January 26, 2016
City Council Workshop Meeting
6:00 p.m.

Julie Masters, Mayor
Charles Suderman
Bruce Henderson
Walter Wilson

AGENDA

City of Dickinson
CITY COUNCIL AND PLANNING AND ZONING COMMISSION SPECIAL JOINT MEETING

Wally Deats, Mayor Pro Tem
Louis Decker
William H. King III
Julie M. Robinson, City Administrator

January 26, 2016

NOTICE is hereby given of a **SPECIAL JOINT MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, and the Dickinson Planning and Zoning Commission, to be held on **TUESDAY, January 26, 2016**, at **6:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

ITEM 2.) PRESENTATION, DISCUSSION AND DIRECTION CONCERNING: Review and Revision of Draft of Transportation Chapter of New Comprehensive Plan (Joint Workshop with Planning & Zoning Commission)

ITEM 3.) ADJOURN

CERTIFICATION

This is to certify that a copy of the Notice of the City Council Special Joint Meeting with Dickinson Planning and Zoning Commission for **TUESDAY, January 26, 2016** was posted on the bulletin board at City Hall, 4403 Highway 3, Dickinson, Texas, on this 21st day of January, 2016, prior to 6:00 p.m.

Carolyn E. Anderson, City Secretary

In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

CITY OF DICKINSON, TEXAS
CITY COUNCIL MEETING
ATTENDANCE LIST

MEETING DATE: January 26, 2016
Workshop Meeting

MAYOR/COUNCIL	**PRESENT**	**ABSENT**
MAYOR JULIE MASTERS	_____	_____
POS. 1: COUNCILMEMBER CHARLES SUDERMAN	_____	_____
POS. 2: COUNCILMEMBER BRUCE HENDERSON	_____	_____
POS. 3: COUNCILMEMBER WALTER WILSON	_____	_____
POS. 4: COUNCILMEMBER WALLY DEATS	_____	_____
POS. 5: COUNCILMEMBER LOUIS DECKER	_____	_____
POS. 6: COUNCILMEMBER WILLIAM KING	_____	_____
ALSO IN ATTENDANCE:		
CITY ATTORNEY David Olson	_____	_____
CITY ADMINISTRATOR Julie M. Robinson	_____	_____
Administrative Services Manager Stephanie Russell	_____	_____
Director of Community Dev. Zach Meadows	_____	_____
Public Works Director Kellis George	_____	_____
Library Director Vicki McAllister	_____	_____
Fire Marshal Lee Darrow	_____	_____
Management Assistant Alun Thomas	_____	_____
Police Chief Ron Morales	_____	_____
EMS Director Derek Hunt	_____	_____

MEETING DATE January 26, 2016

TOPIC: **BRIEFING, DISCUSSION AND DIRECTION CONCERNING:** Review of Draft Transportation Chapter of New Comprehensive Plan

BACKGROUND:

Background of the Chapter

On February 3, 2015, the Task Force discussed transportation needs for the first time in detail. During that meeting, there was specific discussion and identification of several new streets or extensions of existing streets that needed to be included on the Future Thoroughfare Plan which would be included in the Chapter. The date for the next meeting of the Task Force to discuss transportation was set for March 26, 2015.

As the date for the next Task Force meeting approached, I requested a copy of the proposed presentation that would be made to the Task Force in order to be sure that the information provided was truly ready for presentation and would not result in a waste of the Task Force's time. Upon review of the proposed presentation, it became clear that TTC was not ready for the meeting, and the meeting was canceled.

In an effort to ensure that TTC and the students understood exactly what was expected with regard to the Transportation Chapter, as well as the Comprehensive Plan as a whole, on Thursday, April 2, 2015, I spent the entire day in College Station talking to the professors, students and a class on a variety of issues related to the Comprehensive Plan, and I specifically met with the team working on the Transportation Chapter to review what they were proposing and guide them in the development of the Transportation Chapter. We also discussed the fact that recommendations from the Access Management Study that was done for FM 517 and Highway 3 and from the Dickinson Park & Ride/Pedestrian-Transit Access Master Plan should be included in the Transportation Chapter.

In July of 2015, Mr. Meadows and Mrs. Robinson reviewed a draft of the Transportation Chapter and made extensive revisions to the Chapter, including incorporating content concerning the Future Thoroughfare Plan and the recommendations from the FM 517/Highway 3 Access Management Study and the Park & Ride/Pedestrian-Transit Master Plan as had been previously directed.

In August of 2015, TTC sent a revised Transportation Chapter to

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

the City for review that incorporated some of the revisions that were sent by the City; however, not all of the revisions were incorporated.

In September of 2015, TTC sent the City a list of new streets or extensions of existing streets for review. This list should have been the list of new streets or extensions of existing streets that had been identified during the Task Force meeting on February 3, 2015. However, upon review of this list, only one of the extensions that had been discussed made it to the list, and none of the new streets that had been discussed were on the list.

In November of 2015, staff requested an update on the status of the revisions to the Transportation Chapter; however, no information was provided, and staff was not advised that a revised version of the Chapter had been completed.

In December of 2015, staff was finally advised that a revised version of the Transportation Chapter had been placed on Basecamp (the online project management tool used by TTC for this project). Staff immediately pulled down the Chapter so it could be reviewed.

On Monday, January 18, 2016, Mrs. Robinson spent the entire afternoon going through the latest version of the Transportation Chapter which was pulled from Basecamp. It was her understanding that this version included the revisions that were emailed to TTC and the team back in July of last year; however, that was not the case. It included some of the City's revisions, but not all of them. And, unfortunately, the version on the Basecamp did not clearly identify which of the City's revisions were not included – which resulted in Mrs. Robinson having to go line by line through the document to figure out what was left out.

This background is provided so Council will understand the amount of time that has already been spent on the Transportation Chapter, and, despite the amount of work that has been done on it, this Chapter is far from being complete. Here are some of the issues in the version that is provided with this agenda item:

(1) The footnotes identifying sources for data that were in the previous version of the Chapter have been deleted from this version. Staff has requested that TTC put all of the footnotes back into the Chapter.

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

(2) The entire section on the Thoroughfare Plan (which was the biggest part of this entire chapter) was moved to a Recommendations section. The Thoroughfare Plan is one of the main components of a Transportation Chapter.

(3) None of the identified future thoroughfares were identified on the Future Thoroughfare Plan – as a matter of fact no Future Thoroughfare Plan map has been included in the chapter at all. Again this is the main reason for this chapter.

(4) On the Context Sensitive Solutions ("CSS") that were defined in the chapter, the 8 different classifications have been closely reviewed by staff, and, based on the streets in Dickinson, it does not appear that the use of CSS fits what Dickinson needs. Staff has requested information on which inventory of the streets was reviewed to make the recommendation that the City use the CSS rankings instead of something simple like Principal Arterial, Minor Arterial, Collector, and Local Street.

(5) The list of new streets and extensions of existing streets is incorrect and does not reflect what was identified by the City and the Task Force in February of 2015.

(6) Under Pedestrian Needs (which is a new section from the version reviewed previously by staff) refers to a Figure that would show the High Priority Areas for Sidewalks, but no figure was included.

(7) None of the figures or tables that were supposed to be included have been to this point. This significantly impairs the City's ability to truly review the chapter.

Despite all of the issues with the content of the Transportation Chapter, staff would like Council to review this draft of the Chapter and begin discussions about additional revisions to make.

RECOMMENDATION:	Staff requests feedback from the Council concerning this initial draft of the Transportation Chapter.
ATTACHMENTS:	• Redlined Version of Chapter 6, Transportation, of the New Comprehensive Plan

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

• Clean Version of Chapter 6, Transportation, of the New Comprehensive Plan

FUNDING ISSUES	☒Not applicable ☐Not budgeted ☐Full Amount already budgeted. ☐Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	**CITY ADMINISTRATOR APPROVAL**
Zachary Meadows, Director of Community Development	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

Chapter 6 Transportation

This chapter of the Comprehensive Plan provides an efficient and structured framework for planning and guiding the rational and orderly development of the City of Dickinson's thoroughfare system, including Interstate Freeways, Minor Arterials-Major Roads, Major Collector-Frontage Roads, and Local Streets, to accommodate future growth and development while maintaining the community's desire for continued residential characteristics. It works in concert with the ~~Preferred Plan (Chapter 2)~~Future Land Use Plan and includes an overview of existing transportation facilities and services, analyses of travel characteristics and development of the thoroughfare system plan for the City of Dickinson. It encompasses the same geographic area, the City limits and Extraterritorial Jurisdiction ("ETJ"), as other elements of the Comprehensive Plan. This Chapter also incorporates information and recommendations from two documents, the Farm to Market Road 517 and State Highway 3 Access Management Plan ("AMP"), and the City of Dickinson Park & Ride and Pedestrian/Transit Access Master Plan ("PRPT-AMP") that were completed for the City of Dickinson and contain a host of goals and recommendations that are summarized in this chapter.

The location of the City and ETJ with respect to its location between Houston and Galveston as well as in Galveston County is illustrated in Figure 6.1 below.

[INSERT FIGURE 6.1 HERE]

~~The location of the City and ETJ with respect to its location between Houston and Galveston as well as in Galveston County is illustrated in Figure 6.1 below. Increasing growth is impacting the City of Dickinson and it is time to plan for the future.~~

~~[Figure 6.1, SHOWING LOCATION OF DICKINSON IN COMPARISON TO HOUSTON AND GALVESTON AND WITHIN GALVESTON COUNTY~~[JMR(A1]~~]~~[ET2]

Authority for Planning and Regulation of Thoroughfares

Under the provisions of Article XI, Section 5, of the Texas Constitution, and Title 7, Chapter 212 of the Texas Local Government Code, the City of Dickinson may require that development plans and subdivision plats must conform "...the general plan of the municipality and its current and future streets..." and, "...the general plan for extension of the municipality and its roads, streets, and public highways within the municipality and its extraterritorial jurisdiction..." Requirements for right-of-way dedication and construction of street improvements apply to all subdivision of land within the City's incorporated area.

~~State of Transportation~~Existing and Programmed Transportation System

The development of this chapter for the Comprehensive Plan includes analysis and evaluation of the City of Dickinson's existing transportation system. The existing roadway and traffic conditions of the highway and street network have been identified and analyzed to assist in determining long-range needs for thoroughfare system development. A considerable amount of information concerning FM 517 and Highway 3 has been provided through the FM 517 and State Highway 3 Access Management Plan, developed by the Houston-Galveston Area Council on behalf of the City of Dickinson and approved by the Dickinson City Council in 2013.

Overview of Major Roadways

The predominant mode of transportation for Dickinson residents is the automobile which is served through a utilitarian roadway network that includes Interstate 45 ("IH 45"), flanked by northbound and southbound feeder roads, several State roadways, and local streets. IH 45, although it passes through Dickinson for just 1.06 miles, is the major artery from Houston to Galveston. Northbound or southbound motorists on IH 45 can access Dickinson at Exit 19. IH 45 is also a major hurricane evacuation route, although Texas Department of Transportation (TxDOT) has not designated it as a potential contraflow* section, in which both north and southbound lanes are used for motorists heading in one direction (Texas Department of Transportation. (2009, December 6). Hurricane Evacuation Contraflow Route~~source~~).

Dickinson also has one state highway, State Highway 3 ("SH 3"), which is a major north-south thoroughfare between League City to the north and Texas City to the south. Dickinson also has three State Farm~~–~~to~~-~~Market ("FM") roads: FM 517, FM 646 and FM 1266. FM 517 is the only road in the City that runs the length of the city from east to west. The segments of FM 517 at and west of IH 45 and its intersection with FM 646 are two of the City's most congested areas. A number of improvements to both SH 3 and FM 517 to improve traffic congestion and flow, and therefore safety, have been identified in the AMP. The City is investigating funding opportunities to implement such improvements.

Figure 6.~~1~~2, Major Roadways in Dickinson[JMR(A3]

Of significance is the future expansion of IH 45 through Dickinson and associated ramp flipping, as well as the widening of FM 517 west of FM 646 by Texas Department of Transportation ("TxDOT"). The widening of IH 45 and associated ramp flipping has been a concern for the City for many years. TxDOT's plan and design for the IH 45 expansion has been in place since the early 2000's and, despite the exponential growth in the area to be affected by the IH 45 expansion project, there have been few revisions to the plan or design. Additionally, the City has expressed its serious concerns about the proposed ramp flipping along IH 45 and its potential impact to the City's future economic development to TxDOT on numerous occasions over the last 2-3 years. However, ~~As a result,~~ the City and TxDOT ~~are working to~~have been unable to develop revisions to the proposed ramp flipping that will be mutually acceptable and mitigate

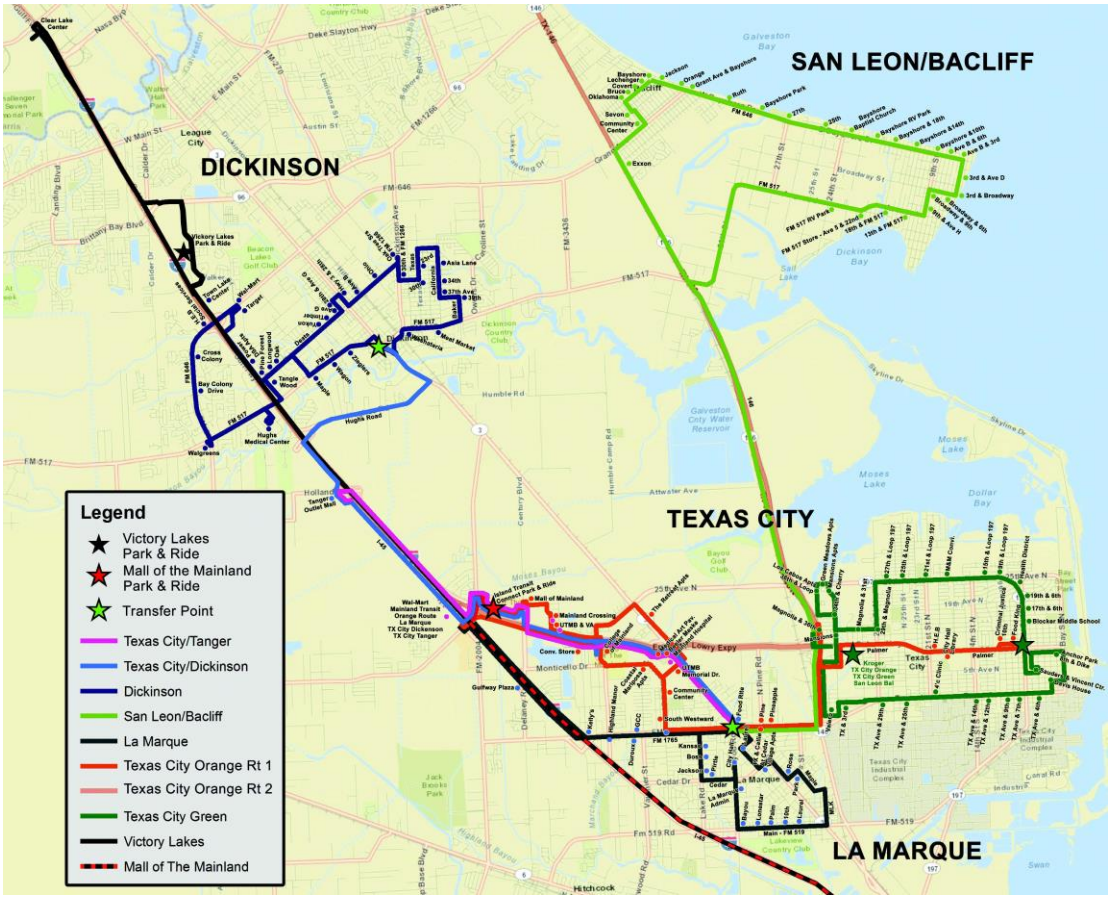
possible impacts to the City's future economic development. In 2015, the City was notified that TxDOT anticipates letting the IH 45 expansion project for construction in the ~~first half~~fall of 2016.

The expansion of FM 517 west of FM 646 will improve the traffic needs generated by significant development on the far west end of Dickinson and the portion of League City that abuts the north side of FM 517. With new residential subdivisions as well as new commercial development that are expected in this area of Dickinson, the traffic volumes will continue to grow. The expansion of FM 517 west of FM 646 has been identified as a medium-term project in the AMP for the City of League City even though the south side of FM 517 is in the Dickinson City Limits. In late 2015, the City was notified of survey work being done by a consultant on behalf of TxDOT for the widening of FM 517 from FM 646 west to Cemetery Road. However, the City of Dickinson has not been advised of the scope of or timeline for the project.~~, and the City will be working with TxDOT to identify funding for the project.~~

Pedestrian and Public Transit Conditions

In the spring of 2010, the City of Dickinson began providing fixed route bus service throughout the City through Connect Transit, the mass transit provider for Galveston and Brazoria Counties. The Gator Run, the City's fixed route transit service, provides a transportation alternative to a variety of service and retail providers. The service also connects to other routes offered by Connect Transit to enable riders to move from Dickinson north to NASA Road 1 and south to Galveston at an affordable cost. Figure 6.3~~2~~ shows the fixed Gator ~~r~~Run R~~r~~oute, as well as how it connects to other regional routes.

Figure 6.3~~2~~ Regional Connect Transit Fixed Route Map



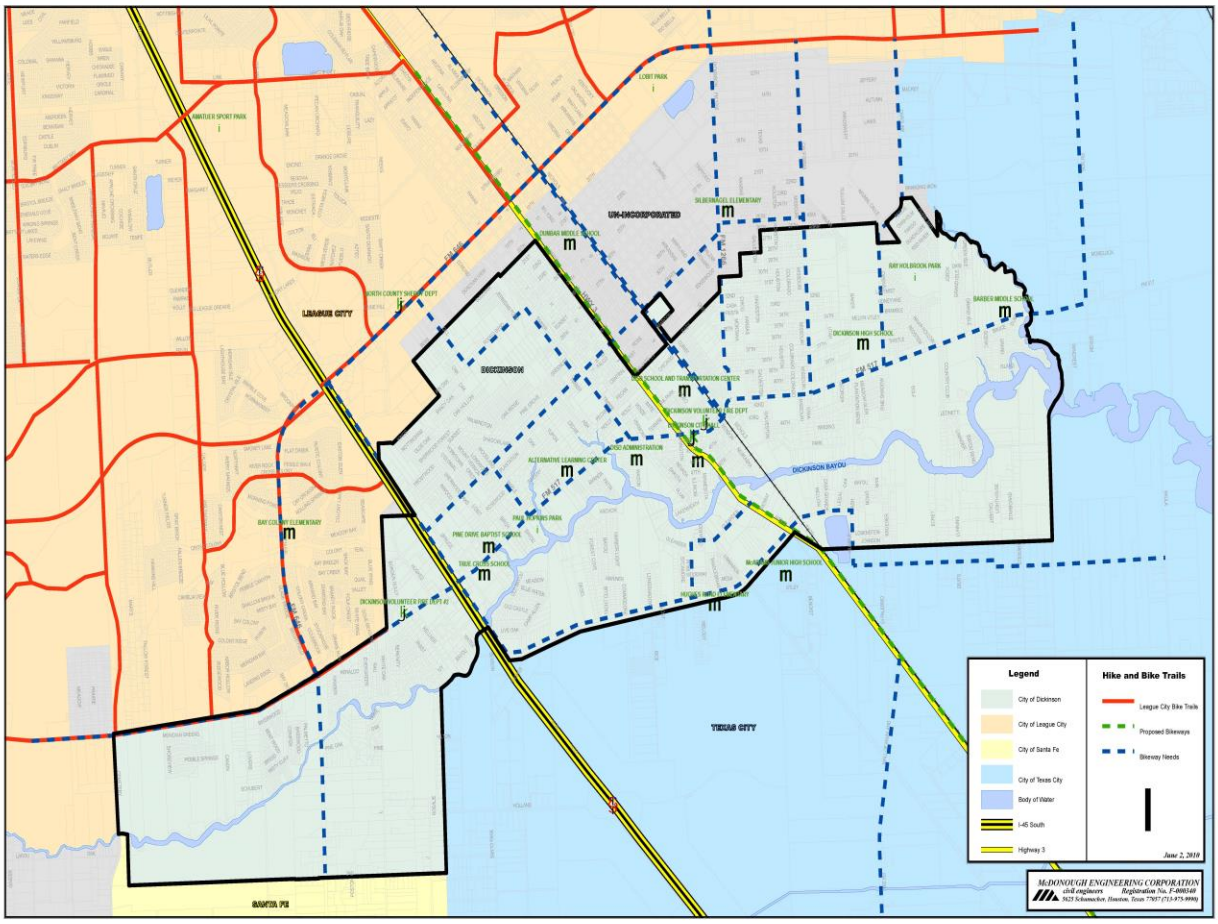
In 2013, ~~Connect Transit~~the Gulf Coast Center and The Goodman Corporation completed a Park & Ride and Pedestrian-Transit Access Master Plan ("PRPT-AMP") for the City of Dickinson to inventory public transit stop infrastructure and identify a location for a future intermodal transportation facility. A complete copy of the ~~Pedestrian-Transit Master Plan~~PRPT-AMP may be obtained from the City of Dickinson. While the City does not currently have public transit stop infrastructure in place, the City and Connect Transit have developed a multi-year plan for the construction of public transit stop infrastructure, and Dickinson Management District #1 is providing annual local match funding for the installation of the infrastructure. The installation of the infrastructure will provide visitors and residents alike with visible landmarks to determine where to board the bus.

For pedestrians, there are limited sidewalks in the City, and sidewalk conditions are diverse. Historically, the construction and maintenance of sidewalks have been handled by TxDOT, since the majority of sidewalks in Dickinson are along FM 517 and SH 3. The only non-TxDOT major road that has a continuous section of sidewalk is Deats Road. Newer subdivisions include sidewalks for residents. However, in older residential areas, sidewalks ~~less available and consistent~~are sporadic and in some places nonexistent. The installation of sidewalks throughout the City could present an expensive hurdle since barrow ditches~~*~~ are common throughout the

City, and property lines sometimes extend to the street, which in turn presents a lack of right-of-way for the ~~c~~City to construct a sidewalk.

Although there are currently very limited facilities dedicated to non-motorized travel modes, there is a growing demand for walking, jogging and bicycling trails. In 2010, the Houston-Galveston Area Council created a Regional Hike and Bike Trails Plan that included the City of Dickinson, and a proposed future Bike Lane was identified for SH 3 as reflected in Figure 6.~~3~~4 below.

Figure 6.~~3~~4 Regional Hike and Bike Trails Plan (H-GAC, 2010)



Major Traffic Generators

The location and character of land uses that generate large numbers of trips have a major influence on traffic volumes and flow patterns. Major traffic generators are identified and considered in reviewing the transportation system and developing the Transportation element. With the current and anticipated growth, future major traffic generators in Dickinson may include extensive commercial development in the IH 45 Corridor and at the intersection of FM

517 and FM 646, extensive commercial and residential redevelopment in the Highway 3 Overlay District including the development of a City Center, additional residential developments on the west and east ends of FM 517, the continued development of the Lago Mar Development on the City's southern boundary, redevelopment in the City's ~~extraterritorial jurisdiction~~ETJ, and continued development on the City's northern boundary, including a new elementary and middle school complex on Calder Road by Dickinson Independent School District (DISD). Increased population, as well as increased single-person trips, will increase traffic on existing roadways. Increased development will result in increased demand and additional resources to expand the system to keep pace with growing needs.

Congested Areas and Traffic Counts

The intersection of IH 45 and FM 517 has a high number of nearby driveways and side streets that create multiple conflict points near the intersection. The properties on the corners of the intersection include grocery stores, convenience stores/ ~~-~~pharmacies, gas stations, a bank, ~~ATMs~~ multiple fast food restaurants, and other small businesses. There are businesses that are accessed by a driveway less than 250 feet west of IH 45. The latter's proximity to IH 45, high number of driveways, and continuous two-way turn lane are factors that contribute to high crash rates for this section of FM 517, according to the ~~Access Management Study (AMP study)~~AMP. Crash rates calculated by average annual daily traffic volumes (AADT) and vehicle miles traveled (VMT), are above the statewide average according to data provided by TxDOT (source?).

The intersection of FM 517 and SH 3 has numerous driveways nearby. They connect facilities on the corners of the intersection, which include Dickinson City Hall, Queen of Angels Catholic Church, a gas station~~s~~, convenience store/pharmac~~ies~~y, a bank, and other small businesses. These destinations serve as trip attractors~~,~~ according to the ~~Access Management Study (AMP study)~~AMP. Crash rates, calculated by AADT and VMT, are above the statewide average, according to data provided by TxDOT (source?). Consequently, increasing the general safety of the intersection of FM 517 and SH 3 for users is highly recognized by the City of Dickinson.

The intersection of IH 45 and FM 517 and the intersection of FM 517 and SH 3 are considered high-access density locations. This means the intersections attract various types of travelers due to the variety of destinations in the specific area, immediately adjacent to the intersection. From the perspective of mobility enhancement~~,~~ (the allowance of through-~~-~~traffic to move more efficiently), separate speed differential lanes are recommended, especially deceleration lanes for vehicles that go to destinations on the corners of intersections while retaining the previous speed of other lanes to allow ~~through~~ through-traffic to move more efficiently.

State Highway 3 and FM 517 Access Management Plan ("AMP")

The SH 3 and FM 517 Access Management Plan was developed by H-GAC, in partnership with TxDOT, Galveston County, Connect Transit and the Cities of Dickinson and League City. H-

GAC engaged stakeholders, a steering committee and the general public in the process of decision making ~~(source)~~. The purpose of the AMP was "… to develop an implementation plan of transportation improvements along FM 517 and SH 3 that reduces crashes, improves mobility, and accommodates existing businesses as well as future development" (Kimley-Horn & Associates, I., CJ Hensch & Associates, I., AIA Engineers, Ltd., & Knudson, LP. (2013). *FM 517 and SH 3 Access Management Plan.* City of League City & Dickinson: H-GAC, TxDOT, City of Dickinson, City of League City & Connect Transit.pp.1-4)~~(source, kimley)~~. The AMP was approved by the Dickinson City Council in November of 2013.

This examination is performed through several major steps: data collection from those who are affected by alteration of FM 517 and SH 3, analysis of current conditions, and provision of goals and recommendations for future improvements. Plans for the roadways are phased: short- (0-5 years), medium- (5-15 years), and long-term (+15 years). At the time of its publication in 2013, the AMP included a description and catalog of conditions along FM 517 and SH 3, including traffic volume, traffic calming and congestion level, speed limits, accident data and analysis, right-of-way, signalization, transportation-related policies, level of service for segments and intersections, and safety concerns.

Table 6.1, Access Management Recommendations[JMR(A4]

The Access Management study provides the following recommendations:

- Intersection lane configuration and turn bay storage *(short and medium term)*
- Upgrade intersection signal equipment *(short and medium term)*
- Convert two-way left turn lane to a raised median *(short, medium, and long term)*
- Add continuous sidewalks *(short, medium, and long term)*
- Right-of-way acquisition *(medium and long term)*
- Addition of lanes *(medium term)*
- Side street realignment *(medium and long term)*
- Thoroughfare planning to enhance connectivity and spacing *(short term)*
- Enhance landmark and aesthetic features *(short, medium, and long term)*
- Grade separation at intersections *(medium and long term)*
- Reconfiguration of IH 45 ramps *(medium term)*
- Future development plans *(long term)* [ET5]

~~***Proposed Raised Medians***~~

~~The AMP recommends that raised medians along FM 517 and SH 3 replace the roadways' current continuous turn lanes to improve the road's traffic flow. These medians will also increase motorist and pedestrian safety. This is the most significant change recommended in the AMP.~~

~~According to the Federal Highway Administration (FHWA), pedestrian crashes account for about 12 percent of all traffic fatalities annually, and more than 75 percent of these fatalities~~

~~occur at midblock crossings. A raised median and refuge area, especially midblock, has demonstrated a 40 percent reduction in pedestrian crashes. In addition, the AMP states that "… roadways with a raised median have an average crash rate of 30 [percent] less than roadways with a continuous left turn lane."~~

The City of Dickinson Park & Ride and Pedestrian/ Transit Access Master Plan

The City of Dickinson Park & Ride and Pedestrian/Transit Access Master Plan (PRPT-AMP) was conducted by ~~two principal providers of transit service in Dickinson: the City of Dickinson and Gulf Coast Center~~the Gulf Coast Center and The Goodman Corporation in 2013. The PRPT-AMP is based on guidelines provided by the Federal Transit Administration's Livable Communities Initiative (LCI). The PRPT-AMP's purpose is "… to provide a comprehensive strategy to improve connectivity to local and regional transit while upgrading the ge*neral 'walkability'* of the pedestrian environment".

The PRPT-AMP is organized into five general sections. The first is a study of the current transit service condition, followed by an analysis of demand for each commuter service. This step included modeling of four major components:~~;~~ "Dickinson Park & Ride, LCI streetscape improvements, bus stop improvements, and gateway treatments". The third step is a site proposal for ~~the~~ a future park and ride facility. Then, a benefit/cost analysis was used to estimate cost of improvements. Lastly, an outline of a multi-phased strategy to fund and implement the plan was provided.

The PRPT-AMP provided the following recommendations:

- Location of a future Dickinson Park & Ride on SH 3 at Mowat Drive~~,~~. This would be implemented in two construction phases:~~;~~ phase one would consist of 201 parking spaces and phase two would consist of an additional 151 parking spaces, to accommodate future expansions. The total park and ride capital costs ~~is~~are estimated ~~to cost~~to be approximately $1,312,188.
- Improvement of pedestrian and transit access in the four following corridors with a total cost of $2,105,640:
    - FM 517: Timber Drive to Liggio Street
    - SH 3: Deats Road to FM 517
    - SH 3: North of Deats Road to 21st Street
    - SH 3: South of FM 517 to Oleander Drive
- Construction of 40 bus stops located in Dickinson, with 150 linear feet of sidewalks and curbs. This would include Americans with Disability Act compliant ramps, pedestrian lighting, landscaping, bus stop signage and other related amenities, with the total cost of $1,144,236.

- Enhanced gateway sign and landscaping at an official entrance into Dickinson on the east end of FM 517 with a total cost of $230,080. For this improvement, funds from a 2007 state-awarded "Keep Dickinson Beautiful" grant, plus local resources, ~~will be~~were utilized and this gateway sign was constructed in 2015.

Dickinson, working in conjunction with The Goodman Corporation on behalf of Connect Transit and the Gulf Coast Center, has developed a 5-year plan for implementing bus stop infrastructure throughout the City, and Dickinson Management District #1 has set a policy of allocating $20,000.00 annually to be used as matching funds for grants that may be utilized by Gulf Coast Center for the bus stop infrastructure improvements.

~~Recommendations~~

Thoroughfare Plan

Thoroughfare Systems Planning is the process used by cities and other governmental entities to assure development of the most efficient and appropriate street system to meet existing and future travel needs. The purpose is to ensure orderly and progressive development of the streets to serve mobility and access needs of the public. Thoroughfare planning is interrelated with other components of comprehensive planning and urban development such as land use, housing, environment and public utilities.

It is a common misconception that a Thoroughfare Plan is a blueprint for capital improvements – that once a street or road is shown on a Thoroughfare Plan, it must be improved to the minimum standards shown on the Plan. However, this is not the purpose of a Thoroughfare Plan. Its purpose is to identify how streets and roads operate and are intended to operate, to provide guidance to local officials and property owners in the decision making process and to help ensure the construction of a logical, complete and functional roadway network. Through the use of functional classification, the Thoroughfare Plan provides a uniform and consistent design for all new or improved roadway facilities, which helps provide guidance to motorists with respect to utility, speed and land use. While the Thoroughfare Plan does not identify who is responsible for funding and, or building proposed thoroughfare improvements, including new roadways, it shall be considered to be standard operating procedure that developers are responsible for constructing and, or improving that portion of all roadways within or adjacent to their development, regardless of functional classification. While the Thoroughfare Plan does identify how streets and roads are intended to operate, it does not mandate that an existing functionally classified street or road must be improved to the specifications shown, except where adjacent to or traversing a new development. In other words, just because an existing street or road is shown as a particular functional classification does not mean it must be improved to conform to the cross-section shown for that particular classification where it is not adjacent to or traversing a new development.

A Thoroughfare Plan is just that, a plan. It is important to recognize that the alignments shown for proposed facilities represent desired corridors and are merely illustrative. In other words, the alignments shown as general alignments. Because of geographical and other constraints, actual alignments may vary. The approximate alignments and right-of-way requirements for planned thoroughfares shown on the Plan should be considered in platting of subdivisions, right-of-way dedication and construction of major roadways.

A number of elements must be considered in the process of developing a Thoroughfare Plan, including the Preferred Plan, travel demands, traffic movement and access requirements, and existing physical constraints to roadway construction. The types of land uses that exist and are planned for an area affect the roadway capacity and access needs for that area. Moreover, special efforts will be required in the thoroughfare planning process to ensure that the integrity of residential neighborhoods are protected from unwanted and undesired vehicular traffic.

Existing Functional Classifications

Streets in a community are categorized according to their function. In regard to motorized vehicles, streets have two major characteristics — they serve to provide mobility and to provide a path for motorists to access businesses, homes, schools and other destinations.

In a Thoroughfare Plan, roadways are assigned a functional classification, which is a system used to categorize roadways based on a hierarchy that identifies its function as it relates to its posted speed limits, its AADT and how many lanes it has.

Some streets, such as freeways and arterials, are designed with mobility in mind, and have limited access to decrease congestion and maximize mobility. Other streets, such as local streets, are designed with access in mind. No one street can provide both maximum mobility and maximum access. Street classification can help property developers identify what type of traffic they can expect in the near or long term future. A clear and concise street classification system provides order and comprehension of how the roads are planned to function within an area.

Dickinson does not currently have a functional classification system for its thoroughfares and the functional classifications of Dickinson established by TxDOT and Houston-Galveston Area Council ("H-GAC") are inconsistent. Consequently, this Transportation Chapter classifies Dickinson's roads and streets using a Content Sensitive Solution (CSS) as recommended by the Federal Highway Administration.

CSS is defined as "… a collaborative, interdisciplinary approach involving all stakeholders in providing a transportation facility that fits its setting" (Transportation, U. D. (2005). *Context Sensitive Solutions*. Retrieved from Federal Highway Administration: http://contextsensitivesolutions.org/~~US Department of Trans., 2005~~). It is a method of improving traffic movement and safety for all modes of transportation while preserving the roadway's

surrounding scenes and patterns. The Federal Highway Administration considers four essential principles to guide CSS solutions:

1. Create a basis for decisions through engaging stakeholder vision
2. Demonstrate inclusive understanding of contexts
3. Achieve the community's approval with communication and cooperation
4. Create effective transportation solutions while preserving context and natural environment

Among the advantages of CSS are:

- Improved predictability, decreased time and decreased costs for project delivery
- Greater liability and risk management protection
- Increased communication between planners, designers and builders that can minimize traffic delays, detours and closures
- Improved mobility for pedestrians, bicyclists and transit systems derived from CSS' emphasis on multimodal planning
- Improved environmental outcomes
- Improved stakeholder feedback and participation

Dickinson's Context Sensitive Solutions Defined (From Highest Functional Classification to Lowest):

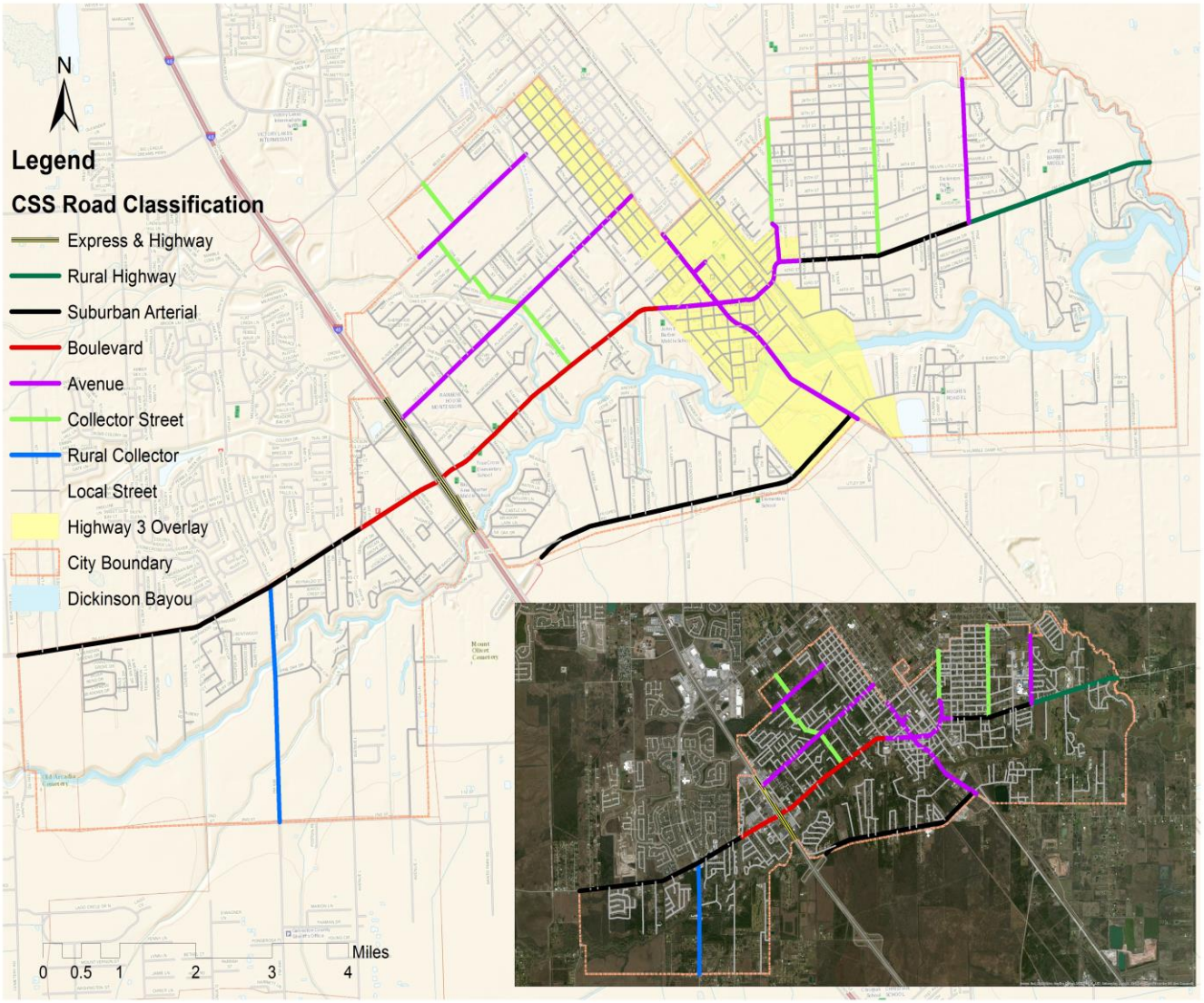
- Highway: Permits movement for all sizes of vehicles (motor bike, private cars, buses and trucks) with posted speed limits above 50 MPH. It has limited access to other streets and guides traffic toward cities or towns through bridges or tunnels. This class does not have sidewalks or bike lanes.
- Rural Highway: Provides access to rural districts and carries low to medium traffic volume. Posted speed is more than 45 MPH. Roadway often has one lane in each direction and a queue lane on some major intersections.
- Suburban Arterial: Serves long distance of traffic flow between suburban uses. It typically has numerous intersections with collectors and local streets. Posted speed is 30 MPH in some segments and 50 MPH in other segments, depending on the density of the surrounding areas and the type of activities.
- Boulevard: Designed to carry vehicle with posted speeds from 35 to 45 MPH. Its purpose is to enhance the connectivity between commercial, offices, and public facilities. It enhances walkability with wide sidewalks.
- Avenue: Street that is mostly surrounded with mixed land uses. It is designed to have a high traffic volume with speeds ranging between 25 to 30 MPH. Often, these are located in downtowns and city centers.
- Collector Street: Designed as a chain that links local streets with either avenues, boulevards, or suburban arterials. This class of streets usually connects neighborhoods to each other and connects them with essential public facilities, such as schools and

hospitals. The collector street is designed for low to medium traffic volume and has posted speed limits between 20 and 35 MPH.

- Rural Collector: These streets are surrounded by rural property. It serves low traffic movement between rural residences and has speed limits between 35 to 45 MPH.
- Local Street: Provides limited mobility and emphasizes access to properties within a neighborhood or district. It carries low movement of traffic due to full stop intersections and has posted speed limits from 25 to 30 MPH.

The Context Sensitive Solution developed for Dickinson classifies the roads and streets into one of eight categories, as listed above. These classifications are a combination of the functional classifications of Dickinson established by TxDOT, Houston-Galveston Area Council ("H-GAC"), and Context Sensitive Solutions as recommended by the Federal Highway Administration. The Dickinson Thoroughfare Plan is represented graphically in Figure 6.5~~4~~. While the Plan does show future alignments for those facilities assigned a functional classification of Rural Collector or higher, it does not show future alignments for new Local Streets because these streets function principally to provide access to adjacent land and their future alignments may vary depending upon specific development plans. Local Street alignments should be determined by the City, in cooperation with developers, as part of all planning for new development.

Figure 6.~~5~~4 Dickinson Context Sensitive Solution Thoroughfare Plan[JMR(A6]



Implementation of the Thoroughfare Plan

Implementation of thoroughfare system improvements occurs in stages over time as the City grows and, over many years, builds toward the ultimate thoroughfare system shown in the Thoroughfare Plan. The fact that a planned thoroughfare is shown in the Plan does not represent a commitment to a specific timeframe for construction, nor that the City will build the roadway improvement. Individual thoroughfare improvements may be constructed by a variety of agencies including the City of Dickinson, Dickinson Management District #1, Dickinson Economic Development Corporation, Galveston County Water Control & Improvement District #1, Galveston County, and Texas Department of Transportation, as well as private developers and land owners for sections of roadways located within or adjacent to their property.

The City of Dickinson, Dickinson Management District #1, Dickinson Economic Development Corporation, Galveston County Water Control & Improvement District #1, Galveston County, and Texas Department of Transportation, as well as private developers and land owners, can utilize the Thoroughfare Plan in making decisions relating to the planning, coordination and programming of future development and transportation improvements. Review by the City of preliminary and final plats for proposed subdivisions in accordance with the Subdivision Ordinance should include consideration of compliance with the Thoroughfare Plan, in order to ensure consistency and availability of sufficient right-of-way for the general roadway alignments shown in the Plan. By identifying thoroughfare locations where right-of-way is needed, land owners and developers can consider the roadways in their subdivision planning, dedication of public right-of-way and provision of setbacks for new buildings, utility lines, and other improvements located along the rights-of-way for existing and planned thoroughfares.

The Thoroughfare Plan will have long reaching effects on the growth and development in the Dickinson area since it guides the reservation of rights-of-way needed for future thoroughfare improvements. The Plan has important influence on the pattern of movement and the desirability of areas as locations for development and land use. While other elements of the Comprehensive Plan look at foreseeable changes and needs over a 20-year period, thoroughfare planning requires an even longer-range perspective extending into the very long-term future. Future changes in transportation technology, cost structure, service demands for the transportation system and resulting long-term shifts in urban growth and development patterns require a farsighted and visionary approach to thoroughfare planning decisions.

Pedestrian Needs

It has been identified that the City is in need of an increase to both the quality and quantity of sidewalks available for pedestrians. To prioritize areas where sidewalks are most needed, certain high traffic were identified. Areas with the highest priority are those zoned either General Commercial (GC) or Neighborhood Commercial (NC), as according to the City's current zoning map, and areas within a one half mile radius of a Gator Run transit stop. Other areas to prioritize are areas near schools, where there is also a higher number of pedestrians.

Figure 6.6~~5~~ High Priority Areas for Sidewalks

Community Wayfinding

In addition to the efforts conducted to develop the Pedestrian/Transit system, simultaneous efforts have made progress towards the development of a wayfinding system. Community wayfinding signage is part of a coordinated and continuous system of signs that direct tourists and other road users to key civic, cultural, visitor, recreational attractions, and other destinations within a city or a local urbanized or downtown area (FHWA. (2009). 2009 Edition Chapter 2D. Guide Signs—Conventional Roads. (U.S. Department of Transportation Federal Highway Administration) Retrieved from Manual on Uniform Traffic Control Devices (MUTCD):

http://mutcd.fhwa.dot.gov/htm/2009/part2/part2d.htm~~source~~). These systems are not only limited to signage, but can also include lighting fixtures, usages of materials within the built environment, and architectural style of a district. Community wayfinding systems help to establish a sense of place and direction for pedestrians and motorists, as well as attract and retain potential shoppers to a specific area within a city. In line with this doctrine, many cities have adopted master signage plans, which could outline how to do a wayfinding system that capitalizes on the unique characteristics of Dickinson and areas of focus for visitors and residents alike.

To build on this, a possible community wayfinding map, Figure 6.~~6~~7, has been developed that identifies key gateways, linkages, and points of interest within the city. This map is by no means an exhaustive inventory on what the citizens of Dickinson consider to be valuable but was created from windshield surveys and a third-party opportunity assessment (Roger Brooks International. (2015) Assessment Findings and Suggestions Report. Dickinson, Texas ~~source~~).

Figure 6.~~6~~7 Community Wayfinding and Points of Interest Map

Goals, Objectives, and Action Items

Goal 8.1 Improve citywide mobility to accommodate present and future transportation needs

Objective 8.1.1 Ensure adequate connectivity and access throughout the city.

Action 8.1.1.1 Construct a new one-way thoroughfare from Sunset Drive south to Deats Road between Interstate 45 and the Frostwood Subdivision to provide for traffic to proceed south from Sunset Drive to Deats Road without having to travel through the Frostwood Subdivision.

Action 8.1.1.2 Extend Water Street/Medical Park Drive south across Dickinson Bayou to provide connectivity from the southbound feeder road of Interstate 45 to FM 517.

Action 8.1.1.3 Extend Hughes Lane north to Cross Colony Drive in League City, Texas to provide additional connectivity from FM 517 north.

Action 8.1.1.4~~—~~ Develop a Master Sign Plan for the City that includes wayfinding signage and promotes easy navigation throughout the City.

Action 8.1.1.5~~—~~ Identify funding and implement the Master Sign Plan throughout the City using a consistent look.

Objective 8.1.2 Reduce traffic congestion, improve safety of traveling public, and increase level of service in main traffic corridors.

Action 8.1.2.1 Eliminate a large portion of the continuous turn lanes through construction of raised medians from FM 646 to Spruce Street on FM 517 as recommended by the AMP.

Action 8.1.2.2 As TxDOT implements construction on the additional lanes for FM 517, encourage increasing the width of the raised medians and the addition of continuous sidewalks to increase pedestrian mobility as recommended by the AMP.

Action 8.1.2.3 Work with business owners to eliminate curb cuts to reduce the amount of entry and exit points on major roadways to decrease motor vehicle conflict points as recommended by the AMP.

Action 8.1.2.4 Coordinate with TxDOT to provide possible new traffic signal installation and provide adequate signal timing for motorists to enter businesses across high traffic volume intersections as recommended in the AMP.

Action 8.1.2.5 Work with TxDOT to update traffic signals throughout the City to pole and mast arm as roadway improvements are completed as recommended in the AMP.

Goal 8.2 Increase opportunities for multi-modal connectivity throughout the City and region

Objective 8.2.1 Promote citywide pedestrian mobility and livability.

Action 8.2.1.1 Expand the sidewalk inventory contained in the PRPT-AMP to capture data throughout the City.

Action 8.2.1.2. Develop a plan for constructing sidewalk infrastructure, ADA ramps, and crosswalk infrastructure throughout the City to ensure pedestrian mobility is promoted City-wide.

Action 8.2.1.3 Target funding sources and submit grant applications for pedestrian improvements.

Action 8.2.1.4 Initiate a ranking process utilizing Pedestrian Level of Service (PLOS) demonstration data as outlined in the Dickinson Park & Ride and Pedestrian/Transit Master Plan to select which sidewalk segments to submit to the Federal Transit Administration (FTA) for inclusion within a capital grant application.

Action 8.2.1.5 Utilize Letter of No Prejudice as basis to expend City funds towards pedestrian improvements that improve sidewalk infrastructure along SH 3 and FM 517, as identified in the Dickinson Park & Ride and Pedestrian/Transit Master Plan.

Action 8.2.1.6 Develop citywide wayfinding system and implement the signage program to direct vehicular and pedestrian traffic.

Action 8.2.1.7 Preserve existing green spaces and implement gateway beautification treatments along corridors on current and new developed properties.

Objective 8.2.2 Enhance regional mobility and connectivity options through public transportation.

Action 8.2.2~~3~~.1. Continue to actively participate in the Galveston County Transit District.

Action 8.2.2~~3~~.2 Identify funding for development of a potential park and ride facility as the inter-modal stops for Houston Metro, Gator Run buses, and future commuter rail services and as provided in the PRPT-AMP.

Action 8.2.2~~3~~.3 Work with the Gulf Coast Center and the Goodman Corporation to implement a 5-year plan for bus stop improvements for the Gator Run System.

Action 8.2.2~~3~~.4 Continually reevaluate bus stops utilized by the Gator Run System with the Gulf Coast Center and the Goodman Corporation.

Action 8.2.2~~3~~.5 Continue to actively participate in the Transportation Policy Council through the Houston-Galveston Area Council and request inclusion in the Galveston Corridor Planning Efforts as appropriate.

Action 8.2.2~~3~~.6 Encourage connectivity between Connect Transit and Houston Metro through the Galveston County Transit District and the Gulf Coast Center.

ADJOURN

TIME:_____
MOTION:_____
SECOND:_____
VOTE_____

January 26, 2016
City Council Regular Meeting
7:00 p.m.

Julie Masters, Mayor
Charles Suderman
Bruce Henderson
Walter Wilson

AGENDA

City of Dickinson
CITY COUNCIL
REGULAR MEETING

Wally Deats, Mayor Pro Tem
Louis Decker
William H. King III
Julie M. Robinson, City Administrator

January 26, 2016

NOTICE is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, January 26, 2016,** at **7:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM:
Invocation and Pledge of Allegiance.

ITEM 2.) PROCLAMATIONS AND COUNCIL COMMENTS:
A.

ITEM 3.) PUBLIC COMMENTS: At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

ITEM 4.) CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:
The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

A. Approval of the Minutes of the Workshop Council Meeting of January 12, 2016

B. Approval of the Minutes of the Regular Council Meeting of January 12, 2016

C. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XXX-2016 – **A RESOLUTION OF THE CITY OF DICKINSON, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 7, 2016 FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS FOR POSITIONS 2, 4 & 6; PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.**

D. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XXX-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BETWEEN THE CITY OF DICKINSON, TEXAS (CITY), AND GALVESTON COUNTY, TEXAS (CONTRACTING OFFICER), AUTHORIZING GALVESTON COUNTY TO CONDUCT THE CITY OF DICKINSON'S MAY 7, 2016 GENERAL ELECTION PURSUANT TO TEXAS ELECTION CODE CHAPTER 31.093; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

OLD BUSINESS

ITEM 5.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update of Public Works Projects

A. Eastside Drainage Project (Disaster Recovery CDBG Round 2.2: 26th Street, 29th Street, Briar Glen Subdivision Drainage)

B. Bayou Chantilly Drainage Project (Disaster Recovery CDBG Round 2.2: Bayou Chantilly Subdivision - Live Oak Drive from Old Bayou Drive to Camp Allen Road; Meadowlark Street from Old Bayou Drive to Camp Allen Road; Old Castle Lane from Old Bayou Drive to Camp Allen Road; Green Willow Lane from Old Bayou Drive to Camp Allen Road; Blue Water Lane from Old Bayou Drive to Camp Allen Road)

C. Fiscal Year 2014-2015 Street Maintenance Sales Tax Projects [48th Street (East of Highway 3), Leonetti, Oleander, 33rd Street (East), 28th Street (East) and Greenbriar Street]

D. Fiscal Year 2015-2016 Street Maintenance Sales Tax Projects [35th Street (East of Kansas), Nebraska Street, Hollywood Street, Gill Road, Johnson Street, Mariner's Way, and Pine Oak Circle]

E. Bayou Chantilly Outfall Repair Project

ITEM 6.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Houston-Galveston Area Council January 19, 2016.

ITEM 7.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Dickinson Bayou Watershed Steering Committee Meeting of January 25, 2016

ITEM 8.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update Regarding Public Meeting Held on January 25, 2016 Concerning TPDES

Permit for Industrial Wastewater Amendment by Clean Harbors San Leon, Inc.

ITEM 9.) **DISCUSSION AND DIRECTION CONCERNING:** Options for Bus Shelter Location For City Hall Complex Gator Run Bus Stop.

NEW BUSINESS

ITEM 10.) **DISCUSSION AND DIRECTION CONCERNING:** Project Proposal For The Drainage Fee Collection Project.

ITEM 11.) **CONDUCT A PUBLIC HEARING CONCERNING:** Proposed Chapter 1, Introduction, Of The New Comprehensive Plan Of The City of Dickinson.

A. Overview of Proposed 1, Introduction
B. Those In Favor
C. Those Opposed
D. Rebuttal
E. Adjournment

ITEM 12.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 - **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING CHAPTER 1, INTRODUCTION, OF THE COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREMABLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.** (First of Three Readings)

ITEM 13.) **CONDUCT A PUBLIC HEARING CONCERNING:** Proposed Chapter 4, Housing, Of The New Comprehensive Plan Of The City of Dickinson.

A. Overview of Proposed 4, Housing
B. Those In Favor
C. Those Opposed
D. Rebuttal
E. Adjournment

ITEM 14.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 - **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING CHAPTER 4, HOUSING, OF THE COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREMABLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.** (First of Three Readings)

ITEM 15.) **DISCUSSION AND DIRECTION CONCERNING:** Appointment of Council Liaisons to City Boards and Commissions

ITEM 16.) **EXECUTIVE SESSION:** The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

A. Section 551.071 – Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in closed meeting.

ITEM 17.) **RECONVENE**

ITEM 18.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters discussed in Executive Session.

ITEM 19.) **ADJOURN**

CERTIFICATION

This is to certify that a copy of the Notice of the Regular City Council meeting for **TUESDAY, January 26, 2016**, was posted on the bulletin board at City Hall, 4403 Highway 3, Texas, on this the 21st day of January, 2016, prior to 6:00 p.m.

Carolyn E. Anderson

Carolyn E. Anderson, City Secretary

CITY OF DICKINSON, TEXAS 77539 INCORPORATED 1977

In compliance with the Americans with Disabilities Act, the City of Dickinson will provide reasonable accommodations for disabled persons attending City Council Meetings. Requests should be received at least 24 hours prior to the scheduled meeting, by contacting the City Secretary's office at 281-337-6217, or by FAX at 281-337-6190.

City Council Meeting

CALL TO ORDER

Invocation

Given by:_____

Pledge of Allegiance

Given by:_____

Roll Call

CITY OF DICKINSON, TEXAS
CITY COUNCIL MEETING
ATTENDANCE LIST

MEETING DATE: January 26, 2016
Regular Meeting

MAYOR/COUNCIL	**PRESENT**	**ABSENT**
MAYOR JULIE MASTERS	_____	_____
POS. 1: COUNCILMEMBER CHARLES SUDERMAN	_____	_____
POS. 2: COUNCILMEMBER BRUCE HENDERSON	_____	_____
POS. 3: COUNCILMEMBER WALTER WILSON	_____	_____
POS. 4: COUNCILMEMBER WALLY DEATS	_____	_____
POS. 5: COUNCILMEMBER LOUIS DECKER	_____	_____
POS. 6: COUNCILMEMBER WILLIAM KING	_____	_____
ALSO IN ATTENDANCE:		
CITY ATTORNEY David Olson	_____	_____
CITY ADMINISTRATOR Julie M. Robinson	_____	_____
Administrative Services Manager Stephanie Russell	_____	_____
Director of Community Dev. Zach Meadows	_____	_____
Public Works Director Kellis George	_____	_____
Library Director Vicki McAllister	_____	_____
Fire Marshal Lee Darrow	_____	_____
Management Assistant Alun Thomas	_____	_____
Police Chief Ron Morales	_____	_____
EMS Director Derek Hunt	_____	_____

PROCLAMATIONS AND ANNOUNCEMENTS

NOTES:

PUBLIC COMMENTS

NOTES:

Julie Masters, Mayor
Charles Suderman
Bruce Henderson
Walter Wilson

MINUTES

City of Dickinson
CITY COUNCIL
SPECIAL WORKSHOP MEETING

Wally Deats, Mayor Pro-Tem
Louis Decker
William H. King III
Julie M. Robinson, City Administrator

January 12, 2016

NOTICE is hereby given of a **SPECIAL WORKSHOP MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, January 12, 2016**, at **6:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM

Mayor Masters called the meeting to order at 6:01 p.m. City Secretary Carolyn Anderson called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro Tem Wally Deats and Council Members Charles Suderman, Walter Wilson, Bruce Henderson, Louis Decker and William H. King, III. Also present were City Administrator Julie Robinson, Administrative Services Manager Stephanie Russell, Director of Community Development Zach Meadows, and Management Assistant Alun Thomas.

ITEM 2.) BRIEFING, DISCUSSION AND DIRECTION CONCERNING: Review Of Revised Drafts Of Introduction And Housing Chapters Of New Comprehensive Plan.

<u>Introduction Chapter</u>

City Administrator Julie Robinson provided Council with an update regarding the recommended revisions from the December 8, 2015 Council Workshop meeting. City Council discussed the chapter and directed the following additional changes to the proposed Introduction Chapter:

- Educational Attainment on Pages 3 & 4:
  - Page 3: Language should be added to incorporate Santa Fe Independent School District as a school district that serves Dickinson's school age population.
  - Page 4: The sentence "Dickinson has a lower percentage of its population attaining a bachelor's degree or higher" should be removed.

- Challenging Driving Forces on Page 6:
  - 1st Bullet Point: The word "Major" should be removed.

DRAFT

- 2nd Bullet Point: This bullet point should be removed as it does not apply to Dickinson anymore since the City now has ETJ to expand its overall landmass.

- 3rd Bullet Point: This bullet point should be revised to read: Some parcels within the City have existing vacant structures.

There was also discussion about the need to update the Population Projections on Page 1 of the Chapter to include the area of land that was being annexed by the City. This data will be requested from Texas Target Communities and included in the final version of the Chapter.

Mrs. Robinson indicated staff would incorporate the revisions and bring forward the final version of the Introduction Chapter on the January 26, 2016 agenda for public hearing and approval by Council.

Housing Chapter

Mrs. Robinson advised Council that the document in their packet was a completely rewritten Housing Chapter, and she distributed updated redlined and clean versions of the Housing Chapter that include data for each of the tables contained in the Chapter that had been provided by Texas Target Communities. After review of the new content provided, it was the consensus of the Council to include the following revisions to the proposed Housing Chapter:

- Table 4.1A Gross Rent on Page 1: The percentage under the Texas column for Occupied Units Paying Rent should be corrected to read 94.4% instead of 944%.

- Page 2: The last sentence of the first paragraph should be deleted.

- Second Bullet Point on Page 6: This bullet point should be reworded to read: "Reduces infrastructure costs as it is less expensive to provide a connection to existing utilities, including water and sewer handled by Galveston County Water Control and Improvement District (WCID#1)."

- Additional Housing Needs on Page 8:
  - 6th Bullet Point: The words "elderly persons" should be removed and replaced with "family members". Also the phrase "attached to main housing structures" should be deleted from the end of the sentence.

  - A bullet point should be added to address housing need for the 18-24 year old demographic.

- Neighborhood Preservation on Page 9:
  - 3rd Bullet Point: The words "streets, drainage" should be included directly in front of the word "utilities".

- Housing Rehabilitation on Page 10: Language should be included in the second paragraph of this Section to address the role of Code Compliance in activities of Housing Rehabilitation.

- Redevelopment on Page 10: Language should be included to address the role of Code Compliance in redevelopment activities as well as encouraging the redevelopment of such properties for market purposes.

- A new action item should be included regarding the evaluation of staffing needs to accomplish the Chapter's goals, objectives and action items.

Council also inquired about possible data that would identify the breakdown of renter-occupied housing between single-family and multi-family housing units, and Mrs. Robinson indicated that staff would research to see if such data were available.

Mrs. Robinson indicated staff would incorporate the revisions and bring forward the final version of the Introduction Chapter on the January 26, 2016 agenda for public hearing and approval by Council.

ITEM 3.) ADJOURN

Council Member Wilson made a motion to adjourn the meeting at 6:56 p.m., and Council Member King seconded the motion

VOTE:
6 AYES (Suderman, Henderson, Wilson, Deats, Decker and King)
0 NAYS

PASSED, APPROVED AND ADOPTED this the 26th day of January, 2016.

_____
Julie Masters, Mayor

ATTEST:

_____
Carolyn E. Anderson, City Secretary

DRAFT

Julie Masters, Mayor
Charles Suderman
Bruce Henderson
Walter Wilson

MINUTES

City of Dickinson
CITY COUNCIL
REGULAR MEETING

Wally Deats, Mayor Pro Tem
Louis Decker
William H. King III
Julie M. Robinson, City Administrator

January 12, 2016

NOTICE is hereby given of a **REGULAR MEETING** of the City Council for the City of Dickinson, County of Galveston, State of Texas, to be held on **TUESDAY, January 12, 2016,** at **7:00 p.m.** at: 4403 Highway 3, Dickinson, Texas 77539 for the purpose of considering the following numbered items. The City Council of the City of Dickinson, Texas, reserves the right to meet in a closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

ITEM 1.) CALL TO ORDER AND CERTIFICATION OF A QUORUM:

Invocation and Pledge of Allegiance.

Mayor Masters called the meeting to order at 7:05 p.m. Pastor J. Dawsey with BEC Church gave the invocation, and Council Member Wally Deats led the Pledge of Allegiance. City Secretary Carolyn Anderson called roll and certified a quorum. Council Members present were as follows: Mayor Julie Masters, Mayor Pro-Tem Wally Deats, and Council Members Charles Suderman, Walter Wilson, Bruce Henderson, Louis Decker and William H. King. Also present were City Administrator Julie Robinson, Administrative Services Manager Stephanie Russell, Director of Community Development Zach Meadows, Public Works Director Kellis George, Fire Marshal Lee Darrow, Management Assistant Alun Thomas, and Chief Ron Morales.

Mayor Masters asked that Item 3A, the swearing in of Police Officer Haven Smith be considered at this time.

3A. Swearing in of New Police Officer Haven Smith

Chief Ron Morales introduced Officer Haven Smith, and Mayor Julie Masters administered the oath of office.

ITEM 2.) PROCLAMATIONS AND COUNCIL COMMENTS:

- Welcome to everyone present and wishes for a Happy New Year
- Welcome to new police officer Haven Smith
- Reminder of the election on May 7, 2016
- Council Members Deats, King and Henderson stated that they will be running for re-election
- Congratulations to Glen Blake – former President of University of Houston
- Hats off to City staff for the Christmas luncheon and recognition of employees for years of service

DRAFT

- Thanks to the Police Department and everyone involved in the location of a missing youth
- City Attorney will address open carry laws
- Mega lottery
- Thanks to City Administrator Julie Robinson for conveying information to citizens through the automated call system concerning changes to trash service during the holidays
- Thanks to Officers Boyd and Pruitt for helping a family who experienced the loss of a family member
- Council Member Suderman provided an update on the Festival of Lights. 2015 was a record attendance of over 82,600 people. Thanks to the local businesses, school district and the citizens who provided over helped make the Festival of Lights a community event.

ITEM 3.) **PUBLIC COMMENTS:** At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, The City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

Tom Trimble, 501 Old Bayou Drive, Dickinson, Texas – Mr. Trimble referenced a hole in his yard and assistance in the repair of the hole. He also referenced the poor drainage and the street equipment sitting in the front of his home, preventing proper pick-up of his trash. Mayor Masters stated that the City will look in to Mr. Trimble's concerns.

ITEM 4.) **CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION:**
The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Council member requests, in which event, the item will be removed from the consent agenda and discussed after the consent agenda.

A. Approval of the Minutes of the Workshop Council Meeting of December 8, 2015.

B. Approval of the Minutes of the Regular Council Meeting of December 8, 2015.

C. Resolution Number 1492-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A LETTER AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND JOHNSON TRAFFIC DESIGN FOR AN IMPACT ANALYSIS OF THE RAMP REVERSALS TO INTERSTATE 45 AT FM 517; PROVIDING FOR INCORPORATION OF PREMABLE; AND PROVIDING AN EFFECTIVE DATE.**

D. Resolution Number 1493-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF ALVIN, TEXAS, AND THE CITIES OF CLEAR LAKE SHORE, DICKINSON, AND SANTA FE, TEXAS, FOR USE OF ALVIN ANIMAL ADOPTION CENTER; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**

E. Resolution Number 1494-2016 - **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPOINTING AND DESIGNATING AN ANIMAL CONTROL OFFICER AND AN OFFICER TO ACT AS THE LOCAL RABIES CONTROL AUTHORITY FOR THE CITY OF DICKINSON; AND PROVIDING FOR OTHER REQUIREMENTS RELATED TO SUCH APPOINTMENTS.**

Council Member King made a motion to approve the consent agenda, and Council Member Deats seconded the motion. There being no discussion, Mayor Masters called for the vote.

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

OLD BUSINESS

ITEM 5.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Houston-Galveston Area Council December 15, 2015.

Council Member King provided a brief update of the Houston-Galveston Area Council on December 15, 2015, at 10:00 a.m., stating that there was no significant activity taken by the H-GAC Board.

ITEM 6.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update on Activities of Dickinson Bayou Watershed Steering Committee Meeting (both December 2015 and January 2016 meetings)

Council Member Decker stated that there were no meetings during the holidays. He reminded everyone of the TCEQ meeting to be held Monday, January 25th at the Johnson Community Center.

ITEM 7.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update On Solid Waste Transition.

Mr. Steve Carroll with Republic Services provided Council with an update on how the service is going, including the holiday schedule, a green waste pilot program implemented in Bayou Chantilly, and issues with collecting past due accounts for approximately 1300 households in an amount of $225,000.00. Management Assistant Alun Thomas also briefed the Council on a household hazardous waste event that Republic Services will be working with the City on and will be scheduled in 2016. The household hazardous waste event will be funded by a grant that was awarded to the Cities of Dickinson and League City from H-GAC in the amount of $82,000. Since the Cities did not receive the full amount requested, Republic Services has agreed to fund the remaining amount.

There was a discussion concerning E-waste and how to recycle this type of waste. Mrs. Robinson advised that E-waste will be one of the things collected during the household hazardous waste event and that information will be provided to Council and posted on the website concerning E-waste recycling locations.

ITEM 8.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Update of Public Works Projects

A. Eastside Drainage Project (Disaster Recovery CDBG Round 2.2: 26th Street, 29th Street, Briar Glen Subdivision Drainage)

   Mr. Kellis George updated Council on the Eastside Drainage Project and addressed the questions of Council.

B. Bayou Chantilly Drainage Project (Disaster Recovery CDBG Round 2.2: Bayou Chantilly Subdivision - Live Oak Drive from Old Bayou Drive to Camp Allen Road; Meadowlark Street from Old Bayou Drive to Camp Allen Road; Old Castle Lane from Old Bayou Drive to Camp Allen Road; Green Willow Lane from Old Bayou Drive to Camp Allen Road; Blue Water Lane from Old Bayou Drive to Camp Allen Road)

   Mr. George provided an update on the Bayou Chantilly Drainage Project and addressed the questions of Council. Mrs. Robinson advised Council that the repairs requested by Mr. Trimble during the Public Comments were the result of encroachments in the City's easement. Mrs. Robinson further advised that the City had wanted to make the repairs as part of the Bayou Chantilly Project under the CDBG Program; however, it was not possible to do so. Further, the City has had difficulty finding a company that is willing to make the repairs needed. Mrs. Robinson advised Council that the City will be going out for bid on this project in the next few weeks, and at least one contractor, Conrad Construction, has indicated that it will be bidding on the project.

C. Dakota Street Reconstruction Project (Street Maintenance Sales Tax Project)

Mr. George provided an update on the Dakota Street Reconstruction Project and addressed the questions of Council.

ITEM 9.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 832-2016 **- AN ORDINANCE EXTENDING THE CORPORATE LIMITS OF THE CITY OF DICKINSON, TEXAS, TO EMBRACE AND INCLUDE ALL OF THE TERRITORY WITHIN CERTAIN LIMITS AND BOUNDARIES AND ANNEXING TO THE CITY OF DICKINSON, TEXAS, ALL OF THE TERRITORY WITHIN SUCH BOUNDARIES; APPROVING A SERVICE PLAN FOR ALL OF THE AREA WITHIN SUCH TERRITORY; MAKING FINDINGS; AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.** (Third of Three Readings)

Council Member Henderson made a motion to approve the third and final reading of Ordinance No. 832-2016, and Council Member Deats seconded the motion. There being no discussion, Mayor Masters called for the vote.

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

ITEM 10.) **DISCUSSION AND DIRECTION CONCERNING:** Additional Services Proposal To Perform Professional Services Submitted By IDS Engineering Group For The FY 2016 Street Maintenance Sales Tax Streets [35th Street (East of Kansas Avenue), Nebraska Street, Hollywood Street, Gill Road, Johnson Street, Mariner's Way, and Pine Oak Circle).

City Administrator Julie Robinson stated that staff would like direction from Council regarding the contract language that includes optional services regarding construction observation. She stated that the $23,300.00 will be built in to an amended contract to be brought before Council at the January 26, 2016 meeting. A discussion followed among Council regarding oversight and inspection between IDS and Public Works and the amount proposed by IDS for the observation services. Mrs. Robinson stated that because of the magnitude of drainage work and street projects ongoing, Public Works staff needs help because they are limited in the amount of oversight that can be provided. Mrs. Robinson addressed the questions of Council regarding the scope of work for the turnkey project. She stated that the scope of work would be similar to the CDBG projects, with Public Works still heavily involved.

Mrs. Robinson addressed Council's concerns and issues regarding previous IDS projects. She also addressed Council's questions regarding the scope of work included in the $32,000. Council Member Decker made a recommendation to hire an independent contract inspector. Mrs. Robinson updated Council on the current scope of work and dates for the next projects. Public Works Director Kellis George advised Council of the current Public Works staff qualifications and requirements.

Mrs. Robinson advised Council that staff will bring back the additional design phase and bid construction phase for approval and provide separate estimates for construction inspection. Council Member Henderson asked for a clarification of what contractor coordination entails. Mrs. Robinson stated that she will provide that clarification at the January 26, 2016 Council meeting.

Public Works Director Kellis George provided Council with the process of reviewing drawings and plans and signing off on the documents before construction begins.

NEW BUSINESS

ITEM 11.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 1495-2016 - **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, RATIFYING THE ACTIONS OF THE MAYOR IN EXECUTING AN AGREEMENT FOR PAYMENT OF PAYROLL AND TRANSFER OF VEHICLE TITLE ASSOCIATED WITH ANIMAL CONTROL AND SHELTERING SERVICES; PROVIDING FOR INCORPORATION OF PREMABLE; AND PROVIDING AN EFFECTIVE DATE.**

Council Member Suderman made a motion to approve Resolution No. 1495-2016, and Council Member King seconded the motion. There being no discussion, Mayor Masters called for the vote.

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

ITEM 12.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 1496-2016 – **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A LEASE AGREEMENT BY AND BETWEEN THE CITY OF DICKINSON, TEXAS AND PATRICK RESTIVO FOR THE PROPERTY LOCATED AT 3811 DICKINSON AVENUE, DICKINSON, TEXAS; PROVIDING FOR INCORPORATION OF PREMABLE; AND PROVIDING AN EFFECTIVE DATE.**

Council Member Suderman made a motion to approve Resolution No. 1496-2016, and Council Member Decker seconded the motion. Following a brief discussion, Mayor Masters called for the vote.

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

ITEM 13.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number XXX-2016 – **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING CHAPTER 3, ECONOMIC DEVELOPMENT, OF THE COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREMABLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.** (First of Three Readings)

Council Member Wilson made a motion to approve the first reading of the ordinance, and Council Member Suderman seconded the motion. There being no discussion, Mayor Masters called for the vote.

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

ITEM 14.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 1497-2016 - **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS APPOINTING PRIMARY AND ALTERNATE REPRESENTATIVES TO THE GALVESTON COUNTY TRANSIT DISTRICT BOARD OF DIRECTORS FOR THE FY 2016 – FY 2017 PERIOD; AND PROVIDING AN EFFECTIVE DATE**.

Council Member Suderman made a motion that Mayor Pro Tem Wally Deats be the primary representative to serve as the City's representative to the Galveston County Transit District Board of Directors for the FY 2016-FY 2017 period and that Council Member Henderson serve as the alternate. Council Member King seconded the motion.

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

ITEM 15.) **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Appointments/Reappointments to Boards and Commissions.

Council Member Henderson made a motion to reappoint the following to the Board of Adjustments, and Council Member Wilson seconded the motion:

Board of Adjustments:
Dawn King
Tim Philpot
Ronald Hebert

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

Council Member King made a motion to reappoint the following to the Planning & Zoning Commission, and Council Member Henderson seconded the motion:

Planning & Zoning Commission:
R.G. Reeder
Bill Bonham
Bill Latimer
Greg Smith

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

Council Member Deats made a motion to reappoint Allen Carlile, Dawn King and James Ayers and appoint Martin P. Hodgins to the Board of Adjustments, and Council Member Suderman seconded the motion:

Building Standards Commission:
Allen Carlile
Dawn King
James Ayers
Martin (Marty) P. Hodgins

VOTE:
5 AYES (Suderman, Henderson Deats, Decker and King)
1 NAY (Wilson)
MOTION PASSED

Mayor Masters recessed the regular meeting at 8:31 p.m.

ITEM 16.) EXECUTIVE SESSION: The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Government Code, Vernon's Texas Codes annotated, in accordance with the authority contained in:

A. Section 551.071 – Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in closed meeting.

B. Section 551.072 – Deliberation Regarding Real Property – Discussion Regarding the Purchase, Exchange, Lease or Value of Real Property

ITEM 17.) RECONVENE

Mayor Masters reconvened the regular meeting at 8:55 p.m.

ITEM 18.) CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session

None.

ITEM 19.) ADJOURN
Council Member Henderson made a motion to adjourn the meeting at 8:55 p.m., and Council Member Henderson seconded the motion.

VOTE:
6 AYES (Suderman, Wilson, Henderson Deats, Decker and King)
0 NAYS
MOTION PASSED

PASSED, APPROVED AND ADOPTED this the 26th day of January, 2016.

_____
Julie Masters, Mayor

ATTEST:

_____
Carolyn E. Anderson, City Secretary

DRAFT

Dickinson City Council
Agenda Item Data Sheet

MEETING DATE	January 26, 2016
TOPIC	**RESOLUTION NUMBER XXX-2016** **A RESOLUTION OF THE CITY OF DICKINSON, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 7, 2016 FOR THE PURPOSE OF ELECTING THE THREE (3) COUNCIL MEMBERS FOR THE POSITIONS 2, 4, & 6; PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.**
BACKGROUND	Section 3.005(a) of the Texas Election Code provides that the governing body of a political subdivision must call for an election prior to the seventy-eighth (78th) day before the election. This resolution calls for the election; declares the positions to be elected and makes provisions for filing as a candidate; declares the City as one precinct and establishes the polling place, dates and hours for early voting; makes provisions for voting by mail, and order of ballot; provides that a candidate must receive a majority of votes to be elected, that notices must be filed in accordance with the Texas Election Code and that the election will be held in accordance with the Texas Election Code and the Federal Voting Rights Act of 1965, as amended.
RECOMMENDATION	Staff recommends approval of the Resolution.
ATTACHMENTS	Resolution Number XXX-2016
FUNDING ISSUES	☒Not applicable ☐Not budgeted ☐Full Amount already budgeted. ☐Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	**CITY ADMINISTRATOR APPROVAL**
Carolyn E. Anderson, City Secretary	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

RESOLUTION NUMBER XXX-2016

A RESOLUTION OF THE CITY OF DICKINSON, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 7, 2016 FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS FOR POSITIONS 2, 4 & 6; PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

* * * * *

WHEREAS, Section 41.001 of the Texas Election Code, as amended (the "Code") specifies that Saturday, May 7, 2016, shall be the general election date for the State of Texas and that a general election of a city may be held on such date; and

WHEREAS, the City Council of the City of Dickinson, Texas, (hereinafter referred to as the "City") has determined that the City should conduct its general municipal election on Saturday, May 7, 2016, and that, pursuant to the City's Charter, the following officials shall be elected for the City:

Council Member, Position No. 2
Council Member, Position No. 4
Council Member, Position No. 6

WHEREAS, the election so ordered for the City of Dickinson is being ordered not later than 88 days before the election day pursuant to §3.005(a), Texas Election Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS:

Section 1. The facts and matters contained in the preamble are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. In accordance with the general laws and Constitution of the State of Texas, a General Municipal Election is hereby called and ordered for the second Saturday in May, 2016, the same being the 7th day of said month, at which election all qualified voters of the City may vote for the purpose of electing the following officials of the City:

Council Member, Position No. 2
Council Member, Position No. 4
Council Member, Position No. 6

Section 3. No person's name shall be placed upon the official ballot as a candidate for any of the above-mentioned positions unless such person shall have filed his or her sworn application, as provided by Sections 141.031, 143.004, and 143.007 of the TEXAS ELECTION CODE and Section 3.01 of the Charter of the City of Dickinson, with the City Secretary of the City at the City Offices, located at 4403 Highway 3, Dickinson, Texas 77539, not later than five o'clock (5:00) p.m. on February 19, 2016, the seventy-eighth (78th) day before the date of such election. The City Secretary shall note on the face of each such application the date and time of its filing. Such application shall include the number of the place the candidate is seeking. A declaration of write-in candidacy must be filed with the City Secretary, as provided by Section 146.054 of the TEXAS

ELECTION CODE, not later than five o'clock (5:00) p.m. on February 23, 2016, except as otherwise provided in the case of a deceased or ineligible candidate.

Section 4. The present boundaries of the City, constituting one election precinct, the polls shall be open for voting on Election Day, Saturday May 7, 2016, from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. at the following polling place:

POLLING PLACE
City of Dickinson City Hall
4403 Highway 3
Dickinson, Texas 77539

Section 5. Early voting by personal appearance shall be conducted by Galveston County Elections Division Early Voting Clerk in accordance with the agreement with Galveston County as approved by Resolution of the City Council, and, in accordance with Sections 83.032 and 83.034 of the Texas Election Code, the Early Voting Clerk may appoint one or more deputy early voting clerks. Said clerks shall not permit anyone to vote early by personal appearance on any day that is not a regular working day for the Early Voting Clerk's office, and, under no circumstances, shall they permit anyone to vote early by personal appearance at any time when such office is not open to the public. Early voting shall occur at Dickinson Community Center, 2714 Highway 3, Dickinson, Texas 77539.

The Early Voting Clerk shall keep said office open for early voting by personal appearance from 8:00 a.m. until 7:00 p.m. Monday through Friday, on each day except Saturday and Sunday and official City holidays, commencing on Monday, April 25, 2016, and terminating on Friday, April 29, 2016. Extended hours for Early Voting shall be Monday, May 2, 2016, from 7:00 a.m. to 7:00 p.m. and on Tuesday, May 3, 2016, from 7:00 a.m. to 7:00 p.m. Early voting shall be conducted in accordance with the requirements of the Code.

The Early Voting Clerk's mailing address to which ballot applications and ballots voted by mail may be sent is:

Dwight Sullivan, Galveston County Clerk
Attention: Ballots by Mail
Galveston County Justice Center
P.O. Box 17253
Galveston, TX 77552-7253

The Early Voting Clerk, in accordance with the Texas Election Code, shall maintain a roster listing each person who votes early by personal appearance and each person to whom a ballot to be voted by mail is sent. The roster shall be maintained in a form approved by the Secretary of State.

All ballots cast shall be counted by an Early Voting Ballot Board. The Early Voting Ballot Board for said election shall be appointed by the Galveston County Elections Division.

Section 6. The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary, as provided by Section 52.094 of the TEXAS ELECTION CODE. The City Secretary shall post a notice in her office, at least seventy-two (72) hours prior to the date on which the drawing is to be held, of the time and place of the drawing, and shall also give personal notice to any candidate who makes written request for

such notice and furnishes to the City Secretary a self-addressed, stamped envelope. Each candidate involved in the drawing, or a representative designated by the candidate, shall have a right to be present and observe the drawing.

Section 7. The candidate receiving a majority of votes in each of the positions to be filled in the Municipal Election shall be declared elected to such position.

Section 8. Notice of this election shall be given in accordance with the provisions of the TEXAS ELECTION CODE and returns of such notice shall be made as provided for in said Code. The Mayor shall issue all necessary orders and writs for such election, and returns of such election shall be made to the City Secretary immediately after the closing of the polls.

Section 9. Said election shall be held in accordance with the TEXAS ELECTION CODE and the Federal Voting Rights Act of 1965, as amended.

Section 10. This Resolution shall become effective immediately upon its passage.

PASSED, APPROVED AND RESOLVED this 26th day of January, 2016

_____
Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

_____
Carolyn E. Anderson, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

_____
David W. Olson, City Attorney
City of Dickinson, Texas

Dickinson City Council
Agenda Item Data Sheet

MEETING DATE	January 26, 2016
TOPIC	**RESOLUTION NUMBER XXX-2016** **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BETWEEN THE CITY OF DICKINSON, TEXAS (CITY), AND GALVESTON COUNTY, TEXAS (CONTRACTING OFFICER), AUTHORIZING GALVESTON COUNTY TO CONDUCT THE CITY OF DICKINSON'S MAY 7, 2016 GENERAL ELECTION PURSUANT TO TEXAS ELECTION CODE CHAPTER 31.093; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.**
BACKGROUND	Section 31.093 of the Texas Election Code provides that municipalities may contract with the County Elections Administrator for election services for the May 7, 2016, General Election. This agreement will provide the terms and conditions for Galveston County Elections Division to conduct the May 7, 2016 General Election. The City of Dickinson will be conducting a joint election with Dickinson Independent School District ("DISD") and Galveston County Water Control & Improvement District No. 1 (WCID#1). The cost estimates submitted by Galveston County Elections Division, as per the attached spreadsheet, provides a breakdown of the costs for a joint election divided equally between the entities contracted with the County as of this date. Entities have until January 29, 2016, to advise Galveston County of their participation. At this time, the City's projected cost for the election would be approximately $7269.49. The City has budgeted $7,000.00 in the FY 2015-2016 Budget, so any costs in excess of that amount would be included in the mid-year budget amendment.
RECOMMENDATION	Staff recommends approval of the Resolution.
ATTACHMENTS	• Resolution Number XXX-2016 • Cost Estimates
FUNDING ISSUES	☐ Not applicable ☐ Not budgeted ☒ Partial Amount already budgeted. Any costs in excess of the budgeted amount would be included in a budget amendment. ☐ Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	**CITY ADMINISTRATOR APPROVAL**
Carolyn E. Anderson, City Secretary	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

RESOLUTION NUMBER XXX-2016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BETWEEN THE CITY OF DICKINSON, TEXAS (CITY), AND GALVESTON COUNTY, TEXAS (CONTRACTING OFFICER), AUTHORIZING GALVESTON COUNTY TO CONDUCT THE CITY OF DICKINSON'S MAY 7, 2016 GENERAL ELECTION PURSUANT TO TEXAS ELECTION CODE CHAPTER 31.093; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 123, Subchapter B of the Election Code, the City may contract for election services from the County Elections Coordinator in the County in which it is located; and

WHEREAS, the City and County desire to enter into the Agreement, attached hereto as Exhibit "A" under the authority and subject to the provisions of Chapter 31, Subchapter B, of the Texas Election Code, to allow Galveston County to conduct the May 7, 2016, Dickinson General Election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DICKINSON, TEXAS, THAT:

Section 1. The facts and statements contained in the preamble are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. The City Council, after review of the terms and conditions of the attached Agreement, hereby approves the terms of the agreement between the City of Dickinson and Galveston County.

Section 3. The City Council also authorizes the Mayor to execute, and the City Secretary to attest, on behalf of the City of Dickinson, the agreement and all other documents in connection therewith.

Section 4. This Resolution shall become effective immediately upon its passage.

DULY PASSED, APPROVED AND ADOPTED on this the 26th day of January, 2016.

_____
Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

_____
Carolyn E. Anderson, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

_____
David W. Olson, City Attorney
City of Dickinson, Texas

EXHIBIT “A”

TO

RESOLUTION XXX-2016

Contract for Election Services

Local Entity Countywide Vote Center Elections

This Contract is made and entered into this 26th day of January 2016 by and between Hon. Dwight D. Sullivan, County Clerk and County Election Officer for Galveston County("Contracting Officer") and Julie Masters on behalf of City of Dickinson ("Contracting Authority").

This Contract is being entered into pursuant to Texas Election Code, Chapter 31, Subchapter D for the purpose of ensuring that the Contracting Officer and the Contracting Authority understand the tasks each is to perform in connection with the following election and any subsequent runoff election, to-wit:
Purpose of Election: 2016 General Election

May 7, 2016	**June 18, 2016**
Election Date	**Runoff Election Date**

Early Voting will be held from April 25-29, 2016 with the polls being open from 8 a.m. to 5 p.m. and May 2-3 with the polls being open from 7 a.m. to 7 p.m. On Election Day the poll will be open from 7 a.m. to 7 p.m.

1. Duties and Services of the Contracting Officer.

The Contracting Officer shall be responsible for performing the following duties and furnishing the following services and equipment in connection with the election and any subsequent runoff election.

1.1 Program, or arrange to have programmed, the ballot.
[Cost: Based upon the number of contests on the ballot. See the Fee Schedule]

1.2 Arrange to have published the legal notices of the first test of the electronic tabulating equipment as provided in Texas Election Code §127.096 and conduct all required tests of the electronic tabulating equipment under Texas Election Code §§127.096-127.098 and §§129.021-129.023. The first test shall be conducted at least five days prior to the election. In addition, it will be performed during normal business hours and be open to the public.
[Cost: The cost for publishing the notice will be split equally between all the entities involved. See the Fee Schedule]

1.3 Provide technical and equipment support for the electronic poll books, voting machines and equipment being provided to the Contracting Authority. In the event there is an equipment failure the Contracting Officer shall try to remedy the problem over the phone. If he is unable so to do he will dispatch to locations within Galveston County the appropriate technical support personnel and equipment to correct the failure. *[Cost: Included in the 10% election fee]*

1.4 On behalf of the Contracting Authority, obtain voter registration lists/polling books from the Voter Registrar to be used during Early Voting and on Election Day.
[See Section 2.3 below]

1.5 Provide Ballot by Mail services for the Contracting Authority *[See the Fee Schedule]*

1.6 Hire Judges, Alternate Judges, and clerks to serve as election workers at the various polling locations. Workers will be paid in accordance with Section 3 of this contract and will be required to complete election training as a prerequisite for serving if they have not attended said training within 90 days of election day for this election. Workers will be paid $10 per hour for attending said training.

1.7 Select the countywide vote center polling locations in coordination with the Contracting Authority and with the approval of the Galveston County Commissioner's Court.

1.8 Provide the Contracting Authority [and where possible the candidates running for office*] a sample ballot for them to proof and approve or provide corrections. *[See sections 2.6 and 2.7 for related information]*
*The Contracting Authority will be responsible for providing the Contracting Officer with the email and contact information for each candidate who will be on the ballot.

For additional Duties of the Contacting Officer see the table in subsequent pages.

2. Duties and Services of the Contracting Authority.

The Contracting Authority will be responsible for performing the duties and services set forth in this section and will consummate this contract **on or before January 29, 2016**. Contracts submitted after this day will require a $500 fee *which will be non-refundable regardless of whether the Contracting Authority cancels its election.*

2.1 Prepare and submit any required submissions to the U.S. Department of Justice under the Federal Voting Rights Act of 1965 for its election and runoff election.

2.2 Publish notices of the election in accordance with Section 4.003(a) of the Texas Election Code.

2.3 By , provide the Contracting Officer with the Contracting Authority's requirements for voter registration lists and poll books for Early Voting and Election Day.

2.4 In accordance with Texas Election Code §4.008 as amended, deliver written notice of the election to the Contracting Officer.

2.5 It is understood that the Contracting Authority may need to modify its election order after **March 2, 2016**, to reflect the actual Early Voting and Election Day polling locations once the final determination has been made as to which entities will actually be holding an election.

If the Contracting Authority wishes to select additional polling locations within its footprint, it will submit a list of same and the contact information for each facility to the Contracting Officer by **February 8, 2016.** Regardless of who selects the polling locations the Contracting Authority shall comply with Texas Election Code §43.062, and shall notify prospective voters of the new location by placing a notice at the old polling location and a notice at the new polling location. *[See Section 1.7 for additional information on the selection of countywide polling places]*

2.6 Provide to the Contracting Officer the language for any ballot propositions, the names of election contests, the names of candidates as they are to appear on the

ballot, a copy of a sample ballot, ballot draw information and a completed "Requirements to Program the Ballot" form. These materials will be provided in an electronic form to the Contracting Officer by **no later than March 1, 2016.** All language on the ballot must be provided in both English and Spanish.

In addition, the Contracting Authority will collect and provide to the Contracting Officer the names, addresses, phone numbers and email addresses of all the candidates who are to appear on its ballot. This information will be used to send candidates copies of the ballot proofs for their review. *[See Section 1.8]*

2.7 Return to the Contracting Officer, by **noon on March 17, 2016**, confirmation that the sample ballots the Contracting Officer has prepared and provided to the Contracting Authority are satisfactory or provide changes that need to be made. The Contracting Officer intends to conduct the L&A test on the Contracting Authority's ballot no later than **March 21, 2016.**

The Contracting Authority shall have a representative present during the testing who will sign an affidavit signifying the ballot proofs are accurate and acceptable to the Contracting Authority. *[See Section 1.8 for related information on ballot proofing]*

2.8 The Contracting Officer will be conducting elections for numerous Contracting Authorities on the same day. The parties understand that each election has its own challenges and requirements and that failure to provide the information outlined in Section 2 of this contract by the dates specified will place an undue burden on the Contracting Officer that may prevent him from being able to provide his services to the Contracting Authority in a timely and accurate manner. **Should the Contracting Authority miss said deadlines, and should the Contracting Officer be unable to provide his services in a timely and accurate manner the Contracting Authority shall hold the Contracting Officer and his employees harmless from any election errors and corresponding liability and/or damages that may result, including but not limited to the costs incurred related to an election contest and/or the need to conduct a subsequent election.**

2.9 As required by § 67.017 (b) and the Secretary of State's Office, make an electronic precinct-by-precinct report to the Secretary of State's Office by no later than the 30th day after Election Day.

2.10 Unless otherwise stipulated, transport, or have the Presiding Election Judges transport on its behalf, the voting machines and equipment to and from the Contracting Authority's Early Voting and Election Day voting locations.

2.11 Supervise, with the assistance of the Contracting Officer, the overall conduct of its election in Contracting Authority's jurisdiction including the supervision of the tabulation of results.

2.12 (Reserved) *This section intentionally left blank.*

2.13 Pay a $125 fee per Early Voting and Election Day polling location within its jurisdiction to cover a portion of the Contracting Officer's costs for hiring two election judges to provide the Contracting Authority and its Judges election support services throughout the term of this Contract.

Cancellation of Contract: Except for contracts consummated after *February 5, 2016*, the Contracting Authority may cancel this Contract without incurring any expenses by notifying Contracting Officer of its intention to so cancel by no later than forty-eight (48) hours after its candidates filing deadline ***[5 p.m., February 25, 2016]***. Should Contracting Authority desire to cancel this Contract after that time it may do so upon twenty-four (24) hours notice to Contracting Officer but Contracting Authority will be obligated to pay Contracting Officer the greater of a fee of $500 or the cost of services and equipment rendered up through the date of cancellation.

Special Provision: Bilingual Poll Worker Requirements. Galveston County was a party in Civil Action No. 3:07 CV 377 styled "The United States of America, Plaintiff, v. Galveston County, Texas, Defendant in the United States District Court for the Southern District of Texas, Galveston Division". It entered into a Consent Decree that acknowledged it is covered under both Section 4(f)(4) of the Voting Rights Act as amended and 42 U.S.C. §1973(b)(4)(Section 4(f)(4) to provide Spanish language written materials and assistance to voters. Galveston also has an obligation to ensure that its polling places and poll workers comply with the Help America Vote Act of 2002 ("HAVA"), 42 U.S.C. §§15301 et. seq. Although this Consent Decree expired December 31, 2010, Galveston County agreed that it is permanently enjoined from:

a) Failing to provide in Spanish "any registration or voting notices, forms, instructions, assistance, or other materials or information relating to the electoral process, including ballots", that they provide in English as required by Section 4(f)(4) of the Voting Rights Act, 43U.S.C.S1973b(f)(4); and

b) Failing to ensure that poll workers provide and receive adequate training regarding (1) the use of providing provisional ballots under Section 302(a) of HAVA; and (2) the display of all HAVA-required signs under Section 302(b) of HAVA.

Contracting Authority understands that regardless of whether it desires to engage the Contracting Officer's services, it likewise has an obligation to comply fully with the applicable terms and provisions of the Voting Rights Act and the Help America Vote Act.

Selection of Services and Fee Schedule:

The Contracting Authority hereby selects the following services that it wants the Contracting Officer to provide and those services for which the Contracting Authority shall be responsible. The Contracting Officer will affirm his willingness to perform the services requested by the Contracting Authority by signing this agreement.

Contracting Authority to Perform	Contracting Officer to perform	Service
	☒	Procure and distribute to the Election Judges all necessary election supplies, including but not limited to sample ballots, election kits, and office supplies such as paperclips, and pens. Each kit and unused election supplies are to be returned by the Contracting Authority to the Contracting Officer after the voting polls close on Election Night. *[**Cost:** $50 per kit]*
☐	☒	Arrange for receiving and checking in the supplies and equipment being returned by the Election Judges after the voting polls close on Election Night. *[**Cost:** Overtime for staff and part time workers hired to provide this service will be evenly split between the entities contracting with the Contracting Officer.]*
☐	☒	Procure all necessary voting machines and equipment for use at early voting and election day locations and prepare them for use. *[**Cost:** $250 per eSlate or JBC and $300 per DAU eSlate]*
☐	☒	Transport, or arrange to have transported, the voting machines and equipment to and from the early voting locations. *[**Cost:** $100 delivery per location].*
☐	☒	Arrange for programming of the ballot and the Logic and Accuracy Testing of the counting equipment. *[**Cost:** Determined by the number of contests on the ballot: $600 for up to ten contests, $1,200 for up to 20, $1,800 for up to 30, $2,450 for up to 40 and $3,000 for 41 or more contests.]*
☐	☒	Arrange for the use of a central counting station and for the tabulating and supervisory personnel and equipment needed at the counting station. Prepare the testing materials for the tabulation of the ballots to be used with electronic tallying equipment. Prepare the unofficial tabulation of precinct results, doing so on Election Night if requested. *[**Cost:** $400 for use of the equipment plus overtime for county employees doing the tabulation if applicable]*

Contracting Authority to Perform	Contracting Officer to perform	Service
☐	☒	Assist the Contracting Authority in the general overall supervision of the election and any subsequent runoff election and provide advisory services in connection with the decisions to be made and the actions taken by the Contracting Authority who is the convening authority for the election/runoff election. *[**Cost:** Included in the 10% election fee]*
☐	☒	Conduct Early Voting, Election Day Voting, and bilingual training with one three hour course for clerks [covering election equipment, Voter ID requirements, polling place etiquette and basic election procedures] and a second (4 hour) course for Judges and Alternate Judges covering in depth election procedures and polling place etiquette. *[**Cost:** $40 per trainee for the "Clerks" class; $50 for the Procedures class or $80 for Judges and Alternate Judges who attend both.]*
☐ Allow	☐ Decline	*Waiver of evening training:* The County employee overtime costs associated with conducting training after normal business hours will be shared equally among those entities who have election workers attend these sessions. By checking the Decline box your workers will not be allowed to attend evening training.
☒ **Use ePollBooks [Vote Center Elections]**		*For Countywide Vote Center elections* ePollBook will be used. The cost will be $125 for each with two being deployed to every polling location. *[**Cost:** $125 each with two per polling location]*
☐	☐	Determine the polling locations within their jurisdiction. If the Contracting Authority is performing this task he/she will inform the Contracting Officer of said selections and provide the facilities contact information for each location.

Contracting Authority to Perform	Contracting Officer to perform	Service
☐	☒	Hire judges, alternate judges, and clerks that, in the opinion of the Contracting Officer, are sufficiently trained for the Contracting Authority's election. In order to comply with the Texas Election Code, workers must be registered voters from within one of the jurisdictions holding the election. [**Cost:** Base cost of $10 per hour per worker. If Contracting Officer is unable to locate workers who reside within the territorial boundaries of the Contracting Authority or otherwise meet all Election Code requirements he may hire qualified county employees who will be paid at their normal overtime rate. Additionally, it is the Contracting Officer's practice to pay any worker who serves more than 40 hours in a given pay week, time and a half for the hours served in excess of 40 hours. If the Contracting Officer is to hire the election workers the Contracting Authority agrees to abide by this policy.]
☐	☒	Elections Mobile App: One of the services provided to all entities contracting elections with Galveston County Elections is to include information about said election on the County's Elections Mobile Application. Depending on the size of the entity the Contract Authority will be charged up to $500 for this service. [**Cost:** Minimum: $250 up to $500]
The Contracting Officer will notify the Election Judges of the dates of the election and any subsequent runoff election as required by Texas Election Code §4.007. Otherwise the Contracting Authority shall perform this service. *[No additional cost]*		
The cost for all printed ballots (including ballots by mail, sample ballots for polling locations, and test ballots for use in the Logic and Accuracy testing) is $.25 per ballot.		
Ballots by Mail: The Contracting Officer will provide ballot by mail services to the Contracting Authority. The cost for this service is $2.00 per ballot sent to a voter within the Contracting Authority's jurisdiction. If a multi-page ballot is required the cost will be $3.00 per ballot. This service includes sending the voter an application for a ballot by mail, processing said application, providing the voter with the appropriate ballot, postage costs and all the associated envelopes and printed materials other than the actual ballot.		
☐ **Accept**	☐ **Decline**	The Contracting Authority may have an observer present during the tabulation of the votes. If Contracting Authority desires an observer it will, prior to Election Day, provide the Contracting Officer with the name and contact information of the person who will represent them at the Central Counting Station.

3. Compensation, Billing, and Payment.

Pursuant to Texas Election Code §31.100 the fees charged by the Contracting Officer are the actual expenses incurred in providing the various services contained herein.

During this election cycle the Contracting Officer will be hiring two part time election judges to assist in preparation of the election, answering inquiries from polling locations, and post election duties. As noted in paragraph 2.13, the Contracting Authority shall pay $125 per Early Voting and Election Day polling location within its jurisdiction to help defray the $8,500 cost of hiring this part time help.

If the Contracting Officer is hiring the election workers for the Contracting Authority the following is agreed:

(1) The base rate of pay for each worker who has attended training is $10 per hour and the base pay for any clerk who has been unable to attend training is $8 per hour.

(2) If any election worker serves more than 40 hours during a normal pay week *(Thursday through Wednesday)* they will be paid time-and-a-half for each hour served over 40 during that pay week.

(3) If the Contracting Officer is unable to locate qualified election workers who reside within the Contracting Authority's territorial boundaries the Contracting Officer is authorized to hire qualified County employees who meet all Election Code requirements at their normal overtime rate. In signing this agreement the Contracting Authority agrees to reimburse the Contracting Officer for the payment of election workers as outlined in this paragraph.

In addition the Contracting Authority will pay Contracting Officer the greater of Seventy-Five ($75.00) Dollars or an additional ten percent (10%) for general supervision of the election.

Pursuant to Texas Election Code §31.098, Contracting Officer may contract with third persons for election services and supplies agreed to herein and the Contracting Authority hereby agrees to pay for these third party costs when invoiced by the Contracting Officer.

Contracting Officer will invoice Contracting Authority for services rendered under this Contract. Contracting Authority will make payment to Contracting Officer in accordance with the terms and provisions of what is commonly referred to as the Texas Prompt Payment Act.

4. Voting System.

The Hart Intercivic 6.1 E-Slate System owned by Galveston County will be the voting system used by Contracting Officer in providing services under this Contract.

5.Authorized Representatives.

Contracting Officer's Authorized Representative for all purposes of this Contract is its' Chief Deputy Clerk for Elections.

The Contracting Authority's Authorized Representative for all purposes of this Contract is

Carolyn E. Anderson _____ (Name).

6. General Provisions.

As specified in Texas Election Code §31.096 this Contract may not change:

(1) the authority with whom applications of candidates for a place on a ballot are filed;

(2) the authority with whom documents are filed under Texas Election Code S251.001 et. seq.; or

(3)the authority to serve as custodian of voted ballots or other election records.

As set forth in Texas Election Code §31.099 not later than the 10th day after the date this Contract is executed the Contracting Officer shall file a copy of this Contract with the County Treasurer and the County Auditor.

7. WAIVER OF DAMAGES. The parties acknowledge that the Hart Intercivic 6.1 ESlate System and the programming of paper ballots is highly technical and that it is conceivable that despite the efforts of the Contracting Officer it might fail during an election or might contain errors. The Contracting Authority agrees that should the electronic voting system fail, it will not make any claim against the Contracting Officer, the County of Galveston, or any of their full or part-time employees, independent contractors or agents for damages of any kind, including but not limited to any and all costs relating to an election contest and/or costs and damages incurred for having to conduct a second election caused as a result of such failure or error.

The Contracting Authority acknowledges that holding multiple simultaneous elections presents logistical problems and other problems over and above a single election. The Contracting Officer and his employees and agents will attempt to help ensure that these simultaneous elections are conducted without error or mishap, but on occasion, errors or mishaps do occur. Accordingly, the Contracting Authority agrees that should an error or mishap occur that it will not make any claim against the Contracting Officer, the County of Galveston, or their full or part-time employees, independent contractors or agents for damages of any kind including but not limited to any and all costs relating to an election contest and/or costs and damages incurred by the Contracting Authority for having to conduct a second election, as a result of such error or mishap.

If legal action is filed against the Contracting Authority involving its election and if, the County and/or the Contracting Officer is named as a party to this legal action and the complaint is based solely on allegations made against the Contracting Authority, the Contracting Authority shall be solely responsible for all costs and defense of that suit. In addition, Contracting Authority shall be required to provide adequate

legal counsel for the County and/or the Contracting Officer and, upon notice to the Contracting Authority and/or County shall be entitled to settle such claim or legal action upon terms it deems most advantageous to itself.

For purposes of implementing this Contract, the Contracting Officer and the Contracting Authority designate the following individuals, and whenever the Contract requires submissions of information or notice to the Contracting Officer or the Contracting Authority, submissions or notices shall be made to these individuals:

Contracting Officer:
Dwight Sullivan, County Clerk
Attention: William Sargent, Chief Deputy Clerk for Elections
Galveston County Judice Center
600 59 th Street, Suite 2001
Galveston, TX 77551-4180
409-770-5108
Email: William.Sargent@co.galveston.tx.us

Contracting Authority:
City of Dickinson
Carolyn E. Anderson
4403 Hwy 3
Dickinson, TX - 77539
Phone: 281-337-6217
Email: canderson@ci.dickinson.tx.us

Although the parties recognize that pursuant to §31.092 of the Texas Election Code this Contract need not be submitted to the Galveston County Commissioners' Court to be placed on the Consent Agenda as a Receive and File Item, they find it prudent so to do.

8. Galveston County Title VI Assurance Clause

Galveston County is committed to ensuring that no person, on the ground of race, color, national origin, religion, sex, age, disability or Veteran status, shall be subjected to discrimination, excluded from participation, or denied the benefits of, its programs and activities.

In accordance with this policy, it requires its service providers and contractors, to agree that during the performance of this contract, the service provider or contractor, for itself, its assignees and successors will abide by the following:

Compliance with Non-Discrimination Laws and Regulations

During the performance of this contract, contractor, for itself, its assignees and successors in interest (hereinafter referred to as "contractor") agrees as follows:

(1) Compliance with Regulations. The contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are incorporated herein by reference and made a part of this contract.

(2) **Nondiscrimination.** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, religion, sex, age, disability or Veteran status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

(3) **Solicitations for Subcontractors, Including Procurement of Materials and Equipment**. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, religion, sex, age, disability or Veteran status.

(4) **Information and Reports.** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Galveston County or the Texas Department of Transportation to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to Galveston County or the Texas Department of Transportation as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance.** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, Galveston County shall impose such contract sanctions as it or the Texas Department of Transportation may determine to be appropriate, including, but not limited to:

(a) withholding of payments to the contractor under the contract until the contractor complies, and/or
(b) cancellation, termination, or suspension of the contract, in whole or in part.

(6) Incorporation of Provisions. The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of

materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as Galveston County or the Texas Department of Transportation may direct as a means of enforcing such provisions including
sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request Galveston County to enter into such litigation to protect the interests of Galveston County, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

[The Rest of This Page has Intentionally Been Left Blank.]

Executed this _____ day of _____, 20___.

Contracting Officer:

_____

Dwight D. Sullivan

Contracting Authority:

_____

Name:_____

( ) City Manager ( ) Mayor

( ) Superintendent ( ) President

( ) Chair County Executive Committee

( ) City Secretary ( ) Other

Received and Filed:

Galveston County

_____

Hon. Mark Henry

County Judge

Attest:

_____

Dwight D. Sullivan

County Clerk

Date:_____

Date Copy of Agreement Furnished

to County Treasurer: _____

Date Copy of Agreement Furnished

to County Auditor:_____

DIVIDER PAGE

DICKINSON						
THIS IS AN ESTIMATE BASED UPON HAVING TEN ENTITIES CONTRACTING WITH US (2 WITHIN YOUR FOOT PRINT)						
VOTING EQUIPMENT CHARGES	**Early Voting**	**Election Day**	**Cost Per Unit**	**Total Cost**	**Cost Sharing Information**	Assumes two entities (City of Dickinson and Dickinson ISD)
Judges Booth Controllers	1	1	$250.00	$500.00	**$250.00**	
e Slate Voting Machines	4	4	$250.00	$2,000.00	**$1,000.00**	
Disabled Access Voting Machines	1	1	$300.00	$600.00	**$300.00**	
Electronic Poll Books	2	2	$125.00	$500.00	**$250.00**	
Mobile Ballot Boxes (MBBs)	100		$6.00	$100.00	**$50.00**	
COMMUNICATIONS EQUIPMENT CHARGES						
Verizon MiFi - Internet Access	1	Not Applicable	$37.99	$37.99	**$19.00**	
Justice Center Polling Location	1	$1,913.00		$1,913.00	**$191.30**	Assumes 10 Entities are holding electionws
TOTAL OF EQUIPMENT CHARGES				**$3,737.99**	**$2,060.30**	
EQUIPMENT DELIVERY CHARGES	1		$100.00	**$100.00**	**$50.00**	
	Cost of Publishing Notice:		Number of Entities			
PUBLICATION CHARGES	$300.00		10		**$30.00**	
BALLOT PRINTING AND POSTAGES CHARGES		Charges	Number	Total		
Sample Ballots		$0.25	1	$0.25		
Ballots By Mail		$0.25	0	$0.00		
Postage Charges for Ballots by Mail		$1.75	0	$0.00		
Additional Charges for 2-page ballots		$0.15	0	$0.00		
Test Ballots for the L&A Test		$0.25	16	$4.00		
TOTAL OF BALLOT PRINTING AND POSTAGE CHARGES				$4.25	**$4.25**	
PROGRAMMING CHARGES						
1-10 Contests on the ballot		$550.00	1	$550.00		
11-20 Contests on the ballot		$1,100.00		$0.00		
21-30 Contests on the ballot		$1,650.00		$0.00		
31-40 Contests on the ballot		$2,450.00		$0.00		
41 of more Contests on the ballot		$3,000.00		$0.00		

TOTAL OF PROGRAMMING CHARGES				**$550.00**	**$550.00**
TABULATION CHARGES	[$350 for use of the equipment]				**$350.00**
ELECTION KIT CHARGES	2	$50.00	$100.00		**$50.00**
TRAINING CHARGES	3	$50.00	$150.00	$150.00	**$135.00**
Judges $50 Clerks $40 Both $80	3	$40.00	$120.00	$120.00	]
PERSONNEL CHARGES	**Hours**	**Rate**	**Total**	**Split**	
ELECTION WORKERS HIRED TO WORK POLLING LOCATIONS AND VARIOUS BOARDS					
Early Voting Judges and Clerks	347	$10.00	$3,470.00	$1,735.00	
Early Voting Judges and Clerks O/T	24.8	$15.00	$372.00	$186.00	
Election workers get paid $10 per hour up to 40 hours per "County Pay Week" which runs from Thursday through Wednesday. If they work more than 40 hours they are paid time and a half ($15 per hour) for the time they work in excess of 40 hours.					
Election Day Judges and Clerks	82.00	$10.00	$820.00	$410.00	
Early Voting Equipment Return Fee	0	$25.00	$0.00	$0.00	
Election Day Equipment Return Fee	1	$25.00	$25.00	$12.50	
Early Voting Ballot Board Judges/Clerks	30	$10.00	$300.00	$30.00	
Central Count Judges/Clerks	30	$10.00	$300.00	$30.00	
Judges and Clerks of the Early Voting Ballot Board and Central Count receive a minimum of $100 for serving. If they serve in excess of ten hours then they are paid an additional $10 per hour for their service. These charges are split evenly between all the entities participating in the election.					
SUBTOTAL OF COST FOR ELECTION WORKERS			$5,287.00	$2,403.50	**$2,403.50**

The hours shown here are the number of hours worked in your last election split 50/50 with Dickinson ISD. Again, this is only an estimate.

COUNTY PERSONNEL CHARGES (includes charges for Overtime and Staff Augmentation)			
	Charge per polling location	Number of polling locations	Charges
Temporary Workers (Staff Augmentation)	$125.00	2	$125.00
Augmentation staff charges are based upon the # of EV/ED polling places within your jurisdiction.			
	Total Cost	# of Entities	Charges
Elections Division Staff Overtime	$3,227.15	10	$322.72

ITEM 5

NOTES:

ITEM 6

NOTES:

ITEM 7

NOTES:

ITEM 8

NOTES:

Dickinson City Council
Agenda Item Data Sheet

MEETING DATE	January 26, 2016
TOPIC:	Discussion and Direction Concerning Options for Bus Shelter Location For City Hall Complex Gator Run Bus Stop

BACKGROUND:

In March of 2010, fixed route bus service operated by the Gulf Coast Center and Connect Transit, the mass transit provider for Galveston and Brazoria Counties, began in Dickinson. Since the inception of the Gator Run, the primary and most heavily used bus stop for the Dickinson route has been at the City Hall Complex and specifically in front of Dickinson Public Library. Though the Gator Run route was being operated, no bus stop infrastructure had been constructed since the City had not undertaken a Pedestrian/Transit Access Master Plan that was needed in order to obtain a Letter of No Prejudice and qualify for federal funds for the installation of bus stop infrastructure such as a bus shelter, bench, signage, concrete pad, etc.

In the fall of 2012, the Gulf Coast Center retained The Goodman Corporation to develop a Park & Ride and Pedestrian/Transit Access Master Plan for the City of Dickinson.

On August 13, 2013, Barry Goodman with The Goodman Corporation briefed the Council on the Park & Ride and Pedestrian/Transit Access Master Plan that had been developed, its purpose, the process used to develop the Plan, the type of bus stop infrastructure that was planned, and planned use of the Park & Ride and Pedestrian/Transit Access Master Plan to obtain federal funds for improvements along the route of the Gator Run.

On August 27, 2013, a presentation about the statues to be erected by Dickinson Historical Society was made to the City Council, and during that discussion, I raised a concern about how placement of the statues in the location south of the Library would impact the bus stop shelter that had been planned in that location. At the end of the discussion, it was the consensus of the Council to go ahead and place the statues where they currently are and to coordinate the location of the proposed bus stop shelter with the statues.

The City received the Letter of No Prejudice ("LONP") from the Federal Transportation Administration in July of 2014. Once the LONP had been received, Gulf Coast Center, The Goodman Corporation, and City staff began working on developing a timeline for bus stop infrastructure improvements that were outlined in the Park & Ride and Pedestrian/Transit Access Master

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

Plan so Dickinson could obtain some of the federal transit funds that were available to the Gulf Coast Center.

Based on Council's direction during the August 27, 2013 meeting, the bus stop shelter was designed for the location immediately south of the statues, and a proposed bus stop shelter layout was developed. A proposed Access Agreement with Connect Transit was then brought forward to Council on the October 27, 2015, in order to establish the needed authority to construct the bus shelter that had been developed. However, during that meeting, I understand that several issues were raised by the Council:

(1) The proposed bus shelter blocking the view of the statues;

(2) The size of the bus shelter; and

(3) The elimination of several parking spaces that would be necessary in order to construct the bus shelter as designed.

Based on the issues raised by Council, Management Assistant Alun Thomas and I had discussions with Barry Goodman and others from The Goodman Corporation to address the issues. <u>The proposed bus shelter has been reduced in size from 20 x 10 to 10 x 10, and there is no need to eliminate any parking spaces</u>.

In terms of the location of the proposed bus shelter, City staff and The Goodman Corporation looked at three other possible locations: (1) The area to the left of the front entrance to the Library; (2) the grass median/esplanade between the parking lot and the drive that runs in front of the Library; and (3) the grassy area to the north of the Library and adjacent to the drive that comes in off of St. Goar. These locations are shown on the graphic provided with this agenda item.

The area to the left of the front entrance to the Library poses problems in that there are drainage issues at that location, and the current inlet may not be able to handle increase flow with the introduction of concrete that is needed for the pad.

The grassy area to the north of the Library and adjacent to the drive that comes in off of St. Goar poses several problems. It would increase the cost of the project by necessitating the installation of 3 ADA ramps and a sidewalk for an accessible pedestrian/wheelchair path to the buildings. Additionally, it is not

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

user friendly for riders and would require a circuitous route for the buses.

The grass median/esplanade between the parking lot and the drive that runs in front of the Library actually provides a good location. There are already two ADA ramps on either side of the esplanade so no additional ramp construction would be needed. The buses would be re-routed to enter through the drive closer to City Hall and out the drive near the Library and the buses would stop basically where they have been stopping to pick up riders.

Another viable option is to shift the original proposed location south of the statues diagonally. With the reduction in size and no need to eliminate the parking spaces for bus stacking, the original location south of the statues could be shifted diagonally so that the view of the statues would not be blocked at all.

While we do not have revised layouts for inclusion in the packet, we anticipate having those layouts for the Council meeting.

RECOMMENDATION:	Staff requests direction from Council as to which of the locations is acceptable for the bus shelter for the City Hall Complex Gator Run Bus Stop.
ATTACHMENTS:	• Graphic Reflecting Different Bus Shelter Location Options
FUNDING ISSUES	☒Not applicable ☐Not budgeted ☐Full Amount already budgeted. ☐Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	**CITY ADMINISTRATOR APPROVAL**
Julie M. Robinson, City Administrator	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

3
44th St
Illinois St
Minnesota St
E Ave
45th St
St Goar St
© 2015 Google
Google earth
1969
Imagery Date: 7/31/2015 29°27'34.66" N 95°02'58.53" W elev 13 ft eye alt 850 ft

Dickinson City Council
Agenda Item Data Sheet

MEETING DATE	January 26, 2016
TOPIC:	Discussion And Direction Concerning Project Proposal For The Drainage Fee Collection Project
BACKGROUND:	On several occasions, staff has briefed Council on the status of collection of the drainage fee after changing the billing process in 2015. Following the last discussion with Council on November 10, 2015, Management Assistant Alun Thomas and I met with Mark Ciavaglia with Linebarger Goggan Blair & Sampson, LLP to discuss whether Linebarger would be interested in working with the City on collection of delinquent drainage accounts and, if so, what the collection process might involve. Based on our discussions, Mr. Ciavaglia has submitted a Project Proposal for the Drainage Fee Collection Project, a copy of which is provided with this agenda item. The proposed process would include a series of letters and telephone contacts with the property owner in an attempt to induce the property owner to remit payment without having to pursue legal action against them. Other possible collection tools that have been discussed are using press releases and publicity concerning property owners who fail to pay their drainage fees. Staff would certainly like feedback from Council on using these and possibly other non-traditional collection tools as opposed to legal action in order to induce remittance of the drainage fee. If Council authorizes working with Linebarger for these collection efforts, then the City's current contract with Linebarger would be amended to include collection of unpaid drainage fees. Linebarger is offering to provide this service to the City of Dickinson at no cost since this is a pilot project for Linebarger. Mr. Ciavaglia will be in attendance at the Council meeting and present this project proposal to the Council.
RECOMMENDATION:	Staff requests feedback from Council about the Project Proposal.
ATTACHMENTS:	• Project Proposal for Drainage Fee Collection Project Submitted by Linebarger Goggan Blair & Sampson, LLP
FUNDING ISSUES	☐Not applicable ☒Not budgeted – If authorized to proceed with collection efforts, this Project will result in additional drainage fee revenue for the Municipal Drainage Utility Fund

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

☐Full Amount already budgeted. ☐Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	CITY ADMINISTRATOR APPROVAL
Julie M. Robinson, City Administrator	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

Project Proposal:
Drainage Fee Collection Project

between

and

Submitted by:

Mark E. Ciavaglia
Managing Partner – Galveston County Office
518 9th Ave N, Texas City 77590
PO Box 2789, Texas City 77592-2789
Local 409.948.3401; Direct 713.844.3548
mark.ciavaglia@lgbs.com

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OVERVIEW

Pursuant to local codes and ordinances, the City of Dickinson assesses an annual drainage fee at the rate of $48.00 per residential household and $84.00-300.00 per year for commercial and industrial properties with the rate being dependent upon the size of the property. A recent analysis by city staff indicates that of the approximately 6,100 drainage accounts assessed annually, approximately 1,500 of those accounts remain unpaid. City staff continues to analyze the portfolio of receivables to ensure that bills are being sent to the correct names and/or addresses.

City staff has determined that if additional resources can be applied to the collection of the unpaid fees, the balance of unpaid fees may drop significantly. In the course of representing the City of Dickinson in the collection of delinquent property taxes and delinquent municipal court fees/fines, our firm has a built a strong relationship with the city. Our firm possesses significant resources which we believe can be utilized to assist the City of Dickinson in this endeavor.

PROPOSAL

Our firm proposes that the current contract which authorizes the firm to collect delinquent property taxes be amended to give the firm the legal authority to seek collection of unpaid drainage fees. Our firm will then undertake efforts to assist city staff in the collection of unpaid drainage fees through a series of letters (copies of proposed letters are attached) and telephone contacts in an effort to induce property owners to pay these unpaid fees.

In addition to traditional collection tools, city staff and the firm intend to seek and employ creative mechanisms to incentivize payments, to-wit:

⇨ Press releases and publicity efforts
⇨ Possible newspaper advertising
⇨ Other mechanisms as developed by city staff and approved by Council

The firm and city staff members plan to monitor the results of all collection efforts and report back to Council after an appropriate period of time. Council can then provide staff and the firm with further directives in the collection process.

COSTS AND FEES

Given the firm's longstanding relationship with the City of Dickinson and given that this endeavor is a pilot project, the firm will undertake this effort at no cost to the City of Dickinson. No collection fees or attorney's fees, either by contingency or hourly, will accrue pursuant to this endeavor. The costs for postage and mailings associated with the collection efforts will be borne wholly by the firm.

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
Physical Address - 518 – 9TH AVENUE NORTH, TEXAS CITY, TX (77568)
Mailing Address - P. O. DRAWER 2789, TEXAS CITY, TX (77592-2789)
Local (409) 948-3401 Toll Free 800-275-2258 Fax (409) 945-9814
Email - payoff.galvestoncounty@lgbs.com

Mark E. Ciavaglia, Managing Partner
mark.ciavaglia@lgbs.com
Writer's Direct Line (713) 844.3548

January 25, 2016

John and Mary Smith
123 Main
Dickinson, TX 77539

Notice of Delinquent Drainage Fee

Dear Mr. and Ms. Smith:

The law firm of Linebarger Goggan Blair & Sampson, LLP represents the **City of Dickinson** in the collection of delinquent receivables. According to records supplied by our client, a delinquent drainage fee has accrued on the property described in the enclosed statement.

In accordance with Chapter 11.5 of the City of Dickinson Code of Ordinances, a drainage charge shall be levied against all real property within the boundaries of the City of Dickinson. As established by City Council, the annual drainage fee is $48.00 per parcel of real property.

If your records indicate the fee has been paid, please contact:

City of Dickinson
4403 Highway 3
Dickinson TX 77539
Attn: Mr. Joe Jones
(281) 555-5555

If your records do not reflect that payment has been made, please pay the drainage charge by cash or by check/ money order made payable to 'City of Dickinson' at the address shown above. Please write the account number shown on the enclosed statement on your payment.

For disputed charges, the City of Dickinson Code of Ordinances provides for an informal hearing and dispute resolution procedure. If you wish to invoke this procedure, please contact the City of Dickinson using the contact information above.

Please pay the drainage fee or contact the City of Dickinson on or before **February 25, 2016**. If the drainage fees remain unpaid, the City of Dickinson may use every available legal remedy in the collection of this debt.

With best regards,

Mark E. Ciavaglia

MC/mls
enclosure

The law firm of Linebarger Goggan Blair & Sampson, LLP is attempting to collect a debt on behalf of the City of Dickinson, Texas. Any information gathered may be used for that purpose.

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Mark E. Ciavaglia, Managing Partner
mark.ciavaglia@lgbs.com
Writer's Direct Line (713) 844.3548

March 15, 2016

John and Mary Smith
123 Main
Dickinson, TX 77539

FINAL NOTICE - Delinquent Drainage Fee

Dear Mr. and Ms. Smith:

The law firm of Linebarger Goggan Blair & Sampson, LLP represents the **City of Dickinson** in the collection of delinquent receivables. According to records supplied by our client, a delinquent drainage fee has accrued on the property described in the enclosed statement.

Our previous attempts to collect this unpaid fee have been successful. **The purpose of this letter is to request the amount due and owing be paid on or before April 15, 2016.** Payments can be made by cash, check or money order at:

City of Dickinson
4403 Highway 3
Dickinson TX 77539

Pursuant to City of Dickinson Code of Ordinance §§11.5-9 and 11.5-11, the City of Dickinson may initiate legal action including seeking the assessment of fines of up to $2,000.00 per day of violation and/or discontinuation of utility service. If the fee is unpaid after **April 15, 2016**, the City of Dickinson will seek every available legal remedy in the collection of this fee.

We look forward to working with you to resolve this matter as soon as possible.

Sincerely,

Mark E. Ciavaglia

MC/mls
enclosure

The law firm of Linebarger Goggan Blair & Sampson, LLP is attempting to collect a debt on behalf of the City of Dickinson, Texas. Any information gathered may be used for that purpose.

Dickinson City Council
Agenda Item Data Sheet

MEETING DATE	January 26, 2016
TOPIC:	Conduct A Public Hearing Concerning Proposed Chapter 1, Introduction, Of The New Comprehensive Plan Of The City of Dickinson.

BACKGROUND:

Proposed Chapter 1, Introduction gives a brief picture of the community as a whole, from a snapshot of the community (history, demographics, and population projections) to a brief explanation of the process that took place between Texas Target Communities, the selected Taskforce, and City Staff. The Introduction Chapter also lays out the rest of the Chapters to be included in the Comprehensive Plan.

City Council reviewed the Chapter at the January 12, 2016 Workshop meeting. Council had the following additional revisions, and these revisions have been included in the final version of the Introduction Chapter:

- Educational Attainment on Pages 3 & 4:
  - Page 3: Language has been added to incorporate Santa Fe Independent School District as a school district that serves Dickinson's school age population.
  - Page 4: The sentence "Dickinson has a lower percentage of its population attaining a bachelor's degree or higher" has been removed.

- Challenging Driving Forces on Page 6:
  - 1st Bullet Point: The word "Major" has been removed.
  - 2nd Bullet Point: This bullet point has been removed as it does not apply to Dickinson anymore since the City now has ETJ to expand its overall landmass.
  - 3rd Bullet Point: This bullet point has been revised to read: Some parcels within the City have existing vacant structures.

Additionally, the City has not yet received the updated Population Projections that begin on Page 1 of the Chapter; however, it is anticipated that we will have those projections by the time of the Council meeting. As a reminder, the population projections do not currently include the area of land that was just annexed by

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

	the City. This public hearing meets the requirements of Section 9.01 of the City Charter which requires the Council to hold a public hearing before adopting any chapters or changes to the Comprehensive Plan.

RECOMMENDATION:	None

ATTACHMENTS:	• Proposed Chapter 1, Introduction, of New Comprehensive Plan (Redlined)

FUNDING ISSUES	☒Not applicable ☐Not budgeted ☐Full Amount already budgeted. ☐Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	**CITY ADMINISTRATOR APPROVAL**
Zachary Meadows, Director of Community Development	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

DIVIDER PAGE

Introduction: State of the Community

The City of Dickinson is located in Galveston County and is part of the Houston-The Woodlands-Sugar Land Metropolitan Statistical Area (MSA). The City has historically been a residential community, serving the surrounding major metropolitan areas. The following outlines the history of the City, the current demographic state, and the planning process to develop the comprehensive plan.

History

Dickinson's colorful past ranges from being inhabited by members of the Kawakawa tribe to being known as the "hub of Galveston County". Settled in 1824, through a land grant from the Mexican Government to John Dickinson, the city remains one of the oldest settlements on the mainland of Galveston County. The primary attraction that drew early settlers to the area was the soil's proven suitability for growing fruits and vegetables. By 1860, the Galveston, Houston, Henderson ("GH&H") Railroad was built to connect the large cities of Galveston and Houston, and a stop in Dickinson gave farmers a quicker, more convenient way to transport people and produce to Galveston and Houston. For decades, large groups came from Houston and Galveston to picnic and holiday on the Dickinson Picnic grounds, a 40 acre park and harness racetrack on Dickinson Bayou. In 1911, the Galveston, Houston Electric Railway, known as the Interurban, had three stops in Dickinson, offering excellent opportunities for prominent Galvestonians to frequent the beautiful city where they dined, shopped, gambled, constructed a country club and built elegant homes along the Bayou's beautiful coastline. Industrialization and growth in the oil industry in the Houston-Galveston area after both World Wars contributed to Dickinson's growth as did the establishment of NASA's Lyndon B. Johnson Space Center in 1962. By the 1970's, Texas City and League City, through aggressive annexation, encroached on Dickinson and after several failed attempts, residents of Dickinson voted to incorporate the City in 1977.

Demographics

Population Projections

In order to estimate future population, two factors are considered. First, the rate of population growth based on regional migration trends signals the relative speed at which the city is expected to grow. Two growth rate scenarios were reviewed to estimate the population over the next two decades. The low growth scenario projects that the population would increase by a little over 3,000 by 2030. The high growth scenario projects that the population will increase by about 3,600 by 2030. Figure 1.2 shows the high growth scenario, or 100% migration increase, which is also used by the Houston Galveston Area Council, in comparison to the County and State growth projections. Dickinson is projected to have a slightly faster growth rate than Galveston County and slightly slower growth rate than the State of Texas through 2030 (Figure 1.2). The

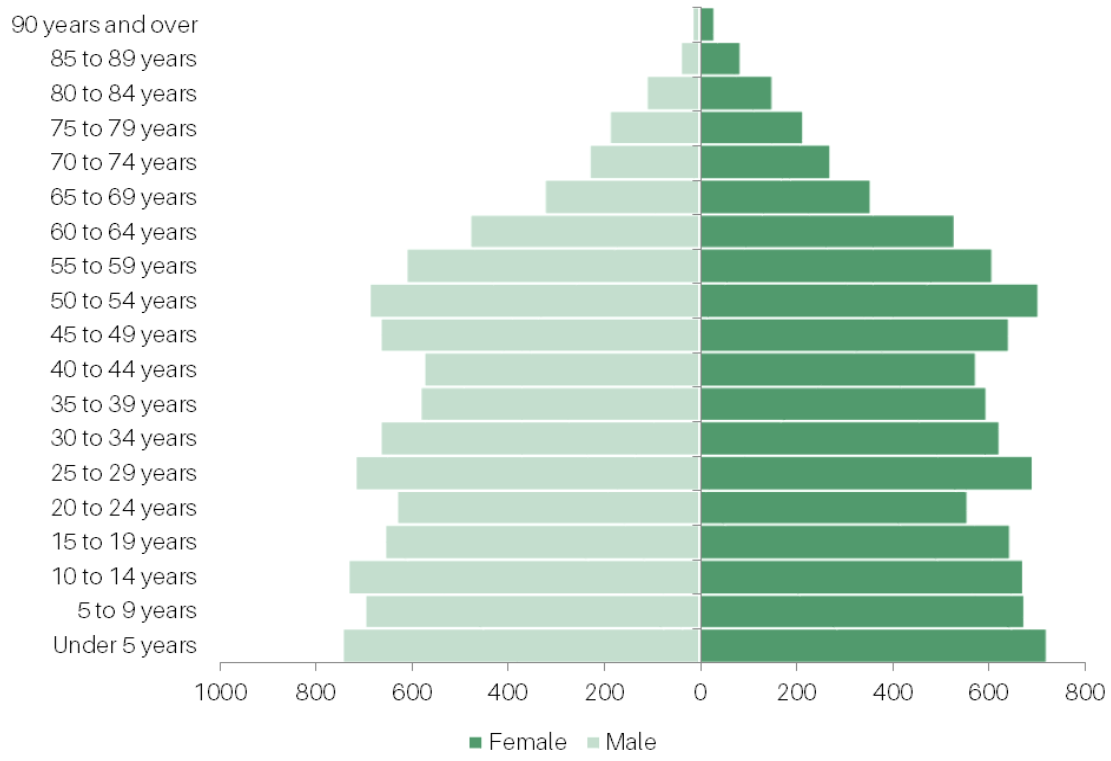
population projections by race show a significant increase in the Hispanic and Other population groups by 2030, which is a common trend throughout the state. The white population is expected to decrease gradually. The Black or African American population is expected to increase until 2020, then it is anticipated to decrease.

Second, the availability of vacant residential land uses signals the number of new citizens the city can accommodate. Currently, the city has 1,963 acres of vacant land available. Based on the Future Land Use Map and accommodating future roadway areas and minimum lot requirements within the zoning ordinances, the city could accommodate an additional 5,241 dwelling units within west Dickinson and as infill residential development. This would add an estimated 15,724 people to the city of Dickinson, with a build-out population of 35,017. Chapter 2 will explain in more detail the methodology of land supply versus the land demand (in acres) based on the number of persons per household. Both the rate of population growth and the land available to accommodate that growth are key factors to gauge future population. These factors are correlated, whereby the population size depends upon the residential land use available.

Population Age Distribution

According to the U.S. Census Bureau in 2010, 53.2 percent of the population was between 25 and 64 years old and 27 percent of the population was under 18. This indicates a large part of Dickinson's population is of workforce age and made up of households with children (see Figure 1.2). There is also a significant amount of single parents with children. Dickinson has a fairly young population, but there are a few areas of the City that have a large elderly population, as can be seen in Figure 1.2. In 2000 the largest age cohort group is between the ages of 35 to 39. Furthermore, there is a significantly large number of the population which are 18 years old or younger. This is comparable to the State and suggests a healthy number of working families with children. In 2010, males and females were more evenly distributed than in 2000. In 2010, the largest age cohorts were between the ages of 25 to 29 years and 50 to 54 years. When comparing age and sex in 2000 to that in 2010 (see Figure 1.2), you can see the largest age cohort of 2000 (30-40 years) age 10 years in 2010 (40-50 years). If this trend stays consistent throughout the coming years, it can be assumed that the City of Dickinson should see a growth in the elderly population.

Figure 1.2 Population Pyramid in 2010

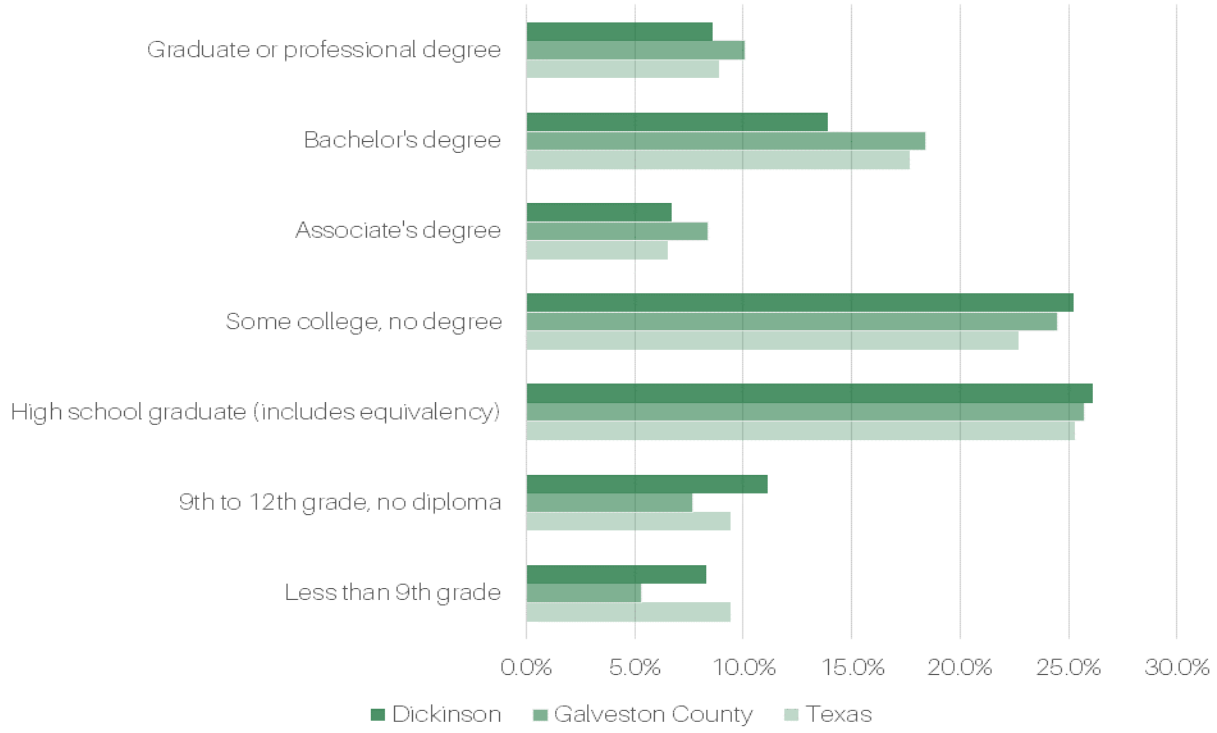


Educational Attainment

Dickinson's school-age population is served by the Dickinson Independent School District (DISD) and Santa Fe Independent School District (SFISD) and includes elementary, middle, and high schools. DISD is approximately 61 square miles in size and includes ~~all~~ most of the City of Dickinson~~–~~, and the areas of Galveston County known as Bacliff and San Leon, and parts of League City and Texas City. SFISD serves the portion of Dickinson that is south of Dickinson Bayou and west of I-45, as well as all of Santa Fe, and parts of League City, LaMarque, and Hitchcock. DISD is one of the school districts named a "Destination District" by the Fast Growth Schools Coalition because of its high student enrollment growth. Between the 2009-2010 and 2014-2015 School Years, DISD experienced an increase of 17.35% growth in enrollment – growing from an enrollment of 8,878 to 10,418. In the past two years alone, DISD has grown by approximately 1,000 students, and DISD's current student number is 10,871. This enrollment growth trend is expected to continue over the planning period. The school district also maintains an alternative learning center. Approximately 94.3 percent of DISD students graduate or obtain their GED.

According to the U.S. Census Bureau's ACS data, 81.3 percent of the City's population over 25 have completed high school or higher, compared to 86.8 percent for the County and 80.7 percent for the State (Figure 1.3). ~~—~~When comparing the total amount of the population that has completed some college in Dickinson, Galveston County and the State also have similar attainment rates. The percentage of those who have completed at least some college or higher is 54.2 percent for the City, 61 percent for the County and 55.4 percent for the State. ~~Dickinson has a lower percentage of its population attaining a bachelor's degree or higher.~~ Those with a bachelor degree or higher is 22.2 percent for the City, 28.3 percent for the County and 26.2 percent for the State. Figure 1.3 shows the educational attainment of the population over 25 for the City compared to the State and County.

Figure 1.3 Educational Attainment in 2013 for Population over 25

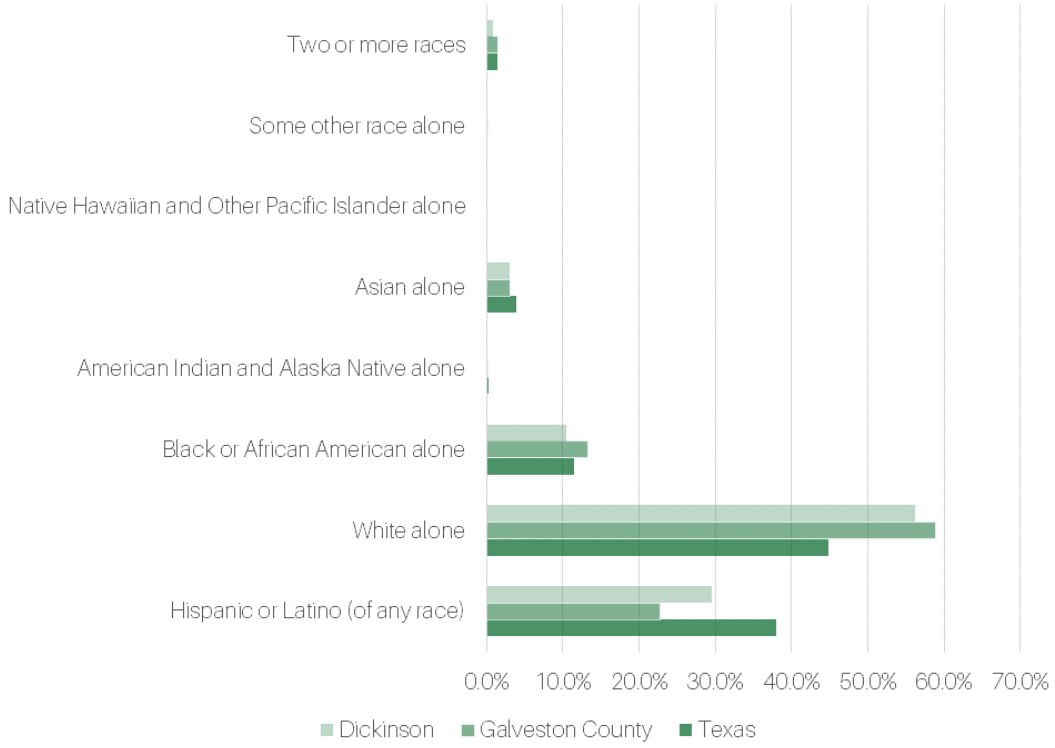


Race and Ethnicity Profile

According to the most recent U.S. Census data (2010), the majority of Dickinson's population is White alone at 52.3 percent, compared to the County's 59.3 percent. Dickinson has a higher percentage of Hispanic or Latino than the County with 32.7 percent in Dickinson and 22.4 percent in the County. However, the percentage of Black or African American alone, Asian alone, or other in Dickinson is similar to that of the County.

When compared to the State, Dickinson has a higher percentage of White alone population by approximately 7 percent and slightly less Hispanic or Latino population by approximately 5 percent. Dickinson's Asian alone population is also less than the State's Asian alone population by about 2 percent. The Black or African American alone and other Population is almost identical to the State's proportion of those races. Figure 1.4 shows the racial makeup of the City compared to the County and State.

Figure 1.4 Percentage of Population by Race



Driving Forces

The City of Dickinson, like many of the communities surrounding Houston, has a history of serving as a bedroom community for Houston and Galveston. Due to its historical course of development, it has grown to be a city with primarily residential land uses with fewer commercial land uses. Moving forward, the City of Dickinson plans to distinguish itself as a self-sufficient city with local opportunities for life, work, education, and play.

The following list identifies driving forces that the City of Dickinson will face as part of this comprehensive planning process.

Positive Driving Forces

- Equidistant between Houston and Galveston
- Diversification of the housing stock
- Opportunities for infill residential development
- Many young families
- Three high capacity thoroughfares (Interstate 45 & State Highway 3) provide access to surrounding areas to the North and South, and East and West access via FM 517
- Population is growing at a manageable rate

Challenging Driving Forces

- ~~Major f~~Flood risk due to floodplain
- ~~City is landlocked, and there is limited vacant land for future development~~
- ~~Vacant~~ Some parcels within the City have existing vacant structures
- Limited alternative transportation infrastructure
- Residents largely rely on surrounding communities for employment
- Housing stock is aging

Planning: The Process

Community-based planning is the foundation for any Comprehensive Plan if it is to be successful. Therefore, in order to engage the public during the planning process, a Task Force was organized. The Task Force included residents, local business owners, City Staff, Mayor, City Councilmember, a representative from Dickinson ISD, Building and Standards Commission, Economic Development Board, Planning and Zoning Commission and the Dickinson Management District. The citizens served as the primary public resource when providing input regarding the community's strengths, weaknesses, opportunities, visioning, community values and goals. City staff supported the Task Force by providing information related to current codes and state law.

> "The plan should serve as a guide on what the city aspires to be and how it's going to get there."
>
> Smith, H. H. (1993). The citizen's guide to planning.

The Task Force began meeting in June, 2014, and worked together the following ten months to accomplish the following;

- Assure that the community's needs and desires for future growth would be represented in the Plan
- Provide input on designated goals to address needs and desires

- Establish objectives to reach those goals

An Open House was held in December of 2014 that offered the general public an opportunity to review and comment on the planning process, and desired goals and objectives of the Plan that had been determined by the Task Force. Table 1.1 lists the meeting schedule that transpired during the ten month development of the Plan.

Table 1.1 Participatory Planning Schedule

Date	Meeting
June, 2014	Project Start
August 24, 2014	Task Force Orientation Meeting
September 29, 2014	Visioning Meeting I
October 13, 2014	Visioning Meeting II
November 5, 2014	Scenario Planning Meeting
December 1, 2014	Open House
February 3, 2015	Transportation Task Force Meeting
March 26, 2015	Transportation Task Force Meeting
May 2016	Plan Completion

Figure 1.5 Task Force members brainstorm and draft goals based on the community's vision.

The Task Force participated in an interactive activity that was based on their perception of the City's current **S**trengths, **W**eaknesses, **O**pportunities and **T**hreats ("SWOT analysis"). The purpose of the activity was to record the Task Force members observations and sensitivities as to what they considered crucial aspects regarding the City and its future. Based on the SWOT analysis, goals and objectives were created.

Goals

Below is brief summary of those goals, a more detailed list of goals, objectives and action items can be found in Chapters 2 through 6:

Goal 1 – Land Use

- One of the most important elements in the Plan is future land use. The goal is to diversify future land use patterns by mixing uses for the purpose of encouraging commercial and retail development for job growth and property tax support and for protecting established and forecasted neighborhoods and open spaces.

Goal 2 – Economic Development

- Encourage appropriate commercial and retail development in the City to expand the commercial tax base, increase sales tax revenues, and create jobs in a manner that supports the community character and quality of life, promotes a vigorous, diversified and regionally competitive economy and provides maximum tax relief for homeowners while still responding to demands for quality services.
- Promote and increase tourism.

Goal 3 – Housing

- Provide a diverse housing stock within the City, including a full range of housing types and values to accommodate various income levels for existing and prospective Dickinson residents.

Goal 4 – Community Facilities and Services

- Provide appropriate and desirable City facilities and services that are easily accessible to the citizens of Dickinson.
- Encourage sustainability and resiliency in the community.

Goal 5 – Transportation

- Improve citywide mobility to accommodate present and future transportation needs.
- Increase opportunities for multi-modal connectivity throughout the City and region.

Dickinson City Council
Agenda Item Data Sheet

MEETING DATE	January 26, 2016
TOPIC:	Ordinance Number XXX-2016 **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING CHAPTER 1, INTRODUCTION, OF THE COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREMABLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.**
BACKGROUND:	In the previous agenda item, the Council held a public hearing on the Proposed Chapter 1, Introduction, of the new Comprehensive Plan. This agenda item formally adopts the Proposed Chapter 1, Introduction, as a chapter of the new Comprehensive Plan. Staff will continue to bring chapters forward as they are completed to facilitate the completion of the Comprehensive Plan. This is the first reading of this Ordinance.
RECOMMENDATION:	Staff recommends approval of the Ordinance.
ATTACHMENTS:	• Ordinance Number XXX-2016
FUNDING ISSUES	☒Not applicable ☐Not budgeted ☐Full Amount already budgeted. ☐Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	**CITY ADMINISTRATOR APPROVAL**
Zachary Meadows, Director of Community Development	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

ORDINANCE NUMBER XXX-2016

AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING CHAPTER 1, INTRODUCTION, OF THE COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREMABLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented with a proposed Chapter 1, Introduction, of the new Comprehensive Plan, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, and finds that it provides a framework for the planning process and outline of the comprehensive plan as a whole within the City; and

WHEREAS, the City Council finds that it is in the public interest, health, safety and general welfare to adopt such Chapter 1, Introduction, of the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OAK POINT, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Chapter 1, Introduction, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted as Chapter 1, Introduction, of the Comprehensive Plan of the City of Dickinson.

Section 3. All provisions of the ordinances of the City of Dickinson in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Dickinson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 4. The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinance at the time of passage of this Ordinance.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of

the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 7. This Ordinance shall become effective upon final reading and adoption of this Ordinance, in accordance with law.

DULY PASSED AND APPROVED on first reading this the _____day of January, 2016.

DULY PASSED AND APPROVED on second reading this _____ day of January, 2016.

DULY PASSED, APPROVED, AND ADOPTED on third and final reading this ___day of _____, 2016.

_____
Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

_____
Carolyn E. Anderson, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

_____
David W. Olson, City Attorney
City of Dickinson, Texas

EXHIBIT “A”

TO

ORDINANCE XXX-2016

Introduction: State of the Community

The City of Dickinson is located in Galveston County and is part of the Houston-The Woodlands-Sugar Land Metropolitan Statistical Area (MSA). The City has historically been a residential community, serving the surrounding major metropolitan areas. The following outlines the history of the City, the current demographic state, and the planning process to develop the comprehensive plan.

History

Dickinson's colorful past ranges from being inhabited by members of the Kawakawa tribe to being known as the "hub of Galveston County". Settled in 1824, through a land grant from the Mexican Government to John Dickinson, the city remains one of the oldest settlements on the mainland of Galveston County. The primary attraction that drew early settlers to the area was the soil's proven suitability for growing fruits and vegetables. By 1860, the Galveston, Houston, Henderson ("GH&H") Railroad was built to connect the large cities of Galveston and Houston, and a stop in Dickinson gave farmers a quicker, more convenient way to transport people and produce to Galveston and Houston. For decades, large groups came from Houston and Galveston to picnic and holiday on the Dickinson Picnic grounds, a 40 acre park and harness racetrack on Dickinson Bayou. In 1911, the Galveston, Houston Electric Railway, known as the Interurban, had three stops in Dickinson, offering excellent opportunities for prominent Galvestonians to frequent the beautiful city where they dined, shopped, gambled, constructed a country club and built elegant homes along the Bayou's beautiful coastline. Industrialization and growth in the oil industry in the Houston-Galveston area after both World Wars contributed to Dickinson's growth as did the establishment of NASA's Lyndon B. Johnson Space Center in 1962. By the 1970's, Texas City and League City, through aggressive annexation, encroached on Dickinson and after several failed attempts, residents of Dickinson voted to incorporate the City in 1977.

Demographics

Population Projections

In order to estimate future population, two factors are considered. First, the rate of population growth based on regional migration trends signals the relative speed at which the city is expected to grow. Two growth rate scenarios were reviewed to estimate the population over the next two decades. The low growth scenario projects that the population would increase by a little over 3,000 by 2030. The high growth scenario projects that the population will increase by about 3,600 by 2030. Figure 1.2 shows the high growth scenario, or 100% migration increase, which is also used by the Houston Galveston Area Council, in comparison to the County and State growth projections. Dickinson is projected to have a slightly faster growth rate than Galveston County and slightly slower growth rate than the State of Texas through 2030 (Figure 1.2). The

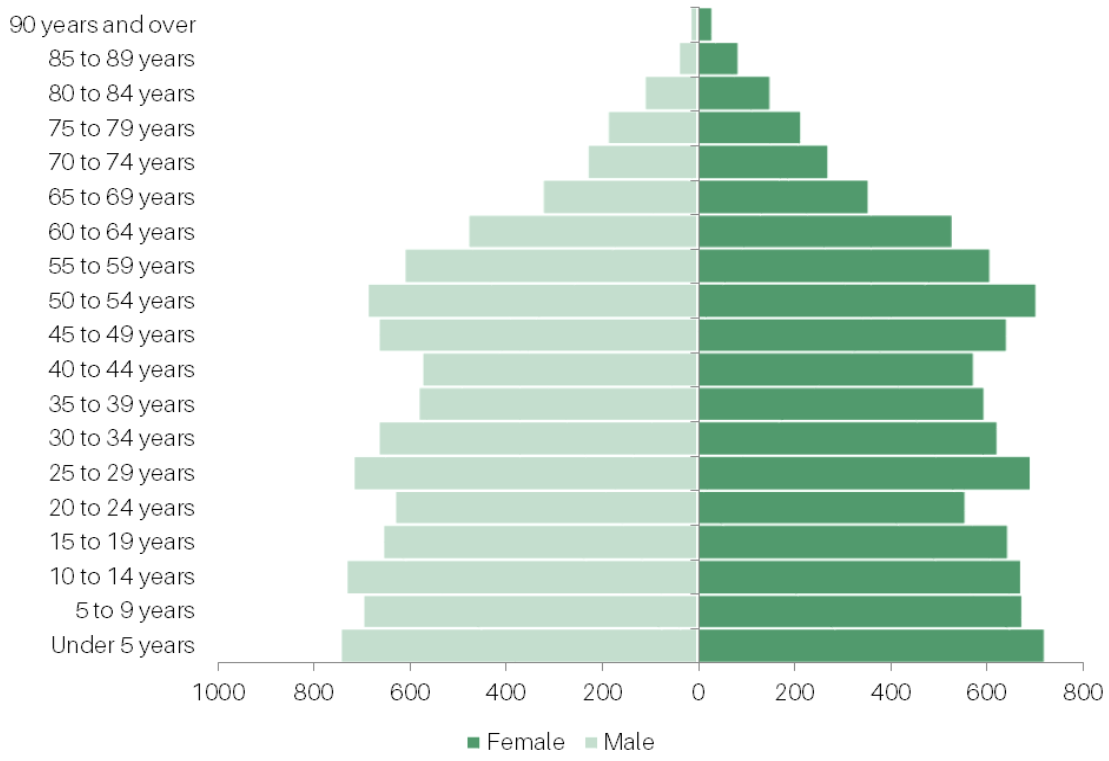
population projections by race show a significant increase in the Hispanic and Other population groups by 2030, which is a common trend throughout the state. The white population is expected to decrease gradually. The Black or African American population is expected to increase until 2020, then it is anticipated to decrease.

Second, the availability of vacant residential land uses signals the number of new citizens the city can accommodate. Currently, the city has 1,963 acres of vacant land available. Based on the Future Land Use Map and accommodating future roadway areas and minimum lot requirements within the zoning ordinances, the city could accommodate an additional 5,241 dwelling units within west Dickinson and as infill residential development. This would add an estimated 15,724 people to the city of Dickinson, with a build-out population of 35,017. Chapter 2 will explain in more detail the methodology of land supply versus the land demand (in acres) based on the number of persons per household. Both the rate of population growth and the land available to accommodate that growth are key factors to gauge future population. These factors are correlated, whereby the population size depends upon the residential land use available.

Population Age Distribution

According to the U.S. Census Bureau in 2010, 53.2 percent of the population was between 25 and 64 years old and 27 percent of the population was under 18. This indicates a large part of Dickinson's population is of workforce age and made up of households with children (see Figure 1.2). There is also a significant amount of single parents with children. Dickinson has a fairly young population, but there are a few areas of the City that have a large elderly population, as can be seen in Figure 1.2. In 2000 the largest age cohort group is between the ages of 35 to 39. Furthermore, there is a significantly large number of the population which are 18 years old or younger. This is comparable to the State and suggests a healthy number of working families with children. In 2010, males and females were more evenly distributed than in 2000. In 2010, the largest age cohorts were between the ages of 25 to 29 years and 50 to 54 years. When comparing age and sex in 2000 to that in 2010 (see Figure 1.2), you can see the largest age cohort of 2000 (30-40 years) age 10 years in 2010 (40-50 years). If this trend stays consistent throughout the coming years, it can be assumed that the City of Dickinson should see a growth in the elderly population.

Figure 1.2 Population Pyramid in 2010

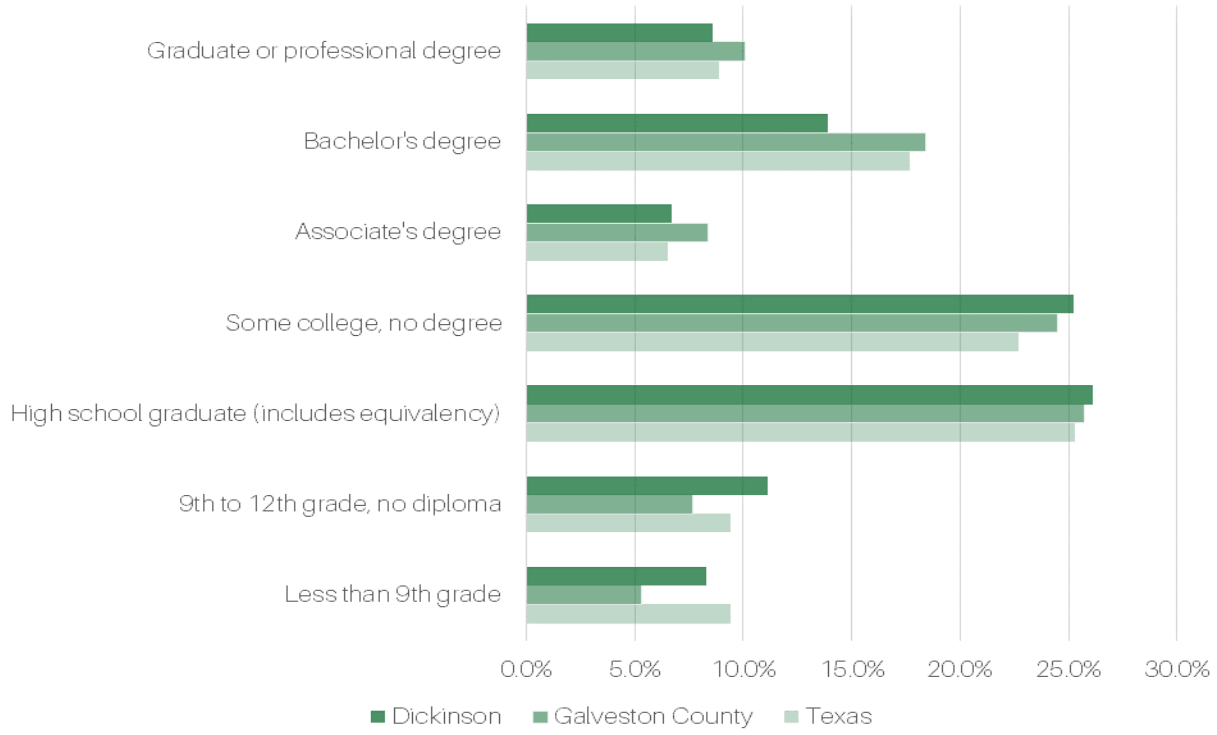


Educational Attainment

Dickinson's school-age population is served by the Dickinson Independent School District (DISD) and Santa Fe Independent School District (SFISD) and includes elementary, middle, and high schools. DISD is approximately 61 square miles in size and includes most of the City of Dickinson, and the areas of Galveston County known as Bacliff and San Leon, and parts of League City and Texas City. SFISD serves the portion of Dickinson that is south of Dickinson Bayou and west of I-45, as well as all of Santa Fe, and parts of League City, LaMarque, and Hitchcock. DISD is one of the school districts named a "Destination District" by the Fast Growth Schools Coalition because of its high student enrollment growth. Between the 2009-2010 and 2014-2015 School Years, DISD experienced an increase of 17.35% growth in enrollment – growing from an enrollment of 8,878 to 10,418. In the past two years alone, DISD has grown by approximately 1,000 students, and DISD's current student number is 10,871. This enrollment growth trend is expected to continue over the planning period. The school district also maintains an alternative learning center. Approximately 94.3 percent of DISD students graduate or obtain their GED.

According to the U.S. Census Bureau's ACS data, 81.3 percent of the City's population over 25 have completed high school or higher, compared to 86.8 percent for the County and 80.7 percent for the State (Figure 1.3). When comparing the total amount of the population that has completed some college in Dickinson, Galveston County and the State also have similar attainment rates. The percentage of those who have completed at least some college or higher is 54.2 percent for the City, 61 percent for the County and 55.4 percent for the State. Those with a bachelor degree or higher is 22.2 percent for the City, 28.3 percent for the County and 26.2 percent for the State. Figure 1.3 shows the educational attainment of the population over 25 for the City compared to the State and County.

Figure 1.3 Educational Attainment in 2013 for Population over 25



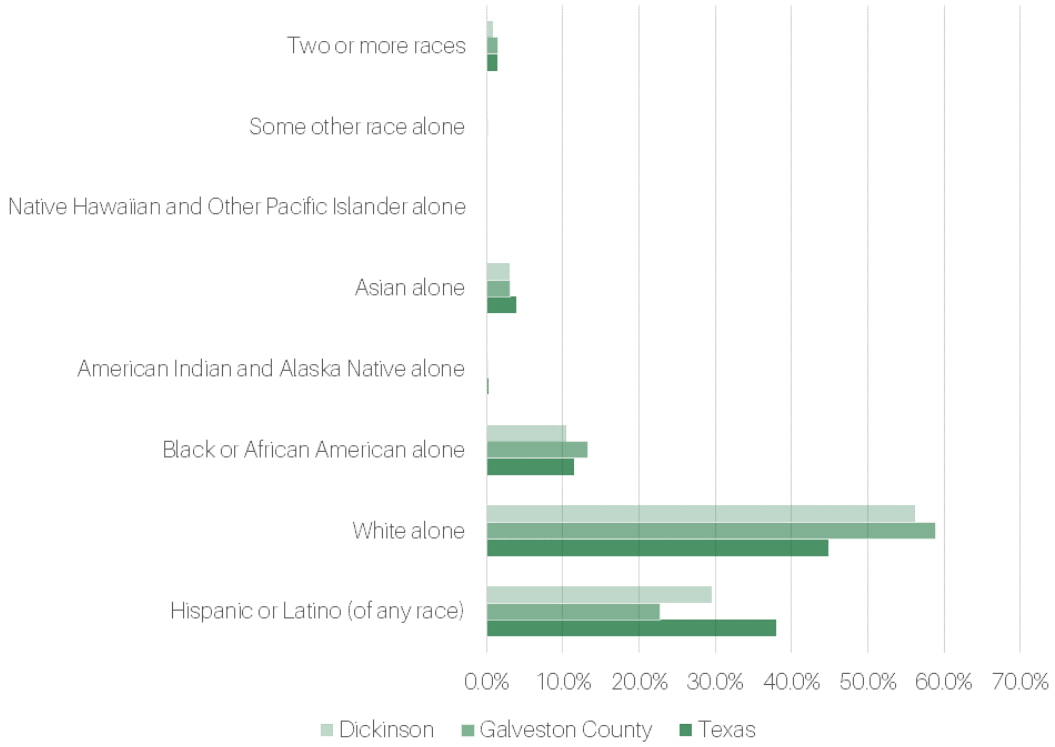
Race and Ethnicity Profile

According to the most recent U.S. Census data (2010), the majority of Dickinson's population is White alone at 52.3 percent, compared to the County's 59.3 percent. Dickinson has a higher percentage of Hispanic or Latino than the County with 32.7 percent in Dickinson and 22.4 percent in the County. However, the percentage of Black or African American alone, Asian alone, or other in Dickinson is similar to that of the County.

When compared to the State, Dickinson has a higher percentage of White alone population by approximately 7 percent and slightly less Hispanic or Latino population by approximately 5

percent. Dickinson's Asian alone population is also less than the State's Asian alone population by about 2 percent. The Black or African American alone and other Population is almost identical to the State's proportion of those races. Figure 1.4 shows the racial makeup of the City compared to the County and State.

Figure 1.4 Percentage of Population by Race



Driving Forces

The City of Dickinson, like many of the communities surrounding Houston, has a history of serving as a bedroom community for Houston and Galveston. Due to its historical course of development, it has grown to be a city with primarily residential land uses with fewer commercial land uses. Moving forward, the City of Dickinson plans to distinguish itself as a self-sufficient city with local opportunities for life, work, education, and play.

The following list identifies driving forces that the City of Dickinson will face as part of this comprehensive planning process.

Positive Driving Forces

- Equidistant between Houston and Galveston
- Diversification of the housing stock
- Opportunities for infill residential development
- Many young families
- Three high capacity thoroughfares (Interstate 45 & State Highway 3) provide access to surrounding areas to the North and South, and East and West access via FM 517
- Population is growing at a manageable rate

Challenging Driving Forces

- Flood risk due to floodplain
-
- Some parcels within the City have existing vacant structures
- Limited alternative transportation infrastructure
- Residents largely rely on surrounding communities for employment
- Housing stock is aging

Planning: The Process

Community-based planning is the foundation for any Comprehensive Plan if it is to be successful. Therefore, in order to engage the public during the planning process, a Task Force was organized. The Task Force included residents, local business owners, City Staff, Mayor, City Councilmember, a representative from Dickinson ISD, Building and Standards Commission, Economic Development Board, Planning and Zoning Commission and the Dickinson Management District. The citizens served as the primary public resource when providing input regarding the community's strengths, weaknesses, opportunities, visioning, community values and goals. City staff supported the Task Force by providing information related to current codes and state law.

> "The plan should serve as a guide on what the city aspires to be and how it's going to get there."
>
> Smith, H. H. (1993). The citizen's guide to planning.

The Task Force began meeting in June, 2014, and worked together the following ten months to accomplish the following;

- Assure that the community's needs and desires for future growth would be represented in the Plan
- Provide input on designated goals to address needs and desires

- Establish objectives to reach those goals

An Open House was held in December of 2014 that offered the general public an opportunity to review and comment on the planning process, and desired goals and objectives of the Plan that had been determined by the Task Force. Table 1.1 lists the meeting schedule that transpired during the ten month development of the Plan.

Table 1.1 Participatory Planning Schedule

Date	Meeting
June, 2014	Project Start
August 24, 2014	Task Force Orientation Meeting
September 29, 2014	Visioning Meeting I
October 13, 2014	Visioning Meeting II
November 5, 2014	Scenario Planning Meeting
December 1, 2014	Open House
February 3, 2015	Transportation Task Force Meeting
March 26, 2015	Transportation Task Force Meeting
May 2016	Plan Completion

Figure 1.5 Task Force members brainstorm and draft goals based on the community's vision.

The Task Force participated in an interactive activity that was based on their perception of the City's current **S**trengths, **W**eaknesses, **O**pportunities and **T**hreats ("SWOT analysis"). The purpose of the activity was to record the Task Force members observations and sensitivities as to what they considered crucial aspects regarding the City and its future. Based on the SWOT analysis, goals and objectives were created.

Goals

Below is brief summary of those goals, a more detailed list of goals, objectives and action items can be found in Chapters 2 through 6:

Goal 1 – Land Use

- One of the most important elements in the Plan is future land use. The goal is to diversify future land use patterns by mixing uses for the purpose of encouraging commercial and retail development for job growth and property tax support and for protecting established and forecasted neighborhoods and open spaces.

Goal 2 – Economic Development

- Encourage appropriate commercial and retail development in the City to expand the commercial tax base, increase sales tax revenues, and create jobs in a manner that supports the community character and quality of life, promotes a vigorous, diversified and regionally competitive economy and provides maximum tax relief for homeowners while still responding to demands for quality services.
- Promote and increase tourism.

Goal 3 – Housing

- Provide a diverse housing stock within the City, including a full range of housing types and values to accommodate various income levels for existing and prospective Dickinson residents.

Goal 4 – Community Facilities and Services

- Provide appropriate and desirable City facilities and services that are easily accessible to the citizens of Dickinson.
- Encourage sustainability and resiliency in the community.

Goal 5 – Transportation

- Improve citywide mobility to accommodate present and future transportation needs.
- Increase opportunities for multi-modal connectivity throughout the City and region.

Dickinson City Council
Agenda Item Data Sheet

MEETING DATE	January 26, 2016
TOPIC:	Conduct A Public Hearing Concerning Proposed Chapter 4, Housing, Of The New Comprehensive Plan Of The City of Dickinson.

BACKGROUND:

The Proposed Chapter 4, Housing, sets out Guiding Principles, Recommendations and Goals, Objectives and Action Items that staff believes are consistent with both Council's, the stakeholder group, and the community's vision for the development, maintenance and redevelopment of housing in the City.

City Council reviewed the Chapter at the January 12, 2016 Workshop meeting. Council had the following additional revisions, and these revisions have been included in the final version of the Housing Chapter:

- Table 4.1A Gross Rent on Page 1: The percentage under the Texas column for Occupied Units Paying Rent was corrected to read 94.4% instead of 944%.

- Page 2: The last sentence of the first paragraph has been deleted.

- Second Bullet Point on Page 6: This bullet point has been reworded to read: "Reduces infrastructure costs as it is less expensive to provide a connection to existing utilities, including water and sewer handled by Galveston County Water Control and Improvement District (WCID#1)."

- Additional Housing Needs on Page 8:
  - 4th Bullet Point: After discussions with other cities, this is a newly added bullet point to include an idea for reaching the 18-24 year old demographic that exists in Dickinson.

  - 6th Bullet Point: The words "elderly persons" have been removed and replaced with "family members". Also the phrase "attached to main housing structures" has been removed from the end of the sentence.

- Neighborhood Preservation on Page 9:
  - 3rd Bullet Point: The words "streets, drainage" have been included directly in front of the word "utilities".

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

- Housing Rehabilitation on Page 10: Language has been included in the second paragraph of this Section to address the role of Code Compliance in activities of Housing Rehabilitation.

- Redevelopment on Page 10: Language has been included to address the role of Code Compliance in redevelopment activities as well as encouraging the redevelopment of such properties for market purposes.

- Action Item 4.1.8.7 on Page 13: Since there was interest by the Council in evaluating a rental inspection program, this Action Item has been modified to include implementation of such a program upon approval by Council.

- Action Item 4.1.8.8 on Page 13: This is a new action item, regarding the evaluation of staffing needs to accomplish the Chapter's goals, objectives and action items.

Council had discussed about possible data that would identify the breakdown of renter-occupied housing between single-family and multi-family housing units; however, staff has been unable to find such data. We will continue to research to see if we can find that data for Dickinson. In the event that we do, we will bring the information to Council for discussion.

This public hearing meets the requirements of Section 9.01 of the City Charter which requires the Council to hold a public hearing before adopting any chapters or changes to the Comprehensive Plan.

RECOMMENDATION:	None
ATTACHMENTS:	• Proposed Chapter 4, Housing, of New Comprehensive Plan (Redlined)
FUNDING ISSUES	☒ Not applicable ☐ Not budgeted ☐ Full Amount already budgeted. ☐ Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	**CITY ADMINISTRATOR APPROVAL**
Zachary Meadows, Director of Community Development	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

DIVIDER PAGE

Chapter 4 Housing

This chapter identifies current housing trends and guides development, maintenance and redevelopment of housing resources in Dickinson. The City of Dickinson is a community of viable neighborhoods that emphasizes housing variety and opportunity. The impact of changing demographics on the provision of housing is highlighted. As the City grows, an emphasis can be placed on both maintenance and updates to the current housing stock, as well as new residential development opportunities. In addition, as new housing is being constructed, it is important that considerations be made about the sustainability of structures, the environment surrounding it, and the community impact of the property.

State of Housing

Median Rent and Housing Value

Dickinson's rent and housing values are almost identical to the State's, but are slightly lower than Galveston County's as a whole. The median rent within Dickinson is $776, $134 less than the median for Galveston County and $94 less than the State's median, as can be seen in Table 4.1A.

TABLE 4.1A GROSS RENT

	Dickinson	Galveston County	Texas
Occupied Units Paying Rent	96%	94.4%	94.4%
No Rent Paid	6.5%	5.6%	6.6%
Less than $200	0.0%	0.8%	1.3%
$200 to $299	0.0%	2.4%	2.2%
$300 to $499	10.0%	4.8%	6.3%
$500 to $749	34.1%	21.4%	25.4%
$750 to $999	24.1%	29.2%	28.9%
$1,000 to $1,499	25.5%	30.6%	26.1%
$1,500 or More	4.0%	10.7%	9.7%
Median	*$776*	*$910*	*$870*

American Community Survey, 2014

The median housing value for Dickinson of $130,600 is about the same as the State's median housing value, but it is $19,700 lower than the County's. Table 4.1B shows the median housing value for Dickinson in 2014 compared to the County and State.

TABLE 4.1B HOUSING VALUES

	Dickinson	Galveston County	Texas
Owner-Occupied Units			
Less than $50,000	12.5%	8.8%	12.43%
$50,000 to $99,999	19.4%	19.4%	23.7%

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$100,000 to $149,999	28.8%	21.6%	21.2%
$150,000 to $199,999	19.3%	19.7%	15.9%
$200,000 to $299,999	13.6%	18.5%	14.1%
$300,000 to $499,999	5.2%	8.9%	8.5%
$500,000 to $999,999	1.0%	2.6%	3.3%
$1,000,000 or More	0.2%	0.4%	1.0%
Median (dollars)	*$130,600*	*$150,300*	*$131,400*

American Community Survey, 2014

There is an abundance of reasonably priced homes in Dickinson with 58.3% of owner-occupied homes valued at less than $150,000. Because of this, Dickinson has a need and opportunity to diversify its housing stock by promoting housing that attracts mid-to-high level business professionals to the City. As discussed in a previous chapter, Dickinson is located in convenient proximity to both Houston and Galveston as well the surrounding areas. Many business professionals do not desire to live in dense areas with a high cost of living such as Downtown Houston. Additionally, as part of being a full "life cycle" community, more opportunities for higher end housing will allow current residents to remain in Dickinson as they move through their careers and their housing desires change. New single family housing is recommended to attract and accommodate high-level business professionals. This new housing recommendation is intended to add new homes to the single family housing stock that will slightly increase the overall home value. ~~However, it should be noted that not all new single family housing needs to be focused on attracting mid-to-high level business professionals.~~

Housing Affordability

In order to determine if housing costs are affordable for the household, monthly housing costs are compared to monthly household income. According to the Department of Housing and Urban Development (HUD), if a household is spending more than 30 percent of its monthly household income on housing costs, then it is considered to be housing cost burdened. It is a common trend in the United States for renter occupied households to have higher rates of housing cost burdened households than for owner occupied households. Three categories were examined within Dickinson: owner occupied households with a mortgage, owner occupied households without a mortgage, and renter occupied households.

About one quarter of owner occupied households with a mortgage are considered housing cost burdened in Dickinson. This rate is about two percent lower than Galveston County and about five percent lower than for the State. Owner occupied households without a mortgage are the least housing cost burdened, with 92 percent paying 30 percent or less of their total monthly household income towards housing costs. This rate is lower than both the County and State rates of about 85 percent and 87 percent, respectively.

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Dickinson, Galveston County, and the State have similar portions of renter occupied households which are housing cost burdened at about 51 percent.

TABLE 4.2 GROSS RENT AS A PERCENTAGE OF HOUSEHOLD INCOME

		Dickinson	Galveston County	Texas
Owner Occupied with a Mortgage	Total Housing Units	2,593	46,150	3,404,272
	less than 20%	47.9%	45.3%	42.6%
	20 to 24.9%	14.6%	14.7%	16.7%
	25 to 29.9%	11.1%	13.0%	11.2%
	30 to 34.9%	5.3%	7.1%	7.3%
	35% or more	21.1%	19.9%	22.3%
	Under 30%	*73.6%*	*73.0%*	70.7%
Owner Occupied without a Mortgage	Total Housing Units	1,899	28,675	2,200,302
	less than 10%	55.0%	42.3%	42.0%
	10 to 14.9%	15.1%	21.4%	20.8%
	15 to 19.9%	10.5%	10.1%	12.0%
	20 to 24.9%	9.0%	8.1%	7.3%
	25 to 29.9%	5.3%	3.8%	4.6%
	30 to 34.9%	0.8%	3.6%	3.1%
	35% or more	4.3%	10.8%	10.2%
	Under 30%	*94.9%*	*85.6%*	86.7%
Renter Occupied	Total Housing Units	1,862	33,774	3,102,763
	less than 15%	11.1%	14.4%	13.1%
	15 to 19.9%	11.5%	12.5%	13.3%
	20 to 24.9%	16.1%	13.4%	13.3%
	25 to 29.9%	10.2%	8.9%	11.4%
	30 to 34.9%	8.6%	8.3%	8.9%
	35% or more	42.5%	42.5%	40.0%
	Under 30%	*51.1%*	*49.2%*	51.1%

American Community Survey, 2014

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Housing Tenure and Vacancy Patterns

In 2014, the majority of households in the City were owner occupied households, at 69.7 percent—above both the County (67.7%) and State (62.7%), and 30.3 percent were renter occupied. Inversely, the percentage of renter occupied households was below both the County and the State. The vacancy rate for both types of housing units in Dickinson is similar to the State (10.3%) and lower than the County rate (14.1%), with 10.8 percent vacant in Dickinson.

TABLE 4.3
HOUSING TENURE (ACS 2014)

Owner-Occupied	4,492	69.7%
Renter-Occupied	1,862	30.3%
Total Occupied Housing Units	6,354	100.0%

Housing Units by Type

According to the U.S. Census American Community Survey ("ACS") 2014, the majority of the homes in Dickinson are single family homes, at 72.6 percent. This is lower than the County at 73.5 percent and higher than the State at 68.0 percent. The percentage of multi-family housing in the City is lower than the County and the State at 15.4 percent. Dickinson has a high percentage of manufactured homes at 12.0 percent, higher than both County (4.5%) and State (7.5%) levels.

TABLE 4.4
HOUSING UNITS BY TYPE (ACS 2014)

Total Housing Units	7,272	100%
Single Family, 1 unit, detached	5,184	71.3%
Single Family, 1 unit attached	95	1.3%
2 units	12	0.2%
3 or 4 units	235	3.2%
5 to 9 units	311	4.3%
10 to 19 units	271	3.7%
20 or more units	292	4.0%
Manufactured home	872	12.0%
Boat, RV, Van, Etc.	0	0%

Construction Patterns

The majority of Dickinson's housing stock was constructed between the 1960s and 1980s, with a major peak in the 1970s, as can be seen in Figure 4.1 and Table 4.5. Growth slowed during the 1990s, but increased rapidly again during the first decade of the 2000s. Since 2010, there have been more than 300 housing units constructed. Dickinson followed both County and States trends overall, but with much more dramatic peaks during the 1970s and 1990s.

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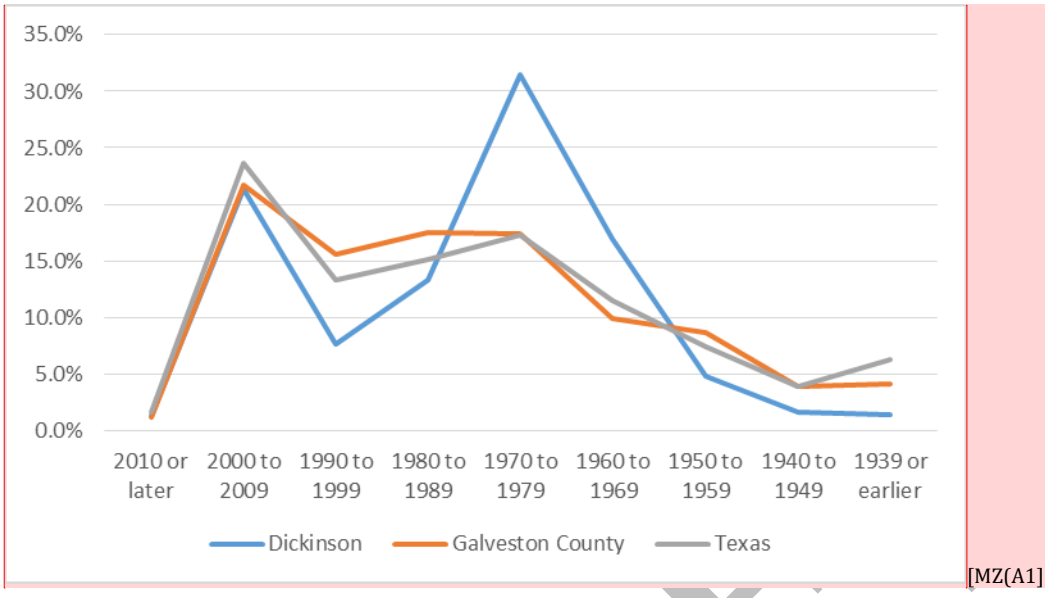
FIGURE 4.1
CONSTRUCTION PATTERNS



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Housing Supply and Demand

Dickinson has a large housing stock, and it is very affordable to homeowners. There are many young families within the community who are attracted to the small town and community feel that exists in Dickinson. Because of this, Dickinson has many families who have been there for generations.

TABLE 4.5
AGE OF HOUSING UNITS

Year Built	Units	Ratio to Total Units
2000s	1,601	22.0%
1990s	645	8.9%
1980s	1,005	13.8%
1970s	2,293	31.5%
Before 1970	1,728	23.8%
TOTAL	7,272	100%

Infill Housing and Redevelopment

Infill housing is defined as new housing units constructed on lots within the City limits that are either vacant or are being redeveloped and are surrounded by developed properties. Redevelopment refers to demolition and replacement of existing structures. The promotion of infill housing is considered a win-win situation for Dickinson because it:

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- Provides a mechanism for increasing the population within the City limits, rather than the ETJ. Dickinson currently has a fixed ETJ of 580 acres.
- Reduces infrastructure costs as it is less expensive ~~for the City~~ to provide a connection to ~~an~~ existing utilities, including water and sewer handled by Galveston County Water Control and Improvement District (WCID#1).~~line in a developed area than to construct a new line for an individual user~~.
- Supports efforts toward revitalizing old areas of the City.

Infill and redevelopment will become the primary opportunities for new housing in the future for Dickinson. It will be important to ensure that potential infill and redevelopment projects complement and enhance development already in place through the review of subdivision and zoning regulations and standards.

Some issues that could deter infill and redevelopment include:

- Size and configuration of prospective tracts of land.
- Costs associated with redeveloping properties, such as demolition and utility upgrades and relocations.
- The existing zoning of a location does not allow for residential use.

Changing Demographics

~~A~~An issue that impacts housing demand and supply is changing demographics. A summary of ~~the changes~~the changes in Dickinson's population between the 2000 and 2010 Census is as follows:

- The overall population increased by 9.28%.
- The median age of the population increased from 33.5 to 34.7 years and the percentage growth of age groups over 45 was 1.69 times that of those under 45.
- The population became more diverse with the percentage of the minority population increasing from 23.4% to over 31.8% of the City's total population.
- The percentage of households in Dickinson with children under 18 decreased from 36.6% to 33.7%.

Tables 4.6 through 4.8 provide a record of the demographics changes from past censuses regarding total population, household size, age distribution, and household composition.

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TABLE 4.6
POPULATION AND HOUSEHOLD SIZE

	1980	1990	2000	2010
Population	7,505	11,692	17,093	18,608
Households	4,021	5,096	6,162	6,599
Persons per Household	No Data	2.35	2.76	2.82
% of One and Two Person Households				

TABLE 4.7
AGE OF POPULATION: 2000 AND 2010

Age in Years	2000	Percent	2010	Percent	% Change
0 to 18	5,372	31.4%	5,024	27.0%	-6.47%
18 to 24	1,137	6.7%	1,675	9.0%	47.31%
25 to 44	5,216	30.5%	5,043	27.1%	-3.31%
45 to 64	3,734	21.8%	4,857	26.1%	30.07%
65+	1,634	9.6%	1,824	9.8%	11.62%
TOTAL	17,093	100%	18,608	100%	-
Median Age	33.5	-	34.7	-	-

TABLE 4.8
HOUSEHOLD COMPOSITION

Households	2000	Percent	2010	Percent
With Children Present	2,254	36.6%	2,225	33.7%
Without Children Present	3,908	63.4%	4,374	66.3%
TOTAL	6,162	100%	6,599	100%

The Census data suggest that different housing types and neighborhoods may be needed to accommodate changing demographics. The population is expected to shift towards both an increase in young families and elderly residents—both with unique needs.

There is a general need to expand the housing stock despite limited land availability. Dickinson has an abundance of housing for "traditional" families (parents with children). Yet there are not enough housing opportunities to accommodate an increasing demand of smaller households resulting from growth in the elderly population and households with no children present.

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Additional Housing Needs

Dickinson's changing demographics highlight the need for the City to become a full "life cycle" community. This will require a variety of housing options to address the various stages in the human life process along with the accommodation of different lifestyles. Some issues to consider include:

- Allowing older people to comfortably age in place or find other suitable housing within Dickinson.
- Accommodating housing for people who have physical conditions that require special housing needs.
- Accommodating housing where extended family households are more common.

Here are some ideas that could be used to address these issues:

- Assistance with home repair for older residents who need adjustments to existing homes to allow them to age in place.
- Expand housing opportunities for elderly residents who wish to move out of their homes and still live independent lives.
- Expand housing opportunities for older people requiring specialized care for conditions that affect their mental and physical acuity.
- Promote the ~~use~~construction of quality high density residential units (including mixed use developments) that allow for residents to work in close proximity to their homes.
- Collaborating with Southeast Texas Housing Finance Corporation and other housing assistance organizations to implement housing assistance programs and special needs housing to accommodate future needs.
- Allow accessory housing units so that family members~~elderly persons~~ might live in fully-functional units. ~~attached to main housing structures.~~

Neighborhood Integrity Programs

Overall, Dickinson has an outstanding level of high quality new and older neighborhoods and does not have major issues with the quality of housing stock within its neighborhoods. The vast majority of the neighborhoods, regardless of price or age, have been well-kept. This fact will continue to make Dickinson an attractive place to live and should be marketed to new residents and businesses.

To aid in preserving and rehabilitating existing single family housing units, four action strategies are recommended: Neighborhood Preservation, Housing Maintenance,

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Housing Rehabilitation, and Redevelopment.

Neighborhood Preservation

Typical neighborhoods are the "building blocks" of a community, and, as Dickinson matures, it will be important to maintain neighborhood stability. Typical neighborhoods comprise almost 72% of all residential uses, 50% of all developed areas in the City, and 32% of all land area (developed and vacant) in the City. Most of Dickinson's population resides within the typical neighborhoods. The following impact neighborhood stability:

- By 2020, over 57% of the housing stock will be 40 years or older (see Table 4.5).
- Aging of housing and level of maintenance and reinvestment in homes.
- Upkeep of privately-owned amenities such as entryway features, open space, and recreational facilities.

A preservation strategy is appropriate for those areas identified with predominately sound, quality housing. In areas identified for Neighborhood Preservation, the City should adopt policies to sustain and protect existing desirable conditions.

- This can most successfully be achieved by proactive code compliance in and around these areas.
- Also important is ensuring that a complementary relationship with adjacent land uses is provided through careful review of development proposals in proximity to the identified areas.
- An effective Neighborhood Preservation strategy includes the continued provision and maintenance of adequate streets, drainage, utilities~~, streets, drainage~~ and community facilities, such as ~~streets,~~ schools and parks.
- Preservation efforts by Dickinson within these areas should minimize the need for future rehabilitation programs. Appropriate City departments, as part of normal planning, community development and code compliance practices, can implement the Neighborhood Preservation strategies.

The City's Code Compliance Division of the Community Development Department will be crucial in aiding with the preservation of mature neighborhoods. The Code Compliance Division administers code compliance for the City of Dickinson, including high weeds and grass, deteriorating exterior conditions of a housing structure, housing overcrowding, and outside storage. The Code Compliance Division works directly with the Building Standards Commission to address deteriorated and substandard buildings.

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Housing Maintenance

The Housing Maintenance strategy is appropriate in areas where the housing units are substantially sound but are in need of minor repairs (maintenance that homeowners can accomplish themselves, such as paint). The intent of the Housing Maintenance strategy is to target areas wherein a relatively small amount of effort could be expended to improve the quality of housing and reduce the likelihood of further deterioration of the units.

The City should encourage homeowner maintenance in these areas. Code compliance should continue its efforts to have overgrown lots cleaned up, junk cars removed, and thorough neighborhood interaction. Proactive intervention can result in housing units being improved, which would enhance the overall image of the neighborhood and Dickinson, while working to preserve the housing stock.

Housing Rehabilitation

The Housing Rehabilitation strategy is appropriate in areas where the housing units are in need of more intensive repair, such as a new roof or a structural repair. (For purposes of discussions herein, intensive or major repairs are generally those that require a professional to complete.) The primary intent of this strategy is to reduce the likelihood of further decline of units in the identified areas.

If the necessary repairs are not accomplished, these units may fall into the lowest category (ie., Redevelopment), making them virtually uninhabitable. Code compliance should continue to address~~The City should not allow~~ such units so as to not allow them to become a serious public safety concern. Proactive intervention can result in needed repairs being accomplished quickly to prevent further decline of units. Also important is the effect that these units can have on sound, quality neighborhoods nearby – if the deterioration of housing units within a neighborhood is not addressed, in time the decline will begin to have a negative impact on adjoining areas.

Redevelopment

Redevelopment involves the clearance of structures and preparation of the lots for new construction. Such a strategy is necessary when a housing unit reaches a state of deterioration that rehabilitation becomes unfeasible. At the point where housing units need to be cleared, they pose~~t~~ a significant health and safety issue for local citizens. The City, therefore, should continue to be proactive in addressing such structures. ~~–~~It is recommended that ~~c~~Code compliance ~~the City~~ identify a set number of units per year that are targeted for demolition and request ~~the City to~~the allocat~~e~~ion of funds accordingly ~~within areas designated for redevelopment~~for such activities. Additionally, the City should ~~, as well as~~ encourage the redevelopment of such structures and lots for market

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purposes.

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Goals, Objectives, and Action Items

Goal 4.1 Provide a diverse housing stock within the City, provide a full range of housing types and values to accommodate various income levels for existing and prospective Dickinson residents.

Objective 4.1.1 Encourage construction of a variety of housing opportunities to meet the 2030 long range growth projections found in the Chapter 1 and the needs of Dickinson's changing demographics.

Action 4.1.1.1 Review Dickinson's development regulations to ensure that a variety of housing types and values can be developed in Dickinson.

Action 4.1.1.2 Through the City of Dickinson's Fair Housing Work Group, work with Southeast Texas Housing Finance Corporation and other housing assistance organizations to compare future requirements for special needs housing with current assistance programs and identify potential gaps.

Action 4.1.1.4 Continue to work with real estate agents, brokers, developers, and property owners to market land and identify possible builders and master-plan developers.

Objective 4.1.2 Ensure quality housing is built within the City.

Action 4.1.2.2 Continue to enforce the International Residential Code (IRC) and the International Building Code (IBC) for all new construction.

Action 4.1.2.2 Evaluate costs and benefits of updating IRC and IBC to newest quality construction standard as appropriate.

Objective 4.1.3 Create new housing opportunities that compliment and support existing residential development.

Action 4.1.3.1 Evaluate development regulations to ensure that they do not discourage appropriate opportunities for infill housing and redevelopment.

Action 4.1.3.2 Evaluate possibility and benefits of offering incentives to developers who build on parcels that have existing structures on them.

Objective 4.1.4 Encourage the development of higher-end neighborhoods and higher-end level housing options.

Action 4.1.4.1 Identify areas where higher-end level housing would be suitable and economically viable.

Action 4.1.4.2 Ensure the zoning map supports areas suitable for higher-end level housing by having the proper zoning.

Action 4.1.4.3 Actively recruit quality developers that can create higher-end subdivisions and housing options.

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Objective 4.1.5 Promote the increase of owner-occupied housing units from its current level of 69.7% to 75%.

Action 4.1.5.1 Promote new single family developments.

Action 4.1.5.2 Through the Dickinson Fair Housing Work Group, continue to actively promote and grow the Dickinson Housing Family Fair to provide educational opportunities for residents regarding home ownership.

Action 4.1.5.3 Through the Dickinson Fair Housing Work Group, investigate additional educational opportunities the City may host for residents regarding home ownership.

Objective 4.1.6 Encourage developers to build mixed-use developments.

4.1.6.1 Working with Dickinson Economic Development Corporation ("DEDC"), actively recruit quality developers that can provide diverse retail and housing projects.

Action 4.1.6.2 Evaluate possible revisions to zoning requirements to encourage mixed-use developments.

Action 4.1.6.3 Continue to publicize and market the Highway 3 Overlay District Property Improvement Program to encourage mixed use development and renovation and/or redevelopment of existing commercial properties within the Highway 3 Overlay District and City Center.

Objective 4.1.7 Allow for subdivisions with a mixture of different lot sizes and amenities.

Action 4.1.7.1 Using the Planned Development ("PD") process, encourage developers to include different lot sizes and amenities into their developments.

Objective 4.1.8 Actively encourage and support preservation of neighborhood and community character.

Action 4.1.8.1 Actively enforce the International Property Maintenance Code ("IPMC") to ensure that properties are maintained throughout the City.

Action 4.1.8.2 Encourage improvements to existing structures when proceeding with repairs and reconstruction.

Action 4.1.8.3 Develop working relationship with local landlords to facilitate discussions about improvements to rental properties.

Action 4.1.8.4 Develop working relationship with homeowner associations and neighborhood groups to inform them about code

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enforcement or preservation efforts and work collaboratively to identify and address code issues in their neighborhoods.

Action 4.1.8.5 Evaluate possible property improvement program for residential properties to encourage current property owners and/or tenants to make improvements to their property and implement approved program.

Action 4.1.8.6 Maintain zoning and building codes and enforcement procedures to establish and maintain attractive neighborhoods.

Action 4.1.8.7 Evaluate possible rental inspection program and implement such program if approved by the City Council.

Action 4.1.8.8 Evaluate staffing needs and methods of accomplishing Neighborhood Integrity Programs during the annual budget process.

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Dickinson City Council
Agenda Item Data Sheet

MEETING DATE	January 26, 2016
TOPIC:	Ordinance Number XXX-2016 **AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING CHAPTER 4, HOUSING, OF THE COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREMABLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.**
BACKGROUND:	In the previous agenda item, the Council held a public hearing on the Proposed Chapter 4, Housing, of the new Comprehensive Plan. This agenda item formally adopts the Proposed Chapter 4, Housing, as a chapter of the new Comprehensive Plan. Staff will continue to bring chapters forward as they are completed to facilitate the completion of the Comprehensive Plan. This is the first reading of this Ordinance.
RECOMMENDATION:	Staff recommends approval of the Ordinance.
ATTACHMENTS:	• Ordinance Number XXX-2016
FUNDING ISSUES	☒Not applicable ☐Not budgeted ☐Full Amount already budgeted. ☐Funds to be transferred from Acct.# - -

SUBMITTING STAFF MEMBER	**CITY ADMINISTRATOR APPROVAL**
Zachary Meadows, Director of Community Development	

ACTIONS TAKEN

APPROVAL	READINGS PASSED	OTHER
❑YES ❑NO	❑1st ❑2nd ❑3rd	

ORDINANCE NUMBER XXX-2016

AN ORDINANCE OF THE CITY OF DICKINSON, TEXAS, ADOPTING CHAPTER 4, HOUSING, OF THE COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREMABLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented with a proposed Chapter 4, Housing, of the new Comprehensive Plan, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, and finds that it provides a framework for planning and guiding housing development, maintenance, and redevelopment within the City; and

WHEREAS, the City Council finds that it is in the public interest, health, safety and general welfare to adopt such Chapter 4, Housing, of the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OAK POINT, TEXAS, THAT:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Chapter 4, Housing, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, is hereby adopted as Chapter 4, Housing, of the Comprehensive Plan of the City of Dickinson.

Section 3. All provisions of the ordinances of the City of Dickinson in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Dickinson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 4. The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions of any ordinance at the time of passage of this Ordinance.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Dickinson, Texas, declares that it would have passed each and every part of

the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 7. This Ordinance shall become effective upon final reading and adoption of this Ordinance, in accordance with law.

DULY PASSED AND APPROVED on first reading this the _____day of January, 2016.

DULY PASSED AND APPROVED on second reading this _____ day of January, 2016.

DULY PASSED, APPROVED, AND ADOPTED on third and final reading this ___day of _____, 2016.

_____
Julie Masters, Mayor
City of Dickinson, Texas

ATTEST:

_____
Carolyn E. Anderson, City Secretary
City of Dickinson, Texas

APPROVED AS TO FORM AND CONTENT:

_____
David W. Olson, City Attorney
City of Dickinson, Texas

EXHIBIT “A”

TO

ORDINANCE XXX-2016

Chapter 4 Housing

This chapter identifies current housing trends and guides development, maintenance and redevelopment of housing resources in Dickinson. The City of Dickinson is a community of viable neighborhoods that emphasizes housing variety and opportunity. The impact of changing demographics on the provision of housing is highlighted. As the City grows, an emphasis can be placed on both maintenance and updates to the current housing stock, as well as new residential development opportunities. In addition, as new housing is being constructed, it is important that considerations be made about the sustainability of structures, the environment surrounding it, and the community impact of the property.

State of Housing

Median Rent and Housing Value

Dickinson's rent and housing values are almost identical to the State's, but are slightly lower than Galveston County's as a whole. The median rent within Dickinson is $776, $134 less than the median for Galveston County and $94 less than the State's median, as can be seen in Table 4.1A.

TABLE 4.1A GROSS RENT

	Dickinson	Galveston County	Texas
Occupied Units Paying Rent	96%	94.4%	94.4%
No Rent Paid	6.5%	5.6%	6.6%
Less than $200	0.0%	0.8%	1.3%
$200 to $299	0.0%	2.4%	2.2%
$300 to $499	10.0%	4.8%	6.3%
$500 to $749	34.1%	21.4%	25.4%
$750 to $999	24.1%	29.2%	28.9%
$1,000 to $1,499	25.5%	30.6%	26.1%
$1,500 or More	4.0%	10.7%	9.7%
Median	*$776*	*$910*	*$870*

American Community Survey, 2014

The median housing value for Dickinson of $130,600 is about the same as the State's median housing value, but it is $19,700 lower than the County's. Table 4.1B shows the median housing value for Dickinson in 2014 compared to the County and State.

TABLE 4.1B HOUSING VALUES

	Dickinson	Galveston County	Texas
Owner-Occupied Units			
Less than $50,000	12.5%	8.8%	12.43%
$50,000 to $99,999	19.4%	19.4%	23.7%

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$100,000 to $149,999	28.8%	21.6%	21.2%
$150,000 to $199,999	19.3%	19.7%	15.9%
$200,000 to $299,999	13.6%	18.5%	14.1%
$300,000 to $499,999	5.2%	8.9%	8.5%
$500,000 to $999,999	1.0%	2.6%	3.3%
$1,000,000 or More	0.2%	0.4%	1.0%
Median (dollars)	*$130,600*	*$150,300*	*$131,400*

American Community Survey, 2014

There is an abundance of reasonably priced homes in Dickinson with 58.3% of owner-occupied homes valued at less than $150,000. Because of this, Dickinson has a need and opportunity to diversify its housing stock by promoting housing that attracts mid-to-high level business professionals to the City. As discussed in a previous chapter, Dickinson is located in convenient proximity to both Houston and Galveston as well the surrounding areas. Many business professionals do not desire to live in dense areas with a high cost of living such as Downtown Houston. Additionally, as part of being a full "life cycle" community, more opportunities for higher end housing will allow current residents to remain in Dickinson as they move through their careers and their housing desires change. New single family housing is recommended to attract and accommodate high-level business professionals. This new housing recommendation is intended to add new homes to the single family housing stock that will slightly increase the overall home value.

Housing Affordability

In order to determine if housing costs are affordable for the household, monthly housing costs are compared to monthly household income. According to the Department of Housing and Urban Development (HUD), if a household is spending more than 30 percent of its monthly household income on housing costs, then it is considered to be housing cost burdened. It is a common trend in the United States for renter occupied households to have higher rates of housing cost burdened households than for owner occupied households. Three categories were examined within Dickinson: owner occupied households with a mortgage, owner occupied households without a mortgage, and renter occupied households.

About one quarter of owner occupied households with a mortgage are considered housing cost burdened in Dickinson. This rate is about two percent lower than Galveston County and about five percent lower than for the State. Owner occupied households without a mortgage are the least housing cost burdened, with 92 percent paying 30 percent or less of their total monthly household income towards housing costs. This rate is lower than both the County and State rates of about 85 percent and 87 percent, respectively.

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Dickinson, Galveston County, and the State have similar portions of renter occupied households which are housing cost burdened at about 51 percent.

TABLE 4.2 GROSS RENT AS A PERCENTAGE OF HOUSEHOLD INCOME

		Dickinson	Galveston County	Texas
Owner Occupied with a Mortgage	Total Housing Units	2,593	46,150	3,404,272
	less than 20%	47.9%	45.3%	42.6%
	20 to 24.9%	14.6%	14.7%	16.7%
	25 to 29.9%	11.1%	13.0%	11.2%
	30 to 34.9%	5.3%	7.1%	7.3%
	35% or more	21.1%	19.9%	22.3%
	Under 30%	*73.6%*	*73.0%*	70.7%
Owner Occupied without a Mortgage	Total Housing Units	1,899	28,675	2,200,302
	less than 10%	55.0%	42.3%	42.0%
	10 to 14.9%	15.1%	21.4%	20.8%
	15 to 19.9%	10.5%	10.1%	12.0%
	20 to 24.9%	9.0%	8.1%	7.3%
	25 to 29.9%	5.3%	3.8%	4.6%
	30 to 34.9%	0.8%	3.6%	3.1%
	35% or more	4.3%	10.8%	10.2%
	Under 30%	*94.9%*	*85.6%*	86.7%
Renter Occupied	Total Housing Units	1,862	33,774	3,102,763
	less than 15%	11.1%	14.4%	13.1%
	15 to 19.9%	11.5%	12.5%	13.3%
	20 to 24.9%	16.1%	13.4%	13.3%
	25 to 29.9%	10.2%	8.9%	11.4%
	30 to 34.9%	8.6%	8.3%	8.9%
	35% or more	42.5%	42.5%	40.0%
	Under 30%	*51.1%*	*49.2%*	51.1%

American Community Survey, 2014

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Housing Tenure and Vacancy Patterns

In 2014, the majority of households in the City were owner occupied households, at 69.7 percent—above both the County (67.7%) and State (62.7%), and 30.3 percent were renter occupied. Inversely, the percentage of renter occupied households was below both the County and the State. The vacancy rate for both types of housing units in Dickinson is similar to the State (10.3%) and lower than the County rate (14.1%), with 10.8 percent vacant in Dickinson.

TABLE 4.3
HOUSING TENURE (ACS 2014)

Owner-Occupied	4,492	69.7%
Renter-Occupied	1,862	30.3%
Total Occupied Housing Units	6,354	100.0%

Housing Units by Type

According to the U.S. Census American Community Survey ("ACS") 2014, the majority of the homes in Dickinson are single family homes, at 72.6 percent. This is lower than the County at 73.5 percent and higher than the State at 68.0 percent. The percentage of multi-family housing in the City is lower than the County and the State at 15.4 percent. Dickinson has a high percentage of manufactured homes at 12.0 percent, higher than both County (4.5%) and State (7.5%) levels.

TABLE 4.4
HOUSING UNITS BY TYPE (ACS 2014)

Total Housing Units	7,272	100%
Single Family, 1 unit, detached	5,184	71.3%
Single Family, 1 unit attached	95	1.3%
2 units	12	0.2%
3 or 4 units	235	3.2%
5 to 9 units	311	4.3%
10 to 19 units	271	3.7%
20 or more units	292	4.0%
Manufactured home	872	12.0%
Boat, RV, Van, Etc.	0	0%

Construction Patterns

The majority of Dickinson's housing stock was constructed between the 1960s and 1980s, with a major peak in the 1970s, as can be seen in Figure 4.1 and Table 4.5. Growth slowed during the 1990s, but increased rapidly again during the first decade of the 2000s. Since 2010, there have been more than 300 housing units constructed. Dickinson followed both County and States trends overall, but with much more dramatic peaks during the 1970s and 1990s.

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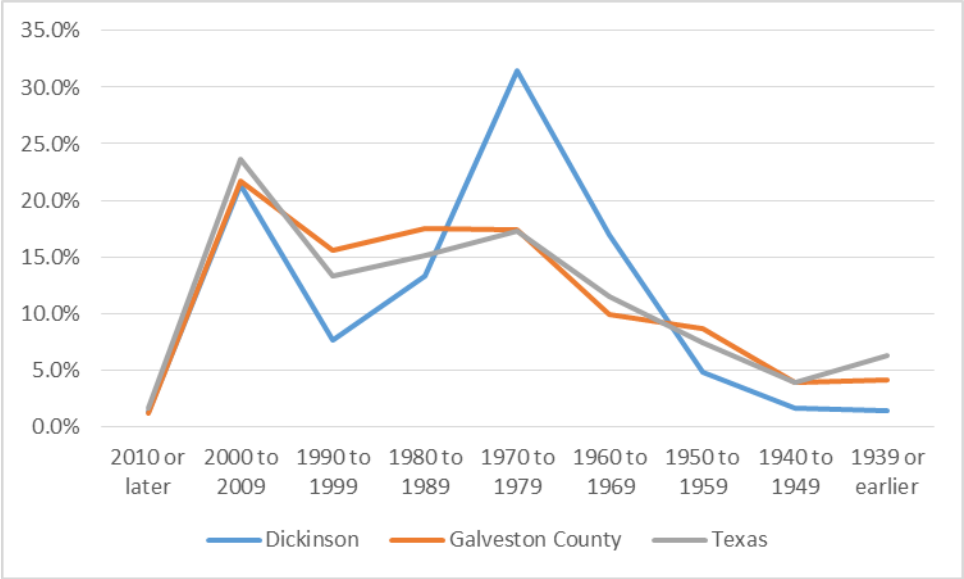
FIGURE 4.1
CONSTRUCTION PATTERNS



Housing Supply and Demand

Dickinson has a large housing stock, and it is very affordable to homeowners. There are many young families within the community who are attracted to the small town and community feel that exists in Dickinson. Because of this, Dickinson has many families who have been there for generations.

TABLE 4.5
AGE OF HOUSING UNITS

Year Built	Units	Ratio to Total Units
2000s	1,601	22.0%
1990s	645	8.9%
1980s	1,005	13.8%
1970s	2,293	31.5%
Before 1970	1,728	23.8%
TOTAL	7,272	100%

Infill Housing and Redevelopment

Infill housing is defined as new housing units constructed on lots within the City limits that are either vacant or are being redeveloped and are surrounded by developed properties. Redevelopment refers to demolition and replacement of existing structures. The promotion of infill housing is considered a win-win situation for Dickinson because it:

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- Provides a mechanism for increasing the population within the City limits, rather than the ETJ. Dickinson currently has a fixed ETJ of 580 acres.
- Reduces infrastructure costs as it is less expensive to provide a connection to existing utilities, including water and sewer handled by Galveston County Water Control and Improvement District (WCID#1)..
- Supports efforts toward revitalizing old areas of the City.

Infill and redevelopment will become the primary opportunities for new housing in the future for Dickinson. It will be important to ensure that potential infill and redevelopment projects complement and enhance development already in place through the review of subdivision and zoning regulations and standards.

Some issues that could deter infill and redevelopment include:

- Size and configuration of prospective tracts of land.
- Costs associated with redeveloping properties, such as demolition and utility upgrades and relocations.
- The existing zoning of a location does not allow for residential use.

Changing Demographics

An issue that impacts housing demand and supply is changing demographics. A summary of the changes in Dickinson's population between the 2000 and 2010 Census is as follows:

- The overall population increased by 9.28%.
- The median age of the population increased from 33.5 to 34.7 years and the percentage growth of age groups over 45 was 1.69 times that of those under 45.
- The population became more diverse with the percentage of the minority population increasing from 23.4% to over 31.8% of the City's total population.
- The percentage of households in Dickinson with children under 18 decreased from 36.6% to 33.7%.

Tables 4.6 through 4.8 provide a record of the demographics changes from past censuses regarding total population, household size, age distribution, and household composition.

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TABLE 4.6
POPULATION AND HOUSEHOLD SIZE

	1980	1990	2000	2010
Population	7,505	11,692	17,093	18,608
Households	4,021	5,096	6,162	6,599
Persons per Household	No Data	2.35	2.76	2.82
% of One and Two Person Households				

TABLE 4.7
AGE OF POPULATION: 2000 AND 2010

Age in Years	2000	Percent	2010	Percent	% Change
0 to 18	5,372	31.4%	5,024	27.0%	-6.47%
18 to 24	1,137	6.7%	1,675	9.0%	47.31%
25 to 44	5,216	30.5%	5,043	27.1%	-3.31%
45 to 64	3,734	21.8%	4,857	26.1%	30.07%
65+	1,634	9.6%	1,824	9.8%	11.62%
TOTAL	17,093	100%	18,608	100%	-
Median Age	33.5	-	34.7	-	-

TABLE 4.8
HOUSEHOLD COMPOSITION

Households	2000	Percent	2010	Percent
With Children Present	2,254	36.6%	2,225	33.7%
Without Children Present	3,908	63.4%	4,374	66.3%
TOTAL	6,162	100%	6,599	100%

The Census data suggest that different housing types and neighborhoods may be needed to accommodate changing demographics. The population is expected to shift towards both an increase in young families and elderly residents—both with unique needs.

There is a general need to expand the housing stock despite limited land availability. Dickinson has an abundance of housing for "traditional" families (parents with children). Yet there are not enough housing opportunities to accommodate an increasing demand of smaller households resulting from growth in the elderly population and households with no children present.

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Additional Housing Needs

Dickinson's changing demographics highlight the need for the City to become a full "life cycle" community. This will require a variety of housing options to address the various stages in the human life process along with the accommodation of different lifestyles. Some issues to consider include:

- Allowing older people to comfortably age in place or find other suitable housing within Dickinson.
- Accommodating housing for people who have physical conditions that require special housing needs.
- Accommodating housing where extended family households are more common.

Here are some ideas that could be used to address these issues:

- Assistance with home repair for older residents who need adjustments to existing homes to allow them to age in place.
- Expand housing opportunities for elderly residents who wish to move out of their homes and still live independent lives.
- Expand housing opportunities for older people requiring specialized care for conditions that affect their mental and physical acuity.
- Promote the construction of quality high density residential units (including mixed use developments) that allow for residents to work in close proximity to their homes.
- Collaborating with Southeast Texas Housing Finance Corporation and other housing assistance organizations to implement housing assistance programs and special needs housing to accommodate future needs.
- Allow accessory housing units so that family members might live in fully-functional units.

Neighborhood Integrity Programs

Overall, Dickinson has an outstanding level of high quality new and older neighborhoods and does not have major issues with the quality of housing stock within its neighborhoods. The vast majority of the neighborhoods, regardless of price or age, have been well-kept. This fact will continue to make Dickinson an attractive place to live and should be marketed to new residents and businesses.

To aid in preserving and rehabilitating existing single family housing units, four action strategies are recommended: Neighborhood Preservation, Housing Maintenance, Housing Rehabilitation, and Redevelopment.

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Neighborhood Preservation

Typical neighborhoods are the "building blocks" of a community, and, as Dickinson matures, it will be important to maintain neighborhood stability. Typical neighborhoods comprise almost 72% of all residential uses, 50% of all developed areas in the City, and 32% of all land area (developed and vacant) in the City. Most of Dickinson's population resides within the typical neighborhoods. The following impact neighborhood stability:

- By 2020, over 57% of the housing stock will be 40 years or older (see Table 4.5).
- Aging of housing and level of maintenance and reinvestment in homes.
- Upkeep of privately-owned amenities such as entryway features, open space, and recreational facilities.

A preservation strategy is appropriate for those areas identified with predominately sound, quality housing. In areas identified for Neighborhood Preservation, the City should adopt policies to sustain and protect existing desirable conditions.

- This can most successfully be achieved by proactive code compliance in and around these areas.
- Also important is ensuring that a complementary relationship with adjacent land uses is provided through careful review of development proposals in proximity to the identified areas.
- An effective Neighborhood Preservation strategy includes the continued provision and maintenance of adequate streets, drainage, utilities and community facilities, such as schools and parks.
- Preservation efforts by Dickinson within these areas should minimize the need for future rehabilitation programs. Appropriate City departments, as part of normal planning, community development and code compliance practices, can implement the Neighborhood Preservation strategies.

The City's Code Compliance Division of the Community Development Department will be crucial in aiding with the preservation of mature neighborhoods. The Code Compliance Division administers code compliance for the City of Dickinson, including high weeds and grass, deteriorating exterior conditions of a housing structure, housing overcrowding, and outside storage. The Code Compliance Division works directly with the Building Standards Commission to address deteriorated and substandard buildings.

Housing Maintenance

The Housing Maintenance strategy is appropriate in areas where the housing units are substantially sound but are in need of minor repairs (maintenance that homeowners can

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accomplish themselves, such as paint). The intent of the Housing Maintenance strategy is to target areas wherein a relatively small amount of effort could be expended to improve the quality of housing and reduce the likelihood of further deterioration of the units.

The City should encourage homeowner maintenance in these areas. Code compliance should continue its efforts to have overgrown lots cleaned up, junk cars removed, and thorough neighborhood interaction. Proactive intervention can result in housing units being improved, which would enhance the overall image of the neighborhood and Dickinson, while working to preserve the housing stock.

Housing Rehabilitation

The Housing Rehabilitation strategy is appropriate in areas where the housing units are in need of more intensive repair, such as a new roof or a structural repair. (For purposes of discussions herein, intensive or major repairs are generally those that require a professional to complete.) The primary intent of this strategy is to reduce the likelihood of further decline of units in the identified areas.

If the necessary repairs are not accomplished, these units may fall into the lowest category (ie., Redevelopment), making them virtually uninhabitable. Code compliance should continue to address such units so as to not allow them to become a serious public safety concern. Proactive intervention can result in needed repairs being accomplished quickly to prevent further decline of units. Also important is the effect that these units can have on sound, quality neighborhoods nearby – if the deterioration of housing units within a neighborhood is not addressed, in time the decline will begin to have a negative impact on adjoining areas.

Redevelopment

Redevelopment involves the clearance of structures and preparation of the lots for new construction. Such a strategy is necessary when a housing unit reaches a state of deterioration that rehabilitation becomes unfeasible. At the point where housing units need to be cleared, they pose a significant health and safety issue for local citizens. The City, therefore, should continue to be proactive in addressing such structures. It is recommended that code compliance identify a set number of units per year that are targeted for demolition and request the allocation of funds accordingly for such activities. Additionally, the City should encourage the redevelopment of such structures and lots for market purposes.

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Goals, Objectives, and Action Items

Goal 4.1 Provide a diverse housing stock within the City, provide a full range of housing types and values to accommodate various income levels for existing and prospective Dickinson residents.

Objective 4.1.1 Encourage construction of a variety of housing opportunities to meet the 2030 long range growth projections found in the Chapter 1 and the needs of Dickinson's changing demographics.

Action 4.1.1.1 Review Dickinson's development regulations to ensure that a variety of housing types and values can be developed in Dickinson.

Action 4.1.1.2 Through the City of Dickinson's Fair Housing Work Group, work with Southeast Texas Housing Finance Corporation and other housing assistance organizations to compare future requirements for special needs housing with current assistance programs and identify potential gaps.

Action 4.1.1.4 Continue to work with real estate agents, brokers, developers, and property owners to market land and identify possible builders and master-plan developers.

Objective 4.1.2 Ensure quality housing is built within the City.

Action 4.1.2.2 Continue to enforce the International Residential Code (IRC) and the International Building Code (IBC) for all new construction.

Action 4.1.2.2 Evaluate costs and benefits of updating IRC and IBC to newest quality construction standard as appropriate.

Objective 4.1.3 Create new housing opportunities that compliment and support existing residential development.

Action 4.1.3.1 Evaluate development regulations to ensure that they do not discourage appropriate opportunities for infill housing and redevelopment.

Action 4.1.3.2 Evaluate possibility and benefits of offering incentives to developers who build on parcels that have existing structures on them.

Objective 4.1.4 Encourage the development of higher-end neighborhoods and higher-end level housing options.

Action 4.1.4.1 Identify areas where higher-end level housing would be suitable and economically viable.

Action 4.1.4.2 Ensure the zoning map supports areas suitable for higher-end level housing by having the proper zoning.

Action 4.1.4.3 Actively recruit quality developers that can create higher-end subdivisions and housing options.

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Objective 4.1.5 Promote the increase of owner-occupied housing units from its current level of 69.7% to 75%.

Action 4.1.5.1 Promote new single family developments.

Action 4.1.5.2 Through the Dickinson Fair Housing Work Group, continue to actively promote and grow the Dickinson Housing Family Fair to provide educational opportunities for residents regarding home ownership.

Action 4.1.5.3 Through the Dickinson Fair Housing Work Group, investigate additional educational opportunities the City may host for residents regarding home ownership.

Objective 4.1.6 Encourage developers to build mixed-use developments.

4.1.6.1 Working with Dickinson Economic Development Corporation ("DEDC"), actively recruit quality developers that can provide diverse retail and housing projects.

Action 4.1.6.2 Evaluate possible revisions to zoning requirements to encourage mixed-use developments.

Action 4.1.6.3 Continue to publicize and market the Highway 3 Overlay District Property Improvement Program to encourage mixed use development and renovation and/or redevelopment of existing commercial properties within the Highway 3 Overlay District and City Center.

Objective 4.1.7 Allow for subdivisions with a mixture of different lot sizes and amenities.

Action 4.1.7.1 Using the Planned Development ("PD") process, encourage developers to include different lot sizes and amenities into their developments.

Objective 4.1.8 Actively encourage and support preservation of neighborhood and community character.

Action 4.1.8.1 Actively enforce the International Property Maintenance Code ("IPMC") to ensure that properties are maintained throughout the City.

Action 4.1.8.2 Encourage improvements to existing structures when proceeding with repairs and reconstruction.

Action 4.1.8.3 Develop working relationship with local landlords to facilitate discussions about improvements to rental properties.

Action 4.1.8.4 Develop working relationship with homeowner associations and neighborhood groups to inform them about code

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enforcement or preservation efforts and work collaboratively to identify and address code issues in their neighborhoods.

Action 4.1.8.5 Evaluate possible property improvement program for residential properties to encourage current property owners and/or tenants to make improvements to their property and implement approved program.

Action 4.1.8.6 Maintain zoning and building codes and enforcement procedures to establish and maintain attractive neighborhoods.

Action 4.1.8.7 Evaluate possible rental inspection program and implement such program if approved by the City Council.

Action 4.1.8.8 Evaluate staffing needs and methods of accomplishing Neighborhood Integrity Programs during the annual budget process.

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ITEM 15

NOTES:

EXECUTIVE SESSION

RECESS TIME:_____

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TIME:_____

ITEM 18

NOTES:

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TIME:_____
MOTION:_____
SECOND:_____
VOTE_____

CITY OF DICKINSON

REVENUES

POSTED AS OF 12/31/15

Fund: 1 GENERAL FUND Department: REVENUE Program: REVENUE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
01-7001-00-00	SALES TAX REVENUE	5,734,800.00		1,011,356.65	17.635	4,723,443.35	82.365
Subtotal:		5,734,800.00		1,011,356.65	17.635	4,723,443.35	82.365
01-7101-00-00	Current Property Tax	2,850,865.00	1,380,184.03	1,508,881.68	52.927	1,341,983.32	47.073
01-7102-00-00	Delinquent Property Tax	58,781.00				58,781.00	100.000
01-7103-00-00	Penalty & Interest on Del. Tax	29,390.00				29,390.00	100.000
01-7110-00-00	Residential Drainage Assessmt			40.00-		40.00	
Subtotal:		2,939,036.00	1,380,184.03	1,508,841.68	51.338	1,430,194.32	48.662
01-7204-00-00	Mixed Drink Tax	40,000.00				40,000.00	100.000
01-7206-00-00	Centerpoint Energry Franchise	10,000.00				10,000.00	100.000
01-7207-00-00	Verizon & Telecommunications	68,000.00				68,000.00	100.000
01-7208-00-00	Centerpoint Gas Franchise	70,000.00				70,000.00	100.000
01-7209-00-00	Time Warner Cable Franchise	216,000.00				216,000.00	100.000
01-7210-00-00	TX-New Mexico Power Franchise	565,000.00				565,000.00	100.000
Subtotal:		969,000.00				969,000.00	100.000
01-7301-00-00	Alcohol Beverage License	6,048.00	397.50	1,665.00	27.530	4,383.00	72.470
01-7302-00-00	Pawn Shop License	100.00				100.00	100.000
01-7303-00-00	Mobile Home Park License	800.00	150.00	150.00	18.750	650.00	81.250
01-7305-00-00	Electrical Permits	23,000.00	1,124.50	3,624.00	15.757	19,376.00	84.243
01-7306-00-00	Building Permits	173,000.00	10,102.69	32,329.83	18.688	140,670.17	81.312
01-7307-00-00	Mechanical Permits	18,000.00	1,413.00	3,663.00	20.350	14,337.00	79.650
01-7308-00-00	Re-inspection Fees	1,400.00	140.00	420.00	30.000	980.00	70.000
01-7309-00-00	Plumbing Permits	30,000.00	2,157.50	5,418.00	18.060	24,582.00	81.940
01-7310-00-00	Mobile Home License	2,000.00	400.00	500.00	25.000	1,500.00	75.000
01-7311-00-00	Demolition Permits	1,000.00	150.00	250.00	25.000	750.00	75.000
01-7312-00-00	Fire Protection Permits	4,600.00	1,665.00	2,681.00	58.283	1,919.00	41.717
01-7313-00-00	Peddler/Vendor Permits	900.00	60.00	60.00	6.667	840.00	93.333
01-7315-00-00	Drainage-Culvert Appl Fee	3,000.00				3,000.00	100.000
01-7316-00-00	Wrecker Permits	1,700.00				1,700.00	100.000
01-7318-00-00	Elec. Contractor Registration	3,200.00	175.00	925.00	28.906	2,275.00	71.094
01-7320-00-00	MECHANICAL CONTRACTOR REGIST	1,800.00	175.00	400.00	22.222	1,400.00	77.778
01-7321-00-00	Alarm License & Fees	11,500.00	5,320.00	6,020.00	52.348	5,480.00	47.652
01-7323-00-00	STORM WATER PERMITS & INSPECTS	5,000.00	225.00	600.00	12.000	4,400.00	88.000
01-7325-00-00	Coin Operated Machine Permits	900.00				900.00	100.000
01-7326-00-00	PROF. SVCS - REIMB FEES	1,000.00				1,000.00	100.000
01-7327-00-00	AMBULANCE SERVICE PERMITS	2,800.00				2,800.00	100.000
01-7331-00-00	General Contractor License	5,500.00	725.00	2,300.00	41.818	3,200.00	58.182
01-7340-00-00	Tree Removal Fees	5,200.00	345.00	2,670.00	51.346	2,530.00	48.654

Fund: 1 GENERAL FUND Department: REVENUE Program: REVENUE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
01-7341-00-00	Plat filing/Planning Dev. Fees	4,700.00	1,200.00	2,080.00	44.255	2,620.00	55.745
01-7342-00-00	Other Business Permits	16,500.00	1,600.00	1,670.00	10.121	14,830.00	89.879
01-7343-00-00	Zoning Sign Fees	300.00	75.00	100.00	33.333	200.00	66.667
01-7346-00-00	CODE COMPLIANCE FEES	11,800.00	100.00	100.00	.847	11,700.00	99.153
Subtotal:		335,748.00	27,700.19	67,625.83	20.142	268,122.17	79.858
01-7401-00-00	Court Fines	630,000.00	39,270.80	146,850.30	23.310	483,149.70	76.690
01-7402-00-00	Warrant Fees	95,000.00	5,745.48	22,778.35	23.977	72,221.65	76.023
01-7403-00-00	Court Tax Fees	20,000.00				20,000.00	100.000
01-7407-00-00	BOND FORFEITURE FEES	6,000.00	2,888.70	3,646.70	60.778	2,353.30	39.222
Subtotal:		751,000.00	47,904.98	173,275.35	23.073	577,724.65	76.927
01-7503-00-00	FRANCHISE FEES - WASTE MGMT	91,200.00	1,214.25	2,279.18	2.499	88,920.82	97.501
Subtotal:		91,200.00	1,214.25	2,279.18	2.499	88,920.82	97.501
01-7601-00-00	Accident Report Fees	1,000.00	132.00	376.00	37.600	624.00	62.400
01-7603-00-00	Miscellaneous Income			79.09		79.09-	
01-7604-00-00	Rental Income	100.00				100.00	100.000
01-7607-00-00	Inmate Phone Commissions	2,200.00	39.48	39.48	1.795	2,160.52	98.205
01-7610-00-00	Convenience Cr.Card Usage Fee	9,800.00	1,024.46	3,939.68	40.201	5,860.32	59.799
01-7611-00-00	LIBRARY FINES & FEES	14,000.00	1,487.46	4,007.37	28.624	9,992.63	71.376
01-7614-00-00	FINGERPRINTING FEE	300.00	20.00	70.00	23.333	230.00	76.667
01-7621-00-00	Interest Income	9,500.00	217.16	2,462.70	25.923	7,037.30	74.077
01-7628-00-00	Service Fees-WCID#1 Fuel Eqpmt	1,400.00	276.49	276.49	19.749	1,123.51	80.251
01-7629-00-00	AMBULANCE SERVICE CHARGES	390,000.00	37,445.40	64,855.91	16.630	325,144.09	83.370
01-7630-00-00	EMS PRIVATE DONATIONS		20.00	89.00		89.00-	
01-7631-00-00	EMERGENCY SERVICE COUNTY FEE	126,000.00		21,000.00	16.667	105,000.00	83.333
Subtotal:		554,300.00	40,662.45	97,195.72	17.535	457,104.28	82.465
01-7710-00-00	Dickinson Educ.Finance Corp.		20,000.00	20,000.00		20,000.00-	
01-7711-00-00	Clearlake Shores F.I Contract	10,000.00	400.00	400.00	4.000	9,600.00	96.000
01-7713-00-00	CDBG REIMB - PERSONNEL	12,500.00				12,500.00	100.000
01-7718-00-00	TRANSFER FROM PID#1	15,000.00				15,000.00	100.000
01-7725-00-00	ADMIN-AMBULANCE DHS FOOTBALL	2,250.00	1,800.00	1,800.00	80.000	450.00	20.000
01-7726-00-00	Transfer From 4B DEDC	195,231.00	48,807.71	48,807.71	25.000	146,423.29	75.000
01-7728-00-00	Dickinson Mgmt District No. 1	537,382.00	30,092.00	30,092.00	5.600	507,290.00	94.400
01-7752-00-00	REGIONAL DWI TASK FORCE GRANT	4,518.00				4,518.00	100.000
Subtotal:		776,881.00	101,099.71	101,099.71	13.014	675,781.29	86.986

Fund: 1 GENERAL FUND Department: REVENUE Program: REVENUE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
Program number:	REVENUE	12,151,965.00	1,598,765.61	2,961,674.12	24.372	9,190,290.88	75.628
Department number:	REVENUE	12,151,965.00	1,598,765.61	2,961,674.12	24.372	9,190,290.88	75.628
Fund number:	1 GENERAL FUND	12,151,965.00	1,598,765.61	2,961,674.12	24.372	9,190,290.88	75.628

Fund: 2 DEBT SERVICE FUND Department: REVENUE Program: REVENUE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
02-7101-00-00	Current Property Tax	680,823.00	329,605.59	360,340.23	52.927	320,482.77	47.073
02-7102-00-00	Delinquent Property Tax	14,038.00				14,038.00	100.000
02-7103-00-00	Penalty & Interest	7,019.00				7,019.00	100.000
Subtotal:		701,880.00	329,605.59	360,340.23	51.339	341,539.77	48.661
02-7621-00-00	Interest Income			8.71		8.71-	
Subtotal:				8.71		8.71-	
02-7724-00-00	TSFR FM GENERAL FUND	20,941.00				20,941.00	100.000
02-7726-00-00	Transfer In - 4B Corporation	62,705.00				62,705.00	100.000
02-7727-00-00	WCID#1 CONTRIBUTION-2007 CO's	86,965.00		86,964.00	99.999	1.00	.001
Subtotal:		170,611.00		86,964.00	50.972	83,647.00	49.028
Program number:	REVENUE	872,491.00	329,605.59	447,312.94	51.268	425,178.06	48.732
Department number:	REVENUE	872,491.00	329,605.59	447,312.94	51.268	425,178.06	48.732
Fund number:	2 DEBT SERVICE FUND	872,491.00	329,605.59	447,312.94	51.268	425,178.06	48.732

Fund: 6 MUNICIPAL DRAINAGE UTILITY SYS Department: REVENUES Program: REVENUES

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
06-7110-00-00	Resident Drainage Assessment	281,000.00	712.00	2,920.00	1.039	278,080.00	98.961
06-7111-00-00	Commercial Drainage Assessment	24,000.00	156.00	156.00	.650	23,844.00	99.350
06-7112-00-00	Multi.Family/Mobile Home Drng	59,000.00	300.00	300.00	.508	58,700.00	99.492
Subtotal:		364,000.00	1,168.00	3,376.00	.927	360,624.00	99.073
Program number:	REVENUES	364,000.00	1,168.00	3,376.00	.927	360,624.00	99.073
Department number:	REVENUES	364,000.00	1,168.00	3,376.00	.927	360,624.00	99.073
Fund number:	6 MUNICIPAL DRAINAGE UTILITY SY	364,000.00	1,168.00	3,376.00	.927	360,624.00	99.073

Fund: 8 STREET MAINTENANCE FUND Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
08-7001-00-00	SALES TAX REVENUE	1,433,700.00		252,839.17	17.635	1,180,860.83	82.365
Subtotal:		1,433,700.00		252,839.17	17.635	1,180,860.83	82.365
08-7621-00-00	INTEREST INCOME	500.00		1,053.73	210.746	553.73-	-110.746
Subtotal:		500.00		1,053.73	210.746	553.73-	-110.746
Program number:		1,434,200.00		253,892.90	17.703	1,180,307.10	82.297
Department number:		1,434,200.00		253,892.90	17.703	1,180,307.10	82.297
Fund number:	8 STREET MAINTENANCE FUND	1,434,200.00		253,892.90	17.703	1,180,307.10	82.297

Fund: 11 SEIZED FUNDS Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
11-7513-00-00	AWARDED FEDERAL SEIZED FUNDS			10,402.38		10,402.38-	
Subtotal:				10,402.38		10,402.38-	
11-7621-00-00	INTEREST			44.01		44.01-	
Subtotal:				44.01		44.01-	
Program number:				10,446.39		10,446.39-	
Department number:				10,446.39		10,446.39-	
Fund number:	11 SEIZED FUNDS			10,446.39		10,446.39-	

Fund: 15 DICKINSON PID #1 Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
15-7103-00-00	PENALTY & INTEREST	4,000.00				4,000.00	100.000
15-7110-00-00	RESIDENTIAL PID ASSESSMENT	203,000.00	122,129.46	125,828.89	61.985	77,171.11	38.015
Subtotal:		207,000.00	122,129.46	125,828.89	60.787	81,171.11	39.213
15-7406-00-00	ATTORNEY FEES	810.00				810.00	100.000
15-7407-00-00	REFUNDS	18,310.00				18,310.00	100.000
Subtotal:		19,120.00				19,120.00	100.000
15-7621-00-00	INTEREST INCOME	95.00		54.93	57.821	40.07	42.179
Subtotal:		95.00		54.93	57.821	40.07	42.179
Program number:		226,215.00	122,129.46	125,883.82	55.648	100,331.18	44.352
Department number:		226,215.00	122,129.46	125,883.82	55.648	100,331.18	44.352
Fund number:	15 DICKINSON PID #1	226,215.00	122,129.46	125,883.82	55.648	100,331.18	44.352

Fund: 16 VOCA GRANT
Department:
Program:
Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
16-7118-00-00	VOCA GRANT - CITY MATCH	13,708.00	2,778.92	2,778.92	20.272	10,929.08	79.728
16-7119-00-00	VOCA GRANT - CJD	52,934.00	11,115.67	11,115.67	20.999	41,818.33	79.001
Subtotal:		66,642.00	13,894.59	13,894.59	20.850	52,747.41	79.150
Program number:		66,642.00	13,894.59	13,894.59	20.850	52,747.41	79.150
Department number:		66,642.00	13,894.59	13,894.59	20.850	52,747.41	79.150
Fund number:	16 VOCA GRANT	66,642.00	13,894.59	13,894.59	20.850	52,747.41	79.150

Fund: 17 LIBRARY GRANT FUND Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
17-7800-00-00	LIBRARY GRANT - IMPACT 15006	9,550.00				9,550.00	100.000
17-7801-00-00	LIBRARY GRANT - IMPACT 15007	5,360.00				5,360.00	100.000
Subtotal:		14,910.00				14,910.00	100.000
Program number:		14,910.00				14,910.00	100.000
Department number:		14,910.00				14,910.00	100.000
Fund number:	17 LIBRARY GRANT FUND	14,910.00				14,910.00	100.000

Fund: 18 COPS 2010 HIRING PROGRAM GRANT Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
18-7118-00-00	COPS GRANT - CITY PORTION	119,552.00				119,552.00	100.000
Subtotal:		119,552.00				119,552.00	100.000
Program number:		119,552.00				119,552.00	100.000
Department number:		119,552.00				119,552.00	100.000
Fund number:	18 COPS 2010 HIRING PROGRAM GRAN	119,552.00				119,552.00	100.000

Fund: 21 VEHICLE REPLACEMENT FUND Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
21-7600-00-00	TRANSFER IN FROM DMD #1	245,400.00	245,400.00	245,400.00	100.000		
Subtotal:		245,400.00	245,400.00	245,400.00	100.000		
Program number:		245,400.00	245,400.00	245,400.00	100.000		
Department number:		245,400.00	245,400.00	245,400.00	100.000		
Fund number:	21 VEHICLE REPLACEMENT FUND	245,400.00	245,400.00	245,400.00	100.000		

Fund: 31 COURT CHILD SAFETY FUND-SP.REV Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
31-7411-00-00	CHILD SAFETY FUND REVENUE	2,500.00	161.57	467.42	18.697	2,032.58	81.303
Subtotal:		2,500.00	161.57	467.42	18.697	2,032.58	81.303
Program number:		2,500.00	161.57	467.42	18.697	2,032.58	81.303
Department number:		2,500.00	161.57	467.42	18.697	2,032.58	81.303
Fund number:	31 COURT CHILD SAFETY FUND-SP.RE	2,500.00	161.57	467.42	18.697	2,032.58	81.303

Fund: 32 COURT EFFICIENCY FUND - SP.REV Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
32-7409-00-00	COURT EFFICIENCY REVENUE	4,103.00	180.45	549.06	13.382	3,553.94	86.618
Subtotal:		4,103.00	180.45	549.06	13.382	3,553.94	86.618
Program number:		4,103.00	180.45	549.06	13.382	3,553.94	86.618
Department number:		4,103.00	180.45	549.06	13.382	3,553.94	86.618
Fund number:	32 COURT EFFICIENCY FUND - SP.RE	4,103.00	180.45	549.06	13.382	3,553.94	86.618

Fund: 33 COURT SECURITY FUND - SP.REV Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
33-7407-00-00	COURT SECURITY REVENUE	11,520.00	673.02	2,684.17	23.300	8,835.83	76.700
Subtotal:		11,520.00	673.02	2,684.17	23.300	8,835.83	76.700
Program number:		11,520.00	673.02	2,684.17	23.300	8,835.83	76.700
Department number:		11,520.00	673.02	2,684.17	23.300	8,835.83	76.700
Fund number:	33 COURT SECURITY FUND - SP.REV	11,520.00	673.02	2,684.17	23.300	8,835.83	76.700

Fund: 34 COURT TECHNOLOGY FUND - SP.REV Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
34-7410-00-00	COURT TECHNOLOGY REVENUE	15,000.00	897.32	3,570.93	23.806	11,429.07	76.194
Subtotal:		15,000.00	897.32	3,570.93	23.806	11,429.07	76.194
Program number:		15,000.00	897.32	3,570.93	23.806	11,429.07	76.194
Department number:		15,000.00	897.32	3,570.93	23.806	11,429.07	76.194
Fund number:	34 COURT TECHNOLOGY FUND - SP.RE	15,000.00	897.32	3,570.93	23.806	11,429.07	76.194

Fund: 35 HOTEL/MOTEL TAX Department: Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Monthly Total	YTD Total	% Of Budget Received	Balance	% Of Budget Not Received
35-7203-00-00	HOTEL/MOTEL OCCUPANCY TAX	30,000.00				30,000.00	100.000
Subtotal:		30,000.00				30,000.00	100.000
Program number:		30,000.00				30,000.00	100.000
Department number:		30,000.00				30,000.00	100.000
Fund number:	35 HOTEL/MOTEL TAX	30,000.00				30,000.00	100.000

******* End of Report *********

CITY OF DICKINSON

EXPENDITURES

POSTED AS OF 12/31/15

Fund: 1 GENERAL FUND Department: 1 ADMINISTRATION Program: ADMINISTRATION

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-01-00	FTE Base Salary	268,957.00	20,964.63		62,563.65	23.262	206,393.35	76.738
01-8105-01-00	Vehicle Allowance	7,200.00	553.84		1,661.52	23.077	5,538.48	76.923
01-8110-01-00	Cell Phone Allowance	420.00	35.00		105.00	25.000	315.00	75.000
01-8113-01-00	Certification/Educ. Pay	3,840.00	307.70		843.10	21.956	2,996.90	78.044
01-8114-01-00	Longevity Pay	1,105.00			1,105.00	100.000		
01-8151-01-00	Payroll Tax	4,082.00	297.93		904.69	22.163	3,177.31	77.837
01-8152-01-00	Unemployment Tax	621.00					621.00	100.000
01-8153-01-00	Retirement (TMRS)	24,394.00	1,816.85		5,513.76	22.603	18,880.24	77.397
01-8155-01-00	Employee Group Insurance	27,841.00	1,919.02		5,756.08	20.675	22,084.92	79.325
01-8156-01-00	Worker's Compensation Ins.	730.00	61.92		631.22	86.468	98.78	13.532
Subtotal:		339,190.00	25,956.89		79,084.02	23.316	260,105.98	76.684
01-8203-01-00	Building & Kitchen Supplies	3,400.00			796.83	23.436	2,603.17	76.564
01-8210-01-00	Office Supplies & Postage	7,000.00	1,033.75		1,125.05	16.072	5,874.95	83.928
01-8213-01-00	Uniforms & Apparel	500.00					500.00	100.000
Subtotal:		10,900.00	1,033.75		1,921.88	17.632	8,978.12	82.368
01-8301-01-00	Building & Property Maintenanc	20,000.00	2,150.90		3,118.40	15.592	16,881.60	84.408
Subtotal:		20,000.00	2,150.90		3,118.40	15.592	16,881.60	84.408
01-8401-01-00	Advertising Legal Notices	5,000.00	156.00		1,369.50	27.390	3,630.50	72.610
01-8402-01-00	Travel & Training - Staff	10,000.00	603.45		2,164.51	21.645	7,835.49	78.355
01-8403-01-00	Dues/Subscriptions/Books	8,500.00	542.22		6,112.46	71.911	2,387.54	28.089
01-8404-01-00	Election	7,000.00					7,000.00	100.000
01-8407-01-00	Communications-Pagers & Phones	4,900.00	405.40		810.80	16.547	4,089.20	83.453
01-8417-01-00	Utilities-Gas,Electric,& Water	69,000.00	6,145.53		10,858.22	15.737	58,141.78	84.263
01-8422-01-00	Employ.Physical & Drug Testing	7,000.00	2,011.00		2,921.00	41.729	4,079.00	58.271
01-8429-01-00	Conf. & Travel - Mayor	4,000.00					4,000.00	100.000
01-8431-01-00	Conf. & Travel - Council	6,000.00					6,000.00	100.000
01-8441-01-00	Local Mtg-Mayor & Council	5,000.00	98.78		531.10	10.622	4,468.90	89.378
01-8443-01-00	CITY SPECIAL EVENTS	8,500.00	5,999.79		5,999.79	70.586	2,500.21	29.414
01-8445-01-00	Special Projects-City Admin	10,000.00	863.17		1,704.95	17.050	8,295.05	82.951
Subtotal:		144,900.00	16,825.34		32,472.33	22.410	112,427.67	77.590
01-8615-01-00	Code/Ordinances Codification	4,700.00			700.00	14.894	4,000.00	85.106
01-8651-01-00	Real Property Acquisition	4,700.00					4,700.00	100.000
Subtotal:		9,400.00			700.00	7.447	8,700.00	92.553

Fund: 1 GENERAL FUND Department: 1 ADMINISTRATION Program: ADMINISTRATION

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
Program number:	ADMINISTRATION	524,390.00	45,966.88		117,296.63	22.368	407,093.37	77.632
Department number:	ADMINISTRATION	524,390.00	45,966.88		117,296.63	22.368	407,093.37	77.632

Fund: 1 GENERAL FUND Department: 2 FINANCE Program: FINANCE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-02-00	FTE Base Salary	159,932.00	12,302.48		36,752.36	22.980	123,179.64	77.020
01-8110-02-00	CELL PHONE ALLOWANCE		75.00		75.00		75.00-	
01-8113-02-00	Certification/Educ. Pay	3,900.00	325.00		812.50	20.833	3,087.50	79.167
01-8114-02-00	Longevity Pay	1,065.00			1,005.00	94.366	60.00	5.634
01-8151-02-00	Payroll Tax	2,391.00	182.86		556.36	23.269	1,834.64	76.731
01-8152-02-00	Unemployment Tax	621.00					621.00	100.000
01-8153-02-00	Retirement (TMRS)	14,288.00	1,114.02		3,389.16	23.720	10,898.84	76.280
01-8155-02-00	Employee Group Insurance	15,438.00	1,284.87		3,853.95	24.964	11,584.05	75.036
01-8156-02-00	Worker's Compensation Ins.	427.00	36.22		369.23	86.471	57.77	13.529
Subtotal:		198,062.00	15,320.45		46,813.56	23.636	151,248.44	76.364
01-8210-02-00	Office & Postage Supplies	4,000.00	405.71		715.59	17.890	3,284.41	82.110
Subtotal:		4,000.00	405.71		715.59	17.890	3,284.41	82.110
01-8402-02-00	Travel & Training - Staff	6,500.00	179.00		750.08	11.540	5,749.92	88.460
01-8403-02-00	Dues/Subscriptions/Books	3,500.00	88.56		457.12	13.061	3,042.88	86.939
01-8416-02-00	TUITION REIMBURSEMENT	550.00					550.00	100.000
01-8442-02-00	Bank Charges	5,000.00	35.00		152.17	3.043	4,847.83	96.957
Subtotal:		15,550.00	302.56		1,359.37	8.742	14,190.63	91.258
Program number:	FINANCE	217,612.00	16,028.72		48,888.52	22.466	168,723.48	77.534
Department number:	FINANCE	217,612.00	16,028.72		48,888.52	22.466	168,723.48	77.534

Fund: 1 GENERAL FUND Department: 3 COMMUNITY DEVELOPMENT Program: COMMUNITY DEVELOPMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-03-00	Salary & Wages	243,282.00	17,171.38		52,175.52	21.447	191,106.48	78.553
01-8102-03-00	Overtime Pay	2,060.00	24.48		272.06	13.207	1,787.94	86.793
01-8110-03-00	Cell Phone Allowance	1,740.00	145.00		435.00	25.000	1,305.00	75.000
01-8113-03-00	Certification/Educ. Pay	4,980.00	415.00		1,037.50	20.833	3,942.50	79.167
01-8114-03-00	Longevity Pay	995.00			935.00	93.970	60.00	6.030
01-8150-03-00	FICA Tax	128.00					128.00	100.000
01-8151-03-00	Payroll Tax	3,669.00	239.09		750.40	20.452	2,918.60	79.548
01-8152-03-00	Unemployment Tax	1,035.00					1,035.00	100.000
01-8153-03-00	Retirement (TMRS)	21,749.00	1,557.18		4,810.79	22.120	16,938.21	77.880
01-8155-03-00	Employee Group Insurance	43,703.00	3,628.18		9,696.77	22.188	34,006.23	77.812
01-8156-03-00	Worker's Compensation Ins.	1,158.00	98.22		1,001.33	86.471	156.67	13.529
Subtotal:		324,499.00	23,278.53		71,114.37	21.915	253,384.63	78.085
01-8204-03-00	Fuel	7,500.00	421.68		421.68	5.622	7,078.32	94.378
01-8210-03-00	Office & Postage Supplies	4,150.00	801.23		909.89	21.925	3,240.11	78.075
01-8211-03-00	Shop supplies & Small Tools	300.00					300.00	100.000
01-8213-03-00	Uniform & Apparel	650.00					650.00	100.000
01-8215-03-00	Zoning Enforcement Supplies	1,000.00					1,000.00	100.000
Subtotal:		13,600.00	1,222.91		1,331.57	9.791	12,268.43	90.209
01-8303-03-00	SOFTWARE MAINTENANCE CONTRACT	12,000.00	3,150.00		3,150.00	26.250	8,850.00	73.750
01-8307-03-00	Vehicle Maintenance	1,200.00					1,200.00	100.000
Subtotal:		13,200.00	3,150.00		3,150.00	23.864	10,050.00	76.136
01-8402-03-00	Travel & Training - Staff	5,500.00	387.25		462.25	8.405	5,037.75	91.595
01-8403-03-00	Dues/Subscriptions/Books	2,500.00	55.00		341.00	13.640	2,159.00	86.360
01-8407-03-00	Communications-Pagers & Phones	1,000.00	80.02		160.04	16.004	839.96	83.996
01-8409-03-00	SHORTAGE/OVERAGE		25.00-		25.00-		25.00	
01-8410-03-00	Notary Bond	142.00					142.00	100.000
01-8427-03-00	Demolition	65,000.00	60.00	90.00	60.00	.231	64,850.00	99.769
Subtotal:		74,142.00	557.27	90.00	998.29	1.468	73,053.71	98.532
01-8504-03-00	Contract Inspection Services	2,500.00	1,333.27		1,333.27	53.331	1,166.73	46.669
01-8524-03-00	Prof.Services - Engineering	2,500.00	1,400.00		1,400.00	56.000	1,100.00	44.000
01-8527-03-00	CONTRACTUAL SERVICES - LABOR		3,577.00		4,095.30		4,095.30-	
Subtotal:		5,000.00	6,310.27		6,828.57	136.571	1,828.57-	-36.571
Program number:	COMMUNITY DEVELOPMENT	430,441.00	34,518.98	90.00	83,422.80	19.402	346,928.20	80.598

Fund: 1 GENERAL FUND Department: 3 COMMUNITY DEVELOPMENT Program: COMMUNITY DEVELOPMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
Department number:	COMMUNITY DEVELOPMENT	430,441.00	34,518.98	90.00	83,422.80	19.402	346,928.20	80.598

Fund: 1 GENERAL FUND Department: 4 MUNICIPAL COURT Program: MUNICIPAL COURT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-04-00	Salary & Wages	182,409.00	13,456.35		41,180.81	22.576	141,228.19	77.424
01-8110-04-00	Cell Phone Allowance	420.00	35.00		105.00	25.000	315.00	75.000
01-8113-04-00	Certification/Educ. Pay	2,220.00	165.00		442.50	19.932	1,777.50	80.068
01-8114-04-00	Longevity Pay	2,865.00	470.00		3,275.00	114.311	410.00-	-14.311
01-8151-04-00	Payroll Tax	2,725.00	199.85		627.44	23.025	2,097.56	76.975
01-8152-04-00	Unemployment Tax	828.00					828.00	100.000
01-8153-04-00	Retirement (TMRS)	16,283.00	1,238.90		3,946.81	24.239	12,336.19	75.761
01-8155-04-00	Employee Group Insurance	32,809.00	1,908.61		7,371.81	22.469	25,437.19	77.531
01-8156-04-00	Worker's Compensation Ins.	487.00	41.31		421.11	86.470	65.89	13.530
Subtotal:		241,046.00	17,515.02		57,370.48	23.801	183,675.52	76.199
01-8210-04-00	Office Supplies & Postage	6,214.00	263.08		480.84	7.738	5,733.16	92.262
Subtotal:		6,214.00	263.08		480.84	7.738	5,733.16	92.262
01-8303-04-00	S.E.T.C.I.C. Warrant Program	4,000.00	81.60		174.60	4.365	3,825.40	95.635
Subtotal:		4,000.00	81.60		174.60	4.365	3,825.40	95.635
01-8409-04-00	SHORTAGE/OVERAGE		170.00		24.30		24.30-	
Subtotal:			170.00		24.30		24.30-	
01-8513-04-00	Municipal Judge Contract	52,600.00	4,416.40		8,603.90	16.357	43,996.10	83.643
01-8519-04-00	Mun.Court Prosecutor Contract	12,600.00	1,050.00		2,100.00	16.667	10,500.00	83.333
01-8527-04-00	CONTRACTUAL SERVICES - OTHER		1,036.60		1,036.60		1,036.60-	
Subtotal:		65,200.00	6,503.00		11,740.50	18.007	53,459.50	81.993
Program number:	MUNICIPAL COURT	316,460.00	24,532.70		69,790.72	22.054	246,669.28	77.946
Department number:	MUNICIPAL COURT	316,460.00	24,532.70		69,790.72	22.054	246,669.28	77.946

Fund: 1 GENERAL FUND Department: 5 LAW ENFORCEMENT Program: LAW ENFORCEMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-05-00	FTE Base Salary	2,228,412.00	168,730.95		497,135.18	22.309	1,731,276.82	77.691
01-8102-05-00	Overtime Pay	128,750.00	14,684.20		31,072.22	24.134	97,677.78	75.866
01-8104-05-00	PTE Base Salary	182,767.00	12,098.21		39,515.93	21.621	143,251.07	78.379
01-8108-05-00	CLOTHING ALLOWANCE	5,005.00			4,550.00	90.909	455.00	9.091
01-8110-05-00	Cell Phone Allowance	5,832.00	521.00		1,563.00	26.800	4,269.00	73.200
01-8113-05-00	Certification/Educ. Pay	63,060.00	5,245.00		13,142.50	20.841	49,917.50	79.159
01-8114-05-00	Longevity Pay	24,367.00			24,856.50	102.009	489.50-	-2.009
01-8115-05-00	DIFFERENTIAL PAY	9,000.00	664.00		1,872.25	20.803	7,127.75	79.197
01-8150-05-00	FICA Tax	20,455.00	287.47		984.48	4.813	19,470.52	95.187
01-8151-05-00	Payroll Tax	38,138.00	2,786.76		8,539.20	22.390	29,598.80	77.610
01-8152-05-00	Unemployment Tax	11,440.00					11,440.00	100.000
01-8153-05-00	Retirement (TMRS)	212,727.00	17,303.80		52,429.61	24.646	160,297.39	75.354
01-8155-05-00	Employee Group Insurance	403,596.00	29,440.05		85,826.94	21.266	317,769.06	78.734
01-8156-05-00	Worker's Compensation Ins.	47,890.00	4,061.90		41,410.56	86.470	6,479.44	13.530
Subtotal:		3,381,439.00	255,823.34		802,898.37	23.744	2,578,540.63	76.256
01-8202-05-00	Video/Photo Procesing Supplies	2,000.00					2,000.00	100.000
01-8203-05-00	Kitchen Supplies	2,300.00	93.46		412.83	17.949	1,887.17	82.051
01-8204-05-00	Fuel	120,358.00	13,189.94		13,850.49	11.508	106,507.51	88.492
01-8205-05-00	Fire & Safety Equipment	6,000.00		27.80	375.00	6.713	5,597.20	93.287
01-8206-05-00	Investigational Supplies	9,500.00	76.97		1,594.86	16.788	7,905.14	83.212
01-8207-05-00	Janitorial Supplies	3,500.00		138.00	209.83	9.938	3,152.17	90.062
01-8210-05-00	Office Supplies & Postage	19,000.00	2,881.75		4,931.61	25.956	14,068.39	74.044
01-8213-05-00	Uniform & Apparel	19,000.00	1,115.95		5,409.93	28.473	13,590.07	71.527
01-8216-05-00	Certificates & Awards	3,000.00			385.00	12.833	2,615.00	87.167
01-8217-05-00	Two-way Radio System Supplies	1,800.00	812.80		985.01	54.723	814.99	45.277
Subtotal:		186,458.00	18,170.87	165.80	28,154.56	15.189	158,137.64	84.811
01-8301-05-00	Building/Property Maintenance	21,900.00	5,482.00		7,649.24	34.928	14,250.76	65.072
01-8307-05-00	Vehicle Maintenance	35,000.00	5,874.81	2,665.60	9,216.20	33.948	23,118.20	66.052
01-8399-05-00	Machine & Equipment Main.	8,000.00			2,160.84	27.011	5,839.16	72.990
Subtotal:		64,900.00	11,356.81	2,665.60	19,026.28	33.424	43,208.12	66.576
01-8401-05-00	Advertising & Legal Notices	4,000.00					4,000.00	100.000
01-8402-05-00	Travel & Training - Staff	19,000.00	3,129.09	5.00	7,563.41	39.834	11,431.59	60.166
01-8403-05-00	Dues/Subscriptions/Books	2,000.00	189.95		499.95	24.998	1,500.05	75.003
01-8405-05-00	Prisoner Support	7,289.00	565.00		1,137.42	15.605	6,151.58	84.395
01-8407-05-00	Commun-Pagers/Phones/AutoTrac	37,500.00	3,150.42		9,206.97	24.552	28,293.03	75.448
01-8416-05-00	TUITION REIMBURSEMENT	2,200.00					2,200.00	100.000
01-8417-05-00	Utilities-Gas,Electric & Water	39,450.00	2,969.08		6,078.80	15.409	33,371.20	84.591

Fund: 1 GENERAL FUND Department: 5 LAW ENFORCEMENT Program: LAW ENFORCEMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8423-05-00	Local Meetings & Luncheons	400.00			27.39	6.848	372.61	93.153
01-8426-05-00	K-9 Units	3,000.00	116.08		9,444.29	314.810	6,444.29-	-214.810
01-8431-05-00	Community Policing & DCPA	6,000.00			554.47	9.241	5,445.53	90.759
Subtotal:		120,839.00	10,119.62	5.00	34,512.70	28.565	86,321.30	71.435
01-8501-05-00	LAW ENFORCEMENT AUDIT	5,800.00					5,800.00	100.000
01-8512-05-00	Janitorial Service Contract	17,500.00	1,450.00		4,350.00	24.857	13,150.00	75.143
01-8527-05-00	CONTRACT SVCS - CONNECT CTY	8,363.00			8,362.38	99.993	.62	.007
Subtotal:		31,663.00	1,450.00		12,712.38	40.149	18,950.62	59.851
01-8604-05-00	Furniture & Office Eqpt.			487.65				
01-8616-05-00	Body Armor Vest	4,520.00		860.00		19.027	3,660.00	80.973
Subtotal:		4,520.00		1,347.65		19.027	3,660.00	80.973
01-8707-05-00	Law Enforcement Insurance	20,000.00	106.00		18,514.41	92.572	1,485.59	7.428
Subtotal:		20,000.00	106.00		18,514.41	92.572	1,485.59	7.428
01-8923-05-00	TSFR TO SPECIAL REV.FUND	133,260.00	2,778.92		2,778.92	2.085	130,481.08	97.915
Subtotal:		133,260.00	2,778.92		2,778.92	2.085	130,481.08	97.915
Program number:	LAW ENFORCEMENT	3,943,079.00	299,805.56	4,184.05	918,597.62	23.390	3,020,784.98	76.610
Department number:	LAW ENFORCEMENT	3,943,079.00	299,805.56	4,184.05	918,597.62	23.390	3,020,784.98	76.610

Fund: 1 GENERAL FUND Department: 10 FIRE MARSHAL'S OFFICE Program: FIRE MARSHAL'S OFFICE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-10-00	Salary and Wages	112,877.00	8,682.80		26,003.64	23.037	86,873.36	76.963
01-8102-10-00	Overtime Pay	515.00					515.00	100.000
01-8110-10-00	Cell Phone Allowance	660.00	55.00		165.00	25.000	495.00	75.000
01-8113-10-00	Certification/Education Pay	6,000.00	500.00		1,250.00	20.833	4,750.00	79.167
01-8114-10-00	Longevity Pay	420.00			460.00	109.524	40.00-	-9.524
01-8151-10-00	Medicare Payroll Tax	1,747.00	126.69		386.12	22.102	1,360.88	77.898
01-8152-10-00	Unemployment Tax	414.00					414.00	100.000
01-8153-10-00	Retirement (TMRS)	10,394.00	810.15		2,444.95	23.523	7,949.05	76.477
01-8155-10-00	Employee Group Insurance	16,974.00	1,466.50		4,398.72	25.914	12,575.28	74.086
01-8156-10-00	Worker's Compensation Ins.	708.00	60.05		612.21	86.470	95.79	13.530
Subtotal:		150,709.00	11,701.19		35,720.64	23.702	114,988.36	76.298
01-8202-10-00	Video & Photo Supplies	900.00		1,325.95		147.328	425.95-	-47.328
01-8204-10-00	Fuel	6,654.00	610.31		686.55	10.318	5,967.45	89.682
01-8206-10-00	Investigational Supplies	1,800.00					1,800.00	100.000
01-8210-10-00	Office Supplies & Postage	2,500.00	98.00		395.93	15.837	2,104.07	84.163
01-8213-10-00	Uniform & Apparel	2,500.00	775.90		775.90	31.036	1,724.10	68.964
Subtotal:		14,354.00	1,484.21	1,325.95	1,858.38	22.184	11,169.67	77.816
01-8307-10-00	Vehicle Maintenance	3,000.00	169.21		241.68	8.056	2,758.32	91.944
Subtotal:		3,000.00	169.21		241.68	8.056	2,758.32	91.944
01-8402-10-00	Travel & Training - Staff	4,500.00	51.84		1,332.59	29.613	3,167.41	70.387
01-8403-10-00	Dues/Subscriptions/Books	3,772.00			560.99	14.872	3,211.01	85.128
01-8407-10-00	Communication-Pagers & Phones	2,400.00	80.02		160.04	6.668	2,239.96	93.332
01-8411-10-00	Investigational Support Funds	500.00					500.00	100.000
Subtotal:		11,172.00	131.86		2,053.62	18.382	9,118.38	81.618
01-8504-10-00	CONTRACT INSPECTIONS	10,000.00	600.00		2,325.00	23.250	7,675.00	76.750
Subtotal:		10,000.00	600.00		2,325.00	23.250	7,675.00	76.750
01-8603-10-00	COMPUTER EQUIPMENT	4,502.00					4,502.00	100.000
01-8604-10-00	Furn. & Office Eqpt. Acquision	2,390.00		200.58		8.392	2,189.42	91.608
01-8610-10-00	VEHICLE ACCESSORIES/EQUIPMENT			2,874.20	3,508.25		6,382.45-	
Subtotal:		6,892.00		3,074.78	3,508.25	95.517	308.97	4.483
01-8707-10-00	Fire Code Enforcemt Insurance	1,400.00			1,288.59	92.042	111.41	7.958

Fund: 1 GENERAL FUND
Department: 10 FIRE MARSHAL'S OFFICE
Program: FIRE MARSHAL'S OFFICE
Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
Subtotal:		1,400.00			1,288.59	92.042	111.41	7.958
Program number:	FIRE MARSHAL'S OFFICE	197,527.00	14,086.47	4,400.73	46,996.16	26.020	146,130.11	73.980
Department number:	FIRE MARSHAL'S OFFICE	197,527.00	14,086.47	4,400.73	46,996.16	26.020	146,130.11	73.980

Fund: 1 GENERAL FUND Department: 11 EMERGENCY MANAGEMENT Program: EMERGENCY MANAGEMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-11-00	FTE Base Salary & Wages	61,531.00	4,733.19		14,114.44	22.939	47,416.56	77.061
01-8104-11-00	PTE Base Salary	4,120.00	1,781.52		5,320.15	129.130	1,200.15-	-29.130
01-8108-11-00	Medical Leave Bonus	195.00					195.00	100.000
01-8110-11-00	Cell Phone Allowance	468.00	39.00		117.00	25.000	351.00	75.000
01-8113-11-00	Certification/Educ. Pay	1,620.00	135.00		337.50	20.833	1,282.50	79.167
01-8114-11-00	Longevity Pay	914.00			913.50	99.945	.50	.055
01-8150-11-00	FICA Tax	255.00	110.45		329.85	129.353	74.85-	-29.353
01-8151-11-00	Payroll Tax	998.00	94.31		294.65	29.524	703.35	70.476
01-8152-11-00	Unemployment Tax	219.00					219.00	100.000
01-8153-11-00	Retirement (TMRS)	5,609.00	430.37		1,357.82	24.208	4,251.18	75.792
01-8155-11-00	Employee Group Insurance	6,160.00	451.57		1,095.52	17.784	5,064.48	82.216
01-8156-11-00	Worker's Compensation Ins.	1,452.00	123.15		1,255.54	86.470	196.46	13.530
Subtotal:		83,541.00	7,898.56		25,135.97	30.088	58,405.03	69.912
01-8201-11-00	EOC SUPPLIES	700.00					700.00	100.000
01-8202-11-00	Video & Photo Supplies	100.00					100.00	100.000
01-8210-11-00	Office Supplies & Postage	475.00					475.00	100.000
Subtotal:		1,275.00					1,275.00	100.000
01-8399-11-00	Machine & Equipment Maintenanc	2,000.00					2,000.00	100.000
Subtotal:		2,000.00					2,000.00	100.000
01-8402-11-00	Travel & Training - Staff	3,132.00	700.00		700.00	22.350	2,432.00	77.650
01-8403-11-00	Dues/Subscriptions/Books	570.00					570.00	100.000
01-8407-11-00	Communication-Pagers & Phones	840.00	283.46	1,050.00	389.62	171.383	599.62-	-71.383
Subtotal:		4,542.00	983.46	1,050.00	1,089.62	47.107	2,402.38	52.893
Program number:	EMERGENCY MANAGEMENT	91,358.00	8,882.02	1,050.00	26,225.59	29.856	64,082.41	70.144
Department number:	EMERGENCY MANAGEMENT	91,358.00	8,882.02	1,050.00	26,225.59	29.856	64,082.41	70.144

Fund: 1 GENERAL FUND Department: 12 PUBLIC WORKS & STREETS Program: PUBLIC WORKS & STREETS

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-12-00	Salary & Wages	252,071.00	19,444.28		56,485.71	22.409	195,585.29	77.591
01-8102-12-00	Overtime Pay	2,060.00	518.50		881.56	42.794	1,178.44	57.206
01-8110-12-00	Cell Phone Allowance	1,110.00	92.50		277.50	25.000	832.50	75.000
01-8113-12-00	Certification/Educ. Pay	810.00	97.50		236.25	29.167	573.75	70.833
01-8114-12-00	Longevity Pay	2,490.00			2,300.00	92.369	190.00	7.631
01-8151-12-00	Payroll Tax	3,749.00	285.24		854.07	22.781	2,894.93	77.219
01-8152-12-00	Unemployment Tax	1,496.00					1,496.00	100.000
01-8153-12-00	Retirement (TMRS)	22,224.00	1,767.42		5,277.88	23.749	16,946.12	76.251
01-8155-12-00	Employee Group Insurance	63,532.00	4,387.19		13,223.91	20.815	50,308.09	79.185
01-8156-12-00	Worker's Compensation Ins.	14,658.00	1,243.25		12,120.93	82.692	2,537.07	17.308
Subtotal:		364,200.00	27,835.88		91,657.81	25.167	272,542.19	74.833
01-8204-12-00	Fuel	24,847.00	1,925.92		1,925.92	7.751	22,921.08	92.249
01-8205-12-00	Safety Equipment & Supplies	1,800.00			746.86	41.492	1,053.14	58.508
01-8210-12-00	Office Supplies & Postage	2,000.00	250.19		544.17	27.209	1,455.83	72.792
01-8211-12-00	Shop Supplies & Small Tools	1,500.00	11.73		264.76	17.651	1,235.24	82.349
01-8212-12-00	Traffic Signs & Barricades	4,500.00			88.80	1.973	4,411.20	98.027
Subtotal:		34,647.00	2,187.84		3,570.51	10.305	31,076.49	89.695
01-8301-12-00	Building & Property Maintenanc	1,500.00	654.87		766.10	51.073	733.90	48.927
01-8305-12-00	Street Striping Contract Servi	5,000.00					5,000.00	100.000
01-8307-12-00	Vehicle & Equip. Maintenance	13,500.00	471.88	2,185.80	900.54	22.862	10,413.66	77.138
Subtotal:		20,000.00	1,126.75	2,185.80	1,666.64	19.262	16,147.56	80.738
01-8402-12-00	Travel & Training - Staff	1,000.00			20.17	2.017	979.83	97.983
01-8403-12-00	DUES/SUBSCRIPTIONS/BOOKS	500.00					500.00	100.000
01-8406-12-00	Street Lighting Contract	104,000.00	9,481.31		18,946.71	18.218	85,053.29	81.782
01-8413-12-00	Landfill Disposal of Debris	1,500.00	70.00		210.00	14.000	1,290.00	86.000
01-8417-12-00	Utilities-Electricity	6,600.00	451.98		872.46	13.219	5,727.54	86.781
01-8421-12-00	PERFORMANCE INCENTIVE PROGRAM	400.00					400.00	100.000
01-8438-12-00	Uniform Service Contract	2,810.00	203.68		456.75	16.254	2,353.25	83.746
Subtotal:		116,810.00	10,206.97		20,506.09	17.555	96,303.91	82.445
01-8524-12-00	Professional Services - Engr			3,400.00			3,400.00-	
01-8527-12-00	Contractual Services - Labor	39,050.00	5,309.60		12,690.88	32.499	26,359.12	67.501
01-8552-12-00	R.O.W./Facilities Mowing Contr	38,005.00	3,660.00	3,600.00	6,925.00	27.694	27,480.00	72.306
01-8554-12-00	STREET SIGNAGE REPLACEMENT	4,000.00					4,000.00	100.000
Subtotal:		81,055.00	8,969.60	7,000.00	19,615.88	32.837	54,439.12	67.163

Fund: 1 GENERAL FUND Department: 12 PUBLIC WORKS & STREETS Program: PUBLIC WORKS & STREETS

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
Program number:	PUBLIC WORKS & STREETS	616,712.00	50,327.04	9,185.80	137,016.93	23.707	470,509.27	76.293
Department number:	PUBLIC WORKS & STREETS	616,712.00	50,327.04	9,185.80	137,016.93	23.707	470,509.27	76.293

Fund: 1 GENERAL FUND Department: 13 INFORMATION TECHNOLOGY Program: INFORMATION TECHNOLOGY

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8210-13-00	Office Supplies & Postage	100.00					100.00	100.000
01-8222-13-00	Peripheral Computer Supplies	4,669.00	453.85	1,079.80	1,561.30	56.567	2,027.90	43.433
Subtotal:		4,769.00	453.85	1,079.80	1,561.30	55.381	2,127.90	44.619
01-8304-13-00	Software Service Contracts	102,600.00	1,859.32	4,245.00	40,671.07	43.778	57,683.93	56.222
01-8309-13-00	Computer & Network Maintenance	74,500.00	11,331.70		12,120.15	16.269	62,379.85	83.731
01-8310-13-00	COMP & NETWORK MAINT - LIBRARY	5,000.00					5,000.00	100.000
Subtotal:		182,100.00	13,191.02	4,245.00	52,791.22	31.321	125,063.78	68.679
01-8407-13-00	Communication-Pagers & Phones	74,100.00	5,122.69	2,656.50	22,794.42	34.347	48,649.08	65.653
Subtotal:		74,100.00	5,122.69	2,656.50	22,794.42	34.347	48,649.08	65.653
01-8530-13-00	Copier/Postage Rental Contract	17,740.00	1,800.23		3,309.46	18.655	14,430.54	81.345
Subtotal:		17,740.00	1,800.23		3,309.46	18.655	14,430.54	81.345
01-8602-13-00	Computer Software Upgrades			121.92			121.92-	
01-8603-13-00	Computer Workstations	16,000.00		1,038.50		6.491	14,961.50	93.509
Subtotal:		16,000.00		1,160.42		7.253	14,839.58	92.747
Program number:	INFORMATION TECHNOLOGY	294,709.00	20,567.79	9,141.72	80,456.40	30.402	205,110.88	69.598
Department number:	INFORMATION TECHNOLOGY	294,709.00	20,567.79	9,141.72	80,456.40	30.402	205,110.88	69.598

Fund: 1 GENERAL FUND Department: 15 CITY OF DICKINSON LIBRARY Program: CITY OF DICKINSON LIBRARY

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-15-00	Salary and Wages	196,414.00	12,871.13		36,826.47	18.749	159,587.53	81.251
01-8104-15-00	PTE Base Salary	43,054.00	4,035.92		14,089.83	32.726	28,964.17	67.274
01-8113-15-00	Certification/Education Pay	5,760.00	355.20		888.00	15.417	4,872.00	84.583
01-8114-15-00	Longevity Pay	1,310.00			1,250.00	95.420	60.00	4.580
01-8150-15-00	FICA TAX	2,788.00	255.39		801.21	28.738	1,986.79	71.262
01-8151-15-00	Payroll Tax	3,575.00	249.17		767.48	21.468	2,807.52	78.532
01-8152-15-00	Unemployment Tax	1,553.00					1,553.00	100.000
01-8153-15-00	Retirement (TMRS)	17,466.00	1,156.86		3,527.96	20.199	13,938.04	79.801
01-8155-15-00	Employee Group Insurance	34,653.00	1,880.96		5,641.89	16.281	29,011.11	83.719
01-8156-15-00	Worker's Compensation Ins.	639.00	54.20		552.55	86.471	86.45	13.529
Subtotal:		307,212.00	20,858.83		64,345.39	20.945	242,866.61	79.055
01-8210-15-00	OFFICE & POSTAGE SUPPLIES	9,000.00	501.37		803.58	8.929	8,196.42	91.071
01-8211-15-00	SUMMER READING SUPPLIES	750.00					750.00	100.000
01-8212-15-00	Materials Processing Supplies	6,000.00	66.68	.02	2,132.58	35.543	3,867.40	64.457
01-8223-15-00	COLLECTION DEVELOPMENT	12,599.00			1,920.60	15.244	10,678.40	84.756
01-8227-15-00	IMPACT GRANT EXPENDITURES		48.00-					
Subtotal:		28,349.00	520.05	.02	4,856.76	17.132	23,492.22	82.868
01-8301-15-00	Building & Property Maintenanc	13,000.00	240.00		787.50	6.058	12,212.50	93.942
Subtotal:		13,000.00	240.00		787.50	6.058	12,212.50	93.942
01-8402-15-00	Travel & Training - Staff	3,500.00			39.00	1.114	3,461.00	98.886
01-8403-15-00	DUES/SUBSCRIPTIONS/BOOKS	750.00	52.00		52.00	6.933	698.00	93.067
01-8417-15-00	Utilities-Gas,Electric & Water	45,200.00	3,540.66		6,651.78	14.716	38,548.22	85.284
Subtotal:		49,450.00	3,592.66		6,742.78	13.636	42,707.22	86.364
Program number:	CITY OF DICKINSON LIBRARY	398,011.00	25,211.54	.02	76,732.43	19.279	321,278.55	80.721
Department number:	CITY OF DICKINSON LIBRARY	398,011.00	25,211.54	.02	76,732.43	19.279	321,278.55	80.721

Fund: 1 GENERAL FUND Department: 16 TOURISM & MUSEUM CTR Program: TOURISM & MUSEUM CTR

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-16-00	SALARY AND WAGES	63,947.00	4,918.96		14,525.01	22.714	49,421.99	77.286
01-8104-16-00	PTE Base Salary	16,788.00	1,356.88		4,343.07	25.870	12,444.93	74.130
01-8110-16-00	CELL PHONE ALLOWANCE	315.00	26.25		78.75	25.000	236.25	75.000
01-8114-16-00	Longevity Pay	551.00			491.25	89.156	59.75	10.844
01-8150-16-00	FICA Tax	1,041.00	84.13		269.27	25.866	771.73	74.134
01-8151-16-00	Payroll taxes	1,183.00	90.63		279.77	23.649	903.23	76.351
01-8152-16-00	Unemployment taxes	660.00					660.00	100.000
01-8153-16-00	RETIREMENT (TMRS)	5,616.00	433.69		1,323.83	23.572	4,292.17	76.428
01-8155-16-00	EMPLOYEE GROUP INSURANCE	12,914.00	822.48		3,370.20	26.097	9,543.80	73.903
01-8156-16-00	WORKER'S COMPENSATION INS.	212.00	17.98		183.32	86.472	28.68	13.528
Subtotal:		103,227.00	7,751.00		24,864.47	24.087	78,362.53	75.913
Program number:	TOURISM & MUSEUM CTR	103,227.00	7,751.00		24,864.47	24.087	78,362.53	75.913
Department number:	TOURISM & MUSEUM CTR	103,227.00	7,751.00		24,864.47	24.087	78,362.53	75.913

Fund: 1 GENERAL FUND Department: 17 EMERGENCY MEDICAL SERVICES Program: EMERGENCY MEDICAL SERVICES

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8101-17-00	FTE Base Salary	219,319.00	22,154.47		56,204.74	25.627	163,114.26	74.373
01-8102-17-00	Overtime Pay	78,434.00	6,355.12		21,947.57	27.982	56,486.43	72.018
01-8104-17-00	PTE Base Salary	250,226.00	24,473.75		71,551.22	28.595	178,674.78	71.405
01-8113-17-00	Certification/Education pay	10,200.00	378.00		941.90	9.234	9,258.10	90.766
01-8114-17-00	LONGEVITY PAY	1,095.00			1,075.00	98.174	20.00	1.826
01-8150-17-00	Fica Tax	17,913.00	1,231.67		3,572.15	19.942	14,340.85	80.058
01-8151-17-00	PAYROLL TAX	8,109.00	736.69		2,117.78	26.116	5,991.22	73.884
01-8152-17-00	Unemployment taxes	4,848.00					4,848.00	100.000
01-8153-17-00	Retirement (TMRS)	34,114.00	2,937.55		8,329.72	24.417	25,784.28	75.583
01-8155-17-00	Employee Group Insurance	49,344.00	4,055.02		12,162.85	24.649	37,181.15	75.351
01-8156-17-00	Workmen compensation	17,060.00	1,446.98		14,751.81	86.470	2,308.19	13.530
Subtotal:		690,662.00	63,769.25		192,654.74	27.894	498,007.26	72.106
01-8204-17-00	Fuel	15,000.00	1,826.56		2,203.32	14.689	12,796.68	85.311
01-8206-17-00	Supplies-Investigational/EMS	34,800.00	7,616.43	12,604.48	7,616.43	58.106	14,579.09	41.894
01-8210-17-00	Office supplies	500.00	215.91		379.91	75.982	120.09	24.018
01-8213-17-00	Uniform & apparel	5,000.00					5,000.00	100.000
Subtotal:		55,300.00	9,658.90	12,604.48	10,199.66	41.237	32,495.86	58.763
01-8301-17-00	BLDG & PROPERTY MAINT	20,000.00	3,154.93		5,783.19	28.916	14,216.81	71.084
01-8304-17-00	Service Contract-800mHZ Radios	9,620.00			5,202.00	54.075	4,418.00	45.925
01-8307-17-00	Vehicle maintenance	13,000.00	1,589.53		2,565.62	19.736	10,434.38	80.264
Subtotal:		42,620.00	4,744.46		13,550.81	31.794	29,069.19	68.206
01-8402-17-00	Travel & Training - Staff	4,000.00	225.00		225.00	5.625	3,775.00	94.375
01-8403-17-00	Dues/Subscriptions/Books	3,500.00	562.38		562.38	16.068	2,937.62	83.932
01-8407-17-00	Communication	3,000.00	305.32		610.66	20.355	2,389.34	79.645
01-8417-17-00	UTILITIES-GAS,ELECT.& WATER	30,850.00	1,883.93		4,272.75	13.850	26,577.25	86.150
01-8424-17-00	EMS SERVICES - DISD FOOTBALL	2,250.00	450.00-		425.00	18.889	1,825.00	81.111
Subtotal:		43,600.00	2,526.63		6,095.79	13.981	37,504.21	86.019
01-8527-17-00	CONTRACTUAL SERVICES - OTHER	11,000.00	900.00		1,800.00	16.364	9,200.00	83.636
01-8541-17-00	EMS Patient billing	41,000.00	8,312.73		8,312.73	20.275	32,687.27	79.725
Subtotal:		52,000.00	9,212.73		10,112.73	19.448	41,887.27	80.552
01-8604-17-00	Furniture & Equipment	47,000.00					47,000.00	100.000
Subtotal:		47,000.00					47,000.00	100.000

Fund: 1 GENERAL FUND Department: 17 EMERGENCY MEDICAL SERVICES Program: EMERGENCY MEDICAL SERVICES

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8709-17-00	Public Official	4,080.00			2,690.71	65.949	1,389.29	34.051
Subtotal:		4,080.00			2,690.71	65.949	1,389.29	34.051
Program number:	EMERGENCY MEDICAL SERVICES	935,262.00	89,911.97	12,604.48	235,304.44	26.507	687,353.08	73.493
Department number:	EMERGENCY MEDICAL SERVICES	935,262.00	89,911.97	12,604.48	235,304.44	26.507	687,353.08	73.493

Fund: 1 GENERAL FUND Department: 18 CONTRACTUAL SERVICES Program: CONTRACTUAL SERVICES

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8300-18-00	BLDG ALARM & ACCESS SERVICES	25,000.00	2,819.83		8,060.40	32.242	16,939.60	67.758
Subtotal:		25,000.00	2,819.83		8,060.40	32.242	16,939.60	67.758
01-8501-18-00	FINANCE & AUDIT	41,500.00					41,500.00	100.000
01-8502-18-00	ANIMAL CONTROL	82,928.00	9,284.55		36,210.20	43.665	46,717.80	56.335
01-8510-18-00	DKSN VOLUNTEER FIRE DEPT	98,853.00					98,853.00	100.000
01-8511-18-00	DOCUMENT/RECORDS STORAGE	14,000.00	818.25		1,369.81	9.784	12,630.19	90.216
01-8512-18-00	JANITORIAL SERVICES CONTRACT	21,096.00	3,516.00		7,032.00	33.333	14,064.00	66.667
01-8515-18-00	LEGAL FEES	70,000.00	8,295.00		14,275.00	20.393	55,725.00	79.607
01-8520-18-00	Tax Appraisal	28,870.00			7,217.42	25.000	21,652.58	75.000
01-8521-18-00	Tax Collection	3,000.00					3,000.00	100.000
01-8543-18-00	GRANT PAYMENTS - 380 CO'S	3,268,836.00	313,522.51		313,522.51	9.591	2,955,313.49	90.409
01-8557-18-00	ECONOMIC DEV. CONSULTING SVCS	36,000.00	3,000.00		9,000.00	25.000	27,000.00	75.000
Subtotal:		3,665,083.00	338,436.31		388,626.94	10.603	3,276,456.06	89.397
01-8704-18-00	VEHICLE INSURANCE	50,050.00			38,573.00	77.069	11,477.00	22.931
01-8708-18-00	REAL & PERSONAL PROPERTY INS	142,577.00	2,904.11		17,857.90	12.525	124,719.10	87.475
01-8709-18-00	PUBLIC OFFICIALS E&O INSURANCE	5,300.00			3,495.29	65.949	1,804.71	34.051
01-8711-18-00	EMPLOYEE BOND	985.00			961.00	97.563	24.00	2.437
Subtotal:		198,912.00	2,904.11		60,887.19	30.610	138,024.81	69.390
Program number:	CONTRACTUAL SERVICES	3,888,995.00	344,160.25		457,574.53	11.766	3,431,420.47	88.234

Fund: 1 GENERAL FUND
Department: 18 CONTRACTUAL SERVICES
Program: 1 DVFD PENSION CONTRIBUTIONS
Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8510-18-01	DVFD - PENSION CONTRIBUTIONS	23,000.00			6,292.00	27.357	16,708.00	72.643
Subtotal:		23,000.00			6,292.00	27.357	16,708.00	72.643
Program number:	1 DVFD PENSION CONTRIBUTIONS	23,000.00			6,292.00	27.357	16,708.00	72.643

Fund: 1 GENERAL FUND
Department: 18 CONTRACTUAL SERVICES
Program: 2 DVFD FUEL
Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01~8510~18~02	DVFD ~ FUEL	9,370.00	1,009.23		1,009.23	10.771	8,360.77	89.229
Subtotal:		9,370.00	1,009.23		1,009.23	10.771	8,360.77	89.229
Program number:	2 DVFD FUEL	9,370.00	1,009.23		1,009.23	10.771	8,360.77	89.229

Fund: 1 GENERAL FUND Department: 18 CONTRACTUAL SERVICES Program: 3 DVFD CONTRACT EMPLOYEE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
01-8510-18-03	DVFD - CONTRACT EMPLOYEE	13,000.00					13,000.00	100.000
Subtotal:		13,000.00					13,000.00	100.000
Program number:	3 DVFD CONTRACT EMPLOYEE	13,000.00					13,000.00	100.000
Department number:	CONTRACTUAL SERVICES	3,934,365.00	345,169.48		464,875.76	11.816	3,469,489.24	88.184
Fund number:	1 GENERAL FUND	12,003,153.00	982,760.15	40,656.80	2,330,468.47	19.750	9,632,515.38	80.250

Fund: 2 DEBT SERVICE FUND Department: 40 DEBT SERVICE Program: DEBT SERVICE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
02-8525-40-00	Issue Costs	5,300.00					5,300.00	100.000
Subtotal:		5,300.00					5,300.00	100.000
02-8917-40-00	2009 CO RE-FI INTEREST	50,695.00					50,695.00	100.000
02-8920-40-00	SERIES 2009 GO PRINCIPLE	120,000.00					120,000.00	100.000
02-8921-40-00	SERIES 2009 GO INTEREST	75,320.00					75,320.00	100.000
02-8923-40-00	2014 GO REFUND PRINCIPAL	465,000.00					465,000.00	100.000
02-8924-40-00	SERIES 2014 GO REFUND INTEREST	156,175.00					156,175.00	100.000
Subtotal:		867,190.00					867,190.00	100.000
Program number:	DEBT SERVICE	872,490.00					872,490.00	100.000
Department number:	DEBT SERVICE	872,490.00					872,490.00	100.000
Fund number:	2 DEBT SERVICE FUND	872,490.00					872,490.00	100.000

Fund: 3 SPECIAL REVENUE FUND Department: 4 MUNICIPAL COURT Program: MUNICIPAL COURT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
03-8218-04-00	Fire Prev & Child SafetyProgms			103.84			103.84-	
Subtotal:				103.84			103.84-	
Program number:	MUNICIPAL COURT			103.84			103.84-	
Department number:	MUNICIPAL COURT			103.84			103.84-	

Fund: 3 SPECIAL REVENUE FUND Department: 19 SEIZED FUNDS Program: SEIZED FUNDS

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
03-8513-19-00	AWARDED FEDERAL EXPENDED			500.00				
Subtotal:				500.00				
Program number:	SEIZED FUNDS			500.00				
Department number:	SEIZED FUNDS			500.00				
Fund number:	3 SPECIAL REVENUE FUND			603.84			103.84-	

Fund: 6 MUNICIPAL DRAINAGE UTILITY SYS Department: 14 DRAINAGE DEPARTMENT Program: DRAINAGE DEPARTMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
06-8101-14-00	FTE SALARY & WAGES	153,228.00	11,696.64		35,624.67	23.249	117,603.33	76.751
06-8102-14-00	OVERTIME PAY	2,060.00	208.45		208.45	10.119	1,851.55	89.881
06-8110-14-00	CELL PHONE ALLOWANCE	450.00	37.50		112.50	25.000	337.50	75.000
06-8113-14-00	CERTIFICATION/EDUCATION PAY	450.00	37.50		101.25	22.500	348.75	77.500
06-8114-14-00	LONGEVITY PAY	1,845.00			1,695.00	91.870	150.00	8.130
06-8151-14-00	PAYROLL TAX	2,291.00	167.22		530.08	23.137	1,760.92	76.863
06-8152-14-00	UNEMPLOYMENT TAX	875.00					875.00	100.000
06-8153-14-00	RETIREMENT (TMRS)	13,694.00	1,050.63		3,309.97	24.171	10,384.03	75.829
06-8155-14-00	EMPLOYEE GROUP INSURANCE	34,671.00	2,596.25		7,723.18	22.276	26,947.82	77.724
06-8156-14-00	WORKER'S COMPENSATION INS.	8,556.00	725.70		7,952.25	92.944	603.75	7.056
Subtotal:		218,120.00	16,519.89		57,257.35	26.250	160,862.65	73.750
06-8204-14-00	FUEL	15,803.00	1,925.92		1,925.92	12.187	13,877.08	87.813
06-8205-14-00	SAFETY SUPPLIES	800.00			599.90	74.988	200.10	25.013
06-8211-14-00	SHOP SUPPLIES & SMALL TOOLS	2,000.00	11.76		176.19	8.810	1,823.81	91.191
Subtotal:		18,603.00	1,937.68		2,702.01	14.525	15,900.99	85.475
06-8301-14-00	BUILDING & PROPERTY MAINT	1,800.00	631.82		911.20	50.622	888.80	49.378
06-8302-14-00	DRAINAGE CULVERT/DRIVE MAINT	45,000.00			510.00	1.133	44,490.00	98.867
06-8307-14-00	VEHICLE & EQUIPMENT MAINT.	15,000.00	457.62	50.00	705.94	5.040	14,244.06	94.960
Subtotal:		61,800.00	1,089.44	50.00	2,127.14	3.523	59,622.86	96.477
06-8402-14-00	TRAVEL & TRAINING - STAFF	1,300.00					1,300.00	100.000
06-8417-14-00	UTILITIES	6,600.00	451.96		872.43	13.219	5,727.57	86.781
06-8421-14-00	PERFORMANCE INCENTIVE PROGRAM	400.00					400.00	100.000
06-8438-14-00	UNIFORM SERVICE CONTRACT	2,000.00	203.68		332.37	16.619	1,667.63	83.382
Subtotal:		10,300.00	655.64		1,204.80	11.697	9,095.20	88.303
06-8518-14-00	DRAINAGE BILLING SERVICES	4,000.00	1,857.00		2,922.88	73.072	1,077.12	26.928
06-8524-14-00	PROFESSIONAL SVCS-ENGINEERING	5,000.00					5,000.00	100.000
06-8527-14-00	CONTRACTUAL SERVICES - LABOR	12,800.00					12,800.00	100.000
06-8540-14-00	PHASE II STORM WATER PROGRAM	5,000.00	444.73		669.73	13.395	4,330.27	86.605
Subtotal:		26,800.00	2,301.73		3,592.61	13.405	23,207.39	86.595
06-8620-14-00	PROJECT - DKSN BAYOU WATERSHED	500.00					500.00	100.000
Subtotal:		500.00					500.00	100.000

Fund: 6 MUNICIPAL DRAINAGE UTILITY SYS Department: 14 DRAINAGE DEPARTMENT Program: DRAINAGE DEPARTMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
06-8708-14-00	PROPERTY INSURANCE	100.00			10.49	10.490	89.51	89.510
Subtotal:		100.00			10.49	10.490	89.51	89.510
06-8868-14-00	TANGLEBRIAR DITCH - DRAINAGE			411.49			411.49-	
06-8879-14-00	COUNTRY CLUB DITCH MOWING	14,000.00		15,729.20		112.351	1,729.20-	-12.351
06-8880-14-00-0	2016 DRAINAGE - MOORE'S	28,000.00					28,000.00	100.000
06-8880-14-00-0	2016 DRAINAGE - PABST DR	10,000.00					10,000.00	100.000
06-8880-14-00-0	2016 DRAINAGE - CHURCH ST	8,000.00					8,000.00	100.000
06-8880-14-00-0	2016 DRAINAGE - GREENLEE	10,000.00					10,000.00	100.000
Subtotal:		70,000.00		16,140.69		23.058	53,859.31	76.942
Program number:	DRAINAGE DEPARTMENT	406,223.00	22,504.38	16,190.69	66,894.40	20.453	323,137.91	79.547
Department number:	DRAINAGE DEPARTMENT	406,223.00	22,504.38	16,190.69	66,894.40	20.453	323,137.91	79.547
Fund number:	6 MUNICIPAL DRAINAGE UTILITY SY	406,223.00	22,504.38	16,190.69	66,894.40	20.453	323,137.91	79.547

Fund: 8 STREET MAINTENANCE FUND Department: 12 PUBLIC WORKS - STREETS Program: PUBLIC WORKS - STREETS

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
08-8306-12-00	STREET REPAIR/PATCH MATERIALS	100,000.00	3,849.45	6,029.65	4,326.39	10.356	89,643.96	89.644
Subtotal:		100,000.00	3,849.45	6,029.65	4,326.39	10.356	89,643.96	89.644
08-8401-12-00	ADVERTISING & LEGAL NOTICES	1,000.00					1,000.00	100.000
Subtotal:		1,000.00					1,000.00	100.000
08-8801-12-00	47TH ST (MINNESOTA TO PLUM)			135.00			135.00-	
08-8804-12-00	28TH ST (CALIFORNIA - KANSAS)			6,054.30			6,054.30-	
08-8811-12-00	48TH STREET (WEST OF HWY 3)			8,300.00			8,300.00-	
08-8812-12-00	AVENUE L			17,858.07	2,028.43		19,886.50-	
08-8813-12-00	DAKOTA		195,559.71	28,606.30	302,508.73		331,115.03-	
08-8816-12-00	48TH ST (E OF HWY 3)		1,007.50		1,007.50		1,007.50-	
08-8817-12-00	33RD STREET		1,007.50		1,007.50		1,007.50-	
08-8818-12-00	28TH ST (W OF HWY 3)		1,007.50		1,007.50		1,007.50-	
08-8819-12-00	LEONETTI		1,007.50		1,007.50		1,007.50-	
08-8820-12-00	OLEANDER (PALM TO BRIDGE)		1,007.50		1,007.50		1,007.50-	
08-8821-12-00	GREENBRIAR STREET		1,007.50		1,007.50		1,007.50-	
08-8822-12-00-0	2016 STREET REHAB - 35TH	419,796.00	3,321.43		13,961.72	3.326	405,834.28	96.674
08-8822-12-00-0	2016 STREET REHAB - NEBRASKA	116,897.00	3,321.43		13,961.72	11.944	102,935.28	88.056
08-8822-12-00-0	2016 STREET REHAB - HOLLYWOOD	226,044.00	3,321.43		13,961.72	6.177	212,082.28	93.823
08-8822-12-00-0	2016 STREET REHAB - GILL RD	217,971.00	3,321.43		13,961.72	6.405	204,009.28	93.595
08-8822-12-00-0	2016 STREET REHAB - JOHNSON ST	96,876.00	3,321.43		13,961.71	14.412	82,914.29	85.588
08-8822-12-00-0	2016 STREET REHAB - MARINER'S	96,876.00	3,321.43		13,961.71	14.412	82,914.29	85.588
08-8822-12-00-0	2016 STREET REHAB - PNE OAK CR	90,418.00	3,321.42		13,961.70	15.441	76,456.30	84.559
Subtotal:		1,264,878.00	224,854.71	60,953.67	408,314.16	37.100	795,610.17	62.900
Program number:	PUBLIC WORKS - STREETS	1,365,878.00	228,704.16	66,983.32	412,640.55	35.115	886,254.13	64.885
Department number:	PUBLIC WORKS - STREETS	1,365,878.00	228,704.16	66,983.32	412,640.55	35.115	886,254.13	64.885
Fund number:	8 STREET MAINTENANCE FUND	1,365,878.00	228,704.16	66,983.32	412,640.55	35.115	886,254.13	64.885

Fund: 11 SEIZED FUNDS Department: 19 SEIZED FUNDS Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
11-8513-19-00	AWARDED FEDERAL EXPENDED	50,700.00	12,511.95	33,709.70	17,511.95	101.029	521.65-	-1.029
Subtotal:		50,700.00	12,511.95	33,709.70	17,511.95	101.029	521.65-	-1.029
Program number:		50,700.00	12,511.95	33,709.70	17,511.95	101.029	521.65-	-1.029
Department number:	SEIZED FUNDS	50,700.00	12,511.95	33,709.70	17,511.95	101.029	521.65-	-1.029
Fund number:	11 SEIZED FUNDS	50,700.00	12,511.95	33,709.70	17,511.95	101.029	521.65-	-1.029

Fund: 13 SEIZED FUNDS - STATE/NARCOTICS Department: 19 SEIZED FUNDS Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
13-8511-19-00	SEIZED FUNDS EXPENDED-NARCOTIC				2,194.50		2,194.50-	
Subtotal:					2,194.50		2,194.50-	
Program number:					2,194.50		2,194.50-	
Department number:	SEIZED FUNDS				2,194.50		2,194.50-	
Fund number:	13 SEIZED FUNDS - STATE/NARCOTICS				2,194.50		2,194.50-	

Fund: 15 DICKINSON PID #1 Department: 3 PID# 1 COMMUNITY DEVELOPMENT Program: PID# 1 COMMUNITY DEVELOPMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
15-8501-03-00	EXTERNAL AUDIT & CAFR PREP	3,600.00					3,600.00	100.000
15-8521-03-00	PID#1 COLLECTION FEES	3,950.00					3,950.00	100.000
15-8557-03-00	PID#1 REIMBURSE DEVELOPER	204,239.00					204,239.00	100.000
15-8559-03-00	TAX REFUNDS TO HOMEOWNERS	300.00			26.76-	-8.920	326.76	108.920
Subtotal:		212,089.00			26.76-	-.013	212,115.76	100.013
15-8915-03-00	TSFR TO CITY-GEN.FUND	15,000.00					15,000.00	100.000
Subtotal:		15,000.00					15,000.00	100.000
Program number:	PID# 1 COMMUNITY DEVELOPME	227,089.00			26.76-	-.012	227,115.76	100.012
Department number:	PID# 1 COMMUNITY DEVELOPMEN	227,089.00			26.76-	-.012	227,115.76	100.012
Fund number:	15 DICKINSON PID #1	227,089.00			26.76-	-.012	227,115.76	100.012

Fund: 16 VOCA GRANT Department: 5 LAW ENFORCEMENT - VOCA Program: LAW ENFORCEMENT - VOCA

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
16-8101-05-00	SALARY & WAGES - VOCA	44,665.00	3,435.83		10,217.19	22.875	34,447.81	77.125
16-8105-05-00	LONGEVITY PAY	475.00					475.00	100.000
16-8151-05-00	PAYROLL TAX - VOCA	655.00	49.82		148.15	22.618	506.85	77.382
16-8152-05-00	UNEMPLOYMENT TAX - VOCA	207.00					207.00	100.000
16-8153-05-00	RETIREMENT (TMRS) - VOCA	3,911.00	301.33		896.05	22.911	3,014.95	77.089
16-8155-05-00	EMPLOYEE INSURANCE - VOCA	7,444.00	608.99		1,763.04	23.684	5,680.96	76.316
16-8156-05-00	WORKER'S COMPENSATION - VOCA	117.00	9.92		101.17	86.470	15.83	13.530
Subtotal:		57,474.00	4,405.89		13,125.60	22.837	44,348.40	77.163
16-8204-05-00	FUEL - VOCA	2,968.00	231.71		231.71	7.807	2,736.29	92.193
16-8210-05-00	OFFICE SUPPLIES & POSTAGE	4,000.00			537.28	13.432	3,462.72	86.568
Subtotal:		6,968.00	231.71		768.99	11.036	6,199.01	88.964
16-8402-05-00	TRAVEL & TRAINING - VOCA	2,200.00					2,200.00	100.000
Subtotal:		2,200.00					2,200.00	100.000
Program number:	LAW ENFORCEMENT - VOCA	66,642.00	4,637.60		13,894.59	20.850	52,747.41	79.150
Department number:	LAW ENFORCEMENT - VOCA	66,642.00	4,637.60		13,894.59	20.850	52,747.41	79.150
Fund number:	16 VOCA GRANT	66,642.00	4,637.60		13,894.59	20.850	52,747.41	79.150

Fund: 17 LIBRARY GRANT FUND Department: 15 DICKINSON PUBLIC LIBRARY Program: 1 IMPACT GRANT - 15006

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
17-8227-15-01	IMPACT EXPENDITURES - 15006	9,550.00	93.53		93.53	.979	9,456.47	99.021
Subtotal:		9,550.00	93.53		93.53	.979	9,456.47	99.021
Program number:	1 IMPACT GRANT - 15006	9,550.00	93.53		93.53	.979	9,456.47	99.021

Fund: 17 LIBRARY GRANT FUND Department: 15 DICKINSON PUBLIC LIBRARY Program: 2 IMPACT GRANT - 15007

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
17-8227-15-02	IMPACT EXPENDITURES - 15007	5,360.00					5,360.00	100.000
Subtotal:		5,360.00					5,360.00	100.000
Program number:	2 IMPACT GRANT - 15007	5,360.00					5,360.00	100.000

Fund: 17 LIBRARY GRANT FUND Department: 15 DICKINSON PUBLIC LIBRARY Program: 3 IMPACT GRANT - 16010

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
17-8227-15-03	IMPACT EXPENDITURES - 16010		955.19	1,400.00	1,332.83		2,732.83-	
Subtotal:			955.19	1,400.00	1,332.83		2,732.83-	
Program number:	3 IMPACT GRANT - 16010		955.19	1,400.00	1,332.83		2,732.83-	
Department number:	DICKINSON PUBLIC LIBRARY	14,910.00	1,048.72	1,400.00	1,426.36	18.956	12,083.64	81.044
Fund number:	17 LIBRARY GRANT FUND	14,910.00	1,048.72	1,400.00	1,426.36	18.956	12,083.64	81.044

Fund: 18 COPS 2010 HIRING PROGRAM GRANT Department: 5 LAW ENFORCEMENT - COPS GRANT Program: LAW ENFORCEMENT - COPS GRANT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
18-8101-05-00	SALARY & WAGES - COPS	89,621.00	6,952.26		20,629.66	23.019	68,991.34	76.981
18-8108-05-00	CLOTHING ALLOWANCE	650.00					650.00	100.000
18-8110-05-00	CELL PHONE ALLOWANCE	420.00					420.00	100.000
18-8113-05-00	CERT/EDUCATION PAY - COPS	1,560.00					1,560.00	100.000
18-8114-05-00	LONGEVITY PAY-COPS	540.00			540.00	100.000		
18-8151-05-00	PAYROLL TAX - COPS	1,345.00	100.82		306.99	22.825	1,038.01	77.175
18-8152-05-00	UNEMPLOYMENT TAX - COPS	414.00					414.00	100.000
18-8153-05-00	RETIREMENT (TMRS) - COPS	8,040.00	609.72		1,856.60	23.092	6,183.40	76.908
18-8155-05-00	EMPLOYEE INSURANCE - COPS	14,909.00	1,143.37		3,437.47	23.056	11,471.53	76.944
18-8156-05-00	WORKERS COMP - COPS	2,052.00	174.05		1,774.37	86.470	277.63	13.530
Subtotal:		119,551.00	8,980.22		28,545.09	23.877	91,005.91	76.123
Program number:	LAW ENFORCEMENT - COPS GRA	119,551.00	8,980.22		28,545.09	23.877	91,005.91	76.123
Department number:	LAW ENFORCEMENT - COPS GRAN	119,551.00	8,980.22		28,545.09	23.877	91,005.91	76.123
Fund number:	18 COPS 2010 HIRING PROGRAM GRAN	119,551.00	8,980.22		28,545.09	23.877	91,005.91	76.123

Fund: 21 VEHICLE REPLACEMENT FUND Department: 5 LAW ENFORCEMENT Program: LAW ENFORCEMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
21-8604-05-00	FURNITURE & EQUIPMENT			241,724.15	45,334.14		287,058.29-	
21-8660-05-00	VEHICLE ACQUISITION	204,400.00	114,473.00	155,446.01	114,473.00	132.054	65,519.01-	-32.054
Subtotal:		204,400.00	114,473.00	397,170.16	159,807.14	272.494	352,577.30-	-172.494
Program number:	LAW ENFORCEMENT	204,400.00	114,473.00	397,170.16	159,807.14	272.494	352,577.30-	-172.494
Department number:	LAW ENFORCEMENT	204,400.00	114,473.00	397,170.16	159,807.14	272.494	352,577.30-	-172.494

Fund: 21 VEHICLE REPLACEMENT FUND Department: 10 CODE ENFORCEMENT Program: CODE ENFORCEMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
21-8660-10-00	VEHICLE ACQUISITION	41,000.00	7,548.50		41,434.50	101.060	434.50-	-1.060
Subtotal:		41,000.00	7,548.50		41,434.50	101.060	434.50-	-1.060
Program number:	CODE ENFORCEMENT	41,000.00	7,548.50		41,434.50	101.060	434.50-	-1.060
Department number:	CODE ENFORCEMENT	41,000.00	7,548.50		41,434.50	101.060	434.50-	-1.060

Fund: 21 VEHICLE REPLACEMENT FUND Department: 14 PUBLIC WORKS - DRAINAGE Program: PUBLIC WORKS - DRAINAGE

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
21-8660-14-00	VEHICLE ACQUISITION	45,000.00		42,822.00		95.160	2,178.00	4.840
Subtotal:		45,000.00		42,822.00		95.160	2,178.00	4.840
Program number:	PUBLIC WORKS - DRAINAGE	45,000.00		42,822.00		95.160	2,178.00	4.840
Department number:	PUBLIC WORKS - DRAINAGE	45,000.00		42,822.00		95.160	2,178.00	4.840

Fund: 21 VEHICLE REPLACEMENT FUND Department: 18 GOVERNMENT-WIDE SERVICES Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
21-8604-18-00	FURNITURE & EQUIPMENT				39,513.00		39,513.00-	
Subtotal:					39,513.00		39,513.00-	
Program number:					39,513.00		39,513.00-	
Department number:	GOVERNMENT-WIDE SERVICES				39,513.00		39,513.00-	
Fund number:	21 VEHICLE REPLACEMENT FUND	290,400.00	122,021.50	439,992.16	240,754.64	234.417	390,346.80-	-134.417

Fund: 30 BUILDING MAINTENANCE FUND Department: 5 LAW ENFORCEMENT Program: POLICE DEPARTMENT

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
30-8301-05-00	BUILDING & PROPERTY MAINT.			100.00	3,078.74		3,178.74-	
Subtotal:				100.00	3,078.74		3,178.74-	
Program number:	POLICE DEPARTMENT			100.00	3,078.74		3,178.74-	
Department number:	LAW ENFORCEMENT			100.00	3,078.74		3,178.74-	

Fund: 30 BUILDING MAINTENANCE FUND Department: 12 PUBLIC WORKS & STREETS Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
30-8301-12-00	BUILDING & PROPERTY MAINT.			227.00			227.00-	
Subtotal:				227.00			227.00-	
Program number:				227.00			227.00-	
Department number:	PUBLIC WORKS & STREETS			227.00			227.00-	
Fund number:	30 BUILDING MAINTENANCE FUND			327.00	3,078.74		3,405.74-	

Fund: 31 COURT CHILD SAFETY FUND-SP.REV Department: 4 MUNICIPAL COURT Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
31-8218-04-00	FIRE PREV & CHILD SAFETY PROGS	7,793.00	923.10		946.68	12.148	6,846.32	87.852
Subtotal:		7,793.00	923.10		946.68	12.148	6,846.32	87.852
Program number:		7,793.00	923.10		946.68	12.148	6,846.32	87.852
Department number:	MUNICIPAL COURT	7,793.00	923.10		946.68	12.148	6,846.32	87.852
Fund number:	31 COURT CHILD SAFETY FUND-SP.RE	7,793.00	923.10		946.68	12.148	6,846.32	87.852

Fund: 32 COURT EFFICIENCY FUND - SP.REV Department: 4 MUNICIPAL COURT Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
32-8210-04-00	OFFICE SUPPLIES	250.00					250.00	100.000
32-8213-04-00	UNIFORM & APPAREL	500.00					500.00	100.000
Subtotal:		750.00					750.00	100.000
32-8402-04-00	TRAVEL & TRAINING	3,500.00	150.00		150.00	4.286	3,350.00	95.714
32-8403-04-00	DUES/SUBSCRIPTIONS/BOOKS	95.00					95.00	100.000
32-8410-04-00	NOTARY BOND	288.00					288.00	100.000
32-8412-04-00	JURY TRIALS - EFFICIENCY	463.00					463.00	100.000
Subtotal:		4,346.00	150.00		150.00	3.451	4,196.00	96.549
Program number:		5,096.00	150.00		150.00	2.943	4,946.00	97.057
Department number:	MUNICIPAL COURT	5,096.00	150.00		150.00	2.943	4,946.00	97.057
Fund number:	32 COURT EFFICIENCY FUND - SP.RE	5,096.00	150.00		150.00	2.943	4,946.00	97.057

Fund: 33 COURT SECURITY FUND - SP.REV Department: 4 MUNICIPAL COURT Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
33-8104-04-00	PTE BASE SALARY	5,150.00	483.75		1,677.00	32.563	3,473.00	67.437
33-8150-04-00	FICA TAX	319.00	29.99		103.97	32.592	215.03	67.408
33-8151-04-00	PAYROLL TAX	75.00	7.02		24.31	32.413	50.69	67.587
33-8152-04-00	UNEMPLOYMENT TAX	118.00					118.00	100.000
33-8156-04-00	WORKMEN'S COMPENSATION	114.00	9.67		98.58	86.474	15.42	13.526
Subtotal:		5,776.00	530.43		1,903.86	32.962	3,872.14	67.038
33-8213-04-00	UNIFORM & APPAREL - COURT.SEC	665.00					665.00	100.000
Subtotal:		665.00					665.00	100.000
33-8402-04-00	TRAVEL & TRAINING	1,000.00					1,000.00	100.000
33-8403-04-00	DUES/SUBSCRIPTIONS/BOOKS	100.00					100.00	100.000
33-8433-04-00	SECURITY - COURT SEC.	4,000.00					4,000.00	100.000
Subtotal:		5,100.00					5,100.00	100.000
Program number:		11,541.00	530.43		1,903.86	16.496	9,637.14	83.504
Department number:	MUNICIPAL COURT	11,541.00	530.43		1,903.86	16.496	9,637.14	83.504
Fund number:	33 COURT SECURITY FUND - SP.REV	11,541.00	530.43		1,903.86	16.496	9,637.14	83.504

Fund: 34 COURT TECHNOLOGY FUND - SP.REV Department: 4 MUNICIPAL COURT Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
34-8602-04-00	COMPUTER SOFTWARE	1,500.00	892.86		8,300.81	553.387	6,800.81-	-453.387
34-8603-04-00	COMPUTER EQUIPMENT	4,650.00					4,650.00	100.000
Subtotal:		6,150.00	892.86		8,300.81	134.973	2,150.81-	-34.973
Program number:		6,150.00	892.86		8,300.81	134.973	2,150.81-	-34.973
Department number:	MUNICIPAL COURT	6,150.00	892.86		8,300.81	134.973	2,150.81-	-34.973
Fund number:	34 COURT TECHNOLOGY FUND - SP.RE	6,150.00	892.86		8,300.81	134.973	2,150.81-	-34.973

Fund: 35 HOTEL/MOTEL TAX Department: 16 TOURISM Program:

Period Ending: 12/2015

Account	Description	2014-2015 Amended Budget	Current Month Actual	YTD Encumbrances	YTD Actuals	% Of Budget Expended	Budget Balance Available	% Of Budget Unexpended
35-8101-16-00	SALARY & WAGES	12,503.00	961.78		2,868.97	22.946	9,634.03	77.054
35-8110-16-00	CELL PHONE ALLOWANCE	105.00	8.75		26.25	25.000	78.75	75.000
35-8114-16-00	LONGEVITY PAY	164.00			163.75	99.848	.25	.152
35-8151-16-00	PAYROLL TAXES	185.00	13.98		44.11	23.843	140.89	76.157
35-8152-16-00	UNEMPLOYMENT TAXES	52.00					52.00	100.000
35-8153-16-00	RETIREMENT (TMRS)	1,107.00	85.11		268.27	24.234	838.73	75.766
35-8155-16-00	EMPLOYEE GROUP INSURANCE	1,873.00	158.90		392.61	20.962	1,480.39	79.038
35-8156-16-00	WORKER'S COMP INSURANCE	33.00	2.80		28.54	86.485	4.46	13.515
Subtotal:		16,022.00	1,231.32		3,792.50	23.671	12,229.50	76.329
35-8401-16-00	ADVERTISING	4,020.00					4,020.00	100.000
Subtotal:		4,020.00					4,020.00	100.000
Program number:		20,042.00	1,231.32		3,792.50	18.923	16,249.50	81.077
Department number:	TOURISM	20,042.00	1,231.32		3,792.50	18.923	16,249.50	81.077
Fund number:	35 HOTEL/MOTEL TAX	20,042.00	1,231.32		3,792.50	18.923	16,249.50	81.077

******* End of Report *********

FUTURE CITY COUNCIL AGENDA ITEMS

February 2016

2/09/2016

Special Council Meeting

- Review of Revised Draft of Transportation Chapter of New Comprehensive Plan (Joint Workshop with Planning & Zoning Commission)

Regular Council Meeting

- 1st Quarter Financial & Investment Report
- May 2016 Dickinson Independent School District Bond Election
- Presentation and Approval of Revised Capital Improvement Program for Fiscal Years 2016-2020
- Approval of Resolution Concerning TCAP Contract
- Discussion and Direction Concerning Pavement Assessment Services Quote
- Approval of Library Grant Applications for 2017

2/23/2016

Special Council Meeting

- Review and Revision of Draft of Community Services and Facilities Chapter of New Comprehensive Plan (Joint Workshop with Planning & Zoning Commission)

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Joint Election Agreement with Dickinson Independent School District and the Galveston County Elections Division
- Ordinance Adopting Transportation Chapter of New Comprehensive Plan
- Widget Briefing – Economic Development/Tourism
-

March 2016

3/08/2016

Special Council Meeting

- Review of Revised Draft of Community Services and Facilities Chapter of New Comprehensive Plan (Joint Workshop with Planning & Zoning Commission)

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Award of Bid #1601-03 and Approval of Contract for Street Rehabilitation 2016 Project (Partial Drainage Outfall Reconstruction into Dickinson Bayou from Blue Water Lane to Old Castle Lane)
-

3/22/2016

Special Council Meeting

- Review and Revision of Draft of Land Use Chapter of New Comprehensive Plan (Joint Workshop with Planning & Zoning Commission)

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- United Board of Health Re-Appointment and Appointments
- Update on Activities of Dickinson Bayou Watershed Steering Committee Meeting
- Ordinance Adopting Transportation Chapter of New Comprehensive Plan

<u>April 2016</u>

4/12/2016

Special Council Meeting

- Review of Revised Draft of Land Use Chapter of New Comprehensive Plan (Joint Workshop with Planning & Zoning Commission)

Regular Council Meeting

- Update on Public Works Projects
- Proclamation – Parkinson's Disease
- Proclamation – Motorcycle Awareness
- Holy Trinity Episcopal Church Strawberry Festival
- Proclamation - Fair Housing
-

4/26/2016

Special Council Meeting

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Ordinance Adopting Land Use Chapter of New Comprehensive Plan
- Ordinance Adopting Comprehensive Plan In Its Entirety

<u>May 2016</u>

5/10/2016

Special Council Meeting

Regular Council Meeting

- Proclamation – Parkinson's Disease
- Proclamation – Motorcycle Awareness

5/24/2016

Special Council Meeting

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- First Reading of Juvenile Curfew Ordinance
- Appointments/Reappointments to Boards and Commissions
-

<u>June 2016</u>

6/14/2016

Special Council Meeting

- Revised Needs Assessment for Police Building

Regular Council Meeting

- Update on Public Works Projects
- Proclamation – Parkinson's Disease
- Proclamation – Motorcycle Awareness
- Widget Briefing – Public Works – Tree Removal

6/28/2016

Special Council Meeting

Regular Council Meeting
- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council

<u>July 2016</u>

07/13/2016

Special Council Meeting

Regular Council Meeting
- Update on Public Works Projects

<u>07/27/2016</u>

Special Council Meeting

Regular Council Meeting
- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Update on Activities of Dickinson Bayou Watershed Steering Committee

<u>August 2016</u>

08/09/2016

Special Council Meeting

Regular Council Meeting
- Update on Public Works Projects

08/23/2016

Special Council Meeting

Regular Council Meeting
- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- Recessing the Regularly Scheduled Meeting of the City Council in Order to Conduct Business as the City of Dickinson Employee Benefits Trust.

- Reconvene
- Accepting the Action of the City of Dickinson Employee Benefits Trust to Accept the Offer for Employee Medical and Pharmacy Insurance from _____, the Renewal Offer for Employee Dental Insurance from Guardian, the Renewal Offer for Life Insurance from Guardian, the Renewal Offer for Vision Insurance from Humana Comp Benefits, and the Renewal Offer for Long-Term Disability Insurance from Standard Insurance.

September 2016

09/13/2016

Special Council Meeting

Regular Council Meeting

- Update on Public Works Projects

09/27/2016

Special Council Meeting

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- GCAD nomination
- Agreement with Employer Solutions Employee Support PLLC FY 2016-2017
- Award of Competitive Sealed Bid for Official Newspaper
- Update on Activities of Dickinson Bayou Watershed Steering Committee
-

October 2016

10/13/2016

Special Council Meeting

Regular Council Meeting

- Breast Cancer Awareness
- Update on Public Works Projects
- Galveston County Appraisal District Nominations
- Appointments to HGAC

10/27/2016

Special Council Meeting

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council
- 4th Quarter Financial & Investment Report

<u>November 2016</u>

11/08/2016

Special Council Meeting

Regular Council Meeting

- Update on Public Works Projects
- Re-approve FHAST form
- Appointments/Reappointments to Boards and Commissions
- Cancellation of November 22, 2016 and December 27, 2016 Regular City Council Meetings Due to Holidays

<u>December 2016</u>

12/13/2016

Special Council Meeting

Regular Council Meeting

- Update on Public Works Projects
- Update on Activities of Houston-Galveston Area Council