean Harbors. One family was granted a hearing on the permit, and TCEQ is concurrently running a dispute resolution program.
- Council Member Wilson and his wife attended M.I. Lewis' fundraiser event on Friday, July 22. Also in attendance from the City were Mayor Julie Masters, Council Member Deats, City Administrator Julie Robinson and her husband, City Secretary Alun Thomas and his

wife, and Administrative Services Manager Stephanie Russell. The silent auction appeared to raise a lot of money.

- The Knights of Columbus will host a fish fry on August 5, 2016 from 5:30 p.m. through 7:30 p.m.
- Volunteers are encouraged to assist the Festival of Lights repair equipment in preparation for this year's Festival. Assistance is needed every Saturday.

**ITEM 3.) PUBLIC COMMENTS:** At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

None.

**ITEM 4.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:**  
The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

- A. Approval of the Minutes of the Workshop Council Meeting of July 12, 2016.
- B. Approval of the Minutes of the Regular Council Meeting of July 12, 2016.

Council Member Wilson made a motion to approve the Consent Agenda. Council Member Henderson seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

5 AYES (Suderman, Henderson, Wilson, Deats and Decker)

0 NAYS

**MOTION PASSED**

**OLD BUSINESS**

**ITEM 5.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update of Public Works Projects.

- A. Fiscal Year 2014-2015 Street Maintenance Sales Tax Projects [48<sup>th</sup> Street (East of Highway 3), 33<sup>rd</sup> Street (East), 28<sup>th</sup> Street (West of Highway 3), Leonetti Lane, Oleander (Palm to Bridge), and Greenbriar Street].

B. Fiscal Year 2015-2016 Street Maintenance Sales Tax Projects [35th Street (East of Kansas Avenue), Nebraska Street, Hollywood Street, Gill Road, Johnson Street, Mariner's Way, Pine Oak Circle].

C. Slope Mowing and Right of Way Mowing Schedule.

Public Works Director Paul Booth presented Council with an update on the status of the current Public Works Projects and addressed the questions of Council.

**ITEM 6.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 - **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, ORDINANCE NUMBER 420-2001, AS HERETOFORE AMENDED, SO AS TO REZONE APPROXIMATELY +/- 0.7855 ACRES, LEGALLY DESCRIBED AS ABSTRACT 19 PERRY & AUSTIN SURVEY PART OF LOT 24, NICHOLS ADDITION DICKINSON, GENERALLY LOCATED ON THE CORNER OF DEATS AND FM 1266 WITH THE ADDRESS BEING 4010 DEATS ROAD, IN THE CITY OF DICKINSON, GALVESTON COUNTY, TEXAS, FROM CONVENTIONAL RESIDENTIAL (CR) TO GENERAL COMMERCIAL (GC); DIRECTING A CHANGE ACCORDINGLY IN THE OFFICIAL ZONING MAP OF THE CITY; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION HEREOF; AND PROVIDING A REPEALER CLAUSE, A SAVINGS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.** (Second of Three Readings)

Mayor Masters read the ordinance by caption only. Council Member Wilson made a motion to approve the ordinance in two readings, and Council Member Deats seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

5 AYES (Suderman, Henderson, Wilson, Deats and Decker)

0 NAYS

**MOTION PASSED**

**NEW BUSINESS**

**ITEM 7.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Dickinson Bayou Watershed Steering Committee Meeting of July 18, 2016.

Council Member Decker provided an update of the activities of the Dickinson Bayou Watershed Steering Committee meeting of July 18, 2016.

**ITEM 8.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Houston-Galveston Area Council July 19, 2016.

Since Council Member King was absent from the Council meeting, there was no update provided.

**ITEM 9.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, APPROVING THE ADDITION OF LAND TO DICKINSON MANAGEMENT DISTRICT NO. 1; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.** (First of Three Readings)

Mayor Masters read the ordinance by caption only. Council Member Suderman made a motion to approve the ordinance on first reading, and Council Member Deats seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

5 AYES (Suderman, Henderson, Wilson, Deats and Decker)

0 NAYS

**MOTION PASSED**

**ITEM 10.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 - **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE DICKINSON ECONOMIC DEVELOPMENT CORPORATION FOR FISCAL YEAR 2016-2017; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH FISCAL YEAR AS REFLECTED IN SAID BUDGET; PROVIDING FOR THE INCORPORATION OF PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.** (First And Only Reading)

Mayor Masters read the ordinance by caption only. Council Member Deats made a motion to approve the ordinance on the first and only reading, and Council Member Suderman seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

5 AYES (Suderman, Henderson, Wilson, Deats and Decker)

0 NAYS

**MOTION PASSED**

**ITEM 11.) BRIEFING, DISCUSSION AND DIRECTION CONCERNING:** FY 2016-2017 Recommended Budget and Proposed Projects.

Administrative Services Manager Stephanie Russell presented the FY 2016-2017 Recommended Budget and Proposed Projects to Council, and outlined the major components of the budget, including:

- Sales Tax in FY14-15 included revenue for Street Maintenance and DEDC. Starting in FY15-16, these revenues are no longer included in the General Fund since they are accounted for in the individual funds.
- The transfer from the DEDC has increased to fund a new Executive Director for the DEDC; overall the DEDC will transfer \$309,076 for personnel and administrative services.
- The addition of the Animal Services Department under the General Fund and the Bayou Animal Services Corporation Fund
- Due to the increasing property valuations, the City's I&S and M&O property tax rates have been adjusted to increase the portion of the property tax revenue going to the general fund. As a result, FY 2017 includes a negligible transfer from the General Fund to the Debt Service Fund.
- Updated financial information for the Street Maintenance Sales Tax Fund, which was provided as a handout to Council.
- Bayou Lakes PID #2 has been separated from Bayou Lakes PID #1, which is a more accurate representation.
  - Bayou Lakes PID #2 will run a deficit balance until the developer begins to sell the properties in this section - at that time the balance will be reimbursed – as was done with PID#1.

After discussion, Council gave the following direction:

- Council Member Deats would like staff to evaluate the feasibility of having Director of Public Works Paul Booth attend a demonstration of a slope mower by a company out of state.
- Dickinson Volunteer Fire Department should have input on the form and type of signage proposed for the Central Fire Station, and Council must have final approval on the design and cost.
- The excess balance in the Street Maintenance Sales Tax Fund should fund engineering for the next round of streets now. Should there be excess funding once the actual costs for the current streets under construction and bids for the next round of streets are obtained, Council will discuss the possibility of adding additional streets to that year's plan.
- Staff will provide the Council with a copy of the transfer from Dickinson Economic Development Corporation that was approved and included in the DEDC Budget as well as the City's Budget.

Council Member Suderman thanked Mrs. Russell and staff for a very well presented budget.

Mayor Masters recessed the regular meeting at 8:05 p.m.

**ITEM 12.) EXECUTIVE SESSION:** The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

A. Section 551.071 – Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in closed meeting.

B. Section 551.072 – Deliberation Regarding Real Property – Discussion Regarding the Purchase, Exchange, Lease or Value of Real Property.

**ITEM 13.) RECONVENE**

Mayor Masters reconvened the regular meeting at 8:24 p.m.

**ITEM 14.) CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

None.

**ITEM 15.) ADJOURN**

Council Member Wilson made a motion to adjourn the meeting at 8:25 p.m., and Council Member Deats seconded the motion. There being no discussion, Mayor Masters called for the vote.

**VOTE:**

5 AYES (Suderman, Henderson, Wilson, Deats and Decker)

0 NAYS

**MOTION PASSED**

**PASSED, APPROVED AND ADOPTED** this the 9th day of August, 2016.

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Julie Masters, Mayor

**ATTEST:**

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Alun W. Thomas, City Secretary



**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            August 9, 2016

**TOPIC:**                      Ordinance Number XXX-2016

**AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, APPROVING THE ADDITION OF LAND TO DICKINSON MANAGEMENT DISTRICT NO. 1; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**BACKGROUND:**            **(This is the second of three readings)**

The City of Dickinson recently completed the annexation into the City of two tracts of land as described in Ordinances 832-2015 and 850-2016, respectively. Since the boundaries of Dickinson Management District No. 1 coincide with the City's boundaries, it is recommended that the properties be annexed into Dickinson Management District No. 1.

Section 3853.108 of the enabling legislation for Dickinson Management District No. 1 provides that the District may annex land located within the boundaries of the City of Dickinson upon approval by the City Council. If approved, the District will then annex these two tracts into its boundaries.

**RECOMMENDATION:**    Staff recommends approval of the Ordinance.

**ATTACHMENTS:**            • Ordinance Number XXX-2016

**FUNDING ISSUES**         Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#            -            -

<b>SUBMITTING STAFF MEMBER</b> Julie M. Robinson, City Administrator	<b>CITY ADMINISTRATOR APPROVAL</b> 
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**ACTIONS TAKEN**

<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>
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**ORDINANCE NUMBER XXX-2016**

**AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, APPROVING THE ADDITION OF LAND TO DICKINSON MANAGEMENT DISTRICT NO. 1; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**WHEREAS**, Dickinson Management District No. 1 (the “District”) is a special district created under Section 59, Article XVI, Texas Constitution by Special Districts Local Laws Chapter 3853 (the “Act”); and

**WHEREAS**, the District is located within the boundaries of the City of Dickinson, Texas (the “City”); and

**WHEREAS**, the City has annexed two tracts of land as described in the attached **Exhibit “A”** (the “Tract”) attached to this ordinance; and

**WHEREAS**, Section 3853.108 of the Act provides that the District may annex land located within the boundaries of the City upon approval of the City’s governing body; and

**WHEREAS**, the City is willing to approve to the annexation of the Tracts into the District.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council of the City of Dickinson, Texas, hereby grants its written approval to the addition to Dickinson Management District No. 1 of those certain tracts of land as described in attached Exhibit “A”.

Section 3. It is hereby found, determined and declared that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code, and that this meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

Section 4. All provisions of the ordinances of the City of Dickinson in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Dickinson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 5. If any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 6. This Ordinance shall irrevocably take effect immediately upon its first and final reading and the passage and approval.

DULY PASSED AND APPROVED on first reading this the 26th day of July, 2016.

DULY PASSED AND APPROVED on second reading this the 9th day of August, 2016.

DULY PASSED, APPROVED AND ADOPTED on third and final reading this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

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Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

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David W. Olson, City Attorney  
City of Dickinson, Texas

**Exhibit "A"**  
**The Tracts**

Metes and Bounds Description of the Tracts

(1) The Territory Annexed by the City of Dickinson in Ordinance 832-2015 and More Particularly Described by Metes and Bounds:

**CITY OF DICKINSON**  
**ETJ ANNEXATION**

ALL that certain property being Blocks 193, 194, 195, 196, 201, 202, 203, 204, 209, 210, 211, 212, 217, 218, 225 and 226 together with selected intervening and adjoining parts of Dickinson Avenue, Montana Avenue, Kansas Avenue, Galveston Avenue, Texas Avenue, East 25<sup>th</sup> Street, East 26<sup>th</sup> Street, East 27<sup>th</sup> Street and East 28<sup>th</sup> Street, all being out of and a part of the **NICHOLSTONE ADDITION TO THE TOWN OF DICKINSON**, a Subdivision out of the **PERRY & AUSTIN LOWER LEAGUE**, Abstract No 19, Galveston County, Texas, according to the map or plat thereof recorded at Map Record 93, Plat Number 3, and;

ALL of RESERVE 'A', a part of RESERVE 'B', together with Lot 43, Block 1, and selected intervening and adjoining parts of Edgewood Drive, all being out of and a part of **EDGEWOOD** Subdivision, a Subdivision out of the **ROBERT HALL SURVEY**, Abstract 78, Galveston County, Texas, according to the map or plat thereof recorded at Map Record 15, Plat Number 144, and;

A part of Block 24 together with selected intervening and adjoining public streets or drives being a part of Richards Drive and all of Balzer Drive all being out of the **NICHOL'S ADDITION**, a Subdivision out of the **PERRY & AUSTIN LOWER LEAGUE**, Abstract No 19, Galveston County, Texas, according to the map or plat thereof recorded at Map Record 93, Plat Number 3;

All being of record in the Office of the County Clerk of said Galveston County, Texas, said property being more particularly described as follows, to wit:

**BEGINNING** at a point for corner being the Southeast corner of said Block 212, **NICHOLSTONE ADDITION**, said point further being the intersection of the West line of Texas Avenue, a 100 foot wide public roadway right-of-way, with the North line of East 28<sup>th</sup> Street, a 70 foot wide public roadway right-of-way;

**THENCE** in a Westerly direction along and with the North line of said East 28<sup>th</sup> Street, at 670.0 feet, more or less, pass the Southwest corner of Block 211, **NICHOLSTONE ADDITION**, the same being the East line of Kansas Avenue, a 70 foot wide public roadway right-of-way, and continuing for a total distance of 740.0 feet, more or less, to a point for corner being at the West line of the aforesaid Kansas Avenue;

**THENCE** in a Southerly direction along and with the West line of said Kansas Avenue, a distance of 660.0 feet, more or less, to a point for corner being the Southeast corner of said Block 226, **NICHOLSTONE ADDITION**, said point further being the point of intersection of the North line of 30<sup>th</sup> Street with the West line of said Kansas Avenue;

**THENCE** in a Westerly direction along and with the North line of said 30<sup>th</sup> Street, at 670.0 feet, more or less, pass the Southwest corner of Block 225, NICHOLSTONE ADDITION, the same being the point of intersection of the North line of said 30<sup>th</sup> Street with the East line of Dickinson (aka Texas State F.M. Highway 1266, a 100 foot public roadway right-of-way) and continuing for a total distance of 770.0 feet, more or less, to a point for corner being at the West line of said F.M. 1266, the same being the East line of the aforesaid RESERVE 'B', EDGEWOOD Subdivision;

**THENCE** in a Southerly direction along and with said common line, a distance of 165.0 feet, more or less, to a point for corner;

**THENCE** in a Westerly direction, perpendicular to the West line of said F.M. 1266, a distance of 151.3 feet, more or less, to a point for corner being at the West line of the aforesaid RESERVE 'B', EDGEWOOD Subdivision;

**THENCE** in a Northerly direction, parallel with the West line of said F.M. 1266 and along and with the West line of said RESERVE 'B', a distance of 241.8 feet, more or less, to a point for corner being the most Northwesterly corner of said RESERVE 'B', the same being the most Northerly corner of Lot 48, Block 2, EDGEWOOD Subdivision, said point further being at the Southeasterly line of Edgewood Drive, a 60 foot wide public roadway right-of-way;

**THENCE** in a Southwesterly direction along the Northwesterly line said Lot 48 and with the Southeasterly line of said Edgewood Drive, a distance of 33.0 feet, more or less, to a point for corner;

**THENCE** in a Northwesterly direction crossing perpendicularly the aforesaid Edgewood Drive, at 60 feet passing the Southeasterly common corner of Lots 42 and 43, Block 1, EDGEWOOD Subdivision, and continuing for a total distance of 175.0 feet, more or less, said point being the common Northwesterly corner of the aforesaid Lots 42 and 43, EDGEWOOD Subdivision, and being at the Southeasterly line of the aforesaid Block 24 of the NICHOL'S ADDITION;

**THENCE** in a Southwesterly direction along and with the Southeasterly line of said Block 24, NICHOL'S ADDITION, the same being the Northwesterly line of the aforesaid EDGEWOOD Subdivision, a distance of 12.9 feet, more or less, to a point for corner;

**THENCE** in a Northwesterly direction, perpendicular to the Southeasterly line of said Block 24, NICHOL'S ADDITION, a distance of 110.0 feet, more or less, to a point for corner, said point being at the Southeasterly line of Richard Drive, a called 60 foot wide roadway right-of-way;

**THENCE** in a Northeasterly direction along the Southeasterly line of said Richard Drive and parallel with the Northwesterly line of the aforesaid EDGEWOOD Subdivision, a distance of 50.4 feet, more or less, to a point for corner;

**THENCE** in a Northwesterly direction, perpendicular to the Northwesterly line of the aforesaid EDGEWOOD Subdivision, at 549.6 feet, more or less, pass the Southeasterly line of Deats Road, a 70 foot wide public roadway right-of-way, and continuing for a total distance of 619.6 feet, more or less, to a point for corner being at the Northwesterly line of said Deats Road;

**THENCE** in a Northeasterly direction along and with the Northwesterly line of said Deats Road, a distance of 880.8 feet, more or less, to a point for corner, said point being the point of intersection of the Northwest line of said Deats Road with the Westerly line of the aforesaid Dickinson Avenue (Texas State F.M. Highway 1266);

**THENCE** in a Northerly direction along and with the Westerly line of said F.M. 1266, a distance of 322.2 feet to a point for corner;

**THENCE** Easterly, crossing said F.M. 1266, at 70.0 feet, more or less, pass the Southwest corner of Block 185, **NICHOLSTONE ADDITION TO THE TOWN OF DICKINSON**, same being the point of intersection of the East line of said F.M. 1266 with the North line of East 25<sup>th</sup> Street; at 1480.0 feet, more or less, pass the point of intersection of the North line of said East 25<sup>th</sup> Street with the West line of Texas Avenue, a 100.0 foot wide public roadway right-of-way and continuing along and with the North line of said East 25<sup>th</sup> Street, for a total distance of 1580.0 feet, more or less, to a point for corner being the point of intersection of the North line of said East 25<sup>th</sup> Street with the West line of the aforesaid Texas Avenue;

**THENCE** in a Southerly direction along and with the East line of Texas Avenue, a distance of 330.0 feet, more or less, to a point for corner being the point of intersection of said East line with the North line of East 26<sup>th</sup> Street;

**THENCE** in a Westerly direction, crossing said Texas Avenue a distance of 100.0 feet, more or less, to a point for corner, said point being the Southeast corner of Block 196, **NICHOLSTONE ADDITION TO THE TOWN OF DICKINSON**, and further being the point of intersection of North line of 26<sup>th</sup> Street with the West line of Texas Avenue;

**THENCE** in a Southerly direction along the West line of said Texas Avenue and with the East line of Blocks 204 and 212 of **NICHOLSTONE ADDITION TO THE TOWN OF DICKINSON**, a distance of 660.0 feet, more or less, to the **POINT OF BEGINNING** and containing an approximate calculated area of +/-0.09 Square Miles of area.

NOTE: THIS DOCUMENT HAS BEEN PREPARED UNDER 22 TAC § 663.23; DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND; IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURTION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT HAS BEEN PREPARED.

PREPARED  
SEPTEMBER 28, 2015

**DALE L. HARDY / GEOSURV,LLC**  
**REGISTERED PROFESSIONAL LAND SURVEYORS**  
P.O. BOX 246, LEAGUE CITY, TEXAS 77574  
PH 281-554-7739 FAX 281-554-6928 E-MAIL: dhardy@geosurvllc.com

DICKINSON ETJ 2015

PAGE 3 OF 4

2) The Territory Annexed by the City of Dickinson in Ordinance 850-2015 and More Particularly Described by Metes and Bounds:

**BEGINNING** at the southeast corner of Block 12, of Nichols Addition, as shown in the Map of Dickinson, a subdivision in Galveston County, Texas, according to the map or plat thereof recorded in Volume 7, Page 1, of the Map Records of Galveston County, Texas, and being in the southwest right of way line of Ohio Avenue;

**THENCE** northwesterly along the southwest right of way line of said Ohio Avenue to the northwest right of way line of Deats Road and said point being the southwest corner of Block 121, of the Dickinson Townsite, as shown in said Map of Dickinson;

**THENCE** northeasterly along the north line of said Deats Road to the southeast corner of said Block 121, of said Dickinson Townsite, and being in the southwest right of way line of Arkansas Avenue;

**THENCE** Northwesterly along the southwest right of way line of said Arkansas Avenue, same being the Northeast line of Blocks 121, 122, 123, and 124, of said Dickinson Townsite, to the southeast corner of Block 125, of said Dickinson Townsite, and being in the northwest right of way line of 27<sup>th</sup> Street;

**THENCE** northeasterly along the northwest right of way line of said 27<sup>th</sup> Street, same being the southeast line of Blocks 155, 185, 215, and 245, of said Dickinson Townsite, to the point of intersection of the southeast line of said Block 245, with the south line of the City of League City's Extraterritorial Jurisdiction, and said point being approximately 179 feet +/-northeasterly of the northeast right of way line of Kentucky Avenue;

**THENCE** northeasterly along the south line of said City of League City's Extraterritorial Jurisdiction, and being a non-tangent curve to the right with a radius of 10560 feet, to the east right of way line of Dickinson Avenue, also commonly known as F.M. 1266, and being in the west line of Block 169, of Nicholstone Addition, and being approximately 10 feet +/-south of East 22<sup>nd</sup> Street;

**THENCE** Southerly along the east right of way line of said Dickinson Avenue, to the southwest corner of Block 185, of said Nicholstone Addition, same being the point of intersection of the east right of way line of said Dickinson Avenue and the north right of way line of East 25<sup>th</sup> Street;

**THENCE** westerly along the projection of the north right of way line of said East 25<sup>th</sup> Street to the west right of way line of said Dickinson Avenue, and being in the east line of Block 124, of Addition "B", of said Map of Dickinson;

**THENCE** Southerly along the west right of way line of said Dickinson Avenue, to the southeast corner of said Block 124, of Addition "B", and being in the northwest right of way line of said Deats Road;

**THENCE** Southwesterly along the northwest right of way line of said Deats Road, same being the southeast line of said Block 124, of Addition "B", and the southeast line of Blocks 241, and 211, of said Moores Addition, to a point in the southeast line of said Block 211, of said Moores Addition, said point being approximately 110 feet +/- southwesterly from the southeast corner of said Block 211, of Moores Addition, and being the point of intersection of the northwesterly projection of the southwest line of Block 3, of Country Place Subdivision, same being the northeast line of Block 2, of said Country Place Subdivision;

**THENCE** Southeasterly along the southwesterly line of said Block 3, of Country Place Subdivision, to the southwest corner of said Block 3, and being in the northwest right of way line of Richard Drive;

**THENCE** Southerly and crossing said Richard Drive, to the northeast corner of Lot 5, Block 1, of said Country Place Subdivision, same being the northwest corner of Lot 4, Block 1, of said Country Place Subdivision;

**THENCE** southeasterly along the east line of said Lot 5, Block 1, of Country Place Subdivision, to the southeast corner of said Lot 5, and being in the northwest line of Lot 42, Block 1, of Edgewood Subdivision;

**THENCE** Southwesterly along the northwest line of said Block 1, of Edgewood Subdivision, to the POINT OF BEGINNING.

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE** August 9, 2016

**TOPIC:** An Application Paul & Traci Newell For Tree Removal Permit #TREE 16-0674 To Remove Six Significant Trees On The Property Located At 4120 Bess Road, Dickinson, Texas 77539.

**BACKGROUND:** Owners Paul & Traci Newell have submitted documents to begin construction of their new home and accessory buildings at 4120 Bess Road. As reflected on the site plan, there are thirteen (13) trees located in the proposed footprint of the development, of which six (6) are Significant Trees.

Section 16.10-2, Definitions, of Chapter 16.10, Tree Preservation and Landscaping, of the Code of Ordinances defines Significant Trees as follows:

“Significant trees shall mean any tree having a trunk diameter of nineteen (19) inches or greater and that is not disease, dying, or dead, as determined by an urban forester or ISA certified arborist.”

The six trees to be removed are all Pine Trees ranging from approximately 24” to 30” in diameter which qualifies the trees as Significant Trees pursuant to Section 16.10-2.

Section 16.10-11 of Chapter 16.10 of the Code of Ordinances requires that no tree removal permit may be issued by the City for a Significant Tree unless the City Council has approved its removal. Pursuant to Section 16.10-11, the requested tree removal permit for the six Significant Trees is being submitted to the City Council for consideration.

**RECOMMENDATION:** Staff recommends approval of the requested tree removal permit.

**ATTACHMENTS:**

- Tree Removal Permit Application
- Tree Survey

**FUNDING ISSUES**

Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.# - -

<b>SUBMITTING STAFF MEMBER</b> Zach Meadows, Director of Community Development	<b>CITY ADMINISTRATOR APPROVAL</b> 
---	--

**ACTIONS TAKEN**

<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>
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called  
5/26/14

05-26-16P12:06 RCVD

### Tree Removal Permit Application

Application No. TREE-16-0674  
(For City Use Only)

**\*Permit must be approved before any tree can be removed**

Property Address 1420 Bess Rd.  
Applicant PAUL + TRACI Newell Phone 281 382 0139  
Address (if different than above) 3104 Bay Creek Dr.  
Title \_\_\_\_\_

Area to be cleared: .5485537 Acres

Number of trees on property: 13 Qualifying \_\_\_\_\_ Inches 6 Significant \_\_\_\_\_ Inches

Number of trees to be removed: 13 Qualifying \_\_\_\_\_ Inches 6 Significant \_\_\_\_\_ Inches

Documentation Required:

- Tree Survey
- Site Plan
- Replacement tree schedule (Significant Trees only)

I hereby certify that the statements on this application are true to the best of my knowledge and belief. I further certify that I, as Applicant, agree to proceed in accordance with the CITY OF DICKINSON CODE OF ORDINANCES Chapter 18 Article VIII (Tree Preservation, Landscaping, & Screening) and other governing codes. No work will be started on property prior to securing a tree removal permit.

[Signature]  
Applicant's Signature

5/26/16  
Date

For Office Use Only

\$25.00 Application Fee \$50.00 Permit Review Fee

350.00 Qualifying Tree Removal Approved: ZNM

X Significant Tree Removal Placed on City Council Agenda: July 26, 2016

\$1,750.00 Significant Tree Removal Approved by City Council: \_\_\_\_\_

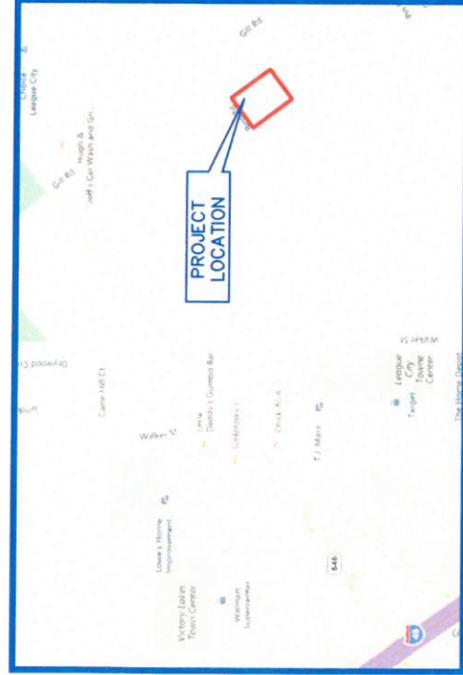
Replacement Required (inches): \_\_\_\_\_

\$2,150.00 Total Payment

Approved by Zoning Official \_\_\_\_\_

Date \_\_\_\_\_

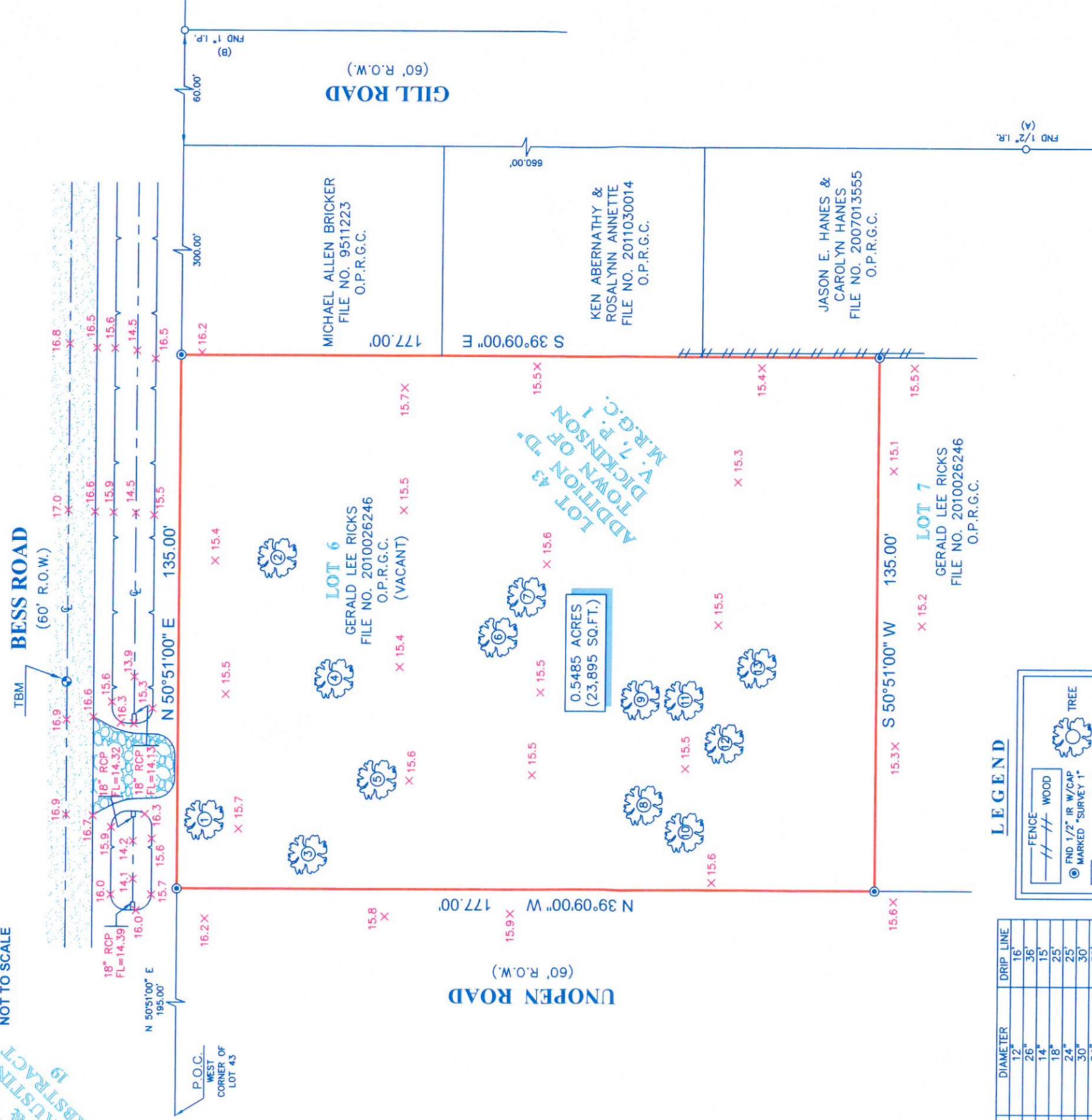
**DIVIDER PAGE**



GALVESTON COUNTY, TEXAS  
VICINITY MAP  
NOT TO SCALE

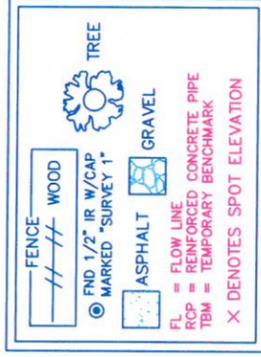
PERRY & AUSTIN  
ABSTRACT 19

SCALE 1"=30'



TREE	DIAMETER	DRIP LINE
1	12"	16'
2	26"	36'
3	14"	15'
4	18"	25'
5	24"	25'
6	30"	30'
7	24"	30'
8	14"	12'
9	18"	28'
10	16"	16'
11	16"	20'
12	24"	30'
13	24"	30'

**LEGEND**



**NOTES:**

- ALL BEARINGS SHOWN HEREON ARE REFERENCED TO A PRIOR DEED CONVEYED UNTO MICHAEL ALLEN BRICKER, RECORDED IN COUNTY CLERK'S FILE NO. 9511223 OF THE OFFICIAL PUBLIC RECORDS OF GALVESTON COUNTY, TEXAS. POINTS (A) AND (B) WERE HELD FOR HORIZONTAL CONTROL.
- THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF INFORMATION CONTAINED IN A TITLE REPORT PER THE REQUEST OF THE BUYER. SUBSEQUENT OWNERS.
- ALL EASEMENTS AND BUILDING LINES SHOWN ARE PER THE RECORDED PLAT UNLESS OTHERWISE NOTED.
- SUBJECT PROPERTY IS LOCATED IN ZONE "C" BASED ON THE NATIONAL FLOOD INSURANCE PROGRAM'S FLOOD INSURANCE RATE MAP NO. 481569 0005B, DATED 3-4-1991 FOR GALVESTON COUNTY, TEXAS.

PROJECT BENCHMARK PUBLISHED ELEVATION - 21.14'  
FLOODPLAIN REFERENCE MARK NUMBER AW1076 IS A BRASS DISK LOCATED IN LEAGUE CITY, 311.7' WEST OF THE WEST CORNER OF THE OFFICE BUILDING FOR THE LEAGUE CITY PUBLIC WORKS AND VEHICLE MAINTENANCE CENTER AT 1535 DICKINSON AVENUE, IN TOP OF AND 7.2' SOUTHWEST OF THE NORTHEAST END OF THE NORTHWEST CONCRETE ABUTMENT OF A BURLINGTON NORTHERN RAILROAD BRIDGE SPANNING A DITCH, 49.2' SOUTHWEST OF THE AVENUE CENTER, 34.4' NORTHWEST OF THE CENTER OF THE NORTH ENTRANCE TO THE PUBLIC WORKS COMPLEX, 6.2' NORTHEAST OF THE NEAR RAIL, 3.0' ABOVE THE LEVEL OF THE AVENUE. (NGVD 1929, 1978 ADJ)

TEMPORARY BENCHMARK ELEVATION - 16.85'  
MAG NAIL IN FREECROFT STREET BEARING S 89°10'24" E, A DISTANCE OF 59.34' FROM A 1/2" IRON ROD W/CAP MARKED "SURVEY 1" FOR THE NORTHWEST CORNER OF THE SUBJECT PROPERTY.

LEGAL DESCRIPTION: A LAND TITLE SURVEY OF A TRACT OF LAND CONTAINING 0.5485 ACRES (23,895 SQUARE FEET) SITUATED IN THE PERRY & AUSTIN SURVEY, ABSTRACT 19, GALVESTON COUNTY, TEXAS. SAID TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS ATTACHED.

CLIENT: PAUL NEWELL AND TRACI NEWELL

ADDRESS: 1420 BESS ROAD



SURVEYOR'S CERTIFICATE:  
IN MY PROFESSIONAL OPINION, THIS PLAT REPRESENTS THE FACTS FOUND ON THE GROUND DURING THE COURSE OF A BOUNDARY SURVEY CONDUCTED UNDER MY SUPERVISION ON JULY 28, 2016 AND THAT THIS PLAT SUBSTANTIALLY COMPLIES WITH THE REQUIREMENTS OF THE TEXAS SURVEYING ACT AS ENACTED BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYORS. I HAVE NO ENCROACHMENTS OR PROTRUSIONS, EXCEPT AS SHOWN.

RICHARD FUSSELL  
PROF. LAND SURV.  
4148



**TOPOGRAPHICAL SURVEY**



**Survey 1, Inc.**  
Your Land Survey Company

www.survey1inc.com  
survey1@survey1inc.com  
Firm Registration No. 100796-00  
P.O. Box 2543 | Alvin, TX 77512  
(281)393-1382 | Fax(281)393-1363

DATE: 7-28-2016  
TECH: RG  
FIELD CREW: RF  
DRAFTER: RG  
FINAL CHECK: BC  
JOB# 7-47233-16

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            August 9, 2016

**TOPIC:**                    **Ordinance Number XXX-2016**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE 2016 APPRAISAL ROLL; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**BACKGROUND:**        Approval of the certified appraisal roll is an annual process required by the Texas Property Tax Board. Council is also required to approve the tax roll after the roll is set. The roll lists all the taxable property and values within the City limits for 2016.

There are three main parts to the property tax system. First, the Galveston Central Appraisal District (GCAD) sets the value of the property in our City's limits each year. Second, the Appraisal Review Board (ARB) settles any disagreements between the taxpayers and the GCAD about the value of any property under protest. Third, the City decides how much money it will need to spend to provide services to taxpayers. This determines the total amount of taxes that will need to be collected.

January 1 marks the beginning of the property appraisal process. What a property is used for on January 1, market conditions at that time, and who owns the property on that date determine whether the property is taxed, its value, and who is responsible for paying the tax.

Between January 1 and April 30, the GCAD processes applications for tax exemptions, agricultural appraisals and other tax relief. Around June 1, the ARB begins hearing protests from property owners who believe their property values are incorrect or who did not get exemptions or agricultural appraisals. The ARB is an independent panel of citizens responsible for handling protests about the GCAD's work. When the ARB finishes its work, the GCAD gives the City a list of taxable property.

The preliminary appraisal was provided by the GCAD in mid May and the certified appraisal roll was provided in late July. The certified appraisal roll is utilized by the City in the calculation one of the City's largest revenue source. The Chief Appraiser certifies the appraisal roll that allows the City to calculate and

**ACTIONS TAKEN**

<p><b>APPROVAL</b> <input type="checkbox"/> YES   <input type="checkbox"/> NO</p>	<p><b>READINGS PASSED</b> <input type="checkbox"/> 1<sup>st</sup>   <input type="checkbox"/> 2<sup>nd</sup>   <input type="checkbox"/> 3<sup>rd</sup></p>	<p><b>OTHER</b></p>
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**Dickinson City Council  
Agenda Item Data Sheet**

submit the effective and rollback tax rates. The Certified Appraisal Roll lists all the taxable property and values within the City's limits for 2016.

The net taxable value on the 2016 Certified Appraisal Roll is \$906,060,692 and the ARB (values under protest) approved totals are \$40,356,485 (before freeze). Based on current year revenue projections, staff recommends approving 70% of the roll under protest which is \$28,249,540 (before freeze). Therefore, the 2016 Certified Appraisal Roll is \$934,310,232.

Once the tax rate is approved, the City will be able to calculate its 2016 tax levy (i.e., property tax revenue). These funds will be used to cover operating and maintenance expenses as well as debt obligation.

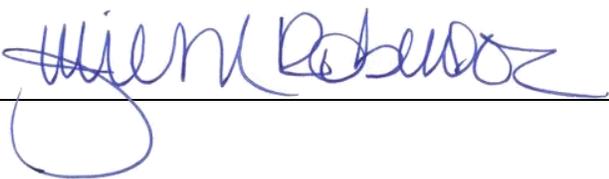
**RECOMMENDATION:** Staff recommends approval of the Ordinance.

**ATTACHMENTS:**

- Ordinance Number XXX-2016
- Copy of 2016 Certified Appraisal Roll

**FUNDING ISSUES**

Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#                    -                    -

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Stephanie Russell, Administrative Services Manager	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**ORDINANCE NUMBER XXX-2016**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE 2016 APPRAISAL ROLL; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**WHEREAS**, the Galveston Central Appraisal District (“GCAD”) prepares the certified appraisal roll and roll under protest of the taxable property in the City of Dickinson, Texas; and

**WHEREAS**, the City uses the certified appraisal roll and roll under protest received from the GCAD to calculate the tax rate and rollback tax rate applicable to taxable property in the City; and

**WHEREAS**, approval by the City of the certified appraisal roll is required by State law as an integral part of the City’s ability to levy and collect property taxes; and

**WHEREAS**, the City Council does hereby find and determine that the 2016 Appraisal Roll certified by GCAD should be approved and that the adoption of this Ordinance is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:**

Section 1. The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City Council hereby approves the 2016 certified appraisal roll of the City in the amount of \$934,310,232 assessed valuation, based on the approved roll and 70% of the roll under protest as approved by the Appraisal Review Board of the GCAD.

Section 3. This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of said Ordinances except those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance.

Section 4. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the

validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 5. This Ordinance shall be in full force and effect from and after its date of passage, in accordance with law.

**DULY PASSED, APPROVED AND ADOPTED** by the City Council of the City of Dickinson, Texas, this the 9<sup>TH</sup> day of August, 2016.

---

Julie Masters, Mayor  
City of Dickinson, Texas

ATTEST:

---

Alun W. Thomas, City Secretary  
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

---

David W. Olson, City Attorney  
City of Dickinson, Texas

**DIVIDER PAGE**

# Assessment Roll Grand Totals Report

GALVESTONCAD

Tax Year: 2016 As of: Certification

C36 - Dickinson City (ARB Approved Totals)

Number of Properties: 8789

## Land Totals

Land - Homesite	(+)	\$129,922,868		
Land - Non Homesite	(+)	\$59,879,225		
Land - Ag Market	(+)	\$6,056,160		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
<b>Total Land Market Value</b>	<b>(=)</b>	<b>\$195,858,253</b>	<b>(+)</b>	<b>\$195,858,253</b>

## Improvement Totals

Improvements - Homesite	(+)	\$611,131,822		
Improvements - Non Homesite	(+)	\$133,490,204		
<b>Total Improvements</b>	<b>(=)</b>	<b>\$744,622,026</b>	<b>(+)</b>	<b>\$744,622,026</b>

## Other Totals

Personal Property (612)		\$81,980,846	(+)	\$81,980,846
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
<b>Total Market Value</b>			<b>(=)</b>	<b>\$1,022,461,125</b>
<b>Total Homestead Cap Adjustment (1201)</b>			<b>(-)</b>	<b>\$19,540,986</b>
<b>Total Exempt Property (459)</b>			<b>(-)</b>	<b>\$67,505,386</b>

## Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$6,056,160		
Ag Use (39)	(-)	\$33,150		
Timber Use (0)	(-)	\$0		
<b>Total Productivity Loss</b>	<b>(=)</b>	<b>\$6,023,010</b>	<b>(-)</b>	<b>\$6,023,010</b>
<b>Total Assessed</b>			<b>(=)</b>	<b>\$929,391,743</b>

## Exemptions

(HS Assd 578,341,114 )

(HS) Homestead Local (4220)	(+)	\$0		
(HS) Homestead State (4220)	(+)	\$0		
(O65) Over 65 Local (1372)	(+)	\$13,380,839		
(O65) Over 65 State (1372)	(+)	\$0		
(DP) Disabled Persons Local (182)	(+)	\$1,712,230		
(DP) Disabled Persons State (182)	(+)	\$0		
(DV) Disabled Vet (111)	(+)	\$1,106,780		
(DVX/MAS) Disabled Vet 100% (41)	(+)	\$6,516,020		
(PRO) Prorated Exempt Property (3)	(+)	\$8,871		
(PC) Pollution Control (1)	(+)	\$600,514		
(HB366) House Bill 366 (22)	(+)	\$5,797		
<b>Total Exemptions</b>	<b>(=)</b>	<b>\$23,331,051</b>	<b>(-)</b>	<b>\$23,331,051</b>
<b>Net Taxable (Before Freeze)</b>			<b>(=)</b>	<b>\$906,060,692</b>

# Assessment Roll Grand Totals Report

GALVESTONCAD

Tax Year: 2016 As of: Certification

## \*\*\*\* O65 Freeze Totals

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Freeze Assessed	\$160,172,765		
Freeze Taxable	\$145,852,232		
Freeze Ceiling (1214)	\$509,360.21		

## \*\*\*\* O65 Transfer Totals

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Transfer Assessed	\$895,250		
Transfer Taxable	\$843,250		
Post-Percent Taxable	\$747,106		
Transfer Adjustment (4)	\$96,144		

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Freeze Adjusted Taxable (Net Taxable - Freeze Taxable - Transfer Adjustment)		(=)	\$760,112,316
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## \*\*\* DP Freeze Totals

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Freeze Assessed	\$17,848,295		
Freeze Taxable	\$15,158,901		
Freeze Ceiling (167)	\$55,011.12		

## \*\*\* DP Transfer Totals

---

Transfer Assessed	\$0		
Transfer Taxable	\$0		
Post-Percent Taxable	\$0		
Transfer Adjustment (0)	\$0		

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Freeze Adjusted Taxable (Net Taxable - Freeze Taxable - Transfer Adjustment)		(=)	\$744,953,415
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# Assessment Roll Grand Totals Report

GALVESTONCAD

Tax Year: 2016 As of: Certification

C36 - Dickinson City (Under ARB Review Totals)

Number of Properties: 256

## Land Totals

Land - Homesite	(+)	\$3,977,090		
Land - Non Homesite	(+)	\$4,989,370		
Land - Ag Market	(+)	\$197,980		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
<b>Total Land Market Value</b>	<b>(=)</b>	<b>\$9,164,440</b>	<b>(+)</b>	<b>\$9,164,440</b>

## Improvement Totals

Improvements - Homesite	(+)	\$19,396,520		
Improvements - Non Homesite	(+)	\$13,725,010		
<b>Total Improvements</b>	<b>(=)</b>	<b>\$33,121,530</b>	<b>(+)</b>	<b>\$33,121,530</b>

## Other Totals

Personal Property (0)		\$0	(+)	\$0
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
<b>Total Market Value</b>			<b>(=)</b>	<b>\$42,285,970</b>
<b>Total Homestead Cap Adjustment (53)</b>				<b>(-) \$1,346,545</b>
<b>Total Exempt Property (0)</b>				<b>(-) \$0</b>

## Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$197,980		
Ag Use (3)	(-)	\$2,380		
Timber Use (0)	(-)	\$0		
<b>Total Productivity Loss</b>	<b>(=)</b>	<b>\$195,600</b>		<b>(-) \$195,600</b>
<b>Total Assessed</b>				<b>(=) \$40,743,825</b>

## Exemptions

(HS Assd 15,285,935 )

(HS) Homestead Local (90)	(+)	\$0		
(HS) Homestead State (90)	(+)	\$0		
(O65) Over 65 Local (26)	(+)	\$250,000		
(O65) Over 65 State (26)	(+)	\$0		
(DP) Disabled Persons Local (8)	(+)	\$70,000		
(DP) Disabled Persons State (8)	(+)	\$0		
(DV) Disabled Vet (3)	(+)	\$27,000		
(DVX/MAS) Disabled Vet 100% (1)	(+)	\$40,340		
<b>Total Exemptions</b>	<b>(=)</b>	<b>\$387,340</b>		<b>(-) \$387,340</b>
<b>Net Taxable (Before Freeze)</b>				<b>(=) \$40,356,485</b>

# Assessment Roll Grand Totals Report

GALVESTONCAD

Tax Year: 2016 As of: Certification

## \*\*\*\* O65 Freeze Totals

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Freeze Assessed	\$3,062,617
Freeze Taxable	\$2,820,277
Freeze Ceiling (20)	\$10,064.96

## \*\*\*\* O65 Transfer Totals

---

Transfer Assessed	\$0
Transfer Taxable	\$0
Post-Percent Taxable	\$0
Transfer Adjustment (0)	\$0

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Freeze Adjusted Taxable (Net Taxable - Freeze Taxable - Transfer Adjustment)	(=)	\$37,536,208
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## \*\*\* DP Freeze Totals

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Freeze Assessed	\$922,808
Freeze Taxable	\$862,808
Freeze Ceiling (7)	\$2,964.40

## \*\*\* DP Transfer Totals

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Transfer Assessed	\$0
Transfer Taxable	\$0
Post-Percent Taxable	\$0
Transfer Adjustment (0)	\$0

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Freeze Adjusted Taxable (Net Taxable - Freeze Taxable - Transfer Adjustment)	(=)	\$36,673,400
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**Dickinson City Council  
Agenda Item Data Sheet**

MEETING DATE August 9, 2016

**TOPIC: Consider Acceptance Of An Effective Tax Rate Of \$0.396030 Per \$100 Valuation And A Rollback Tax Rate Of \$0.421512 Per \$100 Valuation For The Fiscal Year Beginning October 1, 2016 And Ending September 30, 2017.**

**BACKGROUND:** Chapter 26 of the Property Tax Code requires municipalities to comply with truth-in-taxation laws in adopting their tax rates. The laws are designed to make taxpayers aware of tax rate proposals and to allow taxpayers, in certain cases, to roll back or limit a tax increase. There are four principles to truth-in-taxation:

1. Property owners have the right to know of increases in their property's appraised value and to be notified of the taxes that could result from the new value.
2. A municipality must calculate and publish its effective and rollback tax rates before adopting an actual tax rate.
3. A municipality must publish special notices and hold two public hearings before adopting a tax rate that exceeds the lower of the rollback rate or the effective tax rate.
4. If the municipality adopts a rate that exceeds the rollback rate, voters may petition for an election to limit the rate to the rollback rate.

Although the actual calculation can become more complicated, a municipality's effective tax rate is generally equal to the prior year's taxes divided by the current taxable value of properties that were also on the tax roll in the prior year. The resulting tax rate, used for comparison purposes only, shows the relationship between the prior year's revenue and the current year's values.

A taxing unit is required to hold two public hearings and publish newspaper ads before adopting a tax rate that exceeds the lower of the rollback rate or the effective tax rate. For Fiscal Year 2016-2017, the City is proposing a tax rate that exceeds the effective tax rate; therefore, the public hearings are required for this year.

**ACTIONS TAKEN**

<p><b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p><b>READINGS PASSED</b> <input type="checkbox"/> 1<sup>st</sup> <input type="checkbox"/> 2<sup>nd</sup> <input type="checkbox"/> 3<sup>rd</sup></p>	<p><b>OTHER</b></p>
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**Dickinson City Council  
Agenda Item Data Sheet**

In addition to the requirements related to the tax rate, the City Council is required to fix the time and place for a public hearing on the budget and to publish a notice in the official newspaper of the City, as required by law. Sections 102.006(c) and 102.0065(a) of the Local Government Code establish the publication requirements for the hearing's notice by requiring that it state the date, time, and location of the hearing and be published no earlier than the 30<sup>th</sup> or later than the 10<sup>th</sup> day before the date of the hearing.

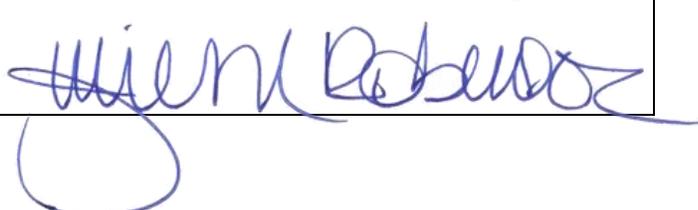
**RECOMMENDATION:** Staff recommends acceptance of the 2016 Effective and Rollback Tax Rates.

**ATTACHMENTS:**

- Copy of 2016 Effective Tax Rate & Rollback Tax Rate worksheets

**FUNDING ISSUES**

Not applicable  
 Not budgeted  
 Full Amount already budgeted.  
 Funds to be transferred from Acct.#                    -                    -

<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Stephanie Russell, Administrative Services Manager	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

# 2016 Effective Tax Rate Worksheet

## City of Dickinson

Date: 08/02/2016 05:07 PM

<b>1. 2015 total taxable value.</b> Enter the amount of 2015 taxable value on the 2015 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14). <sup>1</sup>	\$894,914,378
<b>2. 2015 tax ceilings.</b> Counties, cities and junior college districts. Enter 2015 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2015 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$151,857,140
<b>3. Preliminary 2015 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$743,057,238
<b>4. 2015 total adopted tax rate.</b>	\$0.408610/\$100
<b>5. 2015 taxable value lost because court appeals of ARB decisions reduced 2015 appraised value.</b> <b>A. Original 2015 ARB Values.</b>	\$0
<b>B. 2015 values resulting from final court decisions.</b>	\$0
<b>C. 2015 value loss.</b> Subtract B from A. <sup>3</sup>	\$0
<b>6. 2015 taxable value, adjusted for court-ordered reductions.</b> Add Line 3 and Line 5C.	\$743,057,238
<b>7. 2015 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2015.</b> Enter the 2015 value of property in deannexed territory. <sup>4</sup>	\$0
<b>8. 2015 taxable value lost because property first qualified for an exemption in 2016.</b> Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.	
<b>A. Absolute exemptions.</b> Use 2015 market value:	\$0
<b>B. Partial exemptions.</b> 2016 exemption amount or 2016 percentage exemption times 2015 value:	\$874,911
<b>C. Value loss.</b> Add A and B. <sup>5</sup>	\$874,911
<b>9. 2015 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2016.</b> Use only properties that qualified in 2016 for the first time; do not use properties that qualified in 2015.	
<b>A. 2015 market value:</b>	\$9,660
<b>B. 2016 productivity or special appraised value:</b>	\$90

C. <b>Value loss.</b> Subtract B from A. <sup>6</sup>	\$9,570
<b>10. Total adjustments for lost value.</b> Add lines 7, 8C and 9C.	\$884,481
<b>11. 2015 adjusted taxable value.</b> Subtract Line 10 from Line 6.	\$742,172,757
<b>12. Adjusted 2015 taxes.</b> Multiply Line 4 by Line 11 and divide by \$100.	\$3,032,592
<b>13. Taxes refunded for years preceding tax year 2015.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2015. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2015. This line applies only to tax years preceding tax year 2015. <sup>7</sup>	\$1,343
<b>14. Taxes in tax increment financing (TIF) for tax year 2015.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2016 captured appraised value in Line 16D, enter 0. <sup>8</sup>	\$0
<b>15. Adjusted 2015 taxes with refunds and TIF adjustment.</b> Add Lines 12 and 13, subtract Line 14. <sup>9</sup>	\$3,033,935
<b>16. Total 2016 taxable value on the 2016 certified appraisal roll today.</b> This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled. <sup>10</sup>	
A. <b>Certified values:</b>	\$906,060,692
B. <b>Counties:</b> Include railroad rolling stock values certified by the Comptroller's office:	\$0
C. <b>Pollution control exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control property:	\$0
D. <b>Tax increment financing:</b> Deduct the 2016 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2016 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below. <sup>11</sup>	\$0
E. <b>Total 2016 value.</b> Add A and B, then subtract C and D.	\$906,060,692
<b>17. Total value of properties under protest or not included on certified appraisal roll.</b> <sup>12</sup>	
A. <b>2016 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. <sup>13</sup>	\$34,303,012
B. <b>2016 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. <sup>14</sup>	\$0

<b>C. Total value under protest or not certified:</b> Add A and B.	\$34,303,012
<b>18. 2016 tax ceilings.</b> Counties, cities and junior colleges enter 2016 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2015 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>15</sup>	\$164,985,005
<b>19. 2016 total taxable value.</b> Add Lines 16E and 17C. Subtract Line 18.	\$775,378,699
<b>20. Total 2016 taxable value of properties in territory annexed after Jan. 1, 2015.</b> Include both real and personal property. Enter the 2016 value of property in territory annexed. <sup>16</sup>	\$0
<b>21. Total 2016 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2015. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2015, and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2016. <sup>17</sup>	\$9,291,708
<b>22. Total adjustments to the 2016 taxable value.</b> Add Lines 20 and 21.	\$9,291,708
<b>23. 2016 adjusted taxable value.</b> Subtract Line 22 from Line 19.	\$766,086,991
<b>24. 2016 effective tax rate.</b> Divide Line 15 by Line 23 and multiply by \$100. <sup>18</sup>	\$0.396030/\$100
<b>25. COUNTIES ONLY.</b> Add together the effective tax rates for each type of tax the county levies. The total is the 2016 county effective tax rate. <sup>19</sup>	

A county, city or hospital district that adopted the additional sales tax in November 2015 or in May 2016 must adjust its effective tax rate. The Additional Sales Tax Rate Worksheet sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on these dates.

<sup>1</sup>Tex. Tax Code Section 26.012(14)

<sup>2</sup>Tex. Tax Code Section 26.012(14)

<sup>3</sup>Tex. Tax Code Section 26.012(13)

<sup>4</sup>Tex. Tax Code Section 26.012(15)

<sup>5</sup>Tex. Tax Code Section 26.012(15)

<sup>6</sup>Tex. Tax Code Section 26.012(15)

<sup>7</sup>Tex. Tax Code Section 26.012(13)

<sup>8</sup>Tex. Tax Code Section 26.03(c)

<sup>9</sup>Tex. Tax Code Section 26.012(13)

<sup>10</sup>Tex. Tax Code Section 26.012(15)

<sup>11</sup>Tex. Tax Code Section 26.03(c)

<sup>12</sup>Tex. Tax Code Section 26.01(c)

<sup>13</sup>Tex. Tax Code Section 26.04 and 26.041

<sup>14</sup>Tex. Tax Code Section 26.04 and 26.041

<sup>15</sup>Tex. Tax Code Section 26.012(6)

<sup>16</sup>Tex. Tax Code Section 26.012(17)

<sup>17</sup>Tex. Tax Code Section 26.012(17)

<sup>18</sup>Tex. Tax Code Section 26.04(c)

<sup>19</sup>Tex. Tax Code Section 26.04(d)

# 2016 Rollback Tax Rate Worksheet

## City of Dickinson

Date: 08/02/2016

<b>26. 2015 maintenance and operations (M&amp;O) tax rate.</b>	\$0.329840/\$100
<b>27. 2015 adjusted taxable value.</b> Enter the amount from Line 11.	\$742,172,757
<b>28. 2015 M&amp;O taxes.</b>	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$2,447,982
B. <b>Cities, counties and hospital districts with additional sales tax:</b> Amount of additional sales tax collected and spent on M&O expenses in 2015. Enter amount from full year's sales tax revenue spent for M&O in 2015 fiscal year, if any. Other taxing units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$0
C. <b>Counties:</b> Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. <b>Transferring function:</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other taxing units enter 0.	\$0
E. <b>Taxes refunded for years preceding tax year 2015:</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2015. This line applies only to tax years preceding tax year 2015.	\$1,084
F. <b>Enhanced indigent health care expenditures:</b> Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. <b>Taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2016 captured appraised value in Line 16D, enter 0.	\$0
H. <b>Adjusted M&amp;O Taxes.</b> Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$2,449,066
<b>29. 2016 adjusted taxable value.</b> Enter Line 23 from the Effective Tax Rate Worksheet.	\$766,086,991
<b>30. 2016 effective maintenance and operations rate.</b> Divide Line 28H by Line 29 and multiply by \$100.	\$0.319685/\$100
<b>31. 2016 rollback maintenance and operation rate.</b> Multiply Line 30 by 1.08.	\$0.345259/\$100

<p><b>32. Total 2016 debt to be paid with property taxes and additional sales tax revenue.</b>  "Debt" means the interest and principal that will be paid on debts that:</p> <ul style="list-style-type: none"> <li>(1) are paid by property taxes,</li> <li>(2) are secured by property taxes,</li> <li>(3) are scheduled for payment over a period longer than one year and</li> <li>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</li> </ul> <p>A. <b>Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service.</p> <p>B. Subtract <b>unencumbered fund amount</b> used to reduce total debt.</p> <p>C. Subtract <b>amount paid</b> from other resources.</p> <p>D. <b>Adjusted debt.</b> Subtract B and C from A.</p>	<p>\$863,590</p> <p>\$0</p> <p>\$272,336</p> <p>\$591,254</p>
<b>33. Certified 2015 excess debt collections.</b> Enter the amount certified by the collector.	\$0
<b>34. Adjusted 2016 debt.</b> Subtract Line 33 from Line 32D.	\$591,254
<b>35. Certified 2016 anticipated collection rate.</b> Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.	100.00%
<b>36. 2016 debt adjusted for collections.</b> Divide Line 34 by Line 35	\$591,254
<b>37. 2016 total taxable value.</b> Enter the amount on Line 19.	\$775,378,699
<b>38. 2016 debt tax rate.</b> Divide Line 36 by Line 37 and multiply by \$100.	\$0.076253/\$100
<b>39. 2016 rollback tax rate.</b> Add Lines 31 and 38.	\$0.421512/\$100
<b>40. COUNTIES ONLY.</b> Add together the rollback tax rates for each type of tax the county levies. The total is the 2016 county rollback tax rate.	

A taxing unit that adopted the additional sales tax must complete the lines for the Additional Sales Tax Rate. A taxing unit seeking additional rollback protection for pollution control expenses completes the Additional Rollback Protection for Pollution Control.

**Dickinson City Council  
Agenda Item Data Sheet**

**MEETING DATE**            August 9, 2016

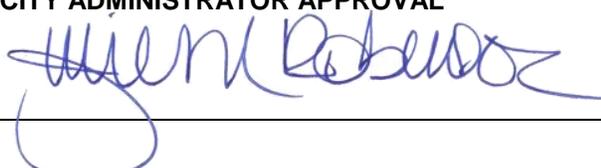
<b>TOPIC</b>	Consider Proposing A Tax Rate Of \$0.40861 Per \$100 Valuation For The Fiscal Year Beginning October 1, 2016, And Ending September 30, 2017; Scheduling The First Public Hearing On Proposed Tax Rate on August 23, 2016; The Second Public Hearing On Proposed Tax Rate on August 30, 2016; And The Adoption Of The Fiscal Year 2016-2017 Budget And Tax Rate For September 13, 2016, With Such Meetings To Be Held At 7:00 pm, At Dickinson City Hall, Located At 4403 State Highway 3, Dickinson, Texas.
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<b>BACKGROUND</b>	Please see attached memorandum.
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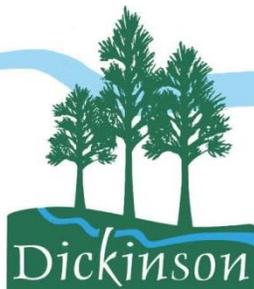
<b>RECOMMENDATION</b>	Staff recommends proposing a tax rate of \$0.40861 per \$100 valuation for Fiscal Year 2016-2017 and scheduling the First Public Hearing on Proposed Tax Rate on August 23, 2016; the Second Public Hearing on Proposed Tax Rate on August 30, 2016; and the Adoption of the Fiscal Year 2016-2017 Budget and Tax Rate for September 13, 2016.
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<b>ATTACHMENTS</b>	<ul style="list-style-type: none"> <li>• Memorandum addressed to Mayor &amp; Council</li> </ul>
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<b>FUNDING ISSUES</b>	<input checked="" type="checkbox"/> None <input type="checkbox"/> Full Amount already budgeted across all departments. <input type="checkbox"/> Funds to be transferred from Acct.#            -            -
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<b>SUBMITTING STAFF MEMBER</b>	<b>CITY ADMINISTRATOR APPROVAL</b>
Stephanie Russell, Administrative Services Manager	

<b>ACTIONS TAKEN</b>		
<b>APPROVAL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>READINGS PASSED</b> <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup>	<b>OTHER</b>

**MEMORANDUM**

**TO:** Honorable Mayor and Council Members

**FROM:** Stephanie Russell, Administrative Services Manager *smr*

**CC:** Julie M. Robinson, City Administrator

**DATE:** August 2, 2016

**SUBJECT:** Consider Proposing A Tax Rate Of \$0.40861 Per \$100 Valuation For The Fiscal Year Beginning October 1, 2016, And Ending September 30, 2017; Scheduling The First Public Hearing On Proposed Tax Rate on August 23, 2016; The Second Public Hearing On Proposed Tax Rate on August 30, 2016; And The Adoption Of The Fiscal Year 2016-2017 Budget And Tax Rate For September 13, 2016, With Such Meetings To Be Held At 7:00 pm, At Dickinson City Hall, Located At 4403 State Highway 3, Dickinson, Texas.

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**I. ITEM SUMMARY:**

The purpose of this agenda item is to consider proposing a tax rate of \$0.40861 per \$100 valuation for FY 2016-2017, schedule the First Public Hearing on proposed tax rate on August 23, 2016; the Second Public Hearing on proposed tax rate on August 30, 2016; and the adoption of the Fiscal Year 2016-2017 Budget and Tax Rate for September 13, 2016

**II. FISCAL IMPACT:**

**Proposed Receipts/Collections:** \$3,814,896 in property tax revenue

**Purpose/Objective:** Once the proposed tax rate is applied to the City's 2016 taxable value, it will produce appropriate revenue to fund the majority of the expenditures of the General Fund (e.g., Police, Public Safety, Public Works, Municipal Court,

and Administrative Operations). The I & S portion of the tax rate combined with other revenues that have been appropriated for debt service will provide appropriate revenue to fund all the current debt for FY 2016-2017, and principal and interest payments on debt obligations, etc.).

**Proposed Revenue Source:** Property tax revenue is the second largest revenue source of the General Fund and the largest revenue source for the Debt Service Fund. The proposed tax rate will provide approximately \$3,012,000 in General Fund revenue for Fiscal Year 2016-2017 compared to \$2,850,865 (Original Budget figure) for Fiscal Year 2015-2016. It will also produce approximately \$691,000 in Debt Service Fund revenue for Fiscal Year 2016-2017 compared to \$680,823 (Original Budget figure) in Fiscal Year 2015-2016. Note the above figures do not include delinquent property tax, penalty and interest.

### **III. BACKGROUND INFORMATION:**

Chapter 26 of the Property Tax Code requires municipalities to comply with truth-in-taxation laws in adopting their tax rates. The laws are designed to make taxpayers aware of tax rate proposals and to allow taxpayers, in certain cases, to roll back or limit a tax increase. There are four principles to truth-in-taxation:

1. Property owners have the right to know of increases in their property's appraised value and to be notified of the taxes that could result from the new value.
2. A municipality must calculate and publish its effective and rollback tax rates before adopting an actual tax rate.
3. A municipality must publish special notices and hold two public hearings before adopting a tax rate that exceeds the lower of the rollback rate or the effective tax rate.
4. If the municipality adopts a rate that exceeds the rollback rate, voters may petition for an election to limit the rate to the rollback rate.

A taxing unit is required to hold two public hearings and publish newspaper ads before adopting a tax rate that exceeds the lower of the rollback rate or the

effective tax rate. Although the actual calculation can become more complicated, a municipality's effective tax rate is generally equal to the prior year's taxes less taxes on property lost this year divided by the current taxable value of properties that were also on the tax roll in the prior year. The resulting tax rate, used for comparison purposes only, shows the relationship between the prior year's revenue and the current year's values. For Fiscal Year 2016-2017, the City is proposing a tax rate that exceeds the lower of the rollback rate or the effective tax rate; therefore, the public hearings are required for this year.

The City Council is required to fix the time and place for a public hearing on the budget and to publish a notice in the official newspaper of the City, as required by law. Sections 102.006(c) and 102.0065(a) of the Local Government Code to establish the publication requirements for the hearing's notice by requiring that it state the date, time, and location of the hearing and be published no earlier than the 30<sup>th</sup> or later than the 10<sup>th</sup> day before the date of the hearing.

Municipalities that own, operate, or control an Internet website must publish the Notice of Public Hearing on the approval of the Budget and the setting of the tax rate on their web page from the date the notice is first published until the public hearing is concluded.

#### **IV. ALTERNATIVES OR OPTIONS:**

The City Council can approve the recommendation, amend it, or approve another proposal on another date. However, a tax rate must be proposed to comply with the statutory requirements concerning the levying and assessing of property taxes.

#### **V. RECOMMENDED MOTION AND/OR ACTION:**

Move to:

- (1) Propose a tax rate of \$0.40861 per \$100 valuation for the fiscal year beginning October 1, 2016, and ending September 30, 2017.
- (2) Schedule the First Public Hearing on proposed tax rate on August 23, 2016; the Second Public Hearing on proposed tax rate on August 30, 2016; and the adoption of the Fiscal Year 2016-2017 Budget and Tax Rate for September 13, 2016.

# EXECUTIVE SESSION

RECESS TIME: \_\_\_\_\_

# RECONVENE

**TIME:** \_\_\_\_\_



# ADJOURN

TIME: \_\_\_\_\_

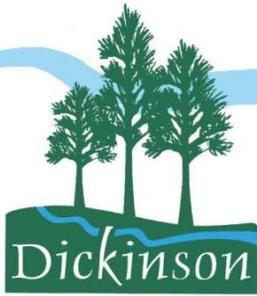
MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE \_\_\_\_\_

**FYI**

# **STAFF REPORTS**



**MEMORANDUM**

**TO:** Honorable Mayor and Council Members

**FROM:** Stephanie Russell, Administrative Services Manager *sm*

**CC:** Julie M. Robinson, City Administrator

**DATE:** August 2, 2016

**SUBJECT:** Administrative Services Staff Report – July 2016

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***NEW PROJECTS***

**Animal Advisory Committee** – Administrative Services Manager Stephanie Russell attended the City's first Animal Advisory Committee on July 13, 2016.

**Quarterly Reporting** – Administrative Services staff completed and submitted the following quarterly reports for the period ending June 30, 2016: 941 Employer's Quarterly Federal Tax Return; Unemployment tax report and payment to the Texas Workforce Commission; Multiple Worksite Report to the Bureau of Labor Statistics; Emergency Management Performance Grant (EMPG); and Victims of Crime Act (VOCA) Grant.

**Records Management** – City Administrator Julie Robinson and City Secretary Alun Thomas have begun a project to thoroughly review, organize and catalog the City's records, and to properly dispose of all records that have met their retention. Some of the major obstacles to the goal are the City's heavy reliance on paper documents and the lower accountability that comes from original copies of electronic files being housed on shared network hard drives. In an effort to mitigate and overcome these problems, Mrs. Robinson and Mr. Thomas, along with Director of Community Development Zachary Meadows, Captain Melvin Mason, and Marc Edelman from PC & Cable attended a demonstration of a computer-based electronic records management system offered by Laserfiche on July 27, and have reached out to other records management system providers to compare their products. The Records Management Project will be a very large undertaking for the City, and will allow for faster and more accurate retrieval of records.

**Training Events** – City Administrator Julie Robinson attended Public Funds Investment Act training on July 14-15 in Arlington, Texas.

On July 13 and July 26, staff participated in the City's annual Sexual Harassment & Fraud training presented by Olson & Olson. This training reminds everyone of the importance and awareness of the various types of harassment, knowing how to recognize it, and the proper procedure for reporting it. Fraud training includes a review of the different types of fraud and how to report it.

### ***ONGOING/COMPLETED PROJECTS***

**Animal Services** – City Administrator Julie Robinson and Administrative Services Manager Stephanie Russell continued to work with the Cities of Santa Fe and Clear Lake Shores to address issues related to Animal Services in July. On July 13, the Cities ceased negotiations with Mr. Restivo regarding the purchase of the property at 3811 Dickinson Avenue. Ms. Robinson and Mrs. Russell are currently evaluating other options. During the month of July, Bayou Animal Services responded to 50 Calls for Service and 74 impoundments for the City of Dickinson. Additionally, the shelter had 51 adoptions and 11 euthanasia.

**Asset Management Program** – City Secretary Alun Thomas has completed the asset inventory for multiple departments and is working with Youth Work Experience Interns Joshua Yancy and Joral Kie to complete the tagging of City assets. The City-wide inventory for the Asset Management Program is on track to be completed by the end of August 2016.

**CivicHR** – Throughout the month of July, Administrative Services Staff and Departments Heads participated in training for the new online application module. The module is ready for implementation and will go live in August.

**Communications Plan** – City Administrator Julie Robinson, City Secretary Alun Thomas, and Youth Work Experience Intern Joral Kie have developed a draft of a centralized communications calendar and communications plan for the City. This project will be completed in September after completion of the FY 2016-2017 Budget.

**Comprehensive Plan** – On July 12, Council approved the Land Use Chapter of the Comprehensive Plan. The first reading for the complete Comprehensive Plan is anticipated to be on the August 23 Council Meeting Agenda.

**Drainage Utility Billing Implementation** – 2016 bills were mailed in May, and staff received a large number of payments and a large number of questions about the bills. Additionally, many residents have submitted requests to the Public Works department for drainage or street work after receiving the bill. As of August 1, 2016, 3,719 accounts (56.9%) have been paid through year-end 2016, 1,641 accounts (25.1%) have only been paid through year-end 2015, and 1,168 accounts (17.9%) have not been paid

since the City began directly billing the fee. Finance staff is currently working with STW, the City's financial software provider, to implement a new module of the software system in time for the 2017 billing cycle; however, myGov is being used for the 2016 bills. The new module will include other City fees that are collected.

**Economic Development Projects** – City Administrator Julie Robinson and Interim DEDC Executive Director/Economic Development Coordinator Angela Forbes have been working with a number of businesses looking to locate and/or relocate in Dickinson and have been fielding numerous calls about possible projects for the different tracts owned by DEDC and the City. While Mrs. Robinson is no longer working directly with the DEDC, she is still spearheading two large projects for DEDC and assisting with a third project. A considerable amount of work on the two large projects occurred in July, and both are progressing. Additionally, the application period for the new Executive Director position closed in July, and 24 applications were received. The interview team is currently reviewing the applications and the first round of interviews is expected to be scheduled in August.

**Emergency Management Plan Revisions** – During the month of July, City Administrator Julie Robinson worked with Doug Spaulding from Dickinson Volunteer Fire Department to finalize revisions to Annex R, Search and Rescue, and the finalize Annex R is currently waiting on signature from Chief Keith Morgan. Mrs. Robinson also worked with EMS Director Derek Hunt on Annex H, Health & Medical Services, Municipal Court Administrator Irma Rivera on Annex C, Shelter and Mass Care, and Emergency Management consultant David Popoff on Annex G, Law Enforcement, and Annex S, Transportation, on revisions to those Annexes. Mrs. Robinson also had discussions with Ryan Boone at Dickinson Independent School District to confirm that the existing Vehicle Use Interlocal Agreement for the Use of School Buses for Public Transportation in Emergency Situations between the City and DISD and dated December 2, 2002 is still valid. Additionally, since staff has not been able to locate an agreement between the City and the American Red Cross for sheltering, Mrs. Robinson is working with the Houston Chapter of the American Red Cross to develop such an agreement to have in place as part of Annex C, Shelter and Mass Care.

**FY16-17 Budget Preparation** – Budget workshops were held with Council July 12th and 26th. The Recommended Budget was also presented to Council on July 26th. The Certified Tax Rolls were received July 25th. The proposed Certified Roll, Effective, Rollback, & Proposed Tax Rates will be on the August 9 Council Agenda.

**Management Assistant Position** – After first and second round interviews were held in July, Bryan Milward was hired as the City's new Management Assistant. Mr. Milward has a Master's Degree in Public Affairs from the University of Texas and has interned with the City of Round Rock. Prior to starting his Master's program, Bryan held positions with the Arizona State Legislature and the University of Arizona Health Network. The staff and I are excited about what Mr. Milward is bringing to the City, and he started his position August 1, 2016.

**Public Information Requests** – During the month of June, City Secretary Alun Thomas received 17 Public Information Requests. With the success of adding monthly building reports to the City’s website for ease of access, Mr. Thomas is now seeking out other frequently requested information, with the goal of making it available each month on the City’s website. Mr. Thomas is also finalizing improvements to the City’s Public Information Request form to reduce the time and effort that it takes to submit a request to the City.

**Transparency Stars Program** – The Texas Comptroller of Public Accounts has announced a new program, Transparency Stars, which recognizes local governments that go above and beyond in their transparency efforts. To begin the process of establishing the City’s eligibility, staff will be adding reader-friendly financial data to the City’s website. No new data was added to the website in July.

**Youth Worker Program** – City Secretary Alun Thomas worked with the Houston-Galveston Area Council (“HGAC”) and Workforce Solutions to secure 10 youth workers, working up to a combined 272 hours per week, for various City departments under a grant program offered through HGAC. Workers, ages 16 through 24, are now assisting City staff in various Departments with projects and assignments while gaining tangible skills for the future. The program and the workers are at no cost to the City, and the agreement is in effect through December 31, 2018. Interested youth can apply for one of these positions through their nearest Workforce Solutions office. The young people who have been participating in the Youth Work Experience Program with the City will be introduced to the Council during the August 9 Council meeting.



**Derek Hunt**  
**EMS Director**

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(281) 534-3031 ext.3102 (281) 534-3680 fax  
[www.ci.dickinson.tx.us](http://www.ci.dickinson.tx.us)  
Email: [dhunt@ci.dickinson.tx.us](mailto:dhunt@ci.dickinson.tx.us)

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**TO: Honorable Mayor and City Council Members**  
**FROM: Derek Hunt, EMS Director**  
**DATE: August 3, 2016**  
**SUBJECT: Monthly Report for July 2016**

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**Monthly Overview:**

- Staff completed the online training sessions for the new Operative IQ program to be implemented by EMS. Operative IQ Inventory Management was developed to meet the unique demands of EMS and Fire organizations that are searching for a more efficient way of managing their distributed supply chain. Operative IQ is a flexible and comprehensive solution that makes it simple to manage medical supplies, station inventory, company assets and vehicles. EMS is in the process of setting up this program with the expectations of cost savings by streamlining the process of ordering and tracking medical supplies stocked and used, along with their expiration dates which helps to avoid over or under ordering supplies. The tentative go-live date is September 1, however, the Department will begin training staff on this program and begin using the ambulance inspection and inventory portion prior to this.
- EMS continues to interview for the single full-time Paramedic position and several part-time medic positions within the service
- EMS staff continued to revise Annex H, Health and Medical, of the City Emergency Management Plan.
- Staff attended the mandatory Sexual Harassment and Fraud training with Olson & Olson

### **Health News / Information:**

- Staff continues to monitor the Ebola virus and is working with state and federal agencies on recommendations for pre-hospital staff and the community
- Staff continues to monitor the Zika virus outbreak and has begun training EMS staff on the virus, recognition and caring for patients infected with this virus

### **August is National Immunization Awareness Month**

National Immunization Awareness Month is an annual observance every August to highlight the importance of immunizations for the health of children and adults. It is a celebration of the many successes of vaccines, and also a reminder that there are still many vaccine-preventable diseases to get protected against.

Getting vaccinated according to the recommended immunization schedule is one of the most important things a parent can do to protect their child's health. Diseases can quickly spread among groups of children who aren't vaccinated. Whether it's a baby starting at a new child care facility, a toddler heading to preschool, a student going back to elementary, middle or high school – or even a college freshman – parents should check their child's vaccination records.

Child care facilities, preschool programs, schools and colleges are prone to outbreaks of infectious diseases. Children in these settings can easily spread illnesses to one another due to poor hand washing, not covering their coughs, and other factors such as interacting in crowded environments.

When children are not vaccinated, they are at increased risk for disease and can spread disease to others in their play groups, child care centers, classrooms and communities – including babies who are too young to be fully vaccinated and people with weakened immune systems due to cancer and other health conditions.

## 2016 Dickinson Emergency Medical Services Activity Report

EMS Activity*	January	February	March	April	May	June	July	August	September	October	November	December	2016 Total	2015 Total	2014 Total
Assist	0	0	0	0	0	0	0						0	9	4
Call Cancelled	0	0	0	0	0	0	0						0	0	22
DOS, No Transport	4	1	1	2	3	6	7						24	28	27
Disregarded En Route	10	7	10	11	5	5	11						59	119	61
False Alarm (No Incident Occurred)	11	13	13	6	4	8	9						64	87	23
No Patient Found	0	0	0	0	0	0	0						0	30	186
No Treatment, No Transport	42	49	56	51	59	57	60						374	668	446
Patient Care Transferred	0	0	1	0	3	0	1						5	17	45
Stand By	3	4	4	2	0	0	0						13	14	10
Transported Lights/Siren	16	12	17	14	5	5	9						78	145	126
Transported No Lights/Siren	91	74	93	76	99	99	94						626	1,087	937
Transported No Lights/Siren, Upgraded	1	0	0	2	0	0	0						3	7	10
Treated, Transported by Law Enforcement	0	0	0	2	0	0	0						2	2	2
Treated, Transported by Private Vehicle	1	0	0	0	0	0	0						1	1	1
Treatment, No Transport	13	7	7	7	15	8	6						63	80	113
Mutual Aid - Patient Encounters	18	33	21	27	30	23	21						173	279	287
<b>Total EMS Activities - Patient Reports*</b>	<b>210</b>	<b>200</b>	<b>223</b>	<b>200</b>	<b>223</b>	<b>211</b>	<b>218</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,485</b>	<b>2,573</b>	<b>2,300</b>
Average Response Time	6.11	6.14	6.10	5.44	6.15	5.53	5.55						5.86	5.90	5.50
<b>AIR MEDICAL TRANSPORTS</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>						<b>3</b>	<b>31</b>	<b>29</b>
<b>Dispatched Incidents</b>															
In City	165	149	170	156	172	159	154						1125	1862	1673
Out of City	43	48	47	39	50	49	58						334	646	600
<b>Total Dispatched Incidents for Dickinson EMS*</b>	<b>208</b>	<b>197</b>	<b>217</b>	<b>195</b>	<b>222</b>	<b>208</b>	<b>212</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,459</b>	<b>2508</b>	<b>2,273</b>

Mutual Aid Breakdown**	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total	2015 Total	2014 Total
Mutual Aid Given to Other Services	16	17	19	13	16	8	27						116	190	76
Mutual Aid Received by Other Services	22	38	23	32	33	28	29						205	311	N/A
Mutual Aid Received by Other Services Avg Response Time	18	17	16	17	16	15	18						17	17	N/A

OTHER INFORMATION	January	February	March	April	May	June	July	August	September	October	November	December	2016 Total	2015 Total	2014 Total
COLLECTIONS - 2016	\$36,430.72	\$28,181.87	\$38,691.72	\$36,406.75	\$36,355.25	\$44,412.39	\$35,307.97						\$255,786.67		
COLLECTIONS - 2015	\$32,756.67	\$44,913.56	\$33,089.28	\$34,192.90	\$35,434.07	\$41,998.88	\$44,672.47	\$32,205.01	\$40,167.89	\$36,754.14	\$38,816.08	\$36,036.63		\$451,037.58	
COLLECTIONS - 2014	\$31,012.86	\$31,326.20	\$30,506.46	\$30,143.23	\$36,867.96	\$31,283.02	\$34,270.11	\$44,510.04	\$49,823.20	\$25,045.23	\$37,336.79	\$39,143.20			\$421,268.30
COLLECTIONS - 2013	\$44,788.62	\$32,929.19	\$41,366.80	\$45,952.19	\$37,193.42	\$35,190.42	\$45,294.67	\$39,534.87	\$30,684.50	\$26,838.11	\$24,769.16	\$33,366.08			
COLLECTIONS - 2012	\$35,337.55	\$38,399.36	\$33,873.83	\$35,337.55	\$38,399.36	\$33,873.83	\$35,337.55	\$38,399.36	\$33,873.83	\$49,067.67	\$32,436.05	\$48,582.90			
COLLECTIONS - 2011	\$34,931.36	\$29,807.27	\$45,092.56	\$52,001.25	\$36,692.17	\$27,747.57	\$32,327.43	\$48,744.69	\$39,978.64	\$35,337.55	\$38,399.36	\$33,873.83	2013 Total	2012 Total	2011 Total
													\$437,908.03	\$549,395.99	\$454,933.68

\*Note: An incident may have multiple patients.

\*\*On 8 of the mutual aids into the city, EMS was able to cover the call and disregard the inbound mutual aid unit.

CALENDAR YEAR COLLECTIONS	January	February	March	April	May	June	July	August	September	October	November	December	2016 Total	2015 Total	2014 Total
COLLECTIONS - 2016	\$36,430.72	\$28,181.87	\$38,691.72	\$36,406.75	\$36,355.25	\$44,412.39	\$35,307.97						\$255,786.67		
COLLECTIONS - 2015	\$32,756.67	\$44,913.56	\$33,089.28	\$34,192.90	\$35,434.07	\$41,998.88	\$44,672.47	\$32,205.01	\$40,167.89	\$36,754.14	\$38,816.08	\$36,036.63		\$451,037.58	
COLLECTIONS - 2014	\$31,012.86	\$31,326.20	\$30,506.46	\$30,143.23	\$36,867.96	\$31,283.02	\$34,270.11	\$44,510.04	\$49,823.20	\$25,045.23	\$37,336.79	\$39,143.20			\$421,268.30
COLLECTIONS - 2013	\$44,788.62	\$32,929.19	\$41,366.80	\$45,952.19	\$37,193.42	\$35,190.42	\$45,294.67	\$39,534.87	\$30,684.50	\$26,838.11	\$24,769.16	\$33,366.08			
COLLECTIONS - 2012	\$35,337.55	\$38,399.36	\$33,873.83	\$35,337.55	\$38,399.36	\$33,873.83	\$35,337.55	\$38,399.36	\$33,873.83	\$49,067.67	\$32,436.05	\$48,582.90			
COLLECTIONS - 2011	\$34,931.36	\$29,807.27	\$45,092.56	\$52,001.25	\$36,692.17	\$27,747.57	\$32,327.43	\$48,744.69	\$39,978.64	\$35,337.55	\$38,399.36	\$33,873.83	2013 Total	2012 Total	2011 Total
													\$437,908.03	\$549,395.99	\$454,933.68

FISCAL YEAR COLLECTIONS	October	November	December	January	February	March	April	May	June	July	August	September	TOTALS
Collections 2010-2011	\$43,575.06	\$35,867.82	\$34,527.20	\$34,931.36	\$29,807.27	\$45,092.56	\$52,001.25	\$36,692.17	\$27,747.57	\$32,327.43	\$48,744.69	\$39,978.64	\$461,293.02
Collections 2011-2012	\$35,337.55	\$38,399.36	\$33,873.83	\$35,337.55	\$38,399.36	\$33,873.83	\$35,337.55	\$38,399.36	\$33,873.83	\$35,337.55	\$38,399.36	\$33,873.83	\$430,442.96
Collections 2012-2013	\$49,067.67	\$32,436.05	\$48,582.90	\$44,788.62	\$32,929.19	\$41,366.80	\$45,952.19	\$37,193.42	\$35,190.42	\$45,294.67	\$39,534.87	\$30,684.50	\$483,021.30
Collections 2013-2014	\$26,838.11	\$24,769.16	\$33,366.08	\$31,012.86	\$31,326.20	\$30,506.46	\$30,143.23	\$36,867.96	\$31,283.02	\$34,270.11	\$44,510.04	\$49,823.20	\$404,716.43
Collections 2014-2015	\$25,045.23	\$37,336.79	\$39,143.20	\$32,756.67	\$44,913.56	\$33,089.28	\$34,192.90	\$35,434.07	\$41,998.88	\$44,672.47	\$32,205.01	\$40,167.89	\$440,955.95

**To: Mayor & Council Members**

**From:** Chief Ron Morales

**Date:** August 1, 2016

**Re: July News**

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#### Administrative Services

- All Law Enforcement employees attended the Sexual Harassment/Fraud Training provided by Olson and Olson LLP at City Hall.
- Attended a webinar sponsored by Civic Plus to add an employment module to our existing City website. The new module will enhance the employment application submittal process by adding selection and tracking features to simplify new employee selection.
- Officer Fidencio Gonzalez received his Associate of Arts Degree from Alvin Community College.

#### Patrol Division

- Officers were dispatched to the 2900 block of Cottonwood Dr. on a shooting. Upon arrival, officers identified the shooter as the 74 year old male homeowner who advised the victim was his 48 year old son. The son and daughter-in-law had been arguing over the phone all day while she was at work. The daughter-in-law went to her in-laws home after work to discuss her coming to live there with her children, away from her husband. A few minutes later the son arrived and began arguing with his wife. The argument continued and the elderly father asked his son to leave which escalated to a physical fight between father and son. The father sustained visible injuries to the top of his head, side of his face and his chest area. The son refused to leave and the father pulled a handgun out of his pocket and shot his son once in the chest. The 48 year old male died at the hospital approximately 6 hours later. The case is being referred to a Grand Jury.
- Officers responded to the 2800 block of Timber Dr. on a report of a male subject possibly stabbing a dog. Upon arrival, officers observed a brown pit bull in the driveway with labored breathing who was struggling to stand up. The dog appeared to have stab wounds on her right side and what appeared to be blood inside her mouth. Officers made contact with a 29 year old male on the scene who appeared to be intoxicated. The male advised he was under the influence of PCP. When asked why he was covered in blood, he responded that his dog was dead; he had killed it because he was "tripped out". The 29 year old male was arrested and charged with "Cruelty to Non-livestock Animals – Torture, a state jail felony; bond was set at \$60,000.

### **Criminal Investigation Division**

- CID held training for the department's Unmanned Aircraft System (UAS). The department has researched state laws, FCC guideline and developed police and training curriculum for the use and implementation of the UAS. The UAS will be used for overheard crime scene documentation, search and rescue operations and aerial surveying in response to emergency and natural disasters. Decisions to utilize the UAS will be made by the Criminal Investigation Division on a case by case basis.
- Detective Jeff Person has added another future officer to the Dickinson Police Department family. Alexander Scott Peterson, 8 pounds and 7 ounces, was born at 4:49 in the morning of July 27th. Jeff is a first time father.

### **Crime Prevention & Community Policing**

- Patrol Officer and COPS program members assisted with the 4th of July parade.
- The Student Police Academy conducted their "building search" module at the United Methodist Church.
- The DCPAAA had their executive board meeting at the police station.
- The Student Police Academy attendees were instructed on the gun range by officers of the police department; training included gun safety.
- The DCPAAA held their general meeting at Holy Trinity Church.
- Gave a presentation to the members of Greater New Hope Baptist Church on "Active Shooter".
- The Student Police Academy held a class at the fire station along with Dickinson Volunteer Firefighters.

### **VOCA Grant Activities**

- Assisted 35 Families (total of 36 victims served).
- Contacted 36 victims by mail; 34 by phone; held 2 personal visits.

### **Information Technology**

- Met with City Administration to discuss replacement desktop computer specifications for selected city departments.
- Installed network switch gear and associated programming for the installation of the new Avaya IP phones for the Central Fire Station, Public Works Facility and Historic Railroad Center.
- Installed the new Avaya IP phones and ported the existing phone numbers to the new system at the Central Fire Station. The Public Works Facility and Historic Railroad Center will receive the new IP phones during the first two weeks of August 2016. Installing the new IP phones in these facilities will provide an approximate savings in phone line fees of \$4,800 per year.

**2016 Dickinson Police Department  
Crime and Traffic Report**

<b>Criminal Activity</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>YTD Total</b>	<b>2015 Total</b>	<b>2014 Total</b>
Criminal Homicide - Negligent Manslaughter	0	0	0	0	0	0	0						0	0	0
Forcible Rape	0	4	3	4	2	0	2						15	10	8
Robbery	2	0	1	0	3	2	2						10	17	14
Aggravated Assault	3	2	5	3	2	3	5						23	16	32
Assault	21	26	32	30	30	27	27						193	327	264
Assault on Peace Officer	0	0	0	0	1	0	0						1	3	1
Burglary	11	3	5	6	8	6	12						51	104	121
Larceny/Theft	33	31	29	28	28	13	19						181	322	373
Motor Vehicle Theft	3	2	3	1	4	5	1						19	39	31
Arson	1	0	0	0	0	0	0						1	2	1
Total Reportable Offenses	73	68	78	72	77	56	68						492	838	843
Total Calls Received and Dispatched	1,911	1,799	1,813	1,853	1,884	1,889	1,874						13,023	24,228	46,441
Total Cases Cleared by Arrests	8	11	17	15	22	14	15						102	167	218
Total Arrests (Adult)	127	119	138	138	140	115	119						896	1,380	1,139
Total Adult Felony Arrests	12	2	4	6	12	9	5						50	77	120
Total Arrests (Juvenile)	1	0	4	2	2	1	1						11	13	26
Total Juvenile Felony Arrests	1	0	2	1	0	0	0						4	0	6
Total Value of Vehicles Stolen	\$45,000	\$97,000	\$15,000	\$20,000	\$42,000	\$50,000	\$40,000						\$309,000	\$427,501	\$368,300
Total Value of all other Property Stolen	\$57,781	\$27,641	\$23,415	\$31,432	\$31,909	\$15,448	\$18,121						\$205,747	\$469,993	\$557,298
Total Value of all Property Recovered	\$10,172	\$33,198	\$50	\$21,047	\$0	\$20,500	\$214						\$85,181	\$214,772	\$244,702
Total Vehicles Stolen/Received other Department	0	1	0	0	0	1	0						2	3	9
Total Vehicles Stolen/Received Local	1	0	0	1	0	1	0						3	16	14
Total Vehicles Stolen other Department/Received Local	2	0	1	0	1	0	1						5	10	5
<b>Traffic Activity</b>													<b>YTD Total</b>	<b>2015 Total</b>	<b>2014 Total</b>
Total Accidents Reported	36	40	56	55	42	43	42						314	454	442
Total Accidents with Property Damage	2	3	4	5	4	4	4						26	32	28
Total Accidents with Personal Injury	6	7	14	7	7	10	4						55	80	78
Total Number of Personal Injury	7	8	19	12	7	13	5						71	102	93
Total Fatality Accidents	1	0	0	1	0	0	0						2	4	0
Total of Warning Tickets (Moving Violations)	93	75	114	117	107	116	173						795	1,253	2,314
Total of Warning Tickets (Non-Moving Violations)	258	150	138	118	105	134	67						970	1,640	2,806
Total Citations Issued to Adults	351	354	315	397	364	349	336						2,466	3,740	3,992
Total Citations Issued to Juveniles	1	9	3	4	3	6	4						30	39	61
Total Number of all Violations	455	467	416	523	459	452	450						3,222	4,700	4,993
Total Amount of Fines Assessed	\$115,971	\$123,685	\$110,698	\$137,296	\$125,354	\$115,660	\$117,672						\$846,336	\$1,058,159	\$1,162,888



**Irma Rivera**

4403 HWY 3 Dickinson, Texas 77539

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[irivera@ci.dickinson.tx.us](mailto:irivera@ci.dickinson.tx.us)

**To:** Honorable Mayor and City Council

**From:** Irma Rivera, Court Administrator

**CC:** Julie Robinson

**Date:** 8/4/2016

**Re:** Staff Report for August 2016

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The Court calendar for August 2016 is as follows:

August 3<sup>rd</sup> and 10<sup>th</sup>, Arraignment Hearing @ 2:00 p.m.

August 8<sup>th</sup> Attorney Pre-Trial Hearing @ 1:00 p.m.

August 22<sup>nd</sup> Non-Att. & Juvenile Hearing @ 2:00 p.m.

August 24<sup>h</sup> Bench Trial Hearing @ 3:00 p.m.

A reminder that school is back in session for:

True Cross Catholic School	August 8 <sup>th</sup>
Pine Drive Christian School	August 22 <sup>nd</sup>
Dickinson ISD	August 24 <sup>th</sup>

Watch out for our young drivers as they join us on our daily morning commute. Remember that all drivers must stop when school buses are loading and unloading students. Failure to stop for school bus is a misdemeanor punishable by a fine of not less than \$500 or more than \$1,250.00.

Court Administrator Irma Rivera will be out of her office from August 15, 2016 through August 26, 2016. Silvia Medina will oversee the day to day operations of the court during her absence. Silvia may be contacted at 281-337-6266 if you require any assistance.

**2014 Dickinson Municipal Court  
Filed Cases**

**2016 DICKINSON MUNICIPAL COURT ACTIVITY REPORT**

<b>CASES FILED</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>YTD Total</b>	<b>2015 Total</b>	<b>2014 Total</b>
Police Department	392	520	428	489	483	458	398						3,168	4,788	4,999
Municipal Court	35	39	68	71	44	91	80						428	830	697
Code Enforcement	1	2	17	9	3	1	4						37	11	22
Fire Marshal	1	1				2	3						7	35	18
Animal Control							2							17	48
Transferred Out														0	48
Reserve Officer														0	0
Texas Department of Public Safety	19	5	5	6	9	12	10						66	72	29
<b>TOTAL FILED VIOLATIONS</b>	<b>448</b>	<b>567</b>	<b>518</b>	<b>575</b>	<b>539</b>	<b>564</b>	<b>497</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,708</b>	<b>5,753</b>	<b>5,861</b>

<b>WARRANTS ISSUED</b>														<b>2015 Total</b>	<b>2014 Total</b>	
Police Department	99	156	139	199	110	245	196							1,144	2,069	1,479
Municipal Court	55	71	73	96	51	127	93							566	1,175	930
Code Enforcement	0				6									6	4	5
Fire Marshal	0			1			2							3	5	3
Animal Control	0													0	21	30
Transferred Out	5	4	2	7		5	4							27	85	194
Reserve Officer															0	3
Texas Department of Public Safety	4	2	4	2	2	4	5							23	36	13
<b>TOTAL WARRANTS ISSUED</b>	<b>163</b>	<b>233</b>	<b>218</b>	<b>305</b>	<b>169</b>	<b>381</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,769</b>	<b>3,395</b>	<b>2,657</b>	

<b>WARRANTS CLEARED</b>														<b>2015 Total</b>	<b>2014 Total</b>	
Police Department	105	137	158	93	134	109	114							850	1,596	1,181
Municipal Court	81	92	97	55	71	62	73							531	1,066	899
Fire Marshal	0		2		1	1								4	2	5
Code Enforcement	0				6	1	2							9	3	8
Animal Control	0	0												0	24	74
Transferred Out	18	32	32	9	14	26	13							144	292	477
Reserve Officer	1	0	2			2								5	0	9
Texas Department of Public Safety	0	1	4		5	1	5							16	28	21
<b>TOTAL WARRANTS CLEARED</b>	<b>205</b>	<b>262</b>	<b>295</b>	<b>157</b>	<b>231</b>	<b>202</b>	<b>207</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,559</b>	<b>3,011</b>	<b>2,674</b>	



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**MEMORANDUM**

**To: Honorable Mayor and City Council Members**

**From: Lee Darrow, Fire Marshal**

**Cc: Julie Robinson, City Administrator**

**Date: August 2, 2016**

**RE: Fire Marshal Staff Activity Report for July 2016**

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**Staff Activity**

- Staff was on duty enforcing the City Fireworks ordinance the weekend leading up to and including the July 4<sup>th</sup> holiday. In the 3 nights staff was on duty, 42 calls for service directly related to fireworks activity were answered.
- Staff coordinated a meeting with AT&T staff for personnel from the Fire Marshal's Office and DVFD to visit their facility located at 2507 45<sup>th</sup> Street. Staff was provided with an orientation related to firefighting tactics within the AT&T communications equipment building.
- Staff attended a 2 day training course, "Internet Tools for Investigators". This class provided valuable information on utilizing various types of internet, email, and social media outlets during investigations of multiple levels of crimes.
- Fire Marshal Darrow participated in a web-based training for the new online City employment application process.
- Staff attended the mandatory annual sexual harassment/fraud training.

**Investigations**

- 7/04/2016 – 2900 block Ave. H. Crews responded to a report of a structure fire. Upon arrival it was found that the resident had been heating a large pot of grease in close proximity to the structure. The grease ignited and caused damage to the exterior of the structure. No injuries were reported.
- 7/05/2016 – 100 block Amigo Ln. Crews responded to a report of a tree on fire. Upon arrival it was found that children igniting fireworks within a rotten tree had started the fire. Crews extinguished the fire. No injuries were reported.
- 7/10/2016 – 3000 block Gulf Frwy. Crews responded to a reported grass fire that was caused by children igniting fireworks in the area. No injuries were reported.
- 7/21/2016 – 3300 Gulf Frwy. Crews responded to a vehicle fire on the main lanes of the freeway. Upon arrival, a midsize work van was found fully engulfed with fire. Crews arrived and extinguished the fire without incident. Upon investigation, the fire was determined to have been accidental due to mechanical failure within the drivetrain. The driver escaped without injury.
- Staff continues to assist Code Enforcement with various types of investigation of CE cases.

## Fire Marshal Staff Activity Report Cont'd

- Staff continues to assist Public Works with enforcement of violations of the Storm Water Pollution Prevention Ordinance.

### **Plan Reviews conducted and/or meetings for proposed new businesses**

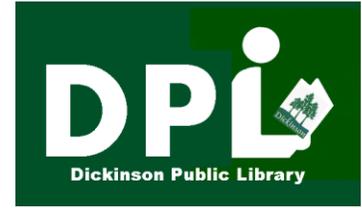
- Plan reviews and/or pre-development meetings;
  - o Plans reviewed for the installation of a new Fire Alarm system located at 614 W. FM 517.
  - o Plans reviewed for the installation of a new cooking hood ventilation system located at 628 W. FM 517.
  - o Plans reviewed for the new construction of Amegy Bank to be located at 3911 Highway 3.
  - o Reviewed the permit application to remove two underground fuel storage tanks that are no longer in service located at 3112 Lobit Dr.
  - o Staff continues to review revisions to the plans for the new Marais Restaurant located at 2015 FM 517 East. The Mechanical, Electrical, and Plumbing (MEP) plans were reviewed and approved during the month of July.
  - o Change of Occupancies reviewed and approved;
    - o 3500 Highway 3 – The Art of Fashion, proposed clothing store

### **Licensed Facility and Home Inspections**

- Conducted inspections at the following locations for state licensed daycares, foster care home, assisted living homes or related healthcare facilities;
  - o 630 & 634 W. FM 517 – A Lifetime of Learning Child Care
  - o 3905 Deats Rd. – Excellence Academy Day Care

### **Total Inspections Completed**

- Fire & Life Safety Inspections - 28  
(*Re-inspections included*)



**TO: Honorable Mayor and Council Members**

**FROM: Vicki McCallister, Library Director**

**CC: Julie M. Robinson, City Administrator**

**DATE: Aug 1, 2016**

**SUBJECT: Dickinson Public Library (DPL) Staff Report – July 2016**

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### ***ONGOING/COMPLETED PROJECTS***

**Lunch at the Library**- Dickinson Public Library continued participating with the Dickinson School District during the month of July in the **Lunch at the Library** Program. As was desired, most of the participants were entire families. Often they came early in order to use the Library facilities or stayed for the special programming at 1:00 pm, one of the goals of the program.

The District Nutritional Department was closed for one week in July so there were only 6 times when lunch was offered. 145 free lunches were distributed during that time. The picnic style setting made the atmosphere more fun and the Library was able to utilize the outside area for the first time. Due to that success, the Library is comfortable in exploring other activities that may be appropriate for the outside venue. In total, 325 children received summer lunches that would normally only been available through the regular school lunch program during the school year.

### **Summer Reading Program 2016-**

The overall DPL 2016 Summer Reading Program theme of “Get Ready, Set, Read” continued throughout the month of July. To compliment that theme story times and craft were Have Fun and Dance, Reading about Baseball, Soccer and Football. These were also included in the decorations throughout the Library. Numerous special performers included these in their presentations including, but not limited to, Hip Hop Dance, Professor Chrome Dome, Mark Shepherd -Crazy Scientist and Dickinson Football Coach, Tony Edmonds.

A total of 133 reading logs had been submitted by then end of July. On July 31, the

Summer Reading Program ended with a Summer Reading Party and a performance by special guest Ronal McDonald. Refreshments, prizes and certificates were given.

**Friday's at the Movies** –Movies continued in July with a full house every time. These have been found beneficial to the community in several ways including providing free entertainment for children who might not have the economic abilities for other summer activities and relief from otherwise hot housing.

**Gulf Coast Reads-** Library Director, Vicki McCallister attended the July 17<sup>th</sup> meeting in Houston. A presentation was given on the history of WWII internment camps. This year's author, Jan Jarboe Russell, is offering a limit of only 12 Author Visits, to Academic Library's and Civic Centers. Mary Perroni, Library Director in Friendswood has offered to host one or two programs in October and to partner with DPL and the La Marque library to provide this interesting book in more depth for our patrons.

**Texas State Library Grants – FY 2017 -** The Texas State Library and Archives FY 2017 Impact Grant will start in September 2016 and be overseen and taught by Youth and IT Librarian, Sam Torrez.

**Grants –** Catalog Librarian, Caitlin Campbell will be submitting the final reporting for the FY 2016 Baby Story Telling Grant which was completed the end of July no later than the end of August.

**Friends of the Dickinson Library -** The Friends of DPL voted to continue funding the distribution of literacy kits to families of at need children. M.I. Lewis had previously agreed to be the distributors of the kits so the Baby Reading program could continue has it had under the Grant from the Texas State Library.

**Computers for Beginners-** Fall classes start September 6, 2016 at 9:00 a.m.

**Crochet Classes-** Fall classes start September 15, 2016 at 1:00 p.m.

**Adult Coloring Book Club –** The club will resume on September 15, 2016 at 5:00 p.m.

**Reader's Roundtable –** The group will resume September 13, 2016 at 1:00 p.m.

**Pre-school Story Time –** Fall groups will start September 7, 2016 at 10:00

**Baby Story Time -** New classes start September 8, 2016 at 10:00 a.m.

**GALVESTON CO. LIBRARY MONTHLY STATISTICS REPORT**

*Library*  Dickinson Public Library    *Month*  July    *Year*  2016

**SERVICES**

Books Loaned		3730
Audio Books Loaned		72
Music CDs/Cassettes Loaned		8
Videos/DVDs Loaned		2120
Other Materials Loaned		0
Total Circulation Transactions		5850
Juvenile Transactions (a part of total circulation transactions)		2925
Materials Used in House		412
New Patrons Registered		171
Reference Transactions/Information Questions	308	332
Adult Programs offered by the Library - # Programs & # Attendees	1	6
Young Adult Programs offered by the Library - # Programs & # Attendees	0	0
Children's Programs offered by the Library - # Programs & # Attendees	87	1193
Number of Visits (Door Count)		6089
Volunteer Hours		25

**INTERNET AND ELECTRONIC SERVICES**

Internet Users		1471
Internet Hours		1321
Number of Wi-Fi Sessions		19
Number of Web Page Hits		3502

**RESOURCE SHARING**

<b><u>ILL</u></b> borrowed from other libraries outside of Galveston Co.		8
<b><u>ISL</u></b> borrowed from other public libraries in Galveston Co.		7
<b><u>Total ILL &amp; ISL borrowed</u></b> from other libraries		15

<b>Total ILL &amp; ISL requests loaned</b> to libraries for our users	17
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**TO: Honorable Mayor and City Council Members**

**FROM: Paul Booth, Director of Public Works**

**DATE: August 2, 2016**

**SUBJECT: Monthly Project Report – July 2016**

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**Stormwater Inspections:** As part of the City's stormwater permitting process, on-site inspections were conducted for new homes being built at the following locations:

- 124213 Country Club Drive
- 4206 Country Club Drive
- 4201 Country Club Drive
- 4197 Country Club Drive
- 4193 Country Club Drive
- 4189 Country Club Drive

No current violations have been found at any location, unless otherwise noted.

Contractors, homeowners, or builders are notified of any observed violations, and corrections are made prior to issuing a general permit. Routine follow-up visits are conducted to ensure that the stormwater pollution prevention compliance measures are maintained.

Assistant to the Public Works Director Alicen Newman conducts SWPP inspections as part of the Community Development demolition process to help mitigate and/or eliminate non-point source pollution.

**Street Patching:** The Department patched the following streets in July with cold mix:

- Rodeo Bend
- Pin Oak
- Ave I from 20<sup>th</sup> to 24<sup>th</sup>
- Ave H from 20<sup>th</sup> to 24<sup>th</sup>
- Wagon Road
- Ecret Drive
- Sycamore
- Hughes Road
- 45<sup>th</sup> Street

- Melody Lane
- West Bayou Drive
- Pabst
- Longshadow
- Various streets in the Nicholstone Subdivision.

### **Street Projects**

- 33<sup>rd</sup> Street – Street is currently finished with construction, with the exception of a few items on the punch list.
- Oleander – Currently under construction by the Public Works Department

**Drainage Maintenance:** As part of routine maintain, our drainage division continues to check and clean the following drains:

- Timber Drive
- Ave I
- Ave G
- Yupon
- Shadow Lane
- Lockwood
- Longwood
- Colonial Estates
- Crest
- Sherwood Oak
- Inwood
- Lobit
- Maple
- Ash Drive
- Commodore
- Harbor Light Drive
- Yacht Club Drive
- Mariner's Way
- Kansas
- Texas Ave
- California
- Colorado
- Thistle Drive – behind houses – drains regularly cleared and cleaned of any debris.

### **Culvert Installation**

- 4213 Country Club Drive – 16' of 18"
- 4206 Country Club Drive – 16' of 18"
- 4201 Country Club Drive – 16' of 18"
- 4197 Country Club Drive – 16' of 18"
- 4193 Country Club Drive – 16' of 18"
- 4189 Country Club Drive – 16" of 18"

**Highway 3 Overlay District Street Light Installation** - All the components (Arm, Base & Luminaire) have been delivered to the Public Works Department and is currently waiting to be scheduled for installation with Mesa Line Services.

**Slope Mowing –** Public Works has contracted with Costal Maintenance to perform one time slope mowing of all City rights-of-way. It expected to take approximately 10 working days to complete all slope mowing.

**Request Tracker** – The Public Works Department received 94 new requests for service during the month of July. The Department completed 107 previous work orders and is currently working on an additional 134 work orders regarding street repairs, drainage issues, streetlight outages and various community concerns.

**Continuing Monthly Activities** - There are a number of activities that the Public Works Department performs on a monthly basis, including pothole repairs, reporting street light outages to the appropriate electric utility, responding to requests submitted to the Public Works Department through the City’s website, mowing of rights-of-way, and addressing drainage issues.

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2019	Ave F (Deats to 25th Street)	Street Maintenance Sales Tax	Concrete			2,150
FY 2019	Nevada Street	Street Maintenance Sales Tax	Concrete			1,800
FY 2019	Georiga Avenue	Street Maintenance Sales Tax	Concrete			450
FY 2019	Falco	Street Maintenance Sales Tax	Concrete			1,320
FY 2019	Texas Ave (South of FM 517)	Street Maintenance Sales Tax	Concrete			950
FY 2019	Iowa (42nd Street to 43rd)	Street Maintenance Sales Tax	Concrete			400
FY 2019	Luhning	Street Maintenance Sales Tax	Concrete			1,500
FY 2018	Salvato	Street Maintenance Sales Tax	Concrete			1,320
FY 2018	45th Street (West of Hwy 3)	Street Maintenance Sales Tax	Concrete			1,580
FY 2018	Ave F (20th Street to 25th Street)	Street Maintenance Sales Tax	Concrete			1,850
FY 2018	32nd Street East	Street Maintenance Sales Tax	Concrete			2,950

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2018	Utah Street	Street Maintenance Sales Tax	Concrete			450
FY 2017	Winding Way	Street Maintenance Sales Tax	Concrete			2,400
FY 2017	Pine Lane	Street Maintenance Sales Tax	Concrete			560
FY 2017	Timber Lane	Street Maintenance Sales Tax	Concrete			400
FY 2017	Chicago	Street Maintenance Sales Tax	Concrete			1,200
FY 2017	Holly Drive	Street Maintenance Sales Tax	Concrete			1,260
FY 2017	Woodlawn	Street Maintenance Sales Tax	Concrete			800
FY 2017	Benson	Street Maintenance Sales Tax	Concrete			720
FY 2016	Gill Road (Rodeo Bend to Bess Road ) (includes engineering & drainage) Mar-con Construction Services	Street Maintenance Sales Tax	Concrete	<i>NTP was issued on 5/16 240 Calendar Days until Completion</i>		1,385

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2016	35th Street (East of Kansas to California) (includes engineering & drainage) Aranda Brothers Construction	Street Maintenance Sales Tax	Concrete	<i>NTP was issued on 5/16 240 Calendar Days until Completion</i>		2,245
FY 2016	Hollywood Street (Hwy 3 to Timber Drive) (includes engineering & drainage) Mar-Con Construction Services	Street Maintenance Sales Tax	Concrete	<i>NTP issued on 5/16 210 Calendar Days until Completion</i>		1,390
FY 2016	Johnson Street (includes engineering & drainage) Aranda Brothers Construction	Street Maintenance Sales Tax	Concrete	<i>NTP issued on 5/16 240 Calendar Days until Completion</i>		820
FY 2016	Mariner's Way (Yacht Club Drive to Commodore) (includes engineering & drainage) Mar-Con Construction	Street Maintenance Sales Tax	Concrete	<i>NTP issued on 5/16 210 Calendar Days until Completion</i>		790
FY 2016	Nebraska Street (46th Street to dead end) (includes engineering & drainage) Aranda Brothers Construction	Street Maintenance Sales Tax	Concrete	<i>NTP issued on 5/16 240 Calendar Days until Completion</i>		1,175
FY 2016	Pine Oak Circle (Pine Oak Drive to Dead End) (includes engineering & drainage) Mar-Con Services	Street Maintenance Sales Tax	Concrete	<i>NTP issued on 5/16 210 Calendar Days Until Completion</i>		560
FY 2015	28th St (Hwy 3 to Timber Dr) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Construction to Begin August 2016 (est)</i>		1,625

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2015	33rd St (East of Kansas Ave to California Ave) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Construction Completed - July 2016</i>		2,275
FY 2015	48th St (East of Hwy 3 to Nebraska St) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>		705
FY 2015	Greenbriar St (Sunset Dr to Oakridge Dr) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Construction to Begin October 2016 (est)</i>		635
FY 2015	Leonetti Ln (Country Club to Liningr Ln) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>		855
FY 2015	Oleander Dr (West of Palm Dr to the Bridge) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Under Construction</i>		820
FY 2014	48th St (West of Hwy 3) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$134,465.28 (posted thru June)	1,170
FY 2014	Ave L (North of 2nd St) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$240,026.72 (posted thru August)	4,926
FY 2014	Dakota St (South of 517) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$1,052.51 (posted thru June)	2,400
FY 2014	Desel Dr (North of Hughes Rd) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$244,514.12 (posted thru June)	2,500
FY 2014	Martin Luther King Blvd (South of Salvato) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$92,582.36 (posted thru June)	600

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2013	29th St (West of Hwy 3 to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 114,555.99	1,100
FY 2013	36th St (East of Kansas to end of the street)(includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 241,754.50	2,200
FY 2013	Ave G (South of Falco to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 61,514.85	500
FY 2013	Ave H (South of Deats to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 66,844.39	600
FY 2013	Imite (Holly Dr to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 77,056.21	600
FY 2013	Pine Oak Dr (FM 646 to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 182,504.96	1,800
FY 2012	26th Street (Texas Ave to California Ave) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Eastside	Concrete	<i>Completed</i>		1,430
FY 2012	28th Street East (California to Kansas) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 222,785.03	4,040
FY 2012	29th Street (Kansas Ave to California Ave) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Eastside	Concrete	<i>Completed</i>		2,180
FY 2012	42nd Street (Missouri to California) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 61,233.83	422
FY 2012	47th Street (Minnesota to Plum) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 117,696.03	968

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2012	Avenue G (Phase 2) (26th St to 20th St) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase Westside Drairage	Concrete	<i>Completed</i>	\$865,122.09 (posted thru July)	2,166
FY 2012	Blue Water Lane (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		320
FY 2012	Central Street (Hwy 3 to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase Westside Drairage	Concrete	<i>Completed</i>	\$449,686.30 (posted thru July)	800
FY 2012	Ecret Dr (City limits to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2	Concrete	<i>Pending Funding - At Risk Project</i>		1,680
FY 2012	Green Willow Lane (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		430
FY 2012	Live Oak Dr (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		480
FY 2012	Manor Lane (FM 517 to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Westside	Concrete	<i>Completed</i>	\$ 800.00 (posted thru July)	640
FY 2012	Meadowlark Street (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		490

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2012	Oak Lane (Ave L to end of the street) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 76,359.97	720
FY 2012	Old Castle Lane (Old Bayou Dr to Camp Allen Rd) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2 Bayou Chantilly	Concrete	<i>Completed</i>		525
FY 2012	Oleander Dr (Hwy 3 to Palm Dr) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2	Concrete	<i>Pending Funding - At Risk Project</i>		2,660
FY 2012	Palm Dr (Hughes Rd to Oleander Dr) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 2	Concrete	<i>Pending Funding - At Risk Project</i>		1,320
FY 2012	Pine Grove Drive (Oak St to Yupon St) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase Westside Drairage	Concrete	<i>Completed</i>	\$153,373.20 (posted thru July)	1,150
FY 2012	Pine Manor Lane (FM 517 to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase Westside Drairage	Concrete	<i>Completed</i>	\$140,165.00 (posted thru July)	660
FY 2012	Yacht Club Drive (Hughes Rd to Mariners Way) (includes engineering & drainage)	Street Maintenance Sales Tax	Concrete	<i>Completed</i>	\$ 109,491.25	1,960
FY 2011	Avenue G (Phase 1) (Falco to 26th St) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 604,908.97	2,166
FY 2011	Avenue I (Deats Rd to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 160,777.73	660

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2011	Bayou Circle (FM 517 to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 169,584.90	760
FY 2011	Belmont Street (Oakridge Dr to Sunset Dr) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 183,555.78	764
FY 2011	Birch Street (includes engineering & drainage)	DEDC/DMD#1	Concrete	<i>Completed</i>	\$ 68,992.66	620
FY 2011	Country Club Drive	WCID #1 Bond Funding	Concrete	<i>Completed</i>	\$ 407,501.05	3,353
FY 2011	Elm Street (includes engineering & drainage)	DEDC/DMD#1	Concrete	<i>Completed</i>	\$ 60,470.61	500
FY 2011	Holly Drive (Timber Dr to end of the street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 171,408.70	660
FY 2011	Timber Drive (22nd Street to 23rd Street) (includes engineering & drainage)	Hurricane Ike CDBG Round 2, Phase 1	Concrete	<i>Completed</i>	\$ 146,466.28	380
FY 2011	Timber Drive (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 68,131.15	520
FY 2011	Water Street (includes engineering & drainage)	DEDC	Concrete	<i>Held by DEDC</i>		
FY 2010	44th Street (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 34,108.53	248
FY 2010	Avenue J (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 323,637.34	2,800
FY 2010	Bruce Avenue (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	1,704
FY 2010	East Sunset Drive Phase II (from Timber to Hwy 3) (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 178,745.82	1,650

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2010	FM 646 (FM 517 to 2nd Street) (includes engineering & drainage)	County/TxDOT	Concrete	<i>Completed</i>	#####	5,820
FY 2010	Grand Blvd (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	1,340
FY 2010	Gum Drive (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	1,054
FY 2010	Hughes Road (East of Hwy 3 to Humble Camp) (includes engineering & drainage)	County Bond	Concrete	<i>Completed</i>	\$ 599,500.00	2,212
FY 2010	Island Drive (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	681
FY 2010	Lover's Lane (includes engineering & drainage)	City Funds - TAN	Concrete	<i>Completed</i>	\$ 299,409.00	2,680
FY 2010	Oakridge Drive (includes engineering & drainage)	City Funds - TAN	Concrete	<i>Completed</i>	\$ 149,313.78	1,823
FY 2010	Owens Drive (FM 517 to FM 646) (includes engineering & drainage)	County Bond	Concrete	<i>Completed</i>	#####	2,960
FY 2010	Scenic Drive (includes engineering & drainage)	Hurricane Ike CDBG Round 1	Concrete	<i>Completed</i>	\$ 231,548.09	1,870
FY 2010	Tanglebriar Circle (includes engineering & drainage)	City Funds - TAN	Concrete	<i>Completed</i>	\$ 33,500.16	150
FY 2009	East Sunset Drive Phase I (includes engineering & drainage)	DEDC	Concrete	<i>Completed</i>	\$ 311,099.00	2,028
FY 2009	Tanglebriar Drive (includes engineering & drainage)	City Funds	Concrete	<i>Completed</i>	\$ 240,438.00	1,399
FY 2008	42nd Street (from Texas Ave to Galveston Ave)	DEDC	Concrete	<i>Completed</i>	\$ 108,311.40	400

**FY 2006 - FY 2016 Street Project List (Updated 8-2-16)**

<b>Year Approved</b>	<b>Street</b>	<b>Funding Source</b>	<b>Pavement Type</b>	<b>Status</b>	<b>Cost</b>	<b>Linear Feet</b>
FY 2008	Hughes Lane (North of FM 517 W)	DEDC	Concrete	<i>Completed</i>	\$ 276,883.72	2,956
FY 2008	Ohio Avenue	DEDC	Concrete	<i>Completed</i>	\$ 195,986.18	1,200
FY 2008	West Sunset	DEDC	Concrete	<i>Completed</i>	\$ 382,052.57	2,900
FY 2007	37th Street (from Baker to California)	DEDC	Concrete	<i>Completed</i>	\$ 222,040.95	1,510
FY 2007	Galveston Avenue (from FM 517 E to Park Ave)	DEDC	Concrete	<i>Completed</i>	\$ 192,501.02	1,284
FY 2007	Hill Avenue (from FM 517 E to County line)	DEDC	Concrete	<i>Completed</i>	\$ 360,877.62	2,680
FY 2007	Texas Avenue (from FM 517 E to 42nd)	DEDC	Concrete	<i>Completed</i>	\$ 96,250.50	400
FY 2006	34th Street (from Baker to California)	DEDC	Concrete	<i>Completed</i>	\$ 171,839.01	1,486
FY 2006	39th Street (from Baker to California)	DEDC	Concrete	<i>Completed</i>	\$ 203,285.66	1,490
FY 2006	Bruce Avenue	City Funds	Chip & Seal	<i>Completed</i>		
FY 2006	Harbor Light Drive	City Funds	Chip & Seal	<i>Completed</i>		
FY 2006	Maple Drive	DEDC	Concrete	<i>Completed</i>	\$ 255,625.94	1,908
FY 2006	Mariner Way	City Funds	Chip & Seal	<i>Completed</i>		
FY 2006	Nevada Street	City Funds	Chip & Seal	<i>Completed</i>		
FY 2006	Nichols Avenue (from FM 517 E to County line)	DEDC	Concrete	<i>Completed</i>	\$ 144,780.79	3,262
FY 2006	Wagon Road	City Funds	Chip & Seal	<i>Completed</i>		





**FUTURE CITY  
COUNCIL  
AGENDA ITEMS**

## **FUTURE CITY COUNCIL AGENDA ITEMS**

### **August 2016**

#### **08/23/2016**

##### Special Council Meeting

- Review of Pavement Assessment Report

##### Regular Council Meeting

- Public Hearing On Proposed Tax Rate For Fiscal Year 2016-2017.
- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- 3rd Quarter Financial & Investment Report
- Recessing the Regularly Scheduled Meeting of the City Council in Order to Conduct Business as the City of Dickinson Employee Benefits Trust.
- Reconvene
- Accepting the Action of the City of Dickinson Employee Benefits Trust with Regard to Employee Medical, Pharmacy, Dental, Life, Vision and Long-Term Disability Insurance.
- Public Hearing and First Reading of Ordinance Adopting Complete Comprehensive Plan (tentative)
- First Reading of Revised School Speed Zone Ordinance

#### **08/30/2016**

##### Special Council Meeting

- Second Public Hearing on a Proposed FY 2016-2017 Tax Rate

### **September 2016**

#### **09/13/2016**

##### Special Council Meeting

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##### Regular Council Meeting

- Convene a Public Hearing Regarding the Proposed Fiscal Year 2016-2017 Budget and Tax Rate.
- Ordinance Adopting FY 2016-2017 Budget
- Ordinance Adopting FY 2016-2017 Tax Rate
- Ratification of Increased Property Tax Revenues Reflected in the Fiscal Year 2016-2017 Budget Adopted Pursuant to Ordinance Number XXX-2016
- Update on Public Works Projects
- Resolution Approving Agreement for District Services for FY 2016-2017 with Dickinson Management District #1

- Second Reading of Ordinance Adopting Complete Comprehensive Plan (tentative)
- Second Reading of Revised School Speed Zone Ordinance

**09/27/2016**

Special Council Meeting

- Discussion Concerning Revised Needs Assessment for Police Building

Regular Council Meeting

- Update on Activities of Dickinson Bayou Watershed Steering Committee
- Update on Activities of Houston-Galveston Area Council
- Update on Public Works Projects
- GCAD nomination
- Agreement with Employer Solutions Employee Support PLLC FY 2016-2017
- Award of Competitive Sealed Bid for Official Newspaper
- FY16 First Amended Budget

**October 2016**

**10/11/2016**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Breast Cancer Awareness Proclamation
- Designate Official City Newspaper
- Galveston County Appraisal District Nominations
- Appointments to HGAC

**10/25/2016**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Update on Activities of the Dickinson Bayou Watershed Partnership

**November 2016**

**11/08/2016**

## Special Council Meeting

- 

## Regular Council Meeting

- Update on Public Works Projects
- Re-approve FFAST form
- Appointments/Reappointments to Boards and Commissions
- 4<sup>th</sup> Quarter Financial & Investment Report
- Cancellation of November 22, 2016 and December 27, 2016 Regular City Council Meetings Due to Holidays

## **December 2016**

**12/13/2016**

## Special Council Meeting

- 

## Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Appointments to Galveston Central Appraisal District Board of Directors
- Council Review of Proposed 2017 Drainage Fee Bill Format

## **January 2017**

**01/10/2017**

## Special Council Meeting

- 

## Regular Council Meeting

- Update on Public Works Projects

**01/24/2017**

## Special Council Meeting

- 

## Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of the Dickinson Bayou Watershed Partnership
- Update on Activities of Houston-Galveston Area Council

## **February 2017**

**01/14/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects

**01/28/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of the Dickinson Bayou Watershed Partnership
- Update on Activities of Houston-Galveston Area Council

**March 2017**

**03/14/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Resolution Aerial Spraying
- Racial Profiling Reports from Police Department and Fire Marshal's Office

**03/28/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of the Dickinson Bayou Watershed Partnership
- Update on Activities of Houston-Galveston Area Council
- Proclamation – Child Abuse Prevention Awareness Month

**April 2017**

**4/11/2017**

Special Council Meeting

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Regular Council Meeting

- Update on Public Works Projects
- Proclamation – Parkinson’s
- Proclamation - Holy Trinity Episcopal Church Strawberry Festival
- Proclamation - Fair Housing

**4/25/2017**

Special Council Meeting

- 

Regular Council Meeting

- Proclamation – Motorcycle Awareness
- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Update on Activities of the Dickinson Bayou Watershed Partnership

**May 2017**

**5/09/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Public Works Projects
- Update on the Activities of the Galveston County Transit District Board

**5/23/2017**

Special Council Meeting

- 

Regular Council Meeting

- Update on Activities of Houston-Galveston Area Council
- Update on Activities of the Dickinson Bayou Watershed Partnership
- Appointments/Reappointments to Boards and Commissions
- 2<sup>nd</sup> Quarter Financial & Investment Report

**June 2017**

**6/13/2017**

Special Council Meeting

- Budget Workshop

- Regular Council Meeting
- Update on Public Works Projects

**6/27/2017**

- Special Council Meeting
- Budget Workshop

- Regular Council Meeting
- Update on Public Works Projects
  - Update on Activities of Houston-Galveston Area Council
  - Update on Activities of the Dickinson Bayou Watershed Partnership

**July 2017**

**07/11/2017**

- Special Council Meeting
- 

- Regular Council Meeting
- Update on Public Works Projects

**07/25/2017**

- Special Council Meeting
- 

- Regular Council Meeting
- Update on Public Works Projects
  - Update on Activities of Houston-Galveston Area Council
  - Update on Activities of the Dickinson Bayou Watershed Partnership

**August 2017**

**08/08/2017**

- Special Council Meeting
- 

- Regular Council Meeting
- Ordinance Approving 2017 Appraisal Roll
  - Acceptance of FY 2017-2018 Effective and Rollback Tax Rates
  - Proposal of FY 2017-2018 Tax Rate and Scheduling of Public Hearings for Proposed Tax Rate and Adoption of the FY 2017-2018 Budget
  - Update on Public Works Projects